



ANTONIO R. VILLARAIGOSA  
MAYOR

November 21, 2012

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have today appointed Ms. Shashi K. Hanuman to the Affordable Housing Commission for the term ending June 30, 2017. Ms. Hanuman will fill the vacancy created by Evangeline Ordaz-Molina, who has resigned.

I certify that in my opinion Ms. Hanuman is especially qualified by reason of training and experience for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Very truly yours,

ANTONIO R. VILLARAIGOSA  
Mayor

ARV:sd

Attachment



## COMMISSION APPOINTMENT FORM

**Name:** Shashi K. Hanuman  
**Commission:** Affordable Housing Commission  
**End of Term:** June 30, 2017

### Appointee Information

1. Race/ethnicity: Asian Pac Isl
2. Gender: Female
3. Council district and neighborhood of residence: 14 - East L.A.
4. Are you a registered voter? Yes
5. Prior commission experience:
6. Attendance record of past commission appointment(s):
7. Highest level of education completed: JD
8. Occupation/profession: Attorney
9. Experience(s) that qualifies person for appointment: See attached resume
10. Purpose of this appointment: Replacing Resigned Commissioner
11. Current composition of the commission (excluding appointee):

Commission	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Epps, William Saxe	Central	9	African American	M	15-Aug-02	30-Jun-14
Harris, Alice W.	South	15	African American	F	12-Aug-03	30-Jun-13
Klasky-Gamer, Stephanie G.	South Valley	2	Caucasian	F	22-Feb-06	30-Jun-14
Lee, Martin V.	West	11	Asian Pacific Islander	M	13-Oct-09	30-Jun-15
Navarro, Pete	East	14	Latino	M	02-Dec-05	30-Jun-16
Ordaz-Molina, Evangeline	East	1	Latina	F	18-Nov-05	30-Jun-17
Salinas, Alice Torres	East	1	Latina	F	06-Aug-07	30-Jun-14

SHASHI K. HANUMAN

EXPERIENCE

**Public Counsel Community Development Project Directing Attorney (CDP)** Los Angeles, CA  
**Staff Attorney**, August 2001 - 2005  
**Senior Staff Attorney**, 2005 - 2008

- Oversee staff of seven attorneys and two legal assistants in areas including economic development, nonprofit and small business capacity building, and affordable housing project areas.
- Serve as counsel to nonprofit organizations including affordable housing developers, tenant groups, social service providers and community-based health care clinics.
- Advise clients in areas of corporate, land use, real estate and tax-exempt organizations law.
- Partner with coalitions and government leaders to support and draft land use, housing and community development policies and legislation impacting low-income areas.
- Oversee Public Counsel's support of, including drafting, significant local and state housing legislation and amicus briefs.
- Recruit, oversee and provide technical assistance to *pro bono* attorneys with affordable housing advocacy and litigation matters and nonprofit and small business matters.
- Create and present educational seminars to community in a range of legal topic areas.

**Gibson, Dunn & Crutcher, LLP** Los Angeles, CA  
**Associate** October 1998 – July 2001

- Provided corporate advice to public and private companies in a variety of industries.
- Drafted and negotiated primary agreements in connection with mergers, acquisitions, reorganizations, credit facilities and real estate refinancing.
- Drafted formation, financing and other organizational documents for start-up companies.
- Researched and advised clients regarding compliance with state and federal securities laws.
- Completed numerous public offerings and private placements of debt and equity securities.

**Gibson, Dunn & Crutcher, LLP** Los Angeles, CA  
**Summer Associate** May 1997 - August 1997

- Researched and drafted memoranda in varied topic areas supporting business and litigation needs of public and private companies.
- Conducted discovery and drafted discovery responses including evidentiary objections.
- Assisted in documenting complex real estate transaction.

**Georgetown University Law Center, Domestic Violence Clinic Legal Advocate** Washington, DC

- Drafted motions for injunctive relief and family support claims documents.
- Argued in D.C. Superior Court for civil protection orders on behalf of victims of domestic violence.

**Long Beach City Hall, Community Planning Department** Long Beach, CA  
**Planning Intern**

- Drafted recreation and public safety segments of Environmental Impacts Statement.
- Drafted and orally presented report of tentative re-zoning project.

COMMUNITY INVOLVEMENT AND AWARDS

Vice President of the Board of Directors, Coalition for Responsible Community Development  
Vice President of the Board of Directors, Southern California Association of Nonprofit Housing  
2012 South Asian Bar Association Foundation Public Interest Awardee  
2011 Asian Pacific American Community Leader Award, by Hon. Xavier Becerra  
2008 Advocate of the Year, Southern California Association of Nonprofit Housing  
Pacific Clinics Champion of Mental Health Award  
Kenny Nickelson Memorial Foundation for Homeless Veterans Award



ANTONIO R. VILLARAIGOSA  
MAYOR

November 21, 2012

Ms. Shashi K. Hanuman

Dear Ms. Hanuman:

I am pleased to inform you that I hereby appoint you to the Affordable Housing Commission for the term ending June 30, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require a trip downtown. If you require parking during these procedures, please call Sui Duong in my Office at (213) 978-0724 and he will arrange it for you.

To begin the appointment process, please review, sign and return the enclosed City Commissioner Ethics Pledge, Commission Remuneration Form, Undated Separation Form and Background Release **within one week** of receiving this letter. These documents are necessary to help us ensure the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, (213) 473-9343. Fingerprints must be taken **within three working days** from the receipt of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. City law requires that you complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.



Ms. Shashi K. Hanuman  
November 21, 2012  
Page 2

As part of City Council confirmation process, you will need to arrange a meeting with Jose Huizar, your Councilmember, and Councilmember Tony Cardenas, the Chair of the Housing, Community and Economic Development Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing, Community and Economic Development Committee. Some time thereafter, you will also be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office, Room 395, City Hall. Deputy Mayor Mercedes Marquez's staff will be responsible to assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Warmest congratulations and thank you for agreeing to continue helping in my efforts to serve the people of the City of Los Angeles.

Very truly yours,

A handwritten signature in black ink, appearing to read 'ARV', with a long, sweeping horizontal stroke extending to the right.

ANTONIO R. VILLARAIGOSA  
Mayor

ARV:sd

Attachment I  
Ms. Shashi K. Hanuman  
November 21, 2012

## Nominee Check List

### I. Within three days:

- Get fingerprinted to complete background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
(213) 473-9343.

### II. Within one week:

Mail or fax the following forms to: Office of the Mayor, Attn: Sui Duong, Office of  
Legal Counsel, 200 N. Spring St., # 303, Los Angeles, CA 90012. Fax: (213)  
978-0720.

- Ethics Pledge**
- Remuneration Form**
- Undated Separation Form**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

### III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- Residence Verification Form**

### IV. As soon as possible, schedule a meeting with:

- Your City Councilmember Jose Huizar** (contact at 213-473-7014).
- Councilmember Tony Cardenas, Chair of the Council Committee  
considering your nomination** (contact at 213-473-7006).

A member of Deputy Mayor Mercedes Marquez's staff can assist you with these  
arrangements. (Mayor's Office: 213-978-0600)