

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 21, 2013

CAO File No. 0220-04520-0019

Council File No. 13-0103

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *MS*

Reference: Transmittal from the Mayor dated January 22, 2013; referred for report January 25, 2013

Subject: **REAPPROPRIATIONS OF FUNDS FOR FISCAL YEAR 2012-13 FOR THE REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM (RCPGP) AWARD YEARS 2009 AND 2010**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to re-appropriate funds for the United States Department of Homeland Security (DHS) Regional Catastrophic Preparedness Grant Program awards for Fiscal Year 2009 (FY 09 RCPGP) and 2010 (FY 10 RCPGP) from the California Emergency Management Agency (Cal EMA).

FY 09 RCPGP

On November 19, 2010, the City Council accepted the FY 09 RCPGP award (C.F. 08-0897-S1) in the amount of \$3,617,000 for a grant performance period of August 1, 2009 to February 28, 2013. Funding in the amount of \$2,591,076.51 is provided for the City of Los Angeles and supports the Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), Housing Department, Los Angeles Police Department (LAPD), and the Mayor's Office for management and administration of the grant. The RCPGP requires a 25 percent cost share.

The transmittal from the Mayor's Office dated January 22, 2013 requests authority to re-appropriate a total of \$683,606.23 for the EMD, LAFD, Housing Department, LAPD, and Mayor's Office of the FY 09 RCPGP grant award. It has since been determined that only \$564,983.23 of the FY 09 RCPGP award is available for re-appropriation. Funds are being transferred for the LAFD, Housing Department, LAPD and Mayor's Office to appropriate funds in the current fiscal year within the grant fund. Funds are being transferred for the EMD to reallocate cost savings from Partner Jurisdictions and various EMD training classes to support EMD staff salaries in the current fiscal year.

The position authorities for the EMD, LAFD, and Housing Department associated with the FY 09 RCPGP are provided in the 2012-13 Personnel Authority Resolution (PAR). The position authorities for the LAPD and the Mayor's Office are provided in the Departmental Personnel Ordinance (DPO). No additional position authorities are requested. Of the \$564,983.23 requested for re-appropriation, funding in the amount of \$18,921.53 is provided for management and administration, which includes \$4,447.32 in Mayor's Office direct salary costs and \$14,474.21 in related costs for the Mayor's Office. The federal guidelines allows up to three percent of the FY 09 RCPGP for management and administration. A total of \$105,255 is allocated for the management and administration of the FY 09 RCPGP.

FY 10 RCPGP

On December 6, 2011, the City Council accepted the FY 10 RCPGP award (C.F. 10-1954) in the amount of \$3,570,000 for a grant performance period of August 1, 2010 to April 30, 2013. Funding in the amount of \$2,197,001 is provided for the City of Los Angeles and supports the EMD, LAFD, Housing Department, LAPD, and Mayor's Office. The RCPGP requires a 25 percent cost share.

The Mayor's Office requests authority to re-appropriate a total of \$748,640.92 for the EMD, LAFD, LAPD, and Mayor's Office. Funds are being transferred for the EMD, LAFD, LAPD and Mayor's Office to appropriate funds in the current fiscal year within the grant fund. The position authorities for the EMD and LAFD associated with the FY 10 RCPGP are provided in the 2012-13 PAR. The position authorities for the LAPD and the Mayor's Office are provided in the DPO. No additional position authorities are requested. Of the \$748,640.92 requested for re-appropriation, funding in the amount of \$28,639.92 is provided for management and administration, which supports related costs for the Mayor's Office. The federal guidelines allows up to three percent of the FY 09 RCPGP for management and administration. A total of \$178,500 is allocated for the management and administration of the FY 10 RCPGP.

RECOMMENDATIONS

That the Council:

1. Authorize the Controller to:

- a. Transfer appropriations and create appropriation accounts within Fund 53E, FY 09 RCPGP, as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
53E/46	46G735	EMD Contractual	\$ 124,793.30
53E/46	46G835	EMD Operating	\$ 24,090.00
53E/46	46H299	Related Costs	\$ 8,110.99
53E/46	46H138	LAFD Salaries	\$ 154,887.10
53E/46	46H170	Police	\$ 164,240.80
53E/46	46H143	Housing	\$ 5,891.76
53E/46	46H843	Housing Contractual	\$ 619.00
53E/46	46H392	Emergency Operations	\$ 11,541.25
53E/46	46G906	Partner Jurisdictions	\$ 59,998.49
53E/46	46G846	Mayor Operating	\$ 10,810.54
TOTAL			\$ 564,983.23

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
53E/46	46J146	Mayor's Office	\$ 4,447.32
53E/46	46J143	Housing	\$ 6,510.76
53E/46	46J299	Related Costs	\$ 14,474.21
53E/46	46J138	LAFD Salaries	\$ 154,880.10
53E/46	46J170	LAPD Salaries	\$ 164,241.29
53E/46	46J135	EMD Salaries	\$ 220,429.55
TOTAL			\$ 564,983.23

- b. Transfer appropriations from Fund 53E, FY 09 RCPGP to the General Fund to reimburse FY 09 RCPGP related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
53E/46	46J138	LAFD Salaries	\$ 154,880.10
53E/46	46J135	EMD Salaries	\$ 220,429.55
53E/46	46J143	Housing	\$ 6,510.76
53E/46	46J146	Mayor's Office	\$ 4,447.32
TOTAL			\$ 386,267.73

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/38	001012	Salaries, Sworn	\$ 154,880.10
100/35	001010	Salaries, General	\$ 220,429.55
100/43	001010	Salaries, General	\$ 6,510.76
100/46	001020	Grant Reimbursed	\$ 4,447.32
TOTAL			\$ 386,267.73

- c. Transfer up to \$164,241.29 from Fund 53E, Department 46, Account 46J170 to Fund 100, Department 70, Revenue Source Code 5161, to reimburse the LAPD for direct salary costs;
- d. Transfer up to \$14,474.21 from Fund 53E, Department 46, Account 46J299 to Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the Mayor's Office;

2. Authorize the Controller to:

- a. Transfer appropriations and create appropriation accounts within Fund 54H, FY 10 RCPGP, as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46H299	Related Costs	\$ 28,639.92
54H/46	46H135	EMD Salaries	\$ 360,001.00
54H/46	46H138	LAFD Salaries	\$ 180,000.00
54H/46	46H170	LAPD Salaries	\$ 180,000.00
TOTAL			\$ 748,640.92

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46J299	Related Costs	\$ 28,639.92
54H/46	46J135	EMD Salaries	\$ 360,001.00
54H/46	46J138	LAFD Salaries	\$ 180,000.00
54H/46	46J170	LAPD Salaries	\$ 180,000.00
TOTAL			\$ 748,640.92

- b. Transfer appropriations from Fund 54H, FY 10 RCPGP to the General Fund to reimburse FY 10 RCPGP related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46J135	EMD Salaries	\$ 360,001.00
54H/46	46J138	LAFD Salaries	\$ 180,000.00
TOTAL			\$ 540,001.00

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/35	001010	Salaries, General	\$ 360,001.00
100/38	001012	Salaries, Sworn	\$ 180,000.00
TOTAL			\$ 540,001.00

- c. Transfer up to \$180,000 from Fund 54H, Department 46, Account 46J170 to Fund 100, Department 70, Revenue Source Code 5161, to reimburse the LAPD for direct salary costs;

- d. Transfer up to \$28,639.92 from Fund 54H, Department 46, Account 46J299 to Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the Mayor's Office;
3. Authorize the Controller to transfer cash from Fund 53E, Department 46 and Fund 54H, Department 46, to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the Los Angeles Emergency Management Department, Los Angeles Fire Department, Housing Department, and Los Angeles Police Department, subject to the Mayor's Office of Homeland Security and Public Safety approval; and,
4. Authorize the Mayor's Office of Homeland Security and Public Safety to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditures of the Fiscal Year 2009 Regional Catastrophic Preparedness Grant Program (FY 09 RCPGP) and Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program (FY 10 RCPGP) awards. These actions are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grants.

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