

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 20, 2016

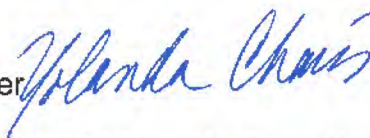
CAO File No. 0130-02033-0001

Council File No. 13-0136

Council District:

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated April 22, 2016, Additional information provided through June 8, 2016

Subject: **REQUEST TO ACCEPT A TWELVE-MONTH, NO-COST EXTENSION AND SUPPLEMENTAL GRANT AWARD OF \$682,000 FROM THE U.S. DEPARTMENT OF JUSTICE (DOJ), OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP) FOR THE 2012 COMMUNITY-BASED VIOLENCE PREVENTION DEMONSTRATION PROGRAM TO SUPPORT THE PROYECTO PALABRA, WORD OF HONOR PROJECT**

RECOMMENDATIONS

That the City Council, take the following actions:

1. Authorize the Mayor, or designee, to retroactively accept the no-cost extension for the Fiscal Year 2012 Community-Based Violence Prevention Demonstration Program (2012 CBVPDP) Grant Extension supporting the Proyecto Palabra, "Word of Honor" Project from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), effective for a one-year term from October 1, 2015 through September 30, 2016;
2. Authorize the Mayor, or designee, to accept the Fiscal Year 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award for the Proyecto Palabra, "Word of Honor" Project in the amount of \$682,000, from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), effective for a one-year term from October 1, 2016 through September 30, 2017 and execute the Supplemental Award Agreement (#2012-PB-FX-K003) and submit any other necessary agreements and documentation relative to the implementation of the grant award, subject to the review and approval of the City Attorney as to form and legality;
3. Authorize the Mayor, or designee, to negotiate and execute a contract with Communities in Schools (CIS) to provide gang intervention services in support of the Proyecto Palabra, Word of Honor Project, in accordance with the Scope of Work attached to the Mayor's Transmittal, in an amount not to exceed \$147,600 available through 2012 Community-

Based Violence Prevention Demonstration Program (2012 CBVPDP) Grant Extension funds, effective for a seven-month term from March 1, 2016 through September 30, 2016, subject to the availability of funds, compliance with City contracting requirements and the approval of the City Attorney as to form and legality;

4. Authorize the Mayor, or designee, to negotiate and execute a contract with Soledad Enrichment Action, Inc. (SEA) to provide gang intervention (\$147,600) and tattoo removal (\$174,538) services in support of the Proyecto Palabra, Word of Honor Project, in accordance with the Scope of Work attached to the Mayor's Transmittal, in an amount not to exceed \$322,138, available through 2012 Community-Based Violence Prevention Demonstration Program (2012 CBVPDP) Grant Extension funds, effective for a six-month term from April 1, 2016 through September 30, 2016, subject to the availability of funds, compliance with City contracting requirements and the approval of the City Attorney as to form and legality;
5. Authorize the Controller to:
 - a) Upon proper demand and submission of documentation from the Mayor, transfer up to \$102,911 from the 2012 Community-Based Violence Prevention Demonstration Program Grant Fund 55K/46 to reimburse the General Fund for Proyecto Palabra, Word of Honor Project related expenditures under the no-cost extension as follows:

FROM:

Fund/Dept.	Account No.	Account Name	Amount
55K/46	46M146	Mayor	\$ 75,354
55K/46	46M299	Reimbursement of General Fund	27,557
		Total:	\$ 102,911

TO:

Fund/Dept.	Account No.	Account Name	Amount
100/46	001020	Salaries Grant Reimbursed	\$ 75,354
100/46	5346	Related Cost Reimbursement from Grants	27,557
		Total:	\$ 102,911

- b) Reappropriate and transfer \$74,384 from various accounts within the 2012 Community-Based Violence Prevention Demonstration Program Grant Fund 55K/46 to support Proyecto Palabra, Word of Honor Project activities under the no-cost extension as follows:

FROM:

Fund/Dept.	Account No.	Account Name	Amount
55K/46	46J304	Contractual Services	\$ 55,833
55K/46	46J601	Supplies	4,900
55K/46	46J602	Community Events & Outreach	13,651
		Total:	\$ 74,384

TO:

Fund/Dept.	Account No.	Account Name	Amount
55K/46	46J213	Travel	\$ 7,221
55K/46	46M146	Mayor	61,555
55K/46	46M299	Reimbursement of General Fund	5,608
		Total:	\$ 74,384

6. Authorize the Mayor, or designee, to prepare Controller instructions for any necessary technical adjustments consistent with the Mayor and Council actions on this matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions;
7. Authorize the City Clerk to place on the Council Calendar for July 1, 2016 the following actions relative to the Fiscal Year 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award for the Proyecto Palabra, "Word of Honor" Project:
 - a) Authorize the Mayor, or designee, to negotiate and execute a contract with Communities in School (CIS) to provide gang intervention services in support of the Proyecto Palabra, Word of Honor Project, in accordance with the Scope of Work attached to the Mayor's Transmittal, in an amount not to exceed \$51,167 available through 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award funds, effective for a one-year term from October 1, 2016 through September 30, 2017, subject to the availability of funds, compliance with City contracting requirements and the approval of the City Attorney as to form and legality;
 - b) Authorize the Mayor, or designee, to negotiate and execute a contract with Soledad Enrichment Action, Inc. (SEA) to provide gang intervention (\$51,167) and tattoo removal (\$93,166) services in support of the Proyecto Palabra, Word of Honor Project, in accordance with the Scope of Work attached to Mayor's Transmittal, in an amount not to exceed \$144,333, available through 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award funds, effective for a one-year term from October 1, 2016 through September 30, 2017, subject to the availability of funds, compliance with City contracting requirements and the approval of the City Attorney as to form and legality;
 - c) Authorize the Mayor, or designee, to negotiate and execute a contract with an as yet to be identified contractor selected through an informal procurement process to provide faith-based gang intervention services in support of the Proyecto Palabra, Word of Honor Project, according to the Scope of Work attached to the Mayor's Transmittal, in an amount not to exceed \$28,000, available through 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award funds, effective for a one-year term from October 1, 2016 through September 30, 2017, subject to the availability of funds, compliance with City contracting requirements and

the approval of the City Attorney as to form and legality;

- d) Authorize the Controller to recognize a receivable in the amount of \$682,000 within the 2012 Community-Based Violence Prevention Demonstration Program Grant Fund 55K/46, expend funds upon proper demand and presentation of documentation from the Mayor, and establish new appropriation accounts as follows:

Account No.	Account Name	Amount
46N146	Mayor Salaries	\$154,852
46N299	Reimbursement of General Fund	56,630
46N213	Travel	10,260
46N304	Contractual Services	447,000
46N601	Office and Administration	13,258
	Total:	<u>\$682,000</u>

- e) Upon receipt of funds and proper demand and presentation of documentation from the Mayor, transfer up to \$211,482 from the 2012 Community-Based Violence Prevention Demonstration Program Grant Fund 55K/46 as follows:

FROM:

Fund/Dept.	Account No.	Account Name	Amount
55K/46	46N146	Mayor	\$ 154,852
55K/46	46N299	Reimbursement of General Fund	56,630
		Total:	<u>\$ 211,482</u>

TO:

Fund/Dept.	Account No.	Account Name	Amount
100/46	001020	Salaries Grant Reimbursed	\$ 154,852
100/46	5346	Related Cost Reimbursement from Grants	56,630
		Total:	<u>\$ 211,482</u>

SUMMARY

The Mayor's Office of Gang Reduction and Youth Development (Mayor's GRYD Office) transmits for Council consideration proposed actions for retroactive acceptance and implementation of a no-cost extension on the 2012 Community-Based Violence Prevention Demonstration Program (2012 CBVPDP) Grant Extension supporting the Proyecto Palabra, "Word of Honor" Project from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), effective for a one-year term from October 1, 2015 through September 30, 2016. The no-cost extension allows the City additional time to expend the remaining balance of grant funds (\$584,709). Additionally, the Mayor's GRYD Office requests acceptance of the 2015 Community-Based Violence Prevention Demonstration Program (2015 CBVPDP) Supplemental Grant Award in the amount of \$682,000, effective for a one-year term from October 1, 2016 through September 30, 2017 and the related actions to implement the grant. Grant funds will be utilized to deliver intensive gang intervention services in Proyecto Palabra GRYD areas throughout Los

Angeles. This Office, with modifications as needed, is in agreement with the majority of recommended actions requested by the Mayor's GRYD Office. Some of the adjustments made include funding amounts, contracting terms or procurement process details to reflect an updated or current status subsequent to the release of the Mayor's Transmittal.

Background

In March 2013, the City accepted a 2012 CBVPDP Grant award in the amount of \$1.5 million from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP) to support the Proyecto Palabra, "Word of Honor" Project, effective for a three-year performance period from October 1, 2012 through September 30, 2015. No matching funds were required. Grant funds were utilized to form a specialized "gang specific" intervention team focused on El Salvadoran/Mexican relational networks, local and transnational, established by two of the most active gangs (MS-13 and 18th Street) in Los Angeles. Based on the City's comprehensive GRYD Strategy and Model of Practice, the Mayor's GRYD Office tailored intervention strategies to reduce community-based violence through ongoing capacity building activities and a partnership with intervention service providers (Public Health Foundation Enterprises, Inc./Aztecs Rising and The Advancement Project) to exert influence or palabra, via informal or formal social controls.

Due to unforeseen delays in project implementation, the City was unable to expend all the grant funds by the end of the performance period, requiring a request to the grantor for a no-cost extension. In September 2015, OJJDP approved a no-cost extension to expend the balance of the remaining funds for an additional one-year term from October 1, 2015 through September 30, 2016. The Mayor's GRYD Office requests authority for the retroactive acceptance of the 2012 CBVPDP Grant extension and approval to reallocate the unexpended grant funds (\$584,709).

At the same time, the Mayor's GRYD Office responded to an OJJDP Notice of Funding Availability (NOFA) for the Fiscal Year 2015 State and Community Development Invited Applications Program to support continued funding of the City's Proyecto Palabra Project. This OJJDP program provides grants and cooperative agreements to organizations that the OJJDP has previously funded. On September 25, 2015, the City was notified of a supplemental award in the amount of \$682,000 under the 2015 CBVPDP Supplemental Grant Award, effective for a one-year term from October 1, 2016 through September 30, 2017. The Mayor's GRYD Office requests authority to accept the 2015 CBVPDP Supplemental Grant Award, execute the award agreement and approve related actions to implement the Proyecto Palabra Project.

2012 CBVPDP Grant Extension Modifications

The unexpended balance of grant funds is \$584,709. The Mayor's GRYD Office proposes to utilize these funds for salaries, related costs, travel, contractual services and supplies. Subsequent to the release of the Mayor's Transmittal, the Mayor's GRYD Office determined that some program changes warranted budget modifications including the elimination of a faith-based services contract and resultant increase of the two intervention services contract amounts. The total contractual services allocation remains unchanged. The following chart shows the

breakdown of the 2012 CBVPDP grant extension budget.

2012 CBVPDP Grant Extension Budget	
October 1, 2015 – September 30, 2016	
<u>Item</u>	<u>Amount</u>
Salaries	\$ 75,354
Related Costs	27,557
Travel	10,260
Contractual Services	469,738
Supplies	1,800
Total:	<u>\$ 584,709</u>

The majority of the funds will be used for contractual services (\$469,738) to fund two gang intervention service providers, Communities in Schools (CIS) and Soledad Enrichment Action, Inc. (SEA). CIS and SEA were selected as part of a 2015 competitive procurement process. Both organizations will provide full-time specialized community intervention workers (CIWs) to work directly with the Proyecto Palabra Team to engage community residents, monitor conflicts between individuals and gangs, provide peacekeeping interventions to defuse crisis situations and prevent escalations to violence. CIS will provide intervention services (\$147,600) in the Valley Proyecto Palabra Bureau area. SEA will provide intervention (\$147,600) and tattoo removal (\$174,538) services in the Central Proyecto Palabra Bureau area. The procurement process to secure a faith-based organization to work with the Proyecto Palabra Team has been deferred pending the finalization of a scope of work and formulation of a clergy council. Grant funds in the amount of \$102,911 (\$75,354 – Salaries + \$27,557 – Related Costs) will be used to finance one full-time regional program coordinator and 10 per cent of a grant specialist position to manage the grant. Of the remaining funds, \$10,260 is allocated to cover travel costs for six staff to attend a three-day mandatory OJJDP training and \$1,800 is for supplies.

2015 CBVPDP Supplemental Award

The 2015 CBVPDP Supplement Grant Award supports the City's Proyecto Palabra Project in the amount of \$682,000 for an additional one-year term effective from October 1, 2016 through September 30, 2017. Grant funds will be utilized to support salaries, related costs, travel, contractual services and supplies as shown in the following chart.

2015 CBVPDP Supplemental Grant Award Budget	
October 1, 2016 – September 30, 2017	
<u>Item</u>	<u>Amount</u>
Salaries	\$ 154,852
Related Costs	56,630
Travel	10,260
Contractual Services	447,000
Supplies	13,258
Total:	<u>\$ 682,000</u>

CIS will provide intervention services (\$51,167) in the Valley Proyecto Palabra Bureau area and SEA will implement intervention (\$51,167) and tattoo removal (\$93,166) services in the SouthWest and Central Proyecto Palabra Bureau areas. Additionally, through an informal procurement process, a faith-based organization will be selected to work with the Proyecto Palabra Team to engage residents in discussions and collaborative planning activities around crime reduction and quality of life issues (\$28,000). Grant funds will also finance one full-time regional program coordinator and 15 per cent of a grant specialist position (\$211,682), travel for mandatory training (\$10,260) and supplies (\$13,258).

The Mayor's GRYD Office stated that a request for a one-year no-cost extension to extend the grant period through September 30, 2018 is pending with the grantor. If approved, the Mayor's GRYD Office will come back to Council to request authority to accept the extension, approve reallocation of the remaining grant funds (\$223,500) and contracting authorities.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund. Retroactive acceptance of the no-cost extension for the 2012 CBVPDP Grant, acceptance of the 2015 CBVPDP Supplemental Grant Award and approval of related actions to implement the extension and supplemental grant award will result in the continued implementation of the City's Proyecto Palabra, Word of Honor Project. A specialized gang specific intervention team (Proyecto Palabra Team) will continue focused efforts on reducing gang violence in areas where the MS-13 and 18th Street relational networks operate. The City's Financial Policies require that the City pursue federal, state and private grants but strictly limit financial support of these programs to avoid commitments that continue beyond available funding. Since these costs are fully reimbursable by the grant, there is no net impact to the General Fund. The recommendations in this report comply with City Financial Policies in that the proposed funding is balanced against established revenue approved by Council actions and from Federal and State grants. All funding is subject to the availability of grant funds and determinations by Mayor and Council.

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