

TRANSMITTAL

To:

THE COUNCIL

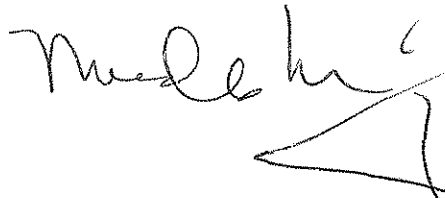
Date:

FEB 15 2013

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



ANTONIO R. VILLARAIGOSA
Mayor

CITY OF LOS ANGELES

CALIFORNIA

GREGORY P. IRISH
INTERIM GENERAL MANAGER



ANTONIO R. VILLARAIGOSA
MAYOR

COMMUNITY DEVELOPMENT
DEPARTMENT

1200 W. SEVENTH STREET
LOS ANGELES, CA 90017

February 13, 2013

Council File: New
Council Districts: All
Contact Person & Phone:
Manny Chavez, (213) 744-7398

The Honorable Antonio R. Villaraigosa
Mayor, City of Los Angeles
Room 303, City Hall

Attention: Mandy Morales, Legislative Coordinator

TRANSMITTAL: 2013 COMMUNITY SERVICES BLOCK GRANT AWARD AND RELATED ACTIONS

EXPEDITED ACTION REQUESTED

The General Manager of the Community Development Department (CDD) respectfully requests that your office forward this transmittal to the City Council for expedited review and approval. The State of California Department of Community Services and Development's (CSD) submission deadline is February 15, 2013.

RECOMMENDATIONS

The General Manager, Community Development Department (CDD), or designee respectfully requests that the Mayor and City Council:

1. AUTHORIZE the General Manager CDD, or designee, to:
 - a. Accept on behalf of the City the 2013 Community Services Block Grant (CSBG) award from the CSD;
 - b. Execute and return to CSD the signed CSBG contract No. 13F-3022 in the amount of \$1,672,784 with required supporting documentation, subject to approval by the City Attorney as to form and legality; and
 - c. Execute any subsequent amendments to the CSBG contract, also subject to City Attorney approval.

2. APPROVE the use of an anticipated \$6,200,586 in 2013 CSBG funds to fund the FamilySource Center (FSC) System for the period January 1, 2013 – December 31, 2013 as follows, and subject to final federal appropriations of 2013 CSBG funds:

Program Expenses

| | |
|---|-------------|
| FamilySource System (1/1/13 – 3/31/13) | \$1,371,936 |
| FamilySource System (4/1/13 – 12/31/13) | \$2,903,782 |
| FamilySource City Managed | \$378,309 |

| | |
|-------------------------|--------------------|
| Administrative Expenses | <u>\$1,546,559</u> |
| | <u>\$6,200,586</u> |

3. AUTHORIZE the Controller to:
 - a. Establish new accounts within the Community Services Block Grant No. 428 and appropriate as follows:

| Account | Name | Amount |
|---------|----------------------|-----------|
| 22J281 | Family Source System | 1,371,936 |
| 22J282 | Family Source System | 2,903,782 |

- b. Establish a receivable from CSD for the amount of \$6,200,586 within the CSBG Fund No.428.
4. AUTHORIZE the General Manager CDD, or designee, to prepare any Controller's instructions needed to implement actions approved by the Council and Mayor on matters presented in or deriving from this transmittal, and/or to make necessary technical adjustments, subject to the approval of the City Administrative Officer; and further, REQUEST that the Controller implement the instructions.
5. Upon Council action, send the Council File forthwith to the Mayor for concurrence.

SUMMARY

The CDD is requesting authorization to accept the 2013 Community Services Block Grant award of \$1,672,784 and to execute CSBG Contract No. 13F-3022 and subsequent amendments with the CSD. CSD anticipates that the City's final 2013 CSBG award will be \$6,200,586 and has directed the City to prepare the contract budget for this amount. Related actions requested include approval of the allocation of CSBG funding for program and administrative costs.

FISCAL IMPACT STATEMENT

Actions in this transmittal do not impact the General Fund. The 2013 CSD grant awards that are the subject of this request come from annual Community Services Block Grant allocated by the State of California.

Although the actual 2013 funding allocated at this time is \$1,672,784, based on preliminary information received from the CSD, it is anticipated that the City's final grant award will be \$6,200,586. Final grant awards are typically received in the second quarter of the federal fiscal year or when the final federal budget is signed.

BACKGROUND

The CSD has issued a one-year contract to the City for the period of January 1, 2013 through December 31, 2013. The CSBG program is currently operating under a continuing resolution and CSD anticipates that final grant awards will be received in the second quarter of the federal

fiscal year. Per CSD instruction, the CDD has prepared a one-year budget equal to the City's 2013 CSBG award of \$6,200,586.

Service Delivery

The City FamilySource Program serves as the City's delivery system for anti-poverty initiatives and core services designed to assist low-income families become more self-sufficient by increasing family income/economic resources and academic performance. The target population for the FamilySource Program is low or very low income city residents. All services are available to all eligible clients, including clients with disabilities. The FamilySource program is comprised of twenty-one Centers and annually serves 50,000 people.

Prior Council actions authorized the use of \$1,371,936 in anticipated 2013 CSBG funds to support the FamilySource System through March 31, 2013 (C.F. 11-1593). Request for contract authorities and funding matrix for the FamilySource System for April 1, 2013 through March 31, 2013 will be submitted as part of the 39th Year Community Development Block Grant Action Plan approvals.

Program Delivery

Additional funding in the amount of \$378,309 is available to finance salary, related costs and expenses for two (2) Senior Project Coordinators, four (4) Project Coordinators, two (2) Clerk Typists and three (3) Senior Project Assistants to carry-out program delivery for the City's FamilySource Program. These eleven (11) positions are currently authorized and approved in the Department's Personnel Resolution.

Administrative Expenses

The CSBG regulations limit administrative expenses to 12 percent of the operating funds of the City's Community Action Program. The Community Action Program is funded by CSBG and other leveraged funding (i.e., anticipated Program Year 39 Community Development Block Grant funds). The CDD's recommendation is to use 90 percent of funding for direct services and program delivery costs.

Role of Community Action Board

The Community Action Board (CAB) is a 15-member advisory board made up of representatives of the City's poverty, private and public sectors. The CAB advises the Mayor and City Council on issues relating to the CSBG and plays an important role in overseeing CDD programs funded by CSBG dollars. The CAB approved the acceptance of the 2013 CSBG contract on December 13, 2012.



GREGORY P. IRISH,
Interim General Manager

GPI:MC:JO:LD:JDR

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