

ECONOMIC DEVELOPMENT COMMITTEE REPORT relative to the acceptance of \$100,000 in Minority Business Development Agency (MBDA), Minority Business Center (MBC) Program grant funds.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Mayor, or designee, to retroactively accept the 2014 MBDA, MBC Program Grant subrecipient award from the University of Southern California Government and Civic Engagement, in the amount of \$100,000, effective for the period of April 1, 2013 through March 31, 2014, subject to the review and approval of the City Attorney as to form.
2. AUTHORIZE the Mayor's Office to accept all cash generated through client fees, donations, and contributions collected in 2013-14 up to \$200,000 and appropriate to the MBDA, MBC Los Angeles Fund 575/100, Account K205 Program Income.
3. AUTHORIZE the Controller to:

- a. Establish the following appropriation accounts within Fund 575/46 as follows:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>
575/46	46K146	Mayor Salaries
575/46	46K205	Program Income
575/46	46K213	Travel
575/46	46K304	Contractual Services
575/46	46K601	Supplies

- b. Establish a receivable for Program Year (PY) Three in the amount of \$100,000 within Fund 575/46.
- c. Increase appropriations in the amount of \$134,210 within Fund 575/46 as follows:

<u>Fiscal Yr.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
2014	46K146	Mayor Salaries	\$100,000.00
2014	46K213	Travel	26,210.00
2014	46K304	Contractual Services	6,000.00
2014	46K601	Supplies	<u>2,000.00</u>
Total:			\$134,210.00

- d. Upon receipt of MBDA MBC Program grant funds, transfer up to \$100,000 from Fund 575/46, Account 46K146 Mayor Salaries to Fund 100/46, Account 001020 Salaries Grant Reimbursed.

e. Transfer uncommitted balances from prior years within Fund 575/46 as follows:

From:	<u>Fiscal Yr.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	2013	46J213	Travel	\$14,061.13
	2013	46J601	Supplies	1,228.04
	2013	46J304	Contractual Services	6,611.66
	2013	46J205	Program Income	1,903.44
	2010	46F205	Program Income	<u>1,022.91</u>
			Total:	\$24,827.18

To:	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	46K213	Travel	\$14,061.13
	46K601	Supplies	1,228.04
	46K304	Contractual Services	6,611.66
	46K205	Program Income	1,093.44
	46K205	Program Income	<u>1,022.91</u>
		Total:	\$24,827.18

4. AUTHORIZE the Controller to expend and receive funds upon proper demand by the Mayor's Office of Economic Development.
5. AUTHORIZE the Mayor's Office to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer (CAO); and AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that there may be a potential impact to the General Fund. Acceptance of the 2014 U.S. Department of Commerce, MBDA, MBC Program sub-recipient award of \$100,000 would provide partial support of the MBC - Los Angeles Program for PY Three. The 2014 PY Three total program cost is approximately \$374,367. Of that amount, \$100,000 in salary costs will be paid by the MBC Grant and the remaining balance of salary and all fringe benefits costs (\$240,427) are included in the Mayor's Office 2013-14 Adopted Budget. \$34,210 in estimated operating expenses (travel, supplies and contractual services) are anticipated to be financed by projected program income. However, should this income not be realized, there will be an impact to the General Fund.

Community Impact Statement: None submitted.

SUMMARY

At a regular meeting held on April 8, 2014, the Economic Development Committee considered a communication from the Mayor dated January 28, 2014, and a report from the CAO dated March 3, 2014, relative to retroactive acceptance of the 2014 sub-recipient grant award of \$100,000 from the U.S. Department of Commerce, MBDA to operate the MBC – Los Angeles for PY Three, effective April 1, 2013 through March 31, 2014.

After providing an opportunity for public comment, the Committee approved the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

ECONOMIC DEVELOPMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PRICE:	YES
KREKORIAN:	YES
HUIZAR:	ABSENT
CEDILLO:	ABSENT
MARTINEZ:	YES

REW
4/18/14
FILE NO. 13-0264

-NOT OFFICIAL UNTIL COUNCIL ACTS-