

CITY OF LOS ANGELES  
CALIFORNIA

JUNE LAGMAY  
City Clerk

HOLLY L. WOLCOTT  
Executive Officer

When making inquiries relative to  
this matter, please refer to the  
Council File No.



ANTONIO R. VILLARAIGOSA  
MAYOR

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CITY CLERK

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SHANNON HOPPE  
Council and Public Services  
Division

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May 29, 2013

To All Interested Parties:

**City Attorney (w/blue sheet)**

The City Council adopted the action(s), as attached, under Council File No. 13-0531,  
at its meeting held May 22, 2013.

City Clerk  
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13-0531  
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MOTION

BUDGET & FINANCE

The City of Los Angeles strives to provide services that empower individuals and assist with the development of vibrant communities. The current state of the economy and the high need for educational and job training programs requires a dedicated effort to establish the link between services the communities who need them. The City can play an important role by providing a space that enables service providers to offer educational and job training opportunities to the community.

In 2000, the City completed a seismic rehabilitation and upgrade of the Old Junipero Serra Library (Library), located at 4255 S. Olive Street, using voter-approved Seismic Bond fund. The Library is currently underutilized and attracting vandalism. It is in the public's interest to put the rehabilitated facility to good use by allowing a person, company or non-profit organization to offer job training, after-school programs and community-based adult classes. The City should release a Request for Proposals (RFP) to solicit and select a service provider for the above-mentioned services.

The RFP should offer a five-year program and facility lease agreement with an option to renew the agreement for an additional five years at a rate of \$1 (One dollar) per year to be used for educational and community purposes. Additionally, provisions should indicate that lessee assumes all cost for custodial responsibilities, maintenance and security. Finally, provisions should require that lessee meet all insurance requirements established by the City Risk Manager. The final RFP should be subject to approval by the City Attorney as to form and legality.

I THEREFORE MOVE that the City Council instruct the General Manager, Department of General Services, to prepare and release a Request for Proposals for the selection of a service provider at the Old Junipero Serra Library located at 4255 S. Olive Street for the provision of job training, after-school programs and community-based adult classes.

I FURTHER MOVE that the City Council require the RFP to include the following lease terms:

- Five-year program and facility lease agreement.
- Option to renew agreement for an additional five years.
- Rate of \$1 (one dollar) per year.
- To be used for educational and job training purposes.
- Lessee will assume all cost for custodial responsibilities, maintenance and security at the location.
- Lessee must meet all insurance requirements established by the City Risk Manager.
- RFP subject to approval by the City Attorney as to form and legality.

**ADOPTED**

MAY 22 2013

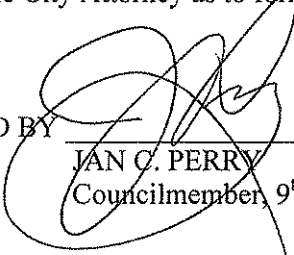
LOS ANGELES CITY COUNCIL

MAY 1 2013



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PRESENTED BY

  
JAN C. PERRY  
Councilmember, 9<sup>th</sup> District

SECONDED BY



ORIGINAL