

Recipient Department			
This Grant Award is: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Suballocation			
Grants Coordinator:	Bertha Calderon	E-Mail:	<a href="mailto:bertha.calderon@lacity.org">bertha.calderon@lacity.org</a>
Project Manager:	Bertha Calderon	E-Mail:	<a href="mailto:bertha.calderon@lacity.org">bertha.calderon@lacity.org</a>
Department/Bureau/Agency:	Recreation & Parks	Phone:	818-546-2392
		Phone:	818-546-2392
		Date:	07/24/2018

Grant Information			
Name of Grantor:		Pass Through Agency:	
California Department of Education			
Grant Program Title:		Notification of Award Date:	
California Dept of Education, Summer Food Service Program		07/02/2018	
Funding Source (Public / Private):	Grant Type:	Funds Disbursement:	Agency's Grant ID:
State	Non-Competitive/Formula	Reimbursement	CFDA#: 10.559
			Other ID#:
			eCivis ID#:
Match Requirement:	None	Amount:	\$0.00
Match Type:	N/A	%Match:	0
Identify Source of Match:			
Fiscal Information:	Awarded Funds:	Match/In-Kind Funds:	Additional/Leverage Funds:
	\$815,000.00	\$0.00	\$36,000
			Total Project Budget:
			\$851,000.00

Approved Grant Budget Summary				
Category	Awarded	Match	Additional	Explanation
Personnel				
part time salaries	16,967.08	\$0.00	\$36,000.00	n/a
Materials/Supplies				
Marketing	\$200.00	\$0.00		n/a
Office Supplies	\$300.00	\$0.00		n/a
Program Forms	\$1,108.92	\$0.00		n/a
Program Supplies	\$200.00	\$0.00		n/a
Contractual Services				
Food Vendor Expenses	\$796,224.00	\$0.00		Lunches
Total	\$815,000.00	\$0.00	\$36,000.00	

Approved Project	
Descriptive Title of Funded Project:	2017-18 CDE Summer Food Service Program
Performance Period Start/End Dates (Month/Day/Year):	Citywide: Yes
Start: 06/11/2018	End: 08/10/2018
	Affected Council District(s): All
	Affected Congressional District(s):
Purpose: Program	
Identify Internal Partners (City Dept/Bureau/Agency):	
Identify External Partners:	

Summary
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.
The Summer Food Service Program (SFSP) is a federally funded program administered by the California Department of Education that reimburses agencies for providing free meals to children 18 years and younger while they are on vacation from school. The Department of Recreation and Parks (RAP) operates the SFSP, under the name of "Summer Lunch Program", at over 100 parks through out the City of Los Angeles. The Los Angeles Unified School District's Food Service Division has provided healthy lunches for RAP's Summer Lunch Program since 2014 and is the provider for 2018.

Recommendations
Please provide a complete list of necessary actions for implementation, including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities (such as contract and position authorities).

1. Retroactively approve the submission of a Summer Food Service Program 2017-2018 (SFSP) grant application to the California Department of Education (CDE) for the Department of Recreation and Parks (RAP) Summer Lunch Program in the approximate amount of Eight Hundred Fifteen Thousand Dollars (\$815,000), subject to Mayor and City Council consideration;
2. Authorize RAP's General Manager or designee to accept and receive the SFSP grant award, up to Eight Hundred Fifteen Thousand Dollars (\$815,000) from the CDE for RAP's Summer Lunch Program, subject to the approval of the Mayor and City Council;
3. Designate RAP's General Manager or designee, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the application, acceptance and use of the SFSP grant;
4. Authorize RAP's General Manager or designee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the SFSP grant, in the approximate amount of Eight Hundred Fifteen Thousand Dollars (\$815,000) for RAP's Summer Lunch Program; and,
5. Authorize RAP's General Manager or designee to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

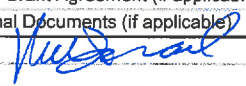
**Fiscal Impact Statement**

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

The total projected cost for the Summer Food Service Program 2017-18 is \$851,000.00. Acceptance of the Summer Food Service Program 2017-2018 reimbursement grant from the California Department of Education in the amount of \$815,000.00 will result in a fiscal impact. The difference of \$36,000.00 will be provided from the RAP General Fund.

**Acceptance Packet**

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

<input checked="" type="checkbox"/> Grant Award Notification and Acceptance	<input checked="" type="checkbox"/> Copy of Award Notice
<input type="checkbox"/> Grant Project Cost Breakdown (Excel Document)	<input type="checkbox"/> Copy of Grant Agreement (if applicable)
<input type="checkbox"/> Detail of Positions and Salary Costs (Excel Document)	<input checked="" type="checkbox"/> Additional Documents (if applicable)
Department Head Name: Michael A. Shull	Department Head Signature:  Date: 8/14/18

**For CAO Use Only**

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:

Date: