

**TO THE COUNCIL OF THE
CITY OF LOS ANGELES**

Your **BUDGET AND FINANCE** Committee

reports as follows:

BUDGET AND FINANCE COMMITTEE REPORT relative to support for the Business Improvement District (BID) Program transferring to the Economic and Workforce Development Department effective January 1, 2014.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. CONCUR with the recommendations of the Personnel and Animal Welfare Committee relative to support for the BID program with City Clerk recommendation no. 2 amended as follows:
 - a. Reallocate the Senior Management Analyst II position to Director of Business Improvement Districts at the level of Chief Management Analyst and transfer the Senior Management Analyst II who is Acting Chief of the City Clerk's Administrative Services Division into this position in line with the instruction of CF 13-0600 Motion 15.
 - b. Allocate the new positions of one additional Management Analyst II and one additional Accounting Clerk II.
2. APPROPRIATE and TRANSFER the necessary funds from the Business Improvement District Trust Fund No. 659.

Fiscal Impact Statement: None submitted by the City Clerk. Neither the CAO nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY

At its meeting of November 4, 2013, the Budget and Finance Committee considered a City Clerk report dated August 9, 2013, a CAO report dated September 3, 2013, and a communication from the EWDD dated August 12, 2013 relative to adding and adjusting positions to support the Business Improvement District (BID) Program transferring to the Economic and Workforce Development Department effective January 1, 2014. The reports were in response to a Fiscal Year (FY) 2013-14 Adopted Budget Recommendation relative to an instruction to the City Clerk to report regarding the BID Program transfer and support, prior to the January 1, 2014 transfer date. In its report dated August 9, 2013, the City Clerk reported on the transfer of the BID Program to the EWDD and made recommendations for allocation/reallocation of 14 positions, creation of a division within the EWDD to house the BID Program, and various recommendations effectuating the transfer. In a report dated September 3, 2013, the CAO recommended that the EWDD submit a budget request package for any additional BID support-related needs as part of the FY 2014-15 Proposed Budget.

At its meeting on September 3, 2013, the Personnel and Animal Welfare Committee recommended to approve the City Clerk recommendations contained in the City Clerk report dated August 9, 2013 subject to classification determination by the Civil Service Commission and pay grade determination by the City Administrative Officer.

During the Budget and Finance Committee discussion, the Interim City Clerk and a CAO representative provided an overview of the matter and responded to related questions. The Interim City Clerk added clarification on three positions that the department determined as critical to the success of the BID program and requested reallocations/allocations for these three positions. After additional consideration and having provided an opportunity for public comment, the Budget and Finance Committee recommended to concur with the Personnel and Animal Welfare Committee as amended for the three positions and reflected in the recommendations above. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	ABSENT

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