

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: November 22, 2013

CAO File No. 0220-04520-0024

Council File No. 13-0798-S1

Council District: All

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer *MS*

Reference: Transmittal from the Mayor dated November 8, 2013; referred for report on November 12, 2013

Subject: **FISCAL YEAR 2010 REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM FINAL APPROPRIATIONS ADJUSTMENTS**

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### SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to reappropriate funds to close out the Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program (FY10 RCPGP) award from the United States Department of Homeland Security (DHS).

On December 6, 2011, the Council authorized the Mayor's Office to accept the FY 2010 RCPGP (C.F. 10-1954) in the amount of \$3,570,000 for the grant performance period of August 1, 2010 to April 30, 2013 on behalf of the City of Los Angeles and the Los Angeles – Long Beach – Riverside Urban Areas. Since then, the California Governor's Office of Emergency Services (CalOES) has extended the performance period end date to September 30, 2013. The FY10 RCPGP requires a 25 percent cost share.

The Mayor's Office requests authority to reallocate and reappropriate a total of \$94,997.38 in FY10 RCPGP grant funds to close out the grant. The funds are from: (1) cost savings in the amount of \$61,466 from the Los Angeles County Sheriff's Department, County of Ventura, City of San Bernardino, and the American Red Cross for various projects; (2) cost savings in the amount of \$138.00 from an Emergency Management Department (EMD) contract; (3) modifications in the amount of \$20,909.52 from the Mayor's Office Management and Administration (M&A) budget for supplies and travel; (4) Los Angeles Police Department (LAPD) salaries in the amount of \$3,480.59 that need to be reappropriated to the current fiscal year; and (5) Mayor's Office M&A budget for fringe benefits in the amount of \$9,003.27 that need to be reappropriated to the current fiscal year.

The Mayor's Office requests authority to reallocate and reappropriate the funds as follows:

- \$17,955.00 – EMD expense account for annual emergency management workshop.
- \$33,319.00 – EMD salary account for planning activities related to Recovery and Mass Fatality planning and current fiscal year appropriations.
- \$13,810.59 – LAPD overtime salary account for planning activities related to Recovery and Mass Fatality planning and current fiscal year appropriations.
- \$2,949.44 – Mayor's Office salary account for current fiscal year appropriations.
- \$26,963.35 – Mayor's Office fringe benefits account for current fiscal year appropriations.

As a result of these actions, the City's total FY10 RCPGP allocation will be \$2,901,692 with a required cost share of \$955,506. The City will meet the additional match requirement through funding fringe benefit costs.

## RECOMMENDATIONS

That the Council:

1. Authorize the Controller to transfer and create new appropriations as follows:

Transfer From:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46H668	Partner Jurisdictions	\$61,466.00
54H/46	46H735	EMD Contracts	\$138.00
54H/46	46H601	Office & Administrative	\$20,909.52
54H/46	46H170	LAPD	\$3,480.59
54H/46	46J299	Mayor Fringe	\$9,003.27
Total			\$94,997.38

Transfer To:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46H835	EMD Expenses	\$17,955.00
54H/46	46K135	EMD Salaries	\$33,319.00
54H/46	49K146	Mayor Salaries	\$2,949.44
54H/46	46K170	LAPD	\$13,810.59
54H/46	46K299	Mayor Fringe	\$26,963.35
Total			\$94,997.38

2. Transfer appropriations from Fund 54H, Department 46, FY10 RCPGP to reimburse FY10 RCPGP related expenditures as follows:

Transfer From:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54H/46	46K135	EMD Salaries	\$33,319.00
54H/46	46K170	LAPD	\$13,810.59
Total			\$47,129.59

Transfer To:			
<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/35	001010	Salaries General	\$33,319.00
100/70	001090	Overtime	<u>\$13,810.59</u>
		Total	\$47,129.59

3. Transfer up to \$26,963.35 from Fund 54H, Account 46K299 to Fund 100, Department 46, Revenue Source 5346 for reimbursement of fringe benefits; and,
4. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

### **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program (FY10 RCPGP). The changes to the FY10 RCPGP match requirement as a result of the reallocation of funds will be met through funding fringe benefits costs. These actions are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grant.

MAS:MBC:04140054