

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: August 5, 2014

TO: Honorable Felipe Fuentes, Chair
Honorable Bob Blumenfield, Vice Chair
Honorable Tom LaBonge, Member
Honorable Jose Huizar, Member
Honorable Paul Koretz, Member
Energy & Environment Council Committee

FROM: Enrique C. Zaldivar, Director
LA Sanitation

SUBJECT: **BUREAU OF SANITATION - PROPOSED PLAN FOR THE CITY-WIDE
ABANDONED WASTE CLEAN-UP**

This Memorandum is in response to Council File No. 13-0852-S1 and the \$5 million budget line item in the Unappropriated Balance of Fiscal Year 2014-15 for Healthy Streets – Citywide.

Background

At the beginning of Fiscal Year 2013-2014, Los Angeles City Councilmember Gilbert Cedillo (CD-1), with the assistance of the Bureau of Sanitation (LASAN), launched the “Keep it Clean” pilot program to rid CD-1 of illegally dumped material and abandoned waste. Councilmember Cedillo provided nearly \$1 million in financial support to address the blight plaguing CD-1 neighborhoods. During the first year of the “Keep it Clean” campaign, LASAN collected nearly 1,000 tons of abandoned solid waste in CD-1. Locations targeted for clean-up were primarily alleys and sidewalks. The program was extremely successful and was positively portrayed in print, broadcast, and social media.

With the success of the “Keep it Clean” campaign, additional Councilmembers signed on to a Motion (C.F. No. 13-0852-S1) instructing LASAN to develop a comprehensive plan for a city-wide clean-up program. This plan was to include information regarding the types of enhanced services available, the staffing needed, and the budgetary requirements for the program expansion. Per Council’s instructions, LASAN presented its report to Council for a city-wide clean-up campaign which included three options. The Council, however, deferred the matter to the FY 2014-2015 budget and asked LASAN through Substitute Motion 22 (Councilmembers Cedillo, Price, Buscaino, and Wesson), to develop a data-driven neighborhood clean-up program based on tonnage collected and the level completed requested services, modeled after LAPD COMPSTAT.

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Fiscal Year 2014- 2015 Budget

Recognizing the need to making LA a livable and sustainable City, Mayor Eric Garcetti and the City Council allocated \$5 million dollars of General Funds in the Unappropriated Balance of the FY 2014-15 budget to LASAN to clean up abandoned waste. The funds were allocated for: a) removal of abandoned waste in alleys, b) maintenance of alleys after initial cleanups, and c) removal of abandoned waste on sidewalks.

LASAN was asked to report back to the Council with a proposal detailing how the \$5 million will be utilized.

PROPOSED PROGRAM

LASAN recognizes the challenges to maintain the three activities mentioned above, and is hereby proposing a program that will focus on enhancing the services received by all Council Offices from this General Fund investment. Specifically, LASAN's proposal relies on two fully equipped and distinct teams. Each team will consist of 3 Maintenance Laborers and 3 Refuse Collection Truck Operators. Additionally, there will be 1 Refuse Collection Supervisor and 1 Solid Resources Superintendent to manage both crews and coordinate with Council Offices. The teams will also be supported by a Chief Environmental Compliance Inspector, an Environmental Compliance Inspectors, and a Wastewater Collection Worker II.

Under this proposed program, LASAN will provide each Council District with one dedicated day of clean-up each month. Shown in Page 4 of this report is a master calendar that details the dedicated days of cleanup per Council District in FY 14-15. Each Council Office, in coordination with LASAN, will decide what location or locations are to be cleaned up during that dedicated day.

On the average, each team will be available 20 working days per month, and the two teams will be available for a total of 40 working days per month. Servicing 15 Council Districts with one dedicated day of cleanup will result in a total of 15 days of service, thereby leaving 25 days of service available every month to address "cleanup of alleyways and abandoned waste in impacted neighborhoods" outside of the Skid Row, as stated in the budget. Please note that the Mayor and the City Council have also allocated \$3.7 million and \$500,000 for the cleanup of Downtown Skid Row and Venice Skid Row, respectively.

LASAN's will utilize a shared Google Doc spreadsheet to provide optimal coordination and interface between Council Offices and LASAN regarding service requests. The Google Doc spreadsheet is an organic tool that centralizes all service requests in real-time. LASAN will provide a customized template consisting of a tab for each Council Office for the Clean Streets Program (CSP). The Google Doc will detail service request dates, date of assigned cleanup, and date when the services are completed etc. Each Council Office is requested to designate a deputy to enter service requests into the Google Doc. The designated deputy will be able to make adjustments to the Google Doc, based on the specific needs and priorities of the Council Office. The Google Doc will allow Council Offices and LASAN to track, communicate, and prioritize the service requests in an efficient and timely manner.

LASANstat

Additionally, in FY 2014-2015, LASAN will begin development of performance metrics, modeled after the LAPD's COMPSTAT. This new metrics, known as LASANstat, will identify the areas of the City with the most frequent service requests. This will enable LASAN to determine the needed resources, prioritize cleanup services, and to shift resources as needed. In addition, as requested in Motion 22, statistical data will be available in real-time for each Council Office to track the level of service provided, tonnage collected, number of cleanups, cost incurred, etc.

The funding provided by the City Council as mentioned above will be adequate to support the annual salaries, contractual services, operating supplies, and related operational costs for the two teams.

STAFFING NEEDS

LASAN requires the following staffing needs for the Clean Streets Program.

Quantity	Class Title	Class Code	Regular or Reso	W&C Salary	Net Salary
6	Maintenance Laborer	3112-6	Reg (Vacant)	\$ 56,528	\$ 339,168
6	Refuse Collection Operator II	3580-2	Reg (Vacant)	\$ 73,559	\$ 441,354
1.5	Wastewater Collection Worker II *	4110-2	Reg (Vacant)	\$ 69,055	\$ 103,583
1	Management Analyst II	9184-2	Reg (Vacant)	\$ 86,189	\$ 86,189
1	Refuse Collection Supervisor	4101-0	Reso	\$ 96,016	\$ 96,016
1	Solid Resources Superintendent	4102-0	Reso	\$ 118,209	\$ 118,209
0.5	Chief Environmental Compliance Inspector II *	4289-2	Reso	\$ 127,994	\$ 63,997
1.5	Environmental Compliance Inspector *	4292-0	Reso	\$ 78,893	\$ 118,340

* These positions also support Operation Healthy Streets – Venice.

Acct	Account Name	TOTAL	SWRF 508	SPA 511
1010	Salaries General	\$ 1,366,855	\$ 1,080,936	\$ 285,919
3040	Contractual Services	\$ 203,872	\$ 203,872	
6020	Operating Supplies (Tip Fees Only)	\$ 114,304	\$ 114,304	
50XX99	Indirect/Related Costs (Modified CAP 35)	\$ 3,314,969	\$ 2,763,033	\$ 551,936
	TOTAL:	\$ 5,000,000	\$ 4,162,145	\$ 837,855

TENTATIVE CITY-WIDE CLEAN STREETS SCHEDULE

Each Council District will receive one day of service each month, as shown in the table. For services that fall on City Holidays, the Council District will be serviced the next business day. The work week may be extended to Saturday to compensate for the Holidays.

Jul-14						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug-14						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sep-14						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Oct-14						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Nov-14						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Dec-14						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan-15						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Feb-15						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Mar-15						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Apr-15						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May-15						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun-15						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

City Holiday
 Rotating Service, "Highly Impacted Neighborhoods"

November Special Schedule		Regular Schedule	
Council District	Assigned Day of the Month	Council District	Assigned Day of the Month
1	First Wednesday	1	First Wednesday
2	First Monday	2	First Tuesday
3	Second Monday	3	Second Tuesday
4	First Monday	4	First Tuesday
5	First Thursday	5	First Friday
6	Second Monday	6	Second Tuesday
7	Third Monday	7	Third Tuesday
8	First Friday	8	Second Wednesday
9	Second Wednesday	9	Second Friday
10	Second Thursday	10	Third Wednesday
11	Second Friday	11	Third Friday
12	Third Monday	12	Third Tuesday
13	Third Wednesday	13	Fourth Wednesday
14	Third Friday	14	Fourth Friday
15	Fourth Monday	15	Fourth Tuesday

RECOMMENDATIONS:

That the City Council, subject to approval of the Mayor:

1. Approve the proposed city-wide CLEAN Streets Plan by LASAN
2. Appropriate funding of \$5 million from the Unappropriated Balance to LASAN's budget
3. Authorize the Managed Hiring Committee to approve the following positions, as stated in Motion 5 (if they have not already been covered by LASAN's blanket unfreeze):

Existing Vacancies

- 3 Maintenance Laborers (Regular)
- 3 Refuse Collection Truck Operators II (Regular)
- 2 Wastewater Collection Workers II (Regular)
- 1 Management Analyst II (Regular)

Resolution Authorities:

- 1 Refuse Collection Supervisor
- 1 Solid Resources Superintendent
- 1 Chief Environmental Compliance Inspector II
- 2 Environmental Compliance Inspectors.

LASAN appreciates your consideration of this report.

AH: mr

cc: All Councilmembers
Doane Liu, Office of the Mayor
Greg Good, Office of the Mayor
Kevin James, Board of Public Works
Barbara Romero, Board of Public Works
John A. Carvalho, City Attorney's Office
Sharon Tso, CLA's Office
Rafael E. Prieto, CLA's Office
Miguel Santana, CAO
David Hirano, CAO
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Leo Martinez, LASAN
Lisa Mowery, LASAN
LASAN Executive Team