

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 23, 2014

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Council File No. 13-1882

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer 

Reference: Transmittal from the Mayor's Office dated September 30, 2014; referred for report October 1, 2014

Subject: **FISCAL YEAR 2013 URBAN AREAS SECURITY INITIATIVE GRANT BUDGET MODIFICATIONS AND CONTRACTING AUTHORITIES**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) grant. The Mayor's Office also requests contracting authority as part the FY13 UASI grant program. On November 22, 2013, the Council authorized the Mayor's Office to accept the FY13 UASI grant in the amount of \$54,703,969 with a grant performance period of August 29, 2013 to May 31, 2015. No matching funds are required.

Los Angeles Police Department

iWatch

The Los Angeles Police Department's (LAPD) iWatch "See Something, Say Something" initiative is a community awareness program created to educate the community on behaviors and activities that may have a connection to terrorism. The LAPD proposed to develop a mobile application for the iWatch program to provide the community with public safety announcements, video content, notifications and platform for reporting suspicious activity. The LAPD solicited and reviewed proposals and selected EZ Axess, Inc., to develop a customizable mobile application for the iWatch program. EZ Axess, Inc. will license and integrate the mobile application platform to the LAPD's specifications for the term of the grant performance period. The vendor will maintain and support the mobile application. The ongoing costs of maintaining the mobile application beyond the grant performance period has not yet been determined. The Mayor's Office requests authority to negotiate and execute a contract with EZ Axess, Inc. for the iWatch mobile application for a term of up to 12 months within the grant performance period for a contract amount not to exceed \$13,000.

Funding for the iWatch project was previously provided to the LAPD under the FY11 UASI grant program. However, since the scope of work would not have been completed within the FY11 UASI grant performance period, funding was reallocated to the Multiple Assault Counter Terrorism Action Capabilities (MACTAC) training and the iWatch project is now funded through FY13 UASI.

Alliance

The LAPD is a member of the Los Angeles Operational Area Critical Incident Planning and Training Alliance (Alliance). Funding in the amount of \$120,000 is allocated in FY13 UASI for LAPD's Alliance members to develop Mass Evacuation, Mass Care and Shelter, Reception and Recovery guides, templates, and jurisdiction-specific plans under FY13 UASI. The LAPD requests authority for one Sergeant I resolution authority to provide support in the planning, development, implementation, and reporting of the regional catastrophic planning efforts.

It is recommended that one Sergeant I resolution authority be provided to the LAPD, subject to the approval of the Personnel Department as to the appropriateness of the duties of this position for the Sergeant classification, as well as subject to authorization through the Managed Hiring process to fill the position authority.

Information Technology Agency

There are currently antenna systems for the LAPD and LAFD mounted on a 60-foot tower at the Verdugo Peak telecommunications radio site. However, the LAPD and LAFD antenna systems operate on different bands that interfere with each other and need adequate vertical separation between the antennas. To achieve adequate vertical separation, the antenna systems will be relocated to the new 180-foot communications tower also located at the Verdugo Peak site, which was constructed with FY10 UASI grant funds (C.F. 10-1166). The Mayor's Office requests authority to negotiate and execute a contract with a vendor to relocate the antennas from the 60-foot tower to the 180-foot tower. An assessment will also be conducted to determine if new antennas need to be purchased prior to relocating the antennas on the new 180-foot communications tower. The Information Technology Agency (ITA) will be the project manager for this relocation project and will work with the selected vendor.

This project is related to the Los Angeles Regional Interoperability Communications System (LA-RICS) project. The Mayor's Office requests authority to modify the FY13 UASI budget by reallocating funding from the LA-RICS Project Los Angeles City Project Management Team allocation to the Los Angeles City Fire Department CAD-to-CAD project. The grantor approved this modification on May 2, 2014. In addition, the Mayor's Office requests authority to negotiate and execute a contract with a vendor to purchase and install antennas for the relocation for a term of up to 12 months within the grant performance period and for a contract amount not to exceed \$200,000.

Emergency Management Department

Funding in the amount of \$298,875 was allocated to the Emergency Management Department (EMD) for the Mobile Emergency Generator project in FY13 UASI grant funds. Cost savings were identified in FY11 UASI grant funds and used to fund the Mobile Emergency Generator project. As such, \$99,000 of the \$298,875 in FY13 UASI grant funds previously allocated for the Mobile Emergency Generator project is now available to be reallocated to design, develop and facilitate one Emergency Operations Center (EOC) Functional Exercise and one Cybersecurity Tabletop exercise. The EOC Functional exercise and Cybersecurity Tabletop exercise will allow City staff and its regional partners to practice inter-agency and inter-departmental coordination and increase their level of understanding of emergency manager response capabilities at the EOC.

The Mayor's Office requests authority to modify the FY13 UASI grant budget by reducing funding for the Mobile Emergency Generator project by \$99,000 from \$298,875 to \$199,875, and reallocating \$99,000 for the EOC Functional Exercise and Cybersecurity Tabletop Exercise. In addition, the Mayor's Office requests authority to contract with Critical Preparedness and Response Solutions (CPARS Consulting) to conduct the EOC Functional Exercise and Cybersecurity Exercise, for a term of up to 12 months within the grant performance period and for a contract amount not to exceed \$99,000.

Fire Department

Regional Fire Computer Aided Dispatch (CAD)

The Regional Fire Computer Aided Dispatch (CAD) project (CAD-to-CAD system) will connect and make interoperable four separate CAD systems from the City of Los Angeles Fire Department, County of Los Angeles Fire Department, City of Long Beach Fire Department, and the Verdugo Communications Center (serves as a regional fire dispatch facility for various fire agencies). The goal of the CAD-to-CAD system is to make the participating fire agencies more efficient and capable of providing optimal customer service to the regions they serve.

The Council previously authorized the Mayor's Office to negotiate and execute a contract with Winbourne Consulting, LLC (Winbourne) to draft a Request for Proposals (RFP) to solicit potential vendors to design, construct and implement the CAD-to-CAD system (C.F. 13-1594). Funding in the amount of \$100,000 was provided through the FY11 UASI grant program to contract with Winbourne to draft the RFP. The Mayor's Office now requests to negotiate and execute another contract with Winbourne to review the RFPs and advise the City and the Partner Agencies on project implementation. The contract with Winbourne would be for an amount not to exceed \$100,000 and a contract term not to exceed 12 months within the grant performance period to be funded with FY13 UASI grant funds.

Once the RFP is released and a vendor is selected, a separate contract will be executed for the design and construction of the CAD-to-CAD system. The Mayor's Office requests authority to negotiate and execute a contract with a vendor to design and construct the CAD-to-CAD system for a term of up to 12 months within the grant performance period for an amount not to exceed \$910,000.

Funding in the amount of \$700,000 was originally allocated in the FY13 UASI grant budget for the CAD-to-CAD system project. An additional \$310,000 is being reallocated from the Los Angeles County Fire Department's Smart Classroom project for a total of \$1,010,000 in FY13 UASI grant funds for the CAD-to-CAD project. The Mayor's Office requests authority to modify the FY13 UASI grant budget to reallocate funding from the Los Angeles Fire Department Smart Classroom project to the Los Angeles City Fire Department CAD-to-CAO project. The grantor approved this budget modification on July 2, 2014.

Rope Rescue Tactical Training Prop

Funding in the amount of \$330,129 was provided through the FY11 UASI grant fund to construct a Rope Rescue Tactical Training Prop (Rope Prop) at a regional training facility located at Fire Station 88 in Sherman Oaks (C.F. 11-1256-S1). The Rope Prop is a tower-type structure used to train public safety personnel designated to work in an urban search and rescue environment, and will provide instruction in rappel techniques, elevated victim rescue, anchor systems and knot tying. Funding in the amount of \$93,720 is allocated in the FY13 UASI grant budget to purchase additional modular pieces (rappelling wall addition and climbing wall addition) for the Rope Prop. The Mayor's Office requests authority to negotiate and execute a contract with WHP Trainingtowers to design, build and install the modular additions for a term of up to 12 months within the grant performance period and for a contract amount not to exceed \$93,720. WHP Trainingtowers is the sole source contractor who constructed the original tower.

Tactical Emergency Medical Services Training

Funding in the amount of \$296,000 is allocated in the FY13 UASI grant budget for Tactical Emergency Medical Services (TEMS) training, which covers the costs of the training (\$100,000) as well as the staff time to attend the training (\$196,000). Students will be trained on providing medical care in a dangerous tactical law enforcement situation. The Mayor's Office requests authority to negotiate and execute a contract with Vanderbilt University and the Los Angeles County Sheriff's Department to provide the TEMS training for a term of up to 12 months and for a contract amount of up to \$100,000. Vanderbilt University and the Los Angeles County Sheriff's Department are the sole source providers of this training. The cost of the training is \$1,195 per student and \$4,000 per class. The transfer of FY13 UASI funds to the LAFD for salaries for TEMS training will be requested in a future transmittal.

Alliance

Funding in the amount of \$120,000 is allocated in the FY13 UASI grant budget for LAFD Alliance staffing. Funding supports the salaries of one Fire Battalion Chief and two Fire Captain II resolution authority positions in LAFD. It is requested that an additional \$158,660 be allocated to the LAFD for Alliance staffing for a total of \$278,660.

Cost savings are available from the allocation for the Joint Regional Intelligence Center (JRIC) (\$108,660) and the Disaster Awareness Course program (\$50,000). There is no impact to JRIC by reallocating these cost savings. The grantor approved this budget modification on September 12, 2014. The Mayor's Office requests authority to modify the FY13 UASI grant budget and to transfer funds to the LAFD to implement this modification. Funding for these positions will be continued through the FY14 UASI grant.

Mayor's Office

Generators

Funding in the amount of \$6,000,000 is allocated in the FY13 grant budget for regional emergency generators. The Mayor's Office will procure and purchase the emergency generators for the region. The generators will be stored at regional sites including Piper Tech, fire stations, police stations, and dispatch centers with coverage in the north, south, east, west, and central areas of the region. The quantity of generators purchased will depend on regional needs and final unit cost of the generators. The Mayor's Office requests authority to conduct the necessary fiscal transactions to procure the emergency generators.

Cybersecurity Improvement Project

The Mayor's Office requests authority to increase the Mayor's FY13 UASI grant budget by \$1,231,960 for the development of a Citywide integrated cybersecurity system in an effort to protect the City from cyber threats and mitigate the damage caused by an attack. Funding in the amount of \$1,141,960 is requested for equipment and installation services to host dashboards and other digital and graphical information necessary to support cybersecurity efforts. The equipment, including computers, monitors, controllers, and fiber lines, will be installed at the Emergency Operations Center and will be maintained by the ITA. The Mayor's Office requests authority to negotiate and execute contracts with vendors to furnish and install hardware, connectivity and integration capabilities to support the Cybersecurity Improvement Project for a term of up to 12 months within the grant performance period and for a contract amount not to exceed \$1,141,960.

Funding in the amount of \$90,000 is requested to contract with the Center for Internet Security to subscribe to the Multi-State Information Sharing and Analysis Center (MS-ISAC). The Department of Homeland Security (DHS) designated MS-ISAC as the key resource for cyber threat prevention, protection, response and recovery for state, local, tribal and territorial governments. The Los Angeles World Airports, Port of Los Angeles and Los Angeles Fire and Police Pensions are already members and subscribe to MS-ISAC services. FY13 UASI funding will be used to add five departments (ITA, Department of Water and Power (DWP), LAPD, Bureau of Sanitation (BOS) and Library Department) that manage their own networks to receive these services. The Mayor's Office requests authority to negotiate and execute a contract with the Center for Internet Security to subscribe to MS-ISAC fee-based management services and purchase and install equipment to support those services for ITA, DWP, LAPD, BOS, and Library for a term of up to 12 months within the grant performance period for an amount not to exceed \$90,000.

To support the Cybersecurity Improvement Project, funding will be reallocated from the California Institute of Technology's (CalTech) Early Earthquake Warning (EEW) System (\$1,158,403) and the Los Angeles County Health Services Warehouse Leasing Project (\$73,557). The FY13 UASI grant budget allocated \$1,158,403 to CalTech for the EEW System but upon grant guidance clarification, the Federal Emergency Management Agency (FEMA) determined that the system was an ineligible project. It should be noted that FY09 and FY12 UASI grant funds were previously used to build a comprehensive EEW system (C.F. 13-0196 and C.F. 12-0930). However, further investment on this project is no longer allowable. The available FY13 UASI grant funds from the Warehouse Leasing Project are a result of moving the project to the FY12 UASI grant program. The Mayor's Office requests authority to modify the FY13 UASI budget as described and to conduct the necessary fiscal transfers to effectuate the modification.

Management and Administration

According to the Mayor's Office, the federal grant guidelines allow up to five percent of the grant for management and administration. The FY13 UASI partially funds nine different positions in the Mayor's Office for management and administration of the FY13 UASI grant. The Mayor's Office estimates that approximately \$724,350 in FY13 UASI funds are needed to support the direct and indirect costs of the positions in Fiscal Year 2014-15. The Mayor's Office requests that \$724,350 be re-appropriated for the Mayor's Office; \$500,000 for direct salary costs and \$224,350 for related costs. Council approval is requested to transfer appropriations within the FY13 UASI grant fund to expend the salary and fringe benefit costs.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Modify the existing grant budget for the Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) grant by reallocating funds between projects as described within this report;
 - b. Negotiate and execute, on behalf of the City, a contract with EZ Axess, Inc. to integrate and license to the City a mobile application for the iWatch program, for a term up to 12 months within the grant performance period, and for an amount not to exceed \$13,000, subject to the approval of the City Attorney as to form and legality;
 - c. Authorize one Sergeant I (Class Code 2227-1) resolution authority for the Los Angeles Police Department (LAPD) for Fiscal Year 2014-15 for the Alliance project, subject to the approval of the Personnel Department as to the appropriateness of the duties of this position for the Sergeant classification, and subject to the Managed Hiring process;

- d. Negotiate and execute, on behalf of the City, a contract with a vendor to purchase and install antennas for antenna relocation, for a term up to 12 months within the grant performance period, and for an amount not to exceed \$200,000, subject to the approval of the City Attorney as to form and legality;
- e. Negotiate and execute, on behalf of the City, a contract with a vendor to assist the Emergency Management Department (EMD) in the design, development, and facilitation of two exercises: one Emergency Operations Center (EOC) Functional Exercise and one Cybersecurity Tabletop Exercise, for a term up to 12 months within the grant performance period, and for an amount not to exceed \$99,000, subject to the approval of the City Attorney as to form and legality;
- f. Negotiate and execute, on behalf of the City, a contract with Winbourne Consulting, LLC to work on the Regional Fire Computer Aided Dispatch project (CAD-to-CAD project) implementation, for a term up to 12 months within the grant performance period, and for an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form and legality;
- g. Modify the existing contract authority for a vendor to design and build out the CAD-to-CAD system, for a term up to 12 months within the grant performance period, and for an amount not to exceed \$910,000, subject to the approval of the City Attorney as to form and legality;
- h. Negotiate and execute, on behalf of the City, a contract with a vendor to design, build, and install modular additions to the Rope Prop, for a term up to 12 months within the grant performance period, for an amount not to exceed \$93,720, subject to the approval of the City Attorney as to form and legality;
- i. Negotiate and execute, on behalf of the City, a contract with a selected vendor to conduct Tactical Emergency Medical Services (TEMS) Training, for a term up to 12 months, for an amount of \$1,195 per student and \$4,000 per class, and not to exceed \$100,000 in total, subject to the approval of the City Attorney as to form and legality;
- j. Negotiate and execute, on behalf of the City, contracts with a vendor selected through an appropriate procurement process to furnish and install hardware, connectivity, and integration capabilities to support the Cybersecurity Improvement Project for the City and its departments for a term up to 12 months within the grant performance period, for an amount not to exceed \$1,141,960, subject to the approval of the City Attorney as to form and legality;

- k. Authority is being requested to negotiate and execute a contract with the Center for Internet Security to subscribe to the Multi-State Information Sharing and Analysis Center (MS-ISAC) fee-based management services and purchase and install equipment to support those services for the Information Technology Agency (ITA), Department of Water and Power (DWP), LAPD, Bureau of Sanitation, and Library Department and for a term up to 12 months within the grant performance period, for an amount not to exceed \$90,000;

2. Authorize the Controller, or designee, to:

- a. Transfer and create new appropriation accounts within Fund 55Y, Department 46, for reallocation of FY13 UASI grant funds, as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46K668	Partner Jurisdictions	\$7,541,960
55Y/46	46K138	Fire	\$158,660
55Y/46	46K912	LA-RICS LA City Project Management Team	\$200,000
Total			\$7,900,620

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46K946	Grant Management	\$6,507,610
55Y/46	46K938	LAFD Projects	\$310,000
55Y/46	46K932	ITA Projects	\$200,000
55Y/46	46L138	Fire	\$158,660
55Y/46	46L146	Mayor	\$500,000
55Y/46	46L299	Reimbursement of General Fund	\$224,350
Total			\$7,900,620

- b. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety, in order to reimburse City departments and the Los Angeles/Long Beach Partner Jurisdictions for approval FY13 UASI grant funds;

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46L138	Fire	\$158,660
55Y/46	46L146	Mayor	\$500,000
Total			\$658,660

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries, Sworn	\$158,660
100/46	001020	Salaries, Grant Reimbursed	\$500,000
Total			\$658,660

3. Transfer up to \$224,350 from Fund 55Y, Account 46L299 to the General Fund 100, Department 46, Revenue Source 5346, for reimbursement of grant-funded fringe benefits for the Mayor's Office;
4. Transfer cash from Fund 55Y to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from Los Angeles city departments, subject to the approval of the Mayor's Office of Homeland Security and Public Safety; and,
5. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

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