

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 5, 2016

CAO File No. 0220-03695-0192

Council File No. 13-0882

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *MSA*

Reference: Transmittal from the Mayor dated December 7, 2015; referred for report
December 8, 2015

Subject: **REAPPROPRIATION OF FUNDS FOR FISCAL YEAR 2015-16 FOR THE
FY 2013 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT AWARD**

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to reappropriate funds for the Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) grant from the United States Department of Homeland Security (DHS). On November 22, 2013 the City Council accepted the FY13 UASI award (C.F. 13-0882) in the amount of \$54,703,969 for a grant performance period of August 29, 2013 to May 31, 2015. The grant performance period has since been extended to May 31, 2016. No matching funds are required.

The federal grant guidelines allow up to five percent of the grant for management and administration. The FY13 UASI partially funds eight positions and fully funds 20 positions in the Mayor's Office for management and administration. The Mayor's Office requests authority to reappropriate \$1,000,000 in FY13 UASI grant funds, which includes \$732,225.23 for direct salary costs and \$267,774.77 for related costs. Council approval is requested to transfer appropriations within the FY13 UASI grant fund to expend the salary and fringe benefit costs.

RECOMMENDATIONS

That the Council:

1. Authorize the Controller to:

a. Transfer appropriations within Fund 55Y, FY13 UASI, Department 46, as follows:

<u>Transfer from:</u>			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46K946	Grant Management and Administration	\$1,000,000

Transfer to:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46M146	Mayor	\$732,225.23
55Y/46	46M299	Reimbursement of General Fund Costs	
			<u>\$267,774.77</u>
		Total	\$1,000,000.00

- b. Transfer appropriations from Fund 55Y, FY13 UASI, Department 46, to the General Fund to reimburse FY12 UASI related expenditures as follows:

Transfer from:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46M146	Mayor	\$732,225.23

Transfer to:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$732,225.23

2. Authorize the Controller to transfer up to \$267,774.77 from Fund 55Y, Account 46M299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits; and,
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2013 Urban Areas Security Initiative grant. These actions are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grants.