

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 1, 2013

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Council File No. 13-0882

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated October 1, 2013; referred for report on October 1, 2013

Subject: **ACCEPTANCE OF THE 2013 URBAN AREAS SECURITY INITIATIVE GRANT AWARD**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) grant award and to take various actions related to award implementation. The grant award provides a total allocation of \$54,703,969 divided among the City and 18 Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions, including the Los Angeles Regional Interoperable Communications System (LA-RICS) Joint Powers Authority (JPA). The grant performance period is from August 29, 2013 to May 31, 2015. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant, receives the total allocation, and distributes the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Background

The Urban Areas Security Initiative (UASI) program provides funding to dense urban areas to prevent, protect against, mitigate, respond to and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

On August 6, 2013, the Council authorized the Mayor's Office to apply for the FY13 UASI award, adopted a Governing Body Resolution required by the grantor, and instructed the City Administrative Officer to report to Council with recommendations to accept the FY13 UASI award once funding was allocated (C.F. 13-0882).

The DHS awarded the UASI grant based on a risk-based methodology and anticipated effectiveness. The DHS awarded the funds to the State Administrative Agent, which is the California Governor’s Office of Emergency Services (Cal OES) for the State of California, which then disperses the funds to the urban areas. The LA/LB UA received an allocation of \$65,908,396 in FY13 UASI funds. In accordance with grant guidelines, Cal OES retained \$11,204,427 of the allocation, leaving a final allocation of \$54,703,969 for the LA/LB UA. FY13 UASI funding retained by Cal OES will be provided to the State of California for projects that will benefit the region but will not be allocated to or managed by the LA/LB UA.

The City of Los Angeles serves as the administrative and fiscal agent for the LA/LB UA and distributes the grant funds to the Partner Jurisdictions based on the region’s approved allocation plan and funding priorities. The FY13 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

1. Strengthen interoperable and communications capabilities - \$16,744,067
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$9,253,300
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$7,050,133
4. Catastrophic incident planning response and recovery - \$18,921,271

The remaining \$2,735,198 in FY13 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor’s transmittal dated October 1, 2013.

City of Los Angeles Allocations

Of the total \$54.70 million FY13 UASI grant award, \$15.55 million is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$1,287,041
Fire Department	\$4,789,661
Information Technology Agency	\$1,105,058
Police Department	\$4,013,678
Port of Los Angeles	\$100,000
Los Angeles World Airports	\$150,000
Mayor’s Office (LA-RICS Non-M&A position)	\$151,186
LA-RICS LA City Project Management Team	\$1,312,458
Mayor’s Office (Management and Administration)	\$2,645,198
Total	\$15,554,280

Attachment 4 to the Mayor’s transmittal dated October 1, 2013 provides a detailed list of the projects to be completed by the City of Los Angeles as part of the FY13 UASI program.

The grant guidelines allows up to five percent of the grant award, which is \$2,735,198, to be allocated for Management and Administration (M&A) of the grant. However, it should be noted that the allocation for the Mayor's Office for M&A is shown as \$2,645,198 in the table above. The remaining \$90,000 is reflected in the City of Long Beach's FY13 UASI allocation for its personnel costs associated with managing FY13 UASI grant projects. M&A funding for the City will cover the costs of 26 positions in the Mayor's Office and one Deputy City Attorney in the City Attorney's Office. In addition, M&A funding provided to the Mayor's Office will cover the costs of Certified Public Accounting Services and services for a Temporary Employment Agency, as well as administrative expenses such as office supplies and travel.

Additionally, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment A, entitled "Anticipated Contract Service Requirements, FY13 UASI." This is a revised version of Attachment 6 to the Mayor's transmittal dated October 1, 2013, which did not include the "CAD to CAD" project line item for \$700,000 for the Fire Department. To ensure the appropriate use of contracting authority, the Mayor's Office is requiring FY13 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals (RFPs), other procurements, and contracts that have been issued and/or completed in implementation of the FY13 UASI grant program.

Partner Jurisdictions Allocations and Contracting Authority

Partner Jurisdictions, including the LA-RICS JPA, will receive a total of \$39.1 million in FY13 UASI funding. The Mayor's Office requests authority to execute subrecipient agreements with the Partner Jurisdictions to disburse the grant funds. Attachment 7 to the Mayor's transmittal dated October 1, 2013 provides a draft of the subrecipient agreement.

The LA-RICS JPA will be allocated a total \$13.7 million of the \$39.1 million available for Partner Jurisdictions. LA-RICS is a collaborative effort of public safety agencies to implement a regional interoperable radio communications system that will allow interagency coordination and response to routine, emergency, and catastrophic events. FY13 UASI funding will be used to purchase communications equipment for sites within the LA/LB UA. In addition, the City will fund communications experts in the Fire Department, Police Department, and Information Technology Agency for LA-RICS. These positions are authorized through the 2013-14 Personnel Resolution Authority, therefore no additional position authorities are requested. Attachment 8 to the Mayor's transmittal dated October 1, 2013 provides a detailed listing of the positions supporting the LA-RICS project.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2013 Urban Areas Security Initiative Homeland Security Grant in the amount of \$54,703,969 from the Governor's Office of Emergency Services, for a performance period of August 29, 2013 to May 31, 2015;
 - b. Submit to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
 - c. Execute Memoranda of Agreements, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY13 UASI grant funds, for a term of 21 months with the Port of Los Angeles (POLA) and Los Angeles World Airports (LAWA), consistent with the approved grant budgets;
 - d. Execute subrecipient contracts, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY13 UASI grant funds, for a term of up to 21 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including: Alhambra, American Red Cross, Beverly Hills, Burbank, California Institute of Technology, Compton, Glendale, Hawthorne, Inglewood, County of Los Angeles, Long Beach, Monterey Park, Pasadena, Santa Monica, South Pasadena, Torrance, Vernon, and the Los Angeles Regional Interoperable Communications System (LA-RICS) Joint Powers Authority, consistent with the approved grant budgets and in accordance with the pro forma Agreement (Attachment 7 to the Mayor's transmittal dated October 1, 2013);
 - e. With the assistance of General Managers of affected City Departments, to release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, as detailed in the FY13 UASI budget;
 - f. Execute on behalf of the City, the contracts referenced in Attachment A (revised version of Attachment 6 to the Mayor's transmittal dated October 1, 2013) for a term of up to 21 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - g. Receive, deposit into, and disburse from a new FY13 UASI Homeland Security Grant Fund, the grant funds from the FY13 UASI grant award;
2. Instruct the City of Los Angeles Police, Fire, and Emergency Management Departments, Los Angeles World Airports and the Port of Los Angeles to provide quarterly reports to the Mayor, which the Mayor's Office will compile and forward to the Chief Legislative Analyst and City Administrative Officer, relative to Request for Proposals, contracts and other procurements undertaken and completed for approved FY13 UASI grant projects within their respective entities;

3. Authorize the Controller to establish a new interest-bearing fund entitled "FY13 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$54,703,969 for the FY13 UASI grant;
4. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY13 UASI Homeland Security grant purchases;
5. Adopt the FY13 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated October 1, 2013) and authorize the Mayor to create new appropriation accounts within the new FY13 UASI Homeland Security Grant Fund No. XXX for the FY13 UASI Grant, as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
46K970	LAPD	\$3,695,380.00
46K170	LAPD Salaries	\$117,000.00
46K299	Related Costs	\$292,813.97
46K938	LAFD	\$4,069,034.50
46K138	Fire Salaries	\$490,626.50
46K935	EMD	\$847,041.00
46K135	EMD Salaries	\$440,000.00
46K132	ITA Salaries	\$812,244.03
46K918	Mayor's Office LA-RICS Position	\$151,186.00
46K946	Grant Management & Administration	\$2,645,198.00
46K942	Port of LA	\$100,000.00
46K904	LAWA	\$150,000.00
46K668	Partner Jurisdictions	\$25,405,622.00
46K670	LA-RICS LA City Project Management Team	\$1,743,756.00
46K669	LA-RICS Joint Powers Authority	<u>\$13,744,067.00</u>
	Total	\$54,703,969.00

6. Transfer appropriations from FY13 UASI Homeland Security Grant Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY13 UASI as follows:

Transfer from:		<u>Account Name</u>	<u>Amount</u>
<u>Fund/Dept</u>	<u>Account No.</u>		
XXX/46	46K170	LAPD Salaries	\$117,000.00
XXX/46	46K138	Fire Salaries	\$490,626.50
XXX/46	46K135	EMD Salaries	\$440,000.00
XXX/46	46K132	ITA Salaries	\$812,244.03
		Total	<u>\$1,859,870.53</u>

Transfer to:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001092	Overtime, Sworn	\$117,000.00
100/38	001098	Overtime, Sworn	\$490,626.50
100/35	001010	Salaries General	\$440,000.00
100/32	001010	Salaries General	<u>\$812,244.03</u>
		Total	\$1,859,870.53

7. Authorize the Controller to transfer up to \$292,813.97 from Fund XXX, Account 46K299 to the General Fund 100, Department 32, Revenue Source 5346, for reimbursement of grant funded fringe benefits;
8. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire, Police, and Emergency Management Departments, Information Technology Agency, the City Attorney's Office, and the Office of the Mayor, subject to the approval of the Mayor's Office of Homeland Security and Public Safety; and,
9. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide allocations to various City departments and Los Angeles/Long Beach Urban Area Partner Jurisdictions totaling \$54,703,969 from the Fiscal Year 2013 Urban Areas Security Initiative (FY13 UASI) Grant award. No matching funds are required. The salaries and fringe benefits of the positions authorized for the FY13 UASI program are fully funded by the FY13 UASI and various other Homeland Security Grant funds. There is no impact to the General Fund. The recommendations in this report are in compliance with the City's Financial Policies as all grant eligible costs are fully covered by grant funds.

MAS:MBC:04140043

Attachment

Anticipated Contract Service Requirements, FY13 UASI

City Department	Project Description	Maximum Cost	Contract Term
EMD	Mobile Emergency Generator Program: To purchase emergency back-up mobile generators for the City of Los Angeles Ahmanson Recruit Training Center to be used as an Alternate Emergency Operations Center (EOC).	\$298,875	21 months
EMD	Community Readiness Regional Media Buy: To develop and present an outreach program specific to all hazards emergency preparedness.	\$123,166	21 months
EMD	Neighborhood Plan Workshops and Community Plan Demonstration: To promote preparedness among the City of Los Angeles' stakeholder population at the neighborhood level in the form of "neighbor helping neighbor" so that stakeholders can respond to disasters in a self sufficient manner.	\$125,000	21 months
EMD	Enhanced Incident Management Unified Command Training (EIMUC) - Texas Engineering Extension Service (TEEX) Sole Source: These courses provide continuing training in unified command for responders in the Los Angeles/Long Beach Urban Area.	\$200,000	21 months
LAPD	Regional Video Command Center (RVCC): The data network of the current Regional Video Command Center will be expanded and maintained. It will also incorporate expansion of camera locations at Critical Infrastructure and Key Resource locations and maintenance costs associated with this equipment.	\$1,350,287	21 months
LAPD	Automatic License Plate Reader (ALPR): To increase in the number closed circuit cameras (CCTV) at the Ports of Los Angeles and Long Beach to expand the existing Automatic License Plate Reader system.	\$500,000	21 months
LAPD	Off Lead Explosive Detection Training: To provide training for regional bomb detection canine handlers to enhance off lead deployment of canines.	\$30,000	21 months
LAPD	Explosive Ordinance Technician Training: To upgrade, repair and sustain equipment and computerized imaging systems utilized to detect and mitigate explosives devices.	\$95,000	21 months
LAPD	Microwave Downlink: To upgrade, repair and sustain equipment as well as provide training to City personnel to maintain the regional downlink system.	\$248,926	21 months
LAFD	Tactical Emergency Medical Services (TEMS) Training: To provide training in the "tactical" environment to work independently or in conjunction with Law Enforcement (LE) to provide rapid extraction and possible life saving medical care in a dangerous tactical situation.	\$396,000	21 months
LAFD	CAD to CAD: To contract with a vendor to design, construct and implement a system for connecting and making interoperable four separate fire Computer-Aided Dispatch (CAD): City of Los Angeles Fire Department, County of Los Angeles Fire Department, City of Long Beach Fire Department and the Verdugo Communications Center. This CAD to CAD system will allow for the sharing of critical information and resources between four fire agencies.	\$700,000	21 months
Mayor's Office	Temporary Employment Agency: To contract with a temporary employment agency to assist the Mayor's Office fiscal specialists to ensure the timely, accurate, and appropriate execution of all grant expenditures, reimbursements, and fund draw-downs, as well as preparing and maintaining all necessary documentation to ensure compliance with accepted auditing standards.	\$100,000	21 months

TOTAL \$4,167,254