

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to a new license with the State of California and Judicial Council of California for floor space at the East Los Angeles Courthouse for use by the Los Angeles Police Department (LAPD).

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to negotiate and execute a new license with the State of California and Judicial Council of California for approximately 167 rentable square feet of floor space at the East Los Angeles Courthouse located at 4848 Civic Center Way, Room 402, for use by the LAPD for an annual rental rate of \$4,764.96.

Fiscal Impact Statement: The GSD reports that the City currently pays \$193.41 per month or \$2,320.92 annually without custodial services or common area maintenance charges. The new proposed license will increase costs by \$203.67 per month \$2,444.04 in the first year. Annual increases will be up to three percent.

Community Impact Statement: None submitted.

#### SUMMARY

In the report to Council dated February 22, 2018, GSD requests authority to negotiate and execute a new license with the State of California and Judicial Council of California for floor space at the East Los Angeles Courthouse for use by the LAPD. LAPD uses space at the courthouse as a waiting room when preparing for court testimony. Maintaining space within the courthouse is critical due to its proximity to courtrooms as proceedings often experience start and stop delays. A designated space also ensures privacy for City staff, witness interviews, and interrogations.

GSD has determined that the rate proposed by the State, including custodial costs, is below the average of an area market analysis conducted by the Department which showed average office rents in the Los Angeles area for office space to be \$2.53 per square foot. On February 22, 2018, the Municipal Facilities Committee (MFC) approved the lease.

At its meeting held February 27, 2018, the Information, Technology, and General Services Committee recommended that Council authorize GSD to negotiate and execute new license with the State of California and Judicial Council of California for floor space at the East Los Angeles Courthouse, as recommended by the MFC.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

A handwritten signature in blue ink that reads "Monica Rodriguez". The signature is written in a cursive, flowing style.

<u>MEMBER</u>	<u>VOTE</u>
RODRIGUEZ:	YES
BLUMENFIELD:	YES
O'FARRELL:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**