

ERIC GARCETTI  
MAYOR

August 14, 2013

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Karen Mack to the Board of Neighborhood Commissioners for the term ending June 30, 2018. Ms. Mack's current term expired on June 30, 2013.

I certify that in my opinion Ms. Mack is qualified for the work that will devolve upon her, and that I make the reappointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

EDUCATION &  
NEIGHBORHOODS

AUG 14 2013

## COMMISSION APPOINTMENT FORM

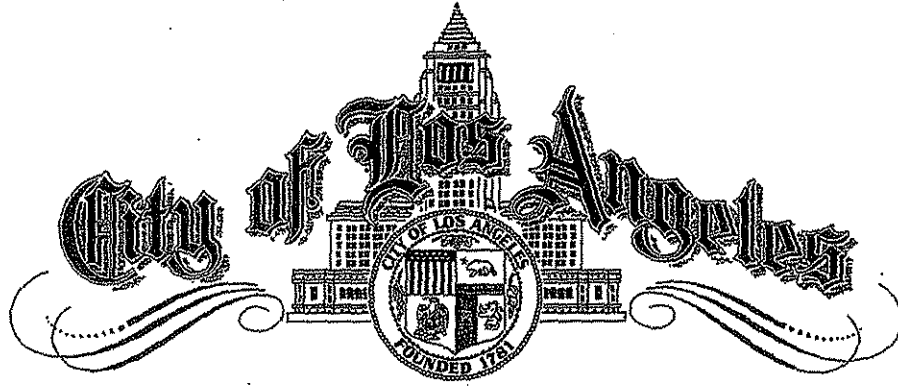
**Name:** Karen Mack  
**Commission:** Board of Neighborhood Commissioners  
**End of Term:** June 30, 2018

### Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 4 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board of Neighborhood Commissioners
6. **Highest level of education completed:** MPA, Kennedy School of Government, Harvard University
7. **Occupation/profession:** Founder and Executive Director of LA Commons
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Epperhart, Douglas J. - RESIGNED	Harbor	15	Caucasian	M	03-Nov-11	30-Jun-15
Gatica, Daniel - RESIGNED	North Valley	7	Latino	M	31-Jul-06	30-Jun-17
Lucks, Linda C.	West	11	Caucasian	F	23-May-06	30-Jun-16
Mack, Arnetta	South LA	8	African American	F	20-Mar-13	30-Jun-15
Mack, Karen	Central	4	African American	F	05-Mar-09	30-Jun-13
Park, Paul - RESIGNED	East Los Angeles	1	Asian Pacific Islander	M	05-Aug-11	30-Jun-16
Shaffer, Leonard	South Valley	3	Caucasian	M	19-Sep-11	30-Jun-14

Karen Mack is founder and Executive Director of LA Commons, an organization dedicated to promoting Los Angeles' diverse neighborhoods through locally based, interactive, artistic and cultural programming. LA Commons has implemented community art projects, tours and classes in communities throughout LA and in partnership with organizations such as the Central American Resource Center, the South Asian Network, Thai Community Development Center and UCLA. Prior to work with LA Commons, she served as a Public Service Fellow at the John F. Kennedy School of Government at Harvard University where she researched the role of culture in community building. Her appointment at Harvard followed work as the Vice President, Program Development and Planning at the nonprofit capacity building organization, Community Partners. She holds an MPA from Harvard University and an MBA from the John Anderson School of Management at UCLA. She is currently president of the board of the Los Angeles Neighborhood Initiative and an appointed member of the City's Board of Neighborhood Commissioners.



ERIC GARCETTI  
MAYOR

August 14, 2013

Ms. Karen Mack

Dear Ms. Mack:

I am pleased to inform you that I hereby reappoint you to the Board of Neighborhood Commissioners for the term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Ethics Pledge, Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. Even though you have filed a Form 700 before, you are required to complete and return a new and current form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.




Ms. Karen Mack  
August 14, 2013  
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As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Bernard C. Parks, the Chair of the Education and Neighborhoods Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Education and Neighborhoods Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,



ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Karen Mack  
August 14, 2013

**Nominee Check List**

**I. Within seven days:**

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-0720 or email: julie.ciardullo@lacity.org.

- Ethics Pledge**
- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Information Sheet/Voluntary Statistics**

**II. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**  
*IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.*
- Residence Verification Form**

**III. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- Your City Councilmember Tom LaBonge** (contact at 213-473-7004).
- Councilmember Bernard C. Parks, Chair of the Council Committee considering your nomination** (contact at 213-473-7008).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.