

ERIC GARCETTI
MAYOR

August 14, 2013

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Jimmie Woods-Gray to the Fire Commission for the term ending June 30, 2018. Ms. Woods-Gray will fill the vacancy created by Casimiro Urbano Tolentino, whose term expired on June 30, 2013.

I certify that in my opinion Ms. Woods-Gray is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Garcetti', with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Jimmie Woods-Gray
Commission: Fire Commission
End of Term: June 30, 2018

Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 8 - South
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board of Neighborhood Commissioners
6. **Highest level of education completed:** M.A., Pepperdine University
7. **Occupation/profession:** See attached resume
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Fazio, Steven R.	North Valley	12	Caucasian	M	31-Jul-12	30-Jun-17
Friedman, Andrew	Central	4	Caucasian	M	28-Sep-05	30-Jun-16
Hudley Hayes, Genethia	South	8	African American	F	20-Sep-05	30-Jun-15
Skobin, Alan J.	North Valley	12	Caucasian	M	04-May-12	30-Jun-14
Tolentino, Casimiro Urbano	East	13	Asian Pacific Islander	M	28-Sep-05	30-Jun-13

JIMMIE WOODS-GRAY

EXPERIENCE

1964-2011-Teacher, Los Angeles Unified School District, Los Angeles, CA

2011-Vice President-Los Angeles City, LAUSD Redistricting Commission

2001-06 -Vice President and President-LA City Board of Neighborhood Commissioners

Certified the first 85 Neighborhood Councils

2004-11- Chairperson-UTLA Political Action Committee

1994-96-Chairperson-Los Angeles County Democratic Central Committee

EDUCATION

B.A.-California State University, Los Angeles Los Angeles, CA

M.A.-Pepperdine University Los Angeles, CA

Professional Membership

United Teachers Los Angeles, Life Membership

California Federation of Teacher

California Teachers Association/National Education Association, Life Membership

ACTIVITIES/INTEREST

Stonewall Democratic Club, Democrats for Israel, New Frontier Democratic Club,

Los Angeles African American Women Political Action Committee (LAAAWPAC)



ERIC GARCETTI
MAYOR

August 14, 2013

Ms. Jimmie Woods-Gray

Dear Ms. Woods-Gray:

I am pleased to inform you that I hereby appoint you to the Fire Commission for the term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Ethics Pledge, Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.


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As part of the City Council confirmation process, you will need to meet with Bernard C. Parks, your Councilmember, and Councilmember Mitch Englander, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Jimmie Woods-Gray
August 14, 2013

Nominee Check List

I. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor,
Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012
or fax: 213-978-0720 or email: julie.ciardullo@lacity.org.

_____ **Ethics Pledge**
_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
_____ **Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Bernard C. Parks** (contact at 213-473-7008).
_____ **Councilmember Mitch Englander, Chair of the Council Committee**
considering your nomination (contact at 213-473-7012).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.