

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

HOLLY L. WOLCOTT
Interim City Clerk

Office of the
CITY CLERK

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SHANNON HOPPES
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Division

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When making inquiries relative to
this matter, please refer to the
Council File No.

November 1, 2013

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File
No. 13-1078, at its meeting held October 25, 2013.


City Clerk
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Mayor's Time Stamp
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RECEIVED
2013 OCT 29 AM 11:44
CITY OF LOS ANGELES

City Clerk's Time Stamp
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BY _____
DEPUTY

SUBJECT TO THE MAYOR'S APPROVAL

COUNCIL FILE NO. 13-1078

COUNCIL DISTRICT _____

COUNCIL APPROVAL DATE October 25, 2013

RE: AUTHORIZATION FOR THE LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT TO TAKE VARIOUS ACTIONS WITHIN THE LEAD HAZARD REMEDIATION PROGRAM. AND HEALTHY HOME PRODUCTION PROGRAM

LAST DAY FOR MAYOR TO ACT NOV 08 2013
(10 Day Charter requirement as per Charter Section 341)

DO NOT WRITE BELOW THIS LINE - FOR MAYOR USE ONLY

APPROVED

*DISAPPROVED

*Transmit objections in writing
pursuant to Charter Section 341

DATE OF MAYOR APPROVAL OR DISAPPROVAL 10/30/13

E.G.
MAYOR

OS

RECEIVED
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BY _____
CITY CLERK
DEPUTY

HOUSING COMMITTEE REPORT relative to authorization for the Los Angeles Housing and Community Investment Department (HCIDLA) to take various actions within the Lead Hazard Remediation Program and Healthy Homes Production Program (HHPP).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Controller to:

- a. Establish new accounts within Lead Fund No. 53Q/43, for 2013-14 as follows:

<u>Account</u>	<u>Title</u>
43K143	Housing
43K299	Related Costs

- b. Transfer appropriations within Lead Fund No. 53Q/43, for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
From: 43G904	Administrative Reserve (3 Yr)	<u>\$664,923.38</u>
	Total	\$664,923.38
To: 43K143	Housing	\$486,808.44
43K299	Related Costs	<u>178,114.94</u>
	Total	\$664,923.38

- c. Expend funds under Recommendation No. 1b above for a total amount not to exceed \$664,923.38 for the U.S. Department of Housing and Urban Development (HUD) Lead Hazard Reduction Demonstration Grant (LG 9) for 2013-14, upon proper written demand from the General Manager, HCIDLA, or designee.

- d. Increase appropriations in General Fund No.100/43, for Lead Fund No. 53Q/43 for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
001010	Salaries, General	\$462,287.44
002120	Printing & Binding	3,500.00
003310	Transportation (Mileage & Parking)	4,146.00
002130	Travel	6,500.00
003040	Contractual Services	1,075.00
006010	Office and Administration	6,300.00
001090	Overtime	<u>3,000.00</u>
	Total	\$486,808.44

e. Expend funds under Recommendation No. 1d above for a total amount not to exceed \$486,808.44, upon proper written demand from the General Manager, HCIDLA, or designee.

f. Establish new accounts within Lead Fund No. 54S/43, for 2013-14 as follows:

<u>Account</u>	<u>Title</u>
43K143	Housing
43K299	Related Costs

g. Transfer appropriations within Lead Fund No. 54S/43 for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
From: 43J404	Reserve	<u>\$486,678.16</u>
		Total \$486,678.16
To: 43K143	Housing	\$357,851.76
43K299	Related Costs	<u>128,826.40</u>
		Total \$486,678.16

h. Expend funds under Recommendation No. 1g above for a total amount not to exceed \$486,678.16 for LG 10 for 2013-14, upon proper written demand from the General Manager, HCIDLA, or designee.

i. Increase appropriations in General Fund No.100/43, for Lead Fund No. 54S/43, for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
001010	Salaries, General	\$334,361.76
002120	Printing & Binding	1,165.00
003310	Transportation (Mileage)	3,500.00
002130	Travel	6,500.00
003040	Contractual Services	1,075.00
006010	Office and Administration	8,250.00
001090	Overtime	<u>3,000.00</u>
		Total \$357,851.76

j. Expend funds under Recommendation No. 1i above for a total amount not to exceed \$357,851.76, upon proper written demand from the General Manager, HCIDLA, or designee.

k. Establish new accounts within Healthy Homes 1 (HH1) Fund No. 54K/43 for 2013-14 as follows:

<u>Account</u>	<u>Title</u>
43K143	Housing
43K299	Related Costs

- i. Transfer appropriations within HH1 Fund No. 54K/43 for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
From: 43H317	Administrative Reserve (3 Yr)	<u>\$274,592.98</u>
	Total	\$274,592.98
To: 43K143	Housing	\$201,972.48
43K299	Related Costs	<u>72,620.50</u>
	Total	\$274,592.98

- m. Expend funds under Recommendation No. 1i above for a total amount not to exceed \$274,592.98, upon proper written demand from the General Manager, HCIDLA, or designee.
- n. Increase appropriations in General Fund No.100/43, for HH1 Fund No. 54K/43, for 2013-14 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
001010	Salaries,General	\$188,482.48
002120	Printing & Binding	2,000.00
003310	Transportation (Mileage & Parking)	2,490.00
002130	Travel	6,500.00
006010	Office and Administration	<u>2,500.00</u>
	Total	\$201,972.48

- o. Expend funds under Recommendation No. 1n above for a total amount not to exceed \$201,972.48, upon proper written demand from the General Manager, HCIDLA, or designee.
- p. Expend funds for the HHPP contracts as described in Table 1 of the City Administrative Officer (CAO) report dated October 8, 2013, attached to Council file (C.F.) No. 13-1078, from HH1 Fund No. 54K/43, for a total amount not to exceed \$143,200 for 2013-14.

2. AUTHORIZE the General Manager, HCIDLA, or designee, to:

- a. Execute contract amendments with the HHPP contracts in Table 1 of the CAO report dated October 8, 2013, attached to C.F. No. 13-1078, to increase funding as shown for an increase in the total contract amount of \$143,200 and for an extension of the terms of the contracts for one year, subject to the approval of the City Attorney as to form and compliance with the City's contracting requirements.

- b. Submit two applications in response to the HUD Office of Healthy Homes and Lead Hazard Control Fiscal Year (FY) 2014 Notice of Funding Availability (NOFA) for Lead Hazard Demonstration Grants.
 - c. Execute a professional services agreement with one of the HCIDLA's pre-approved consultants listed as a grant writer (C.F. No. 12-1470) for up to \$10,000 per application to prepare up to two HUD FY NOFA grant applications on behalf of the HCIDLA, subject to the approval of the City Attorney as to form and compliance with the City's contracting requirements.
 - d. Expend up to \$10,000 per application from the HCIDLA Contractual Services Account No. 3040 included in the 2013-14 Adopted Budget.
 - e. Negotiate with HUD to finalize the budgets and proposed accomplishments for the grant agreements.
 - f. Be the responsible Officer to administer the funds in accordance with the grant agreements established with HUD.
 - g. Prepare Controller instructions and make any technical adjustments consistent with the Mayor and Council actions on the items in this report, subject to the approval of the CAO, and authorize the Controller to implement those instructions in accordance with the funding allocations approved by the Mayor and Council.
3. INSTRUCT the General Manager, HCIDLA, or designee, to report back and present the HUD Lead Hazard Demonstration Grant agreement for Mayor and Council approval if one or both of the HUD grants are awarded to the City.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. Funding for the proposed \$791,700 in HHPP contract amendments will be provided from HH1 Fund No. 54K, Healthy Homes Direct Account No. 43H316. Funding in an amount not to exceed \$20,000 for the proposed Personal Services Agreement to prepare two grant applications will be provided from the HCIDLA's Contractual Services Account No. 003040. The recommendations in this report comply with City Financial Policies in that the cost of the services provided will be paid by grants and by funds included in the 2013-14 Adopted Budget.

Community Impact Statement: None submitted.

SUMMARY

At a regular meeting held on October 9, 2013, the Housing Committee considered a report from the HCIDLA dated August 7, 2013, and a report from the CAO dated October 8, 2013, relative to authorization to: appropriate grant funds and create accounts for the continued operation of the HUD Lead Hazard Reduction Demonstration Grant and one Healthy Homes Production Grant through FY 2013-14; execute contract amendments with HHPP contractors; apply for HUD's FY 2014 NOFA; and execute a Professional Services Contract for assistance in preparing HCIDLA's application to HUD. A representative of the CAO provided a brief overview of the CAO's report and responded to related questions.

After providing an opportunity for public comment, the Committee recommended approval of the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
FUENTES:	YES
WESSON:	ABSENT
BUSCAINO:	ABSENT
PRICE:	YES

-NOT OFFICIAL UNTIL COUNCIL ACTS-

ADOPTED

OCT 25 2013

LOS ANGELES CITY COUNCIL

MAYOR WITH FILE