



ERIC GARCETTI
MAYOR

August 19, 2013

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Fiscal Year 2010 Urban Areas Security Initiative Grant - Contracting Authorities and Budget Modifications (Council File No. 10-1166)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities, budget modifications, and reappropriations to the United States Department of Homeland Security (DHS) Fiscal Year 2010 Urban Areas Security Initiative (FY10 UASI) grant award. On July 19, 2011, the City Council accepted the FY10 UASI grant in the amount of \$55,937,717 for a performance period of October 28, 2010 to April 30, 2013 (Council File No. 10-1166).

As subrecipients were completing their FY10 UASI grant projects, cost savings totaling \$399,956 was identified from various approved equipment and training projects from Beverly Hills (\$8,809), Bob Hope Airport (\$18,235), Culver City (\$2,804), Glendale (\$53,996), Los Angeles City Port (\$15,830), Los Angeles County Sheriff's Department (\$208,613), Monterey Park (\$477), Santa Fe Springs (\$2,144), Santa Monica (\$88,916), and Vernon (\$132) as outlined in Attachment 1. A total amount of \$176,956 in identified cost savings was reallocated to the Los Angeles Emergency Management Department (\$158,675) to fund Alliance members and the Los Angeles Police Department (\$18,281) to fund Hydra training (Attachment 1). This left a balance in the FY10 grant of \$223,000. In order to cover these costs, a total amount of \$223,000 of approved and funded projects in FY11 UASI were moved to FY10 UASI. These projects were from Burbank (\$2,973), Inglewood (\$77,130), Los Angeles Emergency Management Department (\$11,371), Los Angeles Fire Department (\$52,698), Los Angeles Police Department (\$37,938), and Pasadena (\$40,890) as outlined in Attachment 1. The Los Angeles City Departments' projects funded from these cost savings are listed below.

The resulting cost savings in FY11 UASI of \$223,000 were reallocated to fund a Regional Computer-Aided-Dispatch Assessment and Project Implementation Plan. A separate FY11 UASI report (Council File No. 11-1256) will be completed to request the necessary authorities for the Regional Computer-Aided-Dispatch Assessment and Project Implementation Plan project.

Los Angeles Emergency Management Department (\$170,046)

A total amount of \$170,046 was reallocated to the Los Angeles Emergency Management Department (EMD) to fund Alliance members (\$158,675) to help complete the planning projects for this grant year, specifically the development of the regional Recovery Guide and Template.

Funding (\$11,371) was also reallocated to the Emergency Management Mutual Aid and Assistance (EMMAA) Training, an initiative led by EMD in conjunction with the Governor's Office of Emergency Services (Cal OES, formally CalEMA). The objective is to standardize processes and to develop and train multi-disciplinary Emergency Management Support Teams (EMST) comprised of highly trained, experienced, and credentialed Emergency Operations Center (EOC) personnel capable of immediate deployment to coordinate and manage response activities during catastrophic disasters statewide. Funding was utilized for the training venue, training materials, and travel costs for students and instructors to attend the training. Authority is being requested to reimburse EMD up to \$170,046 for the costs incurred for the Alliance and EMMAA projects.

Los Angeles Fire Department (\$52,698)

The cost savings were reallocated to fund overtime for the Los Angeles Fire Department's Joint Hazard Assessment Team (JHAT) which is a chemical, biological, radiological, nuclear, and explosive (CBRNE) detection and response team that combines members from the LAFD, LAPD, FBI, and CST 9. The team provides high level CBRNE capabilities and abilities and provides real-time information to key assets, such as the EOC and other command and control facilities.

Los Angeles Police Department (\$56,219)

The cost savings totaling \$56,219 were reallocated to the Los Angeles Police Department (LAPD) to fund Hydra training courses. Hydra is an innovative and unique, critical incident training system which is regionally focused. The system enhances the development of critical incident decision making skills in an immersive environment. The project allows the LAPD to deliver regionally focused critical incident training exercises such as natural disasters and counter-terrorism, for the enhancement of public safety. Authority is being requested to reimburse LAPD for up to \$56,219 for costs incurred for the Hydra training.

Cal OES approved the reallocations of the FY10 UASI cost savings on February 26, 2013, April 18, 2013, April 19, 2013, May 17, 2013, and May 21, 2013. Additionally, authority is being requested to amend the contract for the City of Inglewood to increase their total contract amount by \$77,130, amend the contract for the City of Santa Monica to decrease their total contract amount by \$88,916, and conduct necessary fiscal transfers with the appropriation accounts. Per the Administrative Code 14.8, contract amendments will be executed for Beverly Hills, Bob Hope Airport, Culver City, Glendale, Los Angeles City Port, Los Angeles County, Monterey Park, Santa Fe Springs, Vernon, Burbank, and Pasadena.

Los Angeles Emergency Management Department

The City of Los Angeles Emergency Management (EMD) completed approved FY10 UASI projects within the grant period and my office is requesting authority to reimburse EMD for those expenses totaling \$44,537. The approved FY10 UASI projects are as follows:

The EMD hosted the 2012 annual workshop on August 6-7, 2012 at Loyola Marymount University. The workshop's theme was Crisis Leadership: Moving from Response to Recovery and was dedicated to connecting approximately 300 City and partner agency executives and emergency management professionals with contemporary emergency preparedness, response, recovery and mitigation best practices. A total amount of \$25,868 was used for speaker fees, venue facilities, and workshop supplies and materials.

Earlier this year, EMD hosted the 2013 mid-year workshop on January 15, 2013 at the California Endowment Center for Healthy Communities. The workshop focused on Leadership and Crisis Communication and like the annual workshop, was dedicated to connecting approximately 160 City and partner agency executives and emergency management professionals with contemporary emergency preparedness, response, recovery and mitigation best practices. A total amount of \$16,893 was used for speaker fees, audio-video, printing and workshop supplies.

As discussed above, in addition to the \$11,371 received from cost savings, an additional \$953 was spent for the Emergency Management Mutual Aid and Assistance Training.

EMD also received \$216 of cost savings from LAPDs Hydra training for the "Preparing your Medications for Disaster" Workshops. "Preparing Your Medications for Disaster" workshops were designed to educate older adults and family caregivers throughout the diverse communities in Los Angeles in the correct way to prepare medication for a disaster. A total amount of \$10,823 was used for training binders, printed materials and displays to ensure older adults were given the education, materials and tools necessary to build resilience. Of the \$10,823, EMD was reimbursed \$10,000 and the remaining amount of \$823 is pending to be processed.

Authority is being requested to conduct fiscal transfers within EMD and LAPD appropriation accounts and reimburse EMD \$44,537 for costs incurred for approved FY10 UASI projects - Annual and Mid-Year Workshops, Emergency Management Mutual Aid and Assistance Training, and printed materials for the "Preparing your Medications for Disaster" Workshop.

Reappropriations

The federal grant guidelines allows up to 5% of the UASI grant for salary and fringe benefit costs for grant and financial management staff. As the administrator and fiscal agent of the UASI grant, the Mayor's Office funds grant and financial staff with the allowable 5% of management and administration (M&A) funds. The Mayor's Office is requesting to appropriate funds for the grant and financial management staff salaries and fringe benefit costs for a total amount of \$1,222,667.

RECOMMENDATIONS:

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:
 - a. Modify the existing grant budget for the FY10 UASI grant by reallocating funds between projects as described within this report;
 - b. Negotiate and execute a contract amendment with the City of Inglewood to increase their total contract amount by \$77,130 for a total contract amount of \$127,849, subject to the approval of the City Attorney as to form and legality;
 - c. Negotiate and execute a contract amendment with the City of Santa Monica to decrease their total contract amount by \$88,916 for a total contract amount of \$227,883, subject to the approval of the City Attorney as to form and legality;

2. **Authorize** the Controller to:
 - a. Transfer appropriations within Fund **53V, UASI 10** (Council File No. 10-1166), as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46H668	Partner Cities	\$263,133.00
53V/46	46H942	Port of Los Angeles	\$ 15,830.00
		Total:	\$278,963.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46J135	EMD	\$158,675.00
53V/46	46J392	EMD	\$ 11,371.00
53V/46	46J170	LAPD	\$ 56,219.00
53V/46	46H938	LAFD	\$ 52,698.00
		Total:	\$278,963.00

- b. Transfer appropriations within Fund **53V, UASI 10** (Council File No. 10-1166), as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46H970	LAPD	\$ 216.00
53V/46	46J135	EMD	\$ 7,959.00
53V/46	46H935	EMD	\$ 36,362.00
		Total:	\$ 44,537.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46J392	EMD	\$ 44,537.00

- c. Transfer appropriations from **53V, UASI 10** (Council File 10-1166), to the EMD Special Fund, 34/392 to reimburse UASI related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46J392	EMD	\$ 55,908.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
34/392	342120	Printing & Binding	\$ 3,030.18
34/392	342130	Travel Expense	\$ 13,946.00
34/392	346010	Office & Administration	\$ 24,195.18
34/392	346020	Operating Supplies	\$ 462.00
34/392	343040	Contractual Services	\$ 14,274.64
		Total:	\$ 55,908.00

3. **Authorize** the Controller to:

- a. Transfer appropriations and create new appropriations accounts within Fund **53V, UASI 10** (Council File 10-1166), as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46H946	Grant Management & Administration	\$ 1,222,667.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46K146	Mayor	\$ 884,431.00
53V/46	46K299	Related Cost	\$ 338,236.00
Total:			\$ 1,222,667.00

- b. Transfer appropriations from **53V, UASI 10** (Council File 10-1166), to the General Fund and/or Special Fund to reimburse UASI related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
53V/46	46J146	Mayor Salaries	\$ 884,431.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Salaries, Grant Reimb	\$ 884,431.00

4. **Authorize** the Controller to transfer up to \$338,236.00 from Fund No. 53V, Account 46K299 to the General Fund 100, Revenue Source 5346, for reimbursement of grant-funded fringe benefits;
5. **Authorize** the Controller to transfer cash from Fund 53V/46 to reimburse grant related expenditures, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Emergency Management and Police Departments subject to the approval of the Mayor's Office of Homeland Security and Public Safety; and

Honorable Members of the City Council
August 19, 2013
Page 7 of 7

6. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:eci:fr

Attachment

- 1 Summary of Budget Modifications

Summary of Budget Modifications
 UASI 2010 (C.F. 10-1166)

Modified Funds From:						
Jurisdiction	Department	Project Name	Solution Area	Original Allocation	Revised Budget Allocation	Total Amount Modified
Beverly Hills	Fire Department	USAR Training (Overtime/Backfill/Registration/Consumables)	Train	\$ 53,477.00	\$ 53,192.00	\$ 285.00
Beverly Hills	Fire Department	Disaster Awareness Course (DAC)	Train	\$ 8,031.00	\$ 7,466.00	\$ 565.00
Beverly Hills	Fire Department	Smart Classroom Equipment	Equip	\$ 501,703.00	\$ 493,744.00	\$ 7,959.00
Bob Hope Airport	Police Department	Video Surveillance & Protection	Equip	\$ 297,549.00	\$ 279,314.00	\$ 18,235.00
Culver City	Police Department	Personal Protective Equipment Training	Train	\$ 30,301.00	\$ 27,497.00	\$ 2,804.00
Glendale	Fire Department	HazMat Training (Overtime/Backfill)	Train	\$ 76,790.00	\$ 52,444.00	\$ 24,346.00
Glendale	Fire Department	Regional TLO Training	Train	\$ 25,055.00	\$ 9,780.00	\$ 15,275.00
Glendale	Fire Department	Regional Training Center Props and Equipment	Train	\$ 2,133.00	\$ -	\$ 2,133.00
Glendale	Fire Department	USAR Training	Train	\$ 65,196.00	\$ 60,146.00	\$ 5,050.00
Glendale	Fire Department	DAC	Train	\$ 3,245.00	\$ 1,255.00	\$ 1,990.00
Glendale	Fire Department	Portable Radio Chargers	Equip	\$ 46,500.00	\$ 41,489.00	\$ 5,011.00
Glendale	Fire Department	HazMat Equipment	Equip	\$ 7,559.00	\$ 7,368.00	\$ 191.00
LA City	Port	Data Backup For Critical Infrastructure	Equip	\$ 33,500.00	\$ 33,401.00	\$ 99.00
LA City	Port	Imaging Downlink	Equip	\$ 143,599.00	\$ 128,500.00	\$ 15,099.00
LA City	Port	Strategic Plan	Plan	\$ 80,000.00	\$ 79,368.00	\$ 632.00
LA County	Sheriff's Department	Aerial Video Downlink-Receiver Sites	Equip	\$ 797,335.00	\$ 790,389.00	\$ 6,946.00
LA County	Sheriff's Department	Radiation Detection	Equip	\$ 1,954.00	\$ -	\$ 1,954.00
LA County	Sheriff's Department	Mass Transit Infrastructure Protection	Equip	\$ 287,197.00	\$ 273,279.00	\$ 13,918.00
LA County	Sheriff's Department	Alliance	Plan	\$ 250,000.00	\$ 228,757.00	\$ 21,243.00
LA County	Sheriff's Department	AED Entry Tools	Equip	\$ 59,420.00	\$ 35,097.00	\$ 24,323.00
LA County	Sheriff's Department	Sheriff's Response Team Entry Tools	Equip	\$ 7,923.00	\$ 4,468.00	\$ 3,455.00
LA County	Sheriff's Department	Mobile Detection Program - Specialized Vehicle	Equip	\$ 363,318.00	\$ 307,668.00	\$ 55,650.00
LA County	Sheriff's Department	JRIC Equipment	Equip	\$ 1,471,928.00	\$ 1,390,804.00	\$ 81,124.00
Monterey Park	Fire Department	USAR Training (Consumables)	Train	\$ 2,850.00	\$ 2,811.00	\$ 39.00
Monterey Park	Fire Department	USAR Training (Equipment)	Equip	\$ 2,850.00	\$ 2,464.00	\$ 386.00

Summary of Budget Modifications
UASI 2010 (C.F. 10-1166)

Jurisdiction	Department	Project Name	Solution Area	Original Allocation	Revised Budget Allocation	Total Amount Modified
Monterey Park	Fire Department	2 Seat Personal Utility Vehicle (2)	Equip	\$ 25,000.00	\$ 24,948.00	\$ 52.00
Santa Fe Springs	Fire Department	CBRNE PPE Equipment	Equip	\$ 3,554.00	\$ 3,536.00	\$ 18.00
Santa Fe Springs	Fire Department	Regional Training Center Props and Equipment	Equip	\$ 27,173.00	\$ 26,588.00	\$ 585.00
Santa Fe Springs	Fire Department	Mobile Data Computers and dispatch for USAR & Hazmat Vehicle	Equip	\$ 13,580.00	\$ 12,543.00	\$ 1,037.00
Santa Fe Springs	Fire Department	Multi Casualty Incident Kit	Equip	\$ 5,693.00	\$ 5,189.00	\$ 504.00
Santa Monica	Fire Department	HazMat Training (Backfill/Tuition/Registration/Travel/Equipment)	Train	\$ 153,026.00	\$ 81,460.00	\$ 71,566.00
Santa Monica	Fire Department	USAR Training (Equipment)	Equip	\$ 41,396.00	\$ 38,334.00	\$ 3,062.00
Santa Monica	Fire Department	USAR Training (Overtime/Registration/Travel)	Train	\$ 19,977.00	\$ 18,167.00	\$ 1,810.00
Santa Monica	Police Department	Mobile and Fixed Point ALPR	Equip	\$ 64,000.00	\$ 62,129.00	\$ 1,871.00
Santa Monica	Fire Department	TLO Training	Train	\$ 27,822.00	\$ 17,215.00	\$ 10,607.00
Vernon	Fire Department	HazMat Training (Overtime/Backfill)	Train	\$ 51,589.00	\$ 51,457.00	\$ 132.00
						\$ 399,956.00

Jurisdiction	Department	Project Name	Solution Area	Original Allocation	Revised Budget Allocation	Total Amount Modified
LA City	Emergency Management Department	Alliance	Train	\$ 72,041.00	\$ 230,716.00	\$ 158,675.00
Burbank	Fire Department	CBRNE Equipment	Equip	\$ -	\$ 1,267.00	\$ 1,267.00
Burbank	Fire Department	CBRNE Training (Backfill)	Train	\$ 28,342.00	\$ 29,095.00	\$ 753.00
Burbank	Fire Department	CBRNE Training (Overtime)	Train	\$ 19,448.00	\$ 20,401.00	\$ 953.00
Inglewood	Police Department	Mobile & Fixed Point ALPR	Equip	\$ 50,719.00	\$ 127,849.00	\$ 77,130.00
LA City	Emergency Management Department	Emergency Management Mutual Aid and Assistance Training	Train	\$ 2,328.00	\$ 13,699.00	\$ 11,371.00
LA City	Fire Department	Joint Hazard Assessment Team	Org	\$ 325,633.00	\$ 378,331.00	\$ 52,698.00
LA City	Police Department	Hydra Operations/10,000 Volts Training	Train	\$ 22,751.00	\$ 78,970.00	\$ 56,219.00
Pasadena	Police Department	Optical Night Vision for Aircraft	Equip	\$ -	\$ 13,050.00	\$ 13,050.00
Pasadena	Police Department	Night / Thermal Optics	Equip	\$ -	\$ 27,840.00	\$ 27,840.00
						\$ 399,956.00