

HOUSING COMMITTEE REPORT relative to a second amendment to the Los Angeles Housing and Community Investment Department (HCIDLA) contract with Paragon Partners Ltd., for tenant relocation assistance services.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, HCIDLA, or designee, to execute a second amendment to Contract No. C-123876 with Paragon Partners, Ltd. for tenant relocation assistance services retroactively extending the term of the contract by one year from May 1, 2016 through April 30, 2017, and increasing compensation by \$500,000, for a new total contract amount not to exceed \$1,500,000, in substantial conformance with the draft amendment attached to the City Administrative Officer (CAO) report to the Mayor dated May 13, 2016 and subject to funding availability; satisfactory contractor performance; HCIDLA work requirements; compliance with all applicable Federal, State and City regulatory requirements; the approval of the City Attorney as to form and legality; and, compliance with the City's contracting requirements.

2. AUTHORIZE the Controller to:

a. Establish account 43M208 Relocation Services Providers Fee within the Rent Stabilization Fund No. 440, and transfer appropriation, as follows:

<u>BFY</u>	<u>Fund Number</u>	<u>Account Title</u>	<u>Amount</u>
From: 2016	440	43M411 Unallocated	\$500,000
To: 2016	440	43M208 Relocation Services Provider Fee	\$500,000

b. Expend funds upon proper demand of the General Manager, HCIDLA, or designee.

3. AUTHORIZE the General Manager, HCIDLA, or designee, to prepare Controller instructions and make any necessary technical adjustments consistent with this action, subject to the approval of the CAO; and, AUTHORIZE the Controller to implement these instructions in accordance with funding allocations provided by the Mayor and Council.

Fiscal Impact Statement: The CAO reports that this action will not impact the General Fund. The proposed second amendment to the tenant relocation assistance services contract with Paragon Partners, Ltd. is supported entirely by fees paid by landlords. The above recommendations are in compliance with City financial policies in that funding for the proposed contract is available within budgeted funds.

Community Impact Statement: None submitted.

SUMMARY

In a report to the Mayor dated May 13, 2016, the CAO states that HCIDLA requests authority to execute the proposed second amendment to the Department's contract with Paragon Partners, Ltd. for the continued provision of tenant relocation services for the Rent Stabilization Program. The proposed amendment extends the contract term by 12 months through April 30, 2017, and

increases total compensation by \$500,000 to \$1,500,000. According to the CAO, the amendment is needed for the contractor to continuing provide displaced tenants with relocation assistance. The CAO recommends approval of HCIDLA's request.

At its meeting held May 18, 2016, the Housing Committee recommended that Council approve the proposed contract amendment and related actions above, as recommended by the CAO.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO: <i>gcedillo</i>	YES
FUENTES: <i>gcedillo</i>	YES
HUIZAR:	ABSENT
PRICE:	ABSENT
HARRIS-DAWSON:	YES

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-NOT OFFICIAL UNTIL COUNCIL ACTS-