

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 6, 2018

CAO File No. 0220-03695-0227
Council File No. 13-1301, 13-1301-S1,
and 13-1301-S2
Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor's Office dated January 26, 2018; referred for report
January 30, 2018

Subject: **SECURING THE CITIES (STC) GRANT PROGRAM-BUDGET MODIFICATIONS
AND REAPPROPRIATIONS**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Modify the existing grant budget for the Securing the Cities (STC) grant award by reallocating funds between projects as described within this report;
 - b. Approve the time extension of the Fiscal Year 2016 (FY 16) STC grant award and continued carryover of funding from all approved budget periods (Fiscal Years 2012, 2013, 2014, 2015, and 2016), extending the grant performance period to October 14, 2018;
 - c. Execute amendments to existing subrecipient agreements, with the County of Los Angeles, City of Long Beach, County of Orange, and the State of California Department of Highway Patrol to extend the term of the subrecipient agreements to October 14, 2018, subject to the approval of the City Attorney as to form;
 - d. Execute amendments to existing Memorandum of Agreements with the Port of Los Angeles and Los Angeles World Airports to extend the term of the subrecipient agreements to October 14, 2018, subject to the approval of the City Attorney as to form;
2. Authorize the Controller, or his designee, to:
 - a. Transfer appropriations and create new appropriations within Fund 55X, Department 46, STC as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55X/46	46L304	Contractual Services	\$72,462.50
55X/46	46K730	Equipment	12,793.41
55X/46	46N304	Contractual Services	233,556.07
55X/46	46M304	Contractual Services	300,000.00
55X/46	46N138	LAFD Salaries	225,784.17
55X/46	46N170	LAPD Salaries	<u>356,460.70</u>
Total			\$1,201,056.85

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55X/46	46L730	Equipment	\$72,462.50
55X/46	46N946	Grant Management & Administration	39,000.00
55X/46	46K946	Grant Management & Administration	12,793.41
55X/46	46P146	Mayor Salaries	323,133.66
55X/46	46P299	Related Costs	171,422.41
55X/46	46P138	LAFD Salaries	225,784.17
55X/46	46P170	LAPD Salaries	<u>356,460.70</u>
Total			\$1,201,056.85

- b. Transfer appropriations from Fund 55X, Department 46, STC to the General Fund to reimburse STC-related expenditures:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55X/46	46P146	Mayor Salaries	\$323,133.66
55X/46	46P170	LAPD Salaries	356,460.70
55X/46	46P138	LAFD Salaries	<u>225,784.17</u>
Total			\$905,378.53

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed Salaries	\$323,133.66
100/70	001092	Salaries, Overtime – LAPD	356,460.70
100/38	001098	Overtime, Variable Staffing - LAFD	<u>225,784.17</u>
Total			\$905,378.53

- c. Transfer up to \$171,442.41 from Fund 55X, Department 46, Account 46P299 to the General Fund 100, Department 46, Revenue Source Code 5346 for reimbursement of grant-funded fringe benefits;
- d. Transfer cash from Fund 55X, Department 46 to reimburse the General Fund on an as-needed basis, upon proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and,

3. Authorize the Mayor or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the Fiscal Year 2012 (FY 12), Fiscal Year 2013 (FY 13), Fiscal Year 2014 (FY 14), Fiscal Year 2015 (FY 15), and Fiscal Year 2016 (FY 16) Securing the Cities (STC) grant awards (C.F. Nos. 13-1301, 13-1301-S1, and 13-1301-S2) from the United States Department of Homeland Security (DHS) Domestic Nuclear Detection Office. The STC Program is a cooperative grant agreement with a performance period from October 15, 2012 through October 14, 2017. The Mayor's Office requests to extend the grant performance period through October 14, 2018.

BACKGROUND

The Securing the Cities (STC) program seeks to lessen the threat posed by dangerous radiological or nuclear materials against major metropolitan areas in the United States by establishing sustainable capability among state, local, and tribal agencies to detect and report unauthorized radiological and nuclear materials within their jurisdictions.

The STC program has three main goals:

1. To enhance regional capabilities to detect, identify, and interdict nuclear materials that are out of regulatory control;
2. To guide the coordination of federal, state, and local agencies in their roles as defined by the Global Nuclear Detection Architecture; and,
3. To encourage participants to sustain nuclear detection programs over time.

The Los Angeles STC (LA STC) program coordinates and integrates nuclear detection and interdiction of nuclear materials in the Los Angeles region to enhance training and equipment sharing capabilities. The primary participants of the LA STC are: the Los Angeles Police Department (LAPD), Los Angeles Fire Department (LAFD), Port of Los Angeles Police (POLA), Los Angeles World Airports (LAWA) Police Division, Los Angeles County Sheriff's Department, Los Angeles County Fire Department, Los Angeles County Department of Public Health, Long Beach Police Department, Orange County Sheriff's Department, and the California Highway Patrol. The Mayor's Office serves as the lead agency and program administrator of the LA STC program. The City of Los Angeles was eligible to apply on behalf of the Los Angeles/Long Beach Urban Area for this program as it was previously identified as a Tier 1 Region under the Urban Areas Security Initiative (UASI) grant program.

Program Background

The STC grant is a five-year program with a performance period from October 15, 2012 to October

14, 2017. On November 5, 2013, the Council approved the FY 12 and FY 13 STC grant awards (C.F. 13-1301). The FY 12 STC grant was the first year of the grant program, with a performance period from January 1, 2013 to December 31, 2013, and the FY 13 STC grant program's performance period was July 15, 2013 to July 14, 2014. On January 7, 2015, the Council approved the FY 14 STC grant award and modifications to the FY 12 and FY 13 grant awards (C.F. 13-1301-S1). The FY 14 STC program's performance period was July 15, 2014 to July 14, 2015. On January 19, 2016, the Council approved the FY 15 award budget and modifications for the FY 12, FY 13, and FY 14 (C.F. 13-1301-S1) grant awards. The FY 15 STC included a grant performance period from July 15, 2015 to July 14, 2016. On April 5, 2017, the Council approved the FY 16 award budget and modifications for the FY 12, FY 13, FY 14, and FY 15 (C.F. 13-1301-S1) grant awards. The FY 16 STC included a grant performance period from July 15, 2016 to July 14, 2017.

There is no match requirement for this grant. Total funding awarded for the five years of the program is provided in the table below:

Program Year	Direct Funding	Non-Monetary*	Total Funding
FY 12 STC	\$1,000,000	\$500,000	\$1,500,000
FY 13 STC	8,900,000	1,000,000	9,900,000
FY 14 STC	8,000,000	1,000,000	9,000,000
FY 15 STC	5,100,000	333,000	5,433,000
FY 16 STC	1,500,000	300,000	1,800,000
Total	\$24,500,000	\$3,133,000	\$27,633,000

* Non-Monetary support consists of training and other technical support.

The Mayor's Office requests the authority to extend the performance period and amend subrecipient contracts from October 14, 2017 through October 14, 2018. The grantor approved these extensions and modifications on October 11, 2017.

Budget Modifications

Contractual Services for Training and Exercise Consultant

The grantor has contracted for training and exercise services utilizing a federal funding source for the LA STC programming, providing the same exercise development and implementation services at no cost to the City. This redundancy has allowed the regional LA STC Program to benefit from federal training and exercise assistance. Funding in the amount of \$576,018.57 is available for reallocation from training and exercise contractual services to the following projects:

Mobile Radiation Detection Systems

The Mayor's Office requests to reallocate funding in the amount of \$72,462.50 to complete the purchase of mobile radiation detection systems equipment for aircrafts, vessels, and vehicles deployed to LA STC principal partner agencies. A vendor has been selected in compliance with the City's procurement process and the equipment is ready for purchase.

Grant Management and Administration

The Mayor's Office requests to reallocate funding in the amount of \$494,556.07 to grant management and administration for LA STC program personnel costs to cover the salaries and related costs of one Program Manager, one Contract Specialist, one Grant Specialist, and one Accountant. The total amount of funding for direct costs is \$323,133.66, with related costs totaling \$171,422.41. This modification will allow the Mayor's Office to manage relationships with the grantor and partner agencies and secure procurements and financial accounting for the STC grant.

Training

Funding in the amount of \$9,000 will be reallocated to fund travel for conferences and trainings, including Source Material Transportation and Radiation Safety Officer Training.

Contractual Services for Mobile System Detection Installation

The Mayor's Office requests to reallocate \$30,000 from Mobile Radiation Detection Installation Contractual Services to renew radioactive material licensing fees required for the proper storage and handling of source materials. The annual licensing fee is projected for the amount of material acquired to train first responders in prevention and detection, as well as for use in equipment calibration to maintain proper equipment readings. The licensing of radiological sources is through the California Department of Public Health.

Equipment and Supply Cost Savings

The Mayor's Office requests to reallocate cost savings in the amount of \$12,793.41 from supplies and equipment purchases from the Southern California Radiological Intake Center (SCRIC) Fiber Line and Training Center Survey Meter equipment for use with Source Material Transportation and Radiation Safety Officer training. The training is a requirement for the program's Radiation Safety Officers who transport materials to and from training sites.

Reappropriations

Los Angeles Fire Department and Los Angeles Police Department

Public safety personnel from the Los Angeles Fire Department (LAFD) and the Los Angeles Police Department (LAPD) are trained on the use of nuclear and radiological detection equipment prior to being deployed in the field with the LA STC equipment. Funding is allocated to STC Principal Partner first responders who train their staff to carry preventative radiological and nuclear detection equipment. The project period extension allows for LAPD and LAFD to continue to send responders to grantor-approved training and receive reimbursements for overtime and backfill costs.

The Mayor's Office requests to reappropriate \$225,784.17 in funding for LAFD salaries and \$356,460.70 in funding for LAPD salaries. These amounts are comprised of FY 12, FY 13, FY 14, FY 15, and FY 16 grant award funds for grantor-approved training.

Mayor's Office

Grant Management and Administration costs fund the salaries and related costs of four staff members; one Program Manager; one Contract Specialist; one Grant Specialist; and one Accountant. These positions manage the daily operations and coordination of the LA STC Program.

Lastly, the Mayor's Office requests the authority to reappropriate \$323,133.66 to direct salary costs and \$171,422.41 in fringe benefits from the FY 15 and FY 16 STC grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide allocations to various City departments and Los Angeles Securing the Cities primary participant agencies from the Fiscal Year 2012, 2013, 2014, 2015 and 2016 Securing the Cities grant award. No matching funds are required. There is no impact to the General Fund. The recommendations in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully funded by grant funds.

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