

HOLLY L. WOLCOTT  
CITY CLERK

GREGORY R. ALLISON  
EXECUTIVE OFFICER

When making inquiries relative to  
this matter, please refer to the  
Council File No. 13-1612

# City of Los Angeles CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
CITY CLERK

COUNCIL AND PUBLIC SERVICES  
DIVISION  
200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213) 978-1040

SHANNON HOPPES  
DIVISION MANAGER

[www.clerk.lacity.org](http://www.clerk.lacity.org)

May 29, 2015

Dear Ms. Kim:

RE: REAPPOINTMENT TO THE SOUTH VALLEY AREA PLANNING COMMISSION

The Office of the City Clerk received the Mayor's letter reappointing you to the South Valley Area Planning Commission. In order to expedite Council confirmation of your reappointment, your attendance at the following meetings is needed:

- Planning and Land Use Management (PLUM) Committee meeting on **Tuesday, June 2, 2015** at 2:30 p.m., in the Board of Public Works Edward R. Roybal Hearing Room 350, City Hall, 200 North Spring Street, Los Angeles, CA 90012.
- Los Angeles City Council meeting on **Tuesday, June 9, 2015** at 10:00 a.m., in the John Ferraro Council Chamber, Room 340, City Hall, 200 North Spring Street, Los Angeles, CA 90012, subject to the approval of the Council President.

In addition to appearing at the above confirmation hearings, you may consider doing the following as well:

- Contact the offices of Councilmember Jose Huizar, Chair of the PLUM Committee, prior to the Committee hearing and Councilmember Tom LaBonge, to arrange a meeting and/or answer any questions they may have.
- Be prepared to answer questions during Committee and Council consideration, including, but not limited to, your qualifications as they relate to this appointment, any potential conflicts or perceived conflicts of interest, by you serving on this Commission, and your understanding of the department to which your Commission is assigned and the issues it faces. Attached for your consideration is a list of issues, adopted pursuant to Council policy that the Council may wish to discuss with you.

For parking arrangements, please contact the Council Office in which you reside in or contact the PLUM Chair's Office at 213.473.7014.

Please be advised that both the PLUM Committee and City Council reserve the right to continue this matter to a later date, subject to any time limit constraints.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Sharon Gin  
Sharon.Gin@lacity.org  
213.978.1074  
Attachment