

ERIC GARCETTI
MAYOR

December 9, 2013

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Shane M. Goldsmith to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2017. Ms. Goldsmith will fill the vacancy created by Margarita C. Garr, whose term expired on June 6, 2013.

I certify that in my opinion Ms. Goldsmith is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti".

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Shane M. Goldsmith
Commission: Housing Authority of the City of Los Angeles Board of Commissioners
End of Term: June 6, 2017

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 5 - West Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.P.P.A., Cal State Long Beach
7. **Occupation/profession:** President and CEO, Liberty Hill Foundation
8. **Experience(s) that qualifies person for appointment:** See attached biography
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Fralin, Curtis L. - PENDING	West LA	5	African American	M	04-Feb-13	06-Jun-15
Freeman, Kimberly	West LA	8	African American	F	10-Jun-11	06-Jun-13
Garr, Margarita C.	South LA	8	African American	F	30-Apr-08	06-Jun-13
Hernandez, Dennis	West LA	11	Latino	M	10-Jun-11	06-Jun-14
Hooper, Lucelia K.	Harbor	15	African American	F	15-Aug-08	06-Jun-14
Hudson, Paul	Central	4	African American	M	14-Mar-13	06-Jun-16
Lopez, Daisy	East LA	14	Latina	F	26-Aug-11	06-Jun-13

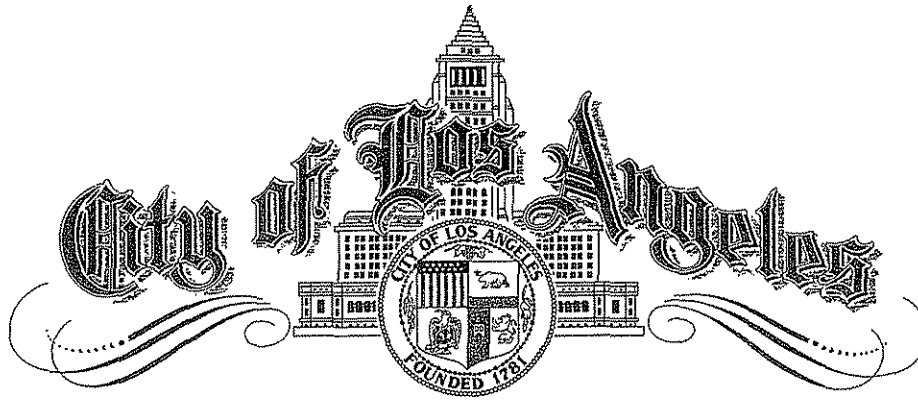
**Shane Murphy Goldsmith
President & CEO
Liberty Hill Foundation**

On December 1, 2013, Shane Murphy Goldsmith assumed the role of President and CEO of the Liberty Hill Foundation. She previously served as the Executive Director of Liberty Hill, following four years as Vice President and Director of Programs.

As Executive Director, and previously as Vice President and Director of Programs, Ms. Goldsmith was responsible for the day-to-day oversight of Liberty Hill's programs – including the Wally Marks Leadership Institute for Change and its recently launched Commissions Training program, the Fund for Change (Liberty Hill's grantmaking arm), and Liberty Hill's Common Agenda campaigns. She has also directed Liberty Hill's operations and finance departments.

Prior to joining Liberty Hill, Ms. Goldsmith was the Executive Director of PATH Ventures, an affordable housing development agency. Prior to that, she served as a senior advisor on then-City Council President Eric Garcetti's staff for four years overseeing a variety of field and legislative projects, including housing, economic development, the city budget, public safety, and LGBTQ issues. In addition, Ms. Goldsmith ran the Council District 13 Leadership Institute.

A graduate of Kenyon College, Ms. Goldsmith spent a year as a National Hunger Fellow managing a homeless shelter while doing federal policy research in both Indiana and Washington, D.C. In 1999, she returned to her hometown of Santa Monica, California to further her efforts in community organizing and community advocacy and worked with several organizations, including the Legal Aid Foundation in Los Angeles and the Washington, DC-based Center for Community Change. Ms. Goldsmith received her Master's Degree in Public Policy and Administration at Cal State Long Beach where she did her thesis on leadership development. Ms. Goldsmith lives in Los Angeles with her wife and their two sons.



ERIC GARCETTI
MAYOR

December 9, 2013

Ms. Shane M. Goldsmith

Dear Ms. Goldsmith:

I am pleased to inform you that I hereby appoint you to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 300-9935 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

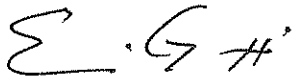
Ms. Shane M. Goldsmith
December 9, 2013
Page 2

As part of the City Council confirmation process, you will need to meet with Paul Koretz, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Garcetti', with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Shane M. Goldsmith
December 9, 2013

Nominee Check List

I. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor,
Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012
or fax: 213-978-9719 or email: julie.ciardullo@lacity.org.

_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
_____ **Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Paul Koretz** (contact at 213-473-7005).
_____ **Councilmember Gilbert Cedillo, Chair of the Council Committee**
considering your nomination (contact at 213-473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.