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December 11, 2013

BPC #13-0418

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: REVIEW AND TRANSMITTAL OF THE REQUEST FOR PROPOSAL FOR OFFICIAL
POLICE GARAGE (OPG) TOWING AND STORAGE SERVICES

At the regular meeting of the Board of Police Commissioners held Tuesday, December 10, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Maria Silva

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

December 6, 2013

1.0

TO: Honorable Board of Police Commissioners

FROM: Executive Director, Board of Police Commissioners

SUBJECT: REVIEW AND TRANSMITTAL OF THE REQUEST FOR PROPOSAL FOR OFFICIAL POLICE GARAGE (OPG) TOWING AND STORAGE SERVICES

Recommendations:

1. That the Board of Police Commissioners (Board) APPROVE, and TRANSMIT to the Mayor and City Council the attached Request for Proposal for Official Police Garage Towing and Storage Services, subject to minor revisions and formatting by staff.

2. That the Board RECOMMEND the City Council APPROVE the release of the Official Police Garage Towing and Storage Services Request for Proposal as set forth below.

Issue

Los Angeles Municipal Code Section 80.77.4 (B)(1) states that the Board shall, subject to the approval of the City Council, enter into contracts with OPGs, awarded for five year terms with an option to renew the contract for an additional five years. The Board shall contract with heavy duty towing services as may, in the judgment of the Board, be necessary. The Request for Proposal is required by ordinance to be approved by the City Council.

Background

Historically, each of the Department's Geographic Areas was serviced by one designated OPG for its vehicle impound needs. When new Geographic Areas were opened or an OPG contract became available a Police Commission committee would review the OPG applicants, and recommend a tow company to be designated the new OPG for the Area. The Board would consider the recommendation of the committee and simply designate the new OPG. In 1996 after a series of lawsuits, the City was required to change its policies and use the competitive bid process to select OPGs. The competitive bid process for the OPGs was codified in the Los Angeles Municipal Code under Section 80.77.4. However, the ordinance did not address the opening of new Areas or the issue of existing OPGs currently serving in these areas under a valid contract. In 2010, the City modified the LAMC to establish 18 OPG Service Areas and the existing contracts were amended to reflect the permanent geographic boundaries. These new RFPs represent the first time the Service Area Model will be utilized in the RFP process.

Discussion

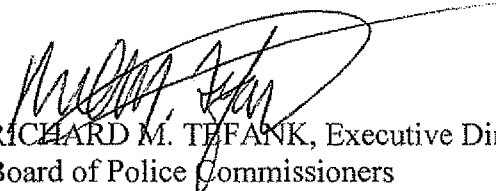
The following Official Police Garage contracts are scheduled to expire within the next eighteen months. Commission Staff recommends that the City Council authorize the release of the RFP

for each of the Service Areas within the below listed time frames, thus eliminating 18 identical requests to the City Council to release proposals. Each of the individual RFPs will have the specific information for the specified Service Area when issued.

Service Area	Contract End Date	Proposed RFP Release Date
Central Heavy Duty	April 13, 2014	January 2014
Service Area 18	June 26, 2014	February 2014
Service Area 06	July 26, 2014	February 2014
Service Area 15	July 26, 2014	February 2014
Service Area 07	August 7, 2014	March 2014
Service Area 16	August 7, 2014	March 2014
Service Area 14	August 11, 2014	March 2014
Service Area 01	September 8, 2014	April 2014
Service Area 02	September 8, 2014	April 2014
Service Area 08	October 7, 2014	May 2014
Service Area 11	October 7, 2014	May 2014
Service Area 17	October 7, 2014	May 2014
Service Area 03	October 25, 2014	July 2014
Service Area 13	October 31, 2014	August 2014
Service Area 12	December 6, 2014	August 2014
Service Area 05	April 24, 2015	November 2014
Service Area 10	April 24, 2015	November 2014

The attached Request for Proposal has been reviewed by Assistant City Attorney Debra Gonzales, Public Safety, General Counsel and Deputy City Attorney Daniel Kreinbring, General Counsel, Practice Group.

Should you have any questions please contact Lieutenant Chris Waters, Commanding Officer, Commission Investigation Division, at (213) 996-1230.


RICHARD M. TEFANK, Executive Director
Board of Police Commissioners

Attachment

BOARD OF
POLICE COMMISSIONERS
Approved December 10, 2013
Secretary Maria Silva