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MAYOR

**DEPARTMENT OF  
ANIMAL SERVICES**  
221 N. Figueroa Street  
6<sup>TH</sup> Floor, Suite #600  
Los Angeles, CA 90012

(888) 452-7381  
FAX (213) 482-9511

BRENDA F. BARNETTE  
GENERAL MANAGER

TAMMY WATSON  
ASSISTANT GENERAL MANAGER  
Administration

MELISSA WEBBER  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

January 16, 2020

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
% City Clerk  
Room 395, City Hall  
200 N. Spring Street  
Los Angeles, CA 90012

Attention: Ms. Heleen Ramirez, Office of the Mayor

**RE: AUTHORIZE CONTRACT NO. C-123811 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA) TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE SOUTH LOS ANGELES ANIMAL SERVICES CENTER**

Recommendation for Council Action, subject to the approval of the Mayor:

1. APPROVE the draft extension, approved as to form and legality by the City Attorney as attached, with the American Society for the Prevention of Cruelty to Animals (ASPCA) to continue contractual services beyond ASPCA's third and final extension option for operation of the spay/neuter clinic at the South Los Angeles Animal Services Center through December 31, 2020;
2. TRANSMIT the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council for approval, and authorize the General Manager of the Department of Animal Services (Department) to execute the subject extension Agreement upon receipt of approval.

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Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

SUBJECT: Transmittal to Mayor and Council

**AUTHORIZE CONTRACT NO. C-123811 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA) TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE SOUTH LOS ANGELES ANIMAL SERVICES CENTER**

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**SUMMARY:**

The current agreement with ASPCA to operate the South Los Angeles Animal Services spay/neuter clinic expires on April 13, 2020. The current Request for Qualifications (RFQ) process to select a new contractor and execute a new agreement will not be completed prior to the current contract's expiration date of April 13, 2020. Continued operation of the spay/neuter clinic at the South Los Angeles Animal Services Center is critical to our spay/neuter operations and surrounding community. Approval of this request will ensure that spay/neuter services continue with no lapse in service at the South Los Angeles Animal Services Center and provide the Department with sufficient time to award a new contract.

Approval to extend ASPCA's contract from April 14, 2020 to December 31, 2020 is estimated to cost approximately \$200,000 with funding provided by the Animal Sterilization Fund.

The Department is in the process of preparing an RFQ for spay/neuter services and anticipates to establish a pre-qualified list of spay/neuter clinic operators from which to award a new contract by December 2020.

On January 14, 2020, the Board of Animal Services Commissioners authorized Contract No. C-123811 – Amendment No. 5 – Between the City of Los Angeles and the American Society for the Prevention of Cruelty to Animals (ASPCA) to provide Spay/Neuter and Related Veterinary Services at the South Los Angeles Animal Services Center subject to the approval of the City Council.

**BACKGROUND:**

The Department released a Request for Proposals ("RFP") on October 4, 2013, to provide spay/neuter and related veterinary services at the South Los Angeles Animal Services Center. ASPCA's proposal met the requirements and was awarded the agreement by the Animal Services Board of Commissioners on December 10, 2013. The agreement was approved by the City Council on January 29, 2014 for a three-year term with three additional one-year options to extend, for a total of six years. ASPCA began operations on April 14, 2014. Upon the initial contract expiration, an extension was granted through April 13, 2018 via the contract's first extension option. Upon expiration, the contract was extended to April 13, 2019 via the contract's second extension option. Upon expiration, the contract was extended to April 13, 2020 via the contract's third and final extension option.

This request seeks to extend contractual services approximately eight months through December 31, 2020 for the continuation of spay/neuter clinic operations at the South Los Angeles Animal Services spay/neuter clinic in order to afford the Department sufficient time to complete the procurement process required to award a new contract.

SUBJECT: Transmittal to Mayor and Council  
**AUTHORIZE CONTRACT NO. C-123811 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA) TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE SOUTH LOS ANGELES ANIMAL SERVICES CENTER**

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**FISCAL IMPACT:**

There is no fiscal impact to the General Fund as all spay/neuter costs are paid through the Animal Sterilization Fund.

Respectfully submitted,



Brenda F. Barnette  
General Manager

Attachment: Board Report – Authorize Contract No. C-123811 – Amendment No. 5 – Between the City of Los Angeles and the American Society for the Prevention of Cruelty to Animals (ASPCA) to provide Spay/Neuter and Related Veterinary Services at the South Los Angeles Animal Services Center

cc: Soozy Rios Bellenot, City Administrative Officer

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LifeSaving

**DR. JEREMY PRUPAS**  
CHIEF VETERINARIAN

**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** January 14, 2020

**PREPARED BY:** Catherine Chico

**REPORT DATE:** January 6, 2020

**TITLE:** Senior Management Analyst II

**SUBJECT: AUTHORIZE CONTRACT NO. C-123811 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA) TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE SOUTH LOS ANGELES ANIMAL SERVICES CENTER**

**BOARD ACTION RECOMMENDED:**

1. **APPROVE** the draft extension, approved as to form and legality by the City Attorney as attached, with the American Society for the Prevention of Cruelty to Animals (ASPCA) to continue contractual services beyond ASPCA's third and final extension option for operation of the spay/neuter clinic at the South Los Angeles Animal Services Center through December 31, 2020;
2. **DIRECT** staff to transmit the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council for approval, and authorize the General Manager of the Department of Animal Services (Department) to execute the subject extension Agreement upon receipt of approval.

**BACKGROUND:**

The Department released a Request for Proposals ("RFP") on October 4, 2013, to provide spay/neuter and related veterinary services at the South Los Angeles Animal Services Center. ASPCA's proposal met the requirements and was awarded the agreement by the Animal Services Board of Commissioners on December 10, 2013. The agreement was approved by the City Council on January 29, 2014 for a three-year term with three additional one-year options to extend, for total of six years. ASPCA began operations on April 14, 2014. Upon the initial contract expiration, an extension was granted through April 13, 2018 via the contract's first extension option. Upon expiration, the contract was extended to April 13, 2019 via the contract's second extension option. Upon expiration, the contract was extended to April 13, 2020 via the contract's third and final extension option.

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Report to the Board of Animal Services Commissioners  
 SUBJECT: Authorize Contract No. C-123811 – Amendment No. 5

ASPCA – Contract No. C-123811 Surgery and Cost Stats							
Fiscal Year	Cats	Dogs	Rabbits	Total # of Surgeries	Sub-Total Surgery Costs	Less Facility Surcharge	Total Cost
FY 2014-15	620	3,496	-	4,116	\$243,978	-\$87,579	\$156,399
FY 2015-16	929	3,974	80	4,983	\$277,750	-\$95,705	\$182,045
FY 2016-17	1,276	4,576	146	5,998	\$379,799	-\$105,672	\$274,127
FY 2017-18	1,880	3,768	116	5,764	\$444,008	-\$158,192	\$285,817
FY 2018-19	2,210	3,981	295	6,486	\$495,085	-\$160,423	\$334,663
FY 2019-20 (YTD)	869	1,591	127	2,587	\$204,770	-\$62,955	\$141,815
<b>Total</b>	<b>7,784</b>	<b>21,386</b>	<b>764</b>	<b>29,934</b>	<b>\$2,045,390</b>	<b>-\$670,525</b>	<b>\$1,374,865</b>

This request seeks to extend contractual services approximately eight months through December 31, 2020, for the continuation of spay/neuter clinic operations at the South Los Angeles Animal Services spay/neuter clinic in order to afford the Department sufficient time to complete the procurement process required to award a new contract.

**SUMMARY:**

The current agreement with ASPCA to operate the South Los Angeles Animal Services spay/neuter clinic expires on April 13, 2020. The current Request for Qualifications (RFQ) process to select a new contractor and execute a new agreement will not be completed prior to the current contract's expiration date of April 13, 2020. Continued operation of the spay/neuter clinic at the South Los Angeles Animal Services Center is critical to our spay/neuter operations and surrounding community. Approval of this request will ensure that spay/neuter services continue with no lapse in service at the South Los Angeles Animal Services Center and provide the Department with sufficient time to award a new contract.

Approval to extend ASPCA's contract from April 14, 2020 to December 31, 2020 is estimated to cost approximately \$200,000 with funding provided by the Animal Sterilization Fund.

The Department is in the process of preparing an RFQ for spay/neuter services and anticipates to establish a pre-qualified list of spay/neuter clinic operators from which to award a new contract by December 2020.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund as all spay/neuter costs are paid through the Animal Sterilization Fund.

Report to the Board of Animal Services Commissioners  
SUBJECT: Authorize Contract No. C-123811 – Amendment No. 5

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Approved:

*Brenda F. Barnette*

\_\_\_\_\_  
Brenda F. Barnette, General Manager

Attachment: Draft Contract Amendment No. 5 - C-123811

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**BOARD ACTION:**

<input checked="" type="checkbox"/>	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

**City of Los Angeles  
Department of Animal Services**

**AMENDMENT NO. 5  
BETWEEN THE CITY OF LOS ANGELES  
AND  
AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA)  
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC  
AT THE SOUTH LOS ANGELES ANIMAL CARE CENTER**

**CITY CONTRACT NUMBER C-123811**

THIS FIFTH AMENDMENT to Agreement Number C-123811, approved by the City Council on \_\_\_\_\_, 2020, extends the Agreement through December 31, 2020, and is made and entered into by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department"), the Department of General Services ("GSD"); and the American Society for the Prevention of Cruelty to Animals (ASPCA) ("Contractor").

WHEREAS, pursuant to Contract Number C-123811, which was approved by the City Council on January 29, 2014, and became effective in April, 2014, as a three-year contract, renewable at the City's sole discretion for up to three additional years (C.F. 14-0007), Contractor provides spay/neuter surgeries and related services at the South Los Angeles Animal Shelter Spay/Neuter Clinic to sterilize dogs, cats and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by residents in the area; and

WHEREAS, Department issues discount coupons to City residents or free certificates to qualifying City residents based on income for spay/neuter surgeries of dogs and cats and Contractor agrees to accept coupons and certificates as a form of payment and to be later reimbursed by City; and

WHEREAS, on May 3, 2016, the Los Angeles City Council approved inclusion of rabbit sterilizations to the Free Spay/Neuter Certificate and Discount Spay/Neuter Coupon Program and increased the discount coupon amount for dogs from \$30 to \$50 and the free certificate amount from \$70 to \$125 (CF 16-0114); and

WHEREAS, effective July 1, 2016, the Department began issuing discount coupons in the amount of \$50 and free certificates in the amount of \$125 for dogs and rabbits, while the coupon and certificate amounts for cats remained unchanged at \$30 and \$70, respectively; and

WHEREAS, the 1<sup>st</sup> Amendment, effective December 9, 2016, amended the Scope of Services to include Rabbits in the Discount Coupon and Free Certificate Programs, added the City's right to audit Contractor performance and revised the definition of "Voucher" and voucher rates; and

WHEREAS, the 2<sup>nd</sup> Amendment, effective April 14, 2017, extended the Agreement one year from April 14, 2017 to April 13, 2018, and ratified the Contractor's performance with the terms and conditions of this Agreement; and

WHEREAS, the 3<sup>rd</sup> Amendment, effective April 14, 2018, extended the Agreement one year from April 14, 2018 to April 13, 2019; and

WHEREAS, the 4<sup>th</sup> Amendment, effective April 14, 2019, extended the Agreement one year from April 14, 2019 to April 13, 2020; and

WHEREAS, on January 14, 2020 the Board of Animal Services Commission approved the 5<sup>th</sup> Amendment, extending the Agreement to December 31, 2020, to afford the Department sufficient time to complete the procurement process required to award a new contract for the South Los Angeles Animal Care Center's Spay/Neuter Clinic.

NOW THEREFORE, the Agreement is amended as follows:

#### AMENDMENT

1. Section II. Term, shall be amended to extend the term of the Agreement to December 31, 2020.
2. Except as herein amended, all other terms and conditions shall remain the same and in full force and effect.



IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,  
Department of Animal Services**

By \_\_\_\_\_  
Brenda F. Barnette, General Manager

Date: \_\_\_\_\_

**The City of Los Angeles,  
Department of General Services**

By \_\_\_\_\_  
Tony M. Royster, General Manager

Date: \_\_\_\_\_

**APPROVED AS TO FORM:  
MICHAEL N. FEUER, City Attorney**

By \_\_\_\_\_  
Dov S. Lesel, Assistant City Attorney

Date: \_\_\_\_\_

**ATTEST:  
HOLLY WOLCOTT, City Clerk**

By \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

**CONTRACTOR - ASPCA**

By \_\_\_\_\_  
Matt Bershadker, President & CEO

Date: \_\_\_\_\_

*(second signature required of corporations)*

By \_\_\_\_\_  
Aimee Christian, Vice President of Community  
Medicine

Date: \_\_\_\_\_

Los Angeles City Business Tax License Number: 0002723418-0001-3

Taxpayer Identification Number: 131623829

City Agreement Number: C-123811