



Department of Justice  
Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

August 25, 2014

Chief Charlie Beck  
City of Los Angeles  
200 N. Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012

Dear Chief Beck:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 14 Internet Crimes Against Children Task Force Invited Awards in the amount of \$640,890 for City of Los Angeles.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Jacqueline O'Reilly, Program Manager at (202) 514-5024; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Karol V. Mason".

Karol Virginia Mason  
Assistant Attorney General

Enclosures



## OFFICE FOR CIVIL RIGHTS

Office of Justice Programs

Department of Justice

810 7th Street, NW  
Washington, DC 20531

Tel: (202) 307-0690

TTY: (202) 307-2027

E-mail: [askOCR@usdoj.gov](mailto:askOCR@usdoj.gov)

Website: [www.ojp.usdoj.gov/ocr](http://www.ojp.usdoj.gov/ocr)

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August 25, 2014

Chief Charlie Beck  
City of Los Angeles  
200 N. Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012

Dear Chief Beck:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

### **Ensuring Access to Federally Assisted Programs**

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <http://ojp.gov/about/ocr/vawafaqs.htm>.

### **Enforcing Civil Rights Laws**

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

### **Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <http://www.lep.gov>.

### **Ensuring Equal Treatment for Faith-Based Organizations**

The DOJ regulation, Equal Treatment for Faith-Based Organizations, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at [http://www.ojp.usdoj.gov/about/ocr/equal\\_fbo.htm](http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm).

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

### **Using Arrest and Conviction Records in Making Employment Decisions**

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at [http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf). Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

### **Complying with the Safe Streets Act**

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(e), .205(c)(5)).

### **Meeting the EEO Requirement**

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEO requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEO Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEO Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

To comply with the EEO requirements, you may request technical assistance from an EEO specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at [EEOsubmission@usdoj.gov](mailto:EEOsubmission@usdoj.gov).

### **Meeting the Requirement to Submit Findings of Discrimination**

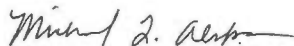
If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

### **Ensuring the Compliance of Subrecipients**

SAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see [http://www.ojp.usdoj.gov/funding/other\\_requirements.htm](http://www.ojp.usdoj.gov/funding/other_requirements.htm).

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



**Department of Justice**  
Office of Justice Programs  
Office of the Chief Financial Officer

Washington, D.C. 20531

August 25, 2014

Chief Charlie Beck  
City of Los Angeles  
200 N. Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012

Reference Grant Number: 2012-MC-FX-K002  
Supplemental Budget Number: 2

Dear Chief Beck:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Prior Budget	Supplemental Budget	Total
Personnel	\$449,527	\$241,036	\$690,563
Fringe Benefits	\$127,123	\$65,106	\$192,229
Travel	\$101,391	\$64,540	\$165,931
Equipment	\$123,030	\$25,367	\$148,397
Supplies	\$77,557	\$20,084	\$97,641
Construction	\$0	\$0	\$0
Contractual	\$119,000	\$56,581	\$175,581
Other	\$199,745	\$168,176	\$367,921
Total Direct Cost	\$1,197,373	\$640,890	\$1,838,263
Indirect Cost	\$0	\$0	\$0
Total Project Cost	\$1,197,373	\$640,890	\$1,838,263
Federal Funds Approved:	\$1,197,373	\$640,890	\$1,838,263
Non-Federal Share:	\$0	\$0	\$0
Program Income:	\$0	\$0	\$0

Match is not required for this grant program.

If you have questions regarding this award, please contact:

- Program Questions, Jacqueline O'Reilly, Program Manager at (202) 514-5024
- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Leigh Benda".

Leigh Benda  
Chief Financial Officer



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Cooperative Agreement**

PAGE 1 OF 7

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Los Angeles 200 N. Spring Street SW Mezzanine, Room M175 Los Angeles, CA 90012		4. AWARD NUMBER: 2012-MC-FX-K002	
1A. GRANTEE IRS/VENDOR NO. 956000735		5. PROJECT PERIOD: FROM 07/01/2012 TO 06/30/2015 BUDGET PERIOD: FROM 07/01/2012 TO 06/30/2015	6. AWARD DATE 08/25/2014
3. PROJECT TITLE Internet Crimes Against Children Task Force		8. SUPPLEMENT NUMBER 02	7. ACTION Supplemental
		9. PREVIOUS AWARD AMOUNT	\$ 1,197,373
		10. AMOUNT OF THIS AWARD	\$ 640,890
		11. TOTAL AWARD	\$ 1,838,263

12. SPECIAL CONDITIONS  
THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTHON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT  
This project is supported under FY14(OJJDP ICAC Task Forces) Pub. L. No. 113-76; 128 Stat. 5, 64

15. METHOD OF PAYMENT  
GPRS

AGENCY APPROVAL	GRANTEE ACCEPTANCE
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16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General	18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Charlie Bock Chief of Police
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17. SIGNATURE OF APPROVING OFFICIAL <i>Karol V. Mason</i>	19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>CSB</i>	19A. DATE 09-2-14
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AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES								21. LMCTGT0060
FISCAL YEAR	FUND	BUD. OBJECT	ACT.	OFF.	DIV.	RE. SUB.	POMS	AMOUNT
X	F	MC	70	00	00	00		640890

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.



Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**AWARD  
CONTINUATIONSHEET  
Cooperative Agreement**

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PROJECT NUMBER 2012-MC-FX-K002

AWARD DATE 08/25/2014

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.





PROJECT NUMBER 2012-MC-FX-K002

AWARD DATE 08/25/2014

*SPECIAL CONDITIONS*

8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available in the OJP Financial Guide Conference Cost Chapter.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
14. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
15. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification indicating that he or she has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures as set forth in the OJP Financial Guide.

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Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD  
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PROJECT NUMBER 2012-MC-FX-K002

AWARD DATE 08/25/2014

*SPECIAL CONDITIONS*

16. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
  
17. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.



PROJECT NUMBER 2012-MC-FX-K002

AWARD DATE 08/25/2014

*SPECIAL CONDITIONS*

18. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

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PROJECT NUMBER 2012-MC-FX-K002

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*SPECIAL CONDITIONS*

19. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
20. The Office of Juvenile Justice and Delinquency Prevention has elected to enter into a Cooperative Agreement rather than a grant with the recipient. This decision reflects the mutual interest of the recipient and OJJDP in the operation of the project as well as the anticipated level of Federal involvement in this project. OJJDP's participatory role in the project is as follows:
  - a. Review and approve major work plans, including changes to such plans, and key decisions pertaining to project operations.
  - b. Review and approve major project generated documents and materials used in the provision of project services. Provide guidance in significant project planning meetings, and participate in project sponsored training events or conferences.
21. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
22. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at [www.whitehouse.gov/omb/grants/standard\\_forms/ff\\_report.pdf](http://www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf)), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
23. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
24. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.

*CS*



PROJECT NUMBER 2012-MC-FX-K002

AWARD DATE 08/25/2014

*SPECIAL CONDITIONS*

25. ICAC Annual Reports

The recipient agrees to submit annual reports to OJP that set forth the following:

(A) Staffing levels of the task force, including the number of investigators, prosecutors, education specialists, and forensic specialists dedicated to investigating and prosecuting Internet crimes against children.

(B) Investigation and prosecution performance measures of the task force, including--

(i) the number of investigations initiated related to Internet crimes against children;

(ii) the number of arrests related to Internet crimes against children; and

(iii) the number of prosecutions for Internet crimes against children, including--

(I) whether the prosecution resulted in a conviction for such crime; and

(II) the sentence and the statutory maximum for such crime under State law.

(C) The number of referrals made by the task force to the United States Attorneys office, including whether the referral was accepted by the United States Attorney.

(D) Statistics that account for the disposition of investigations that do not result in arrests or prosecutions, such as referrals to other law enforcement.

(E) The number of investigative technical assistance sessions that the task force provided to nonmember law enforcement agencies.

(F) The number of computer forensic examinations that the task force completed.

(G) The number of law enforcement agencies participating in Internet crimes against children program standards established by the task force.

26. The recipient agrees to forward reports of ICAC Task Force Program Monthly Performance Measures to the OJJDP-designated site.

27. The recipient agrees to comply with the OJJDP approved ICAC Task Force Operational and Investigative Standards.

28. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.



**Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

---

Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Lou Ann Holland, Program Manager

**Subject:** Categorical Exclusion for City of Los Angeles

The recipient agrees to assist OJJDP to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds either directly by the recipient or by a subrecipient. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds and, if so, to advise OJJDP and request further NEPA implementation guidance. Recipient understands that this special condition applies to its activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. new construction; b. minor renovation or remodeling of a property either; (1) listed on or eligible for listing on the National Register of Historic Places or; (2) located within a 100-year flood plain; c. a renovation, lease, or any other proposed use of a building or facility that will either; (1) result in a change in its basic prior use or; (2) significantly change its size and; d. Implementation of a new program involving the use of chemicals other than chemicals that are; (1) purchased as an incidental component of a funded activity and; (2) traditionally used, for example, in office, household, recreational, or education environments.



Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**  
**Cooperative Agreement**

PROJECT NUMBER  
2012-MC-FX-K002

PAGE 1 OF 1

This project is supported under FY14(OJJDP ICAC Task Forces) Pub. L. No. 113-76; 128 Stat. 5, 64

1. STAFF CONTACT (Name & telephone number)

Jacqueline O'Reilly  
(202) 514-5024

2. PROJECT DIRECTOR (Name, address & telephone number)

Nichole Trujillo  
Grants Analyst  
100 West 1st Street, Suite 842  
Los Angeles, CA 90012-4112  
(213) 486-0380

3a. TITLE OF THE PROGRAM

OJJDP FY 14 Internet Crimes Against Children Task Force Invited Awards

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

Internet Crimes Against Children Task Force

5. NAME & ADDRESS OF GRANTEE

City of Los Angeles  
200 N. Spring Street SW Mezzanine, Room M175  
Los Angeles, CA 90012

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 07/01/2012 TO: 06/30/2015

8. BUDGET PERIOD

FROM: 07/01/2012 TO: 06/30/2015

9. AMOUNT OF AWARD

\$ 640,890

10. DATE OF AWARD

08/25/2014

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

Pursuant to Section 104 of the PROTECT Our Children Act of 2008, the Internet Crimes Against Children (ICAC) Task Force shall 1) consist of State and local investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force; 2) engage in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children; 3) provide forensic, preventive, and investigative assistance to parents, educator, prosecutors, law enforcement, and others concerned with Internet crimes against children; 4) develop multijurisdictional, multiagency responses and partnerships to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses; 5) participate in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resource of such task force; 6) establish or adopt investigative and prosecution standards consistent with norms, to which such task force shall comply; 7) investigate, and seek prosecution on, tips related to Internet crimes against children, including tips from Operation Fairplay, the National Internet

Crimes Against Children Data System, the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, State, and local agencies, with priority being given to investigate leads that indicate possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of seriousness of offense or dangerousness to the community; 8) develop procedures for handling seized evidence; 9) maintain reports required by OJJDP and other reports and records as determined by the Attorney General; and 10) seek to comply with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located.

The Los Angeles Police Department (LAPD) will continue to improve the Los Angeles ICAC Task Force effectiveness in preventing, interdicting, investigating and prosecuting Internet crimes against children by accomplishing the following goals: 1) serving as a resource for communities and agencies within its geographic area; 2) conducting investigations into technology facilitated crimes against children and youth; 3) serving as a forensic resource within the Task Force's geographical service area; 4) assisting with the successful prosecution of cases; and 5) expanding the Los Angeles ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children. To accomplish these goals, the LAPD will use grants funds to: 1) support a percentage of personnel costs for two LAPD ICAC detectives as well as overtime costs for LAPD personnel to conduct ICAC investigations, and 2) support training and equipment costs to maintain and increase the capacity of the LAPD and its affiliates to investigate and prosecute ICAC cases. Specifically, task force members will attend training events such as the National ICAC Conference, CyberTip Management training, Advanced Cyber Investigations, Dallas Crimes Against Children Conference, ICAC Investigative Techniques, High Technology Crime Investigation Association International Conference and Expo, and forensic certification courses. Furthermore, equipment purchases will include a forensic workstation and forensic imaging station, a network storage device, laptops as well as tactical equipment for use during execution of search warrants and purchase of forensic software licenses. NCA/CF





**OJJDP FY 14 Internet Crimes Against Children Task Force  
Invited Awards** 2014-50484-CA-MC



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**Application Handbook**

**Overview**

[Overview](#)

This handbook allows you to complete the application process for applying to the OJJDP FY 14 Internet Crimes Against Children Task Force Invited Awards. At the end of the application process you will have the opportunity to view and print the SF-424 form.

[Applicant Information](#)

[Project Information](#)

*Type of Submission	Application Non-Construction
*Type of Application	Continuation If Revision,select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	No Program is not covered by E.O. 12372

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<a href="#">Applicant Information</a>
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*Is the applicant delinquent on any federal debt	No
*Employer Identification Number (EIN)	95-6000735
*Type of Applicant	Municipal
Type of Applicant (other):	
*Organizational Unit	Los Angeles Police Department
*Legal Name (Legal Jurisdiction Name)	City of Los Angeles
*Vendor Address 1	100 West 1st Street, Suite 842
Vendor Address 2	
*Vendor City	Los Angeles
Vendor County/Parish	Los Angeles County
*Vendor State	California
*Vendor ZIP	90012-4112
<b>Point of Contact Information for matters involving this application</b>	
Contact Prefix:	Mrs.
Contact Prefix (Other):	
Contact First Name:	Nichole
Contact Middle Initial:	
Contact Last Name:	Trujillo
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Grants Analyst
Contact Address Line 1:	100 West 1st Street, Suite 842
Contact Address Line 2:	
Contact City:	Los Angeles
Contact State:	California
Contact Zip Code:	90012-4112

Contact Phone Number:	(213) 486-0380
Contact Fax Number:	(213) 486-5727
Contact E-mail Address:	n3362@lapd.lacity.org

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**OJJDP FY 14 Internet Crimes Against Children Task Force  
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Descriptive Title of Applicant's Project		
2014 INTERNET CRIMES AGAINST CHILDREN TASK FORCE		
Areas Affected by Project		
City of Los Angeles, CA		
Proposed Project		
	*Start Date	July/ 01/ 2014
	*End Date	June/ 30/ 2015
*Congressional Districts of		
	Project	Congressional District 25, CA Congressional District 27, CA Congressional District 28, CA Congressional District 29, CA Congressional District 30, CA Congressional District 31, CA Congressional District 32, CA Congressional District 33, CA Congressional District 34, CA Congressional District 35, CA Congressional District 36, CA Congressional District 37, CA Congressional District 39, CA Congressional District 46, CA
*Estimated Funding		
Federal		\$640890.00
Applicant		\$0.00
State		\$0.00
Local		\$0.00
Other		\$0.00
Program Income		\$0.00
TOTAL		\$640890.00

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This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

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[2014 OJJDP Project Narrative Final.docx](#)

[Project Information](#)

[OJJDP Budget Detail Worksheet Final.xlsx](#)

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[Program Timeline Final.docx](#)

[Signed ICAC Abstract.pdf](#)

[Job Descriptions Key Personnel LA ICAC Final.docx](#)

[ORG CHART.pdf](#)

[Resumes Key Personnel LA ICAC Final.docx](#)

[Assurances and Certifications](#)

[Disclosure of Pending Apps.docx](#)

[Budget Narrative OJJDP Revised 7-2-14.docx](#)

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**PROGRAM NARRATIVE**

**I. PROBLEM STATEMENT**

The Los Angeles Police Department (LAPD) is a law enforcement community leader that has integrated the Los Angeles Regional Internet Crimes Against Children (LA ICAC) Task Force into its law enforcement efforts. The Task Force serves five counties and encompasses an area of approximately 29,500 square miles and 16 million community members. The purpose the LA ICAC is to quickly respond, investigate and prosecute incidents involving the exploitation of juveniles through the use of the Internet. The Task Force specialized investigators allow monitoring and interception of wireless data, prevents destruction of computerized evidence, enables physical transportation of hardware during a search warrant, and enables a quick response to prosecute perpetrators.

Even with the Internet's rapid growth and popularity during the past twenty years, public safety agencies have lacked sufficient resources to combat the problem of Internet predators and the possession and distribution of child pornography over the Internet. The LAPD recognized the need for and strength in law enforcement partners collaborating to address Internet crime. With federal assistance, the Los Angeles Regional Internet Crimes Against Children Task Force (LA ICAC or Task Force) was formed in 2005. Led by the LAPD, this enormous partnership required a great deal of effort and planning. Today, the Task Force is currently comprised of 61 law enforcement agencies (LEAs). including: the LAPD, the Los Angeles County Sheriff's Department, the cities of Azusa, Alhambra, Arcadia, Baldwin Park, Bell Gardens, Beverly Hills, Claremont, Downey, El Segundo, Gardena, Glendale, Hawthorne, Inglewood, Long Beach, Manhattan Beach, Pasadena, Santa Monica, Signal Hill, Torrance, the Los Angeles School Police, the University of California Los Angeles (UCLA),

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2014 INTERNET CRIMES AGAINST CHILDREN TASK FORCE*

the Los Angeles City Attorney's Office, and the Los Angeles County District Attorney's Office in Los Angeles County; City of Guadalupe, Lompoc, Santa Maria, Santa Barbara County Sheriff's Department, County of Santa Barbara District Attorney and its Bureau of Investigations in Santa Barbara County; City of Ventura, Oxnard, Port Hueneme, Santa Paula, Simi Valley, Ventura County Sheriff's Department, Naval Criminal Investigative Service at Port Hueneme, Ventura County's Sheriff's and District Attorney's Office in Ventura County; the City of Redland, Upland and the San Bernardino County Sheriff's Department in San Bernardino County; and, Anaheim, Buena Park, Garden Grove, Huntington Beach, Newport Beach, and the Orange County Sheriff's Department in Orange County. Also participating are the United States Postal Inspection Service, United States Immigration and Customs Enforcement Agency (ICE), and the United States Attorney's Office. The LAPD is leading the effort to acquire additional grant funding to add additional LEAs during the FY 2014 Internet Crime Against Children (ICAC) Grant. With the addition of LEA's we are able to strengthen our reach and help us move toward including all LEA's in our target area.

Funding is being sought from the Office of Juvenile Justice and Delinquency Prevention's Internet Crimes Against Children Task Force program to enable the LA ICAC to continue to improve Task Force effectiveness in preventing, interdicting, investigating and prosecuting Internet crimes against children by accomplishing the following goals: Serve as a resource for communities and agencies within its geographic area; Conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth; Serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area; Assist with the successful prosecution of cases at the local,

state and federal level; and Expand the LA ICAC Task Force to prevent, interdict, investigate and prosecute additional Internet crimes against children. Through these activities, the LA ICAC will strive to provide a safer environment for children.

The Task Force encompasses an area primarily in and around Los Angeles County, which has a population of approximately 16 million people. Throughout the areas served by the Task Force, access to computers and other technology-related communication devices has increased at a dramatic rate. Computers are available to children in homes, schools, public libraries, community youth centers, and countless other public places where youth congregate. Based on data from the United States (U.S.) Census Bureau (2005), it is estimated there are over 24.5 million Internet users in the United States are 10 to 17 year of age.<sup>1</sup> Additionally, youth are accessing the Internet at ever-increasing levels. Just the technological advances over the last five years have been staggering. There has been “large increases in the capacity of computers to receive and transmit images; increases in speeds of Internet access; increases in the availability of inexpensive and sophisticated digital cameras, web cameras, cell phones camera, and media players; and the development of new technologies such as peer-to-peer file sharing.”<sup>2</sup>

This increase in technology has created a tremendous potential in learning for youth. Unfortunately, it has also brought with it, the increased potential for online victimization of these same young people to include unwanted exposure to sexual material, unwanted sexual solicitations, and online harassment. Over the last several years, the aggressive marketing of sexual material on the Internet has also increased. Young people encounter unwanted

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<sup>1</sup> Online Victimization of Youth: Five Years Later, 2006, National Center for Missing & Exploited Children

<sup>2</sup> IBID



exposure to sexual material through pop-up ads and malicious software. These items even have been found bundled in game demonstrations.

Young people also continue to receive unwanted sexual solicitations while online. During the past year, the number of Internet users under the age of 18 who experienced an unwanted exposure to sexual material was at an all-time high of 34 percent of users.<sup>3</sup> Particularly disturbing trends in these solicitations are requests for young people to send photographs of themselves in sexually explicit poses. It is a crime under federal law, to take, distribute, or possess sexually explicit images of children younger than 18 years of age. Many of these photographs would constitute child pornography. When a person under the age of 18 complies with these requests, he/she may not be able to realize the potential impact of his/her actions. The picture(s) could be circulated online to hundreds of people, or more. The victim would have no way of retrieving the images.

The foregoing statistics mirror what is currently happening locally in the LA ICAC Task Force area. During calendar year 2013, the Task Force received 3,192 Cybertips from the National Center for Missing and Exploited Children (NCMEC) and conducted 1,066 investigations. The Task Force continues to receive documented complaints regarding the manufacturing, distribution, and possession of child pornography. In addition to the documented complaints and Cybertips received, the Task Force receives countless phone calls and referrals from parents, teachers, relatives, and other agencies regarding possible online crimes committed against young people. Cyber-tips are citizen complaints and Internet service provider complaints forwarded from NCMEC for the possession and posting of child pornography.

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<sup>3</sup> Online Victimization of Youth: Five Years Later, 2006, National Center for Missing & Exploited Children

Both national and local statistics suggest that the online victimization of children is not decreasing, but growing significantly, on all levels. This could be attributed to a combination factors including, but not limited to, an increase in the number of online child predators, an increase in a young person's access to computers, an increase in the technological advances of the computer devices used, and an increase in the amount of time children and youth spend using the Internet daily. New funding is necessary to continue to maintain and expand state and regional ICAC task forces as well as improve the overall effectiveness of the task force in combating Internet Crimes Against Children.

## **II. GOALS, OBJECTIVES, AND PERFORMANCE MEASURES**

In order to maintain and expand state and regional ICAC task forces, as well as improve task force effectiveness and to prevent, interdict, investigate, and prosecute crimes against children, the LA ICAC proposes to achieve the following goals during the 12 month grant period: These are based on the goals of the 2014 National ICAC Program.

**Goal #1:** Serve as a resource for communities and agencies within its geographic area.

Objective 1a: Increase the number of ICAC related referrals and requests that will be received and forwarded to the appropriate agency.

Objective 1b: Engage in additional law enforcement and community outreach activities including training, prevention, and education activities. In accordance with the National Project Safe Childhood Initiative, the Task Force recognizes the need to train federal, state, and local law enforcement. The Task Force also recognizes the need for continued awareness and public education campaigns.

Objective 1c: Provide over 25% of ICAC grant funding in financial assistance to law enforcement and community-based partner agencies through training opportunities, equipment, etc., as funding allows.

Activities:

Specifically, to achieve these objectives, the proposed expanded Task Force will:

- Accept and assess referrals and requests for information from participating agencies, citizens, teachers, NCMEC, and other related entities.
- Refer non-ICAC related referrals and requests to the appropriate agency.
- Identify and provide information/resources requested.
- Document actions taken on a statistical reporting form.
- Identify, advise and register attendees for potential training classes that may be applicable to law enforcement and community-based partner agencies.
- Identify equipment needs and assist with the purchase and acquisition of needed equipment, specifically computer software and computers of partner agencies.
- Receive requests via telephone, mail or email for presenters from people representing LEAs and community groups (community groups include, but are not limited to, schools, youth organizations, community-based organizations, state and local law enforcement associations and chapters, local businesses, business organizations, victim service providers, faith-based organizations, the media, and family advocacy organizations).

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- The LA ICAC will complete the Speaker Request Form with information pertaining to the date/time of the event; the identity and contact information of the requestor; the location of the event; the number of people expected; and the topic desired.
- Provide copies of the Speaker Request Form to supervisors and the Task Force Records Officer.
- After the presentation, follow-up to ascertain the number of attendees via a sign-in sheet (if applicable).
- Track and report the presentations and financial assistance provided to partner agencies on the monthly statistical reports.

**Goal #2:** To conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth.

Objective 2a: Investigate reactive and proactive cases.

Objective 2b: Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, Cybertips, NCMEC, and other similar sources. The Task Force will strive whenever possible to integrate and collaborate with federal, state and local efforts as identified in the U.S. Attorney General's Project Safe Childhood Initiative.

Objective 2c: Develop and complete a statistical tracking form for investigation to include information on case outcome (arrests, search warrant, etc.).

Activities:

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To achieve this objective for reactive cases, the Task Force will complete the following activities:

- Assess initial report information identify responsible jurisdiction related to prosecution and additional investigative follow up.
- Develop suspect information and probable cause through appropriate investigative techniques.
- Write and execute search and arrest warrants.
- Conduct undercover investigations including, but not limited to, on-line chat, Peer-to-Peer, monitoring of social network sites, e.g., MySpace, Facebook, Zanga, etc. The Fresno ICAC will strive whenever possible to integrate and collaborate with federal, state and local efforts as stated in the Project Safe Childhood Initiative.
- Coordinate case presentation with appropriate prosecutorial designee (Assistant United States Attorney, District Attorney, Deputy Attorney General, etc.).

**Goal #3:** Serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographic service area.

Objective 3a: Complete at least 120 forensic examinations.

Objective 3b: Respond effectively to at least 250 ICAC related referrals from agencies (other task forces, federal partners, Cybertips, etc.).

Objective 3c: Participate in nationally coordinated investigations as requested.

**Activities:**

To achieve the objective the Task Force will complete the following activities:



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- Receive and assess forensic requests from Task Force members, affiliate and non-affiliate agencies within the Task Force service area.
- Refer non-ICAC related referrals and requests to the appropriate agency.
- Triage forensic requests based on Task Force guidelines (based on pending court dates, seriousness of the crime, etc.).
- Coordinate forensic requests/requirements with respective prosecutor to minimize unneeded analysis.
- Assist in conducting previews and search warrants.
- Prepare forensic report based on Task Force policy.
- Complete statistical tracking form for forensic examinations completed.
- Provide and Identify information/resources needed by requesting party.
- Make personnel resources available for all necessary meetings as identified by investigation leader.

**Goal #4:** Assist with the successful prosecution of cases at the local, state and federal level.

The Task Force will strive to increase federal involvement in the prosecution of these cases as set forth in the *National Project Safe Childhood Initiative*.

Objective 4a: Submit at least 30 additional cases for federal, state, or local prosecution.

**Activities:**

To achieve this objective, the Task Force will:

- Prepare case for prosecution based on prosecutor's standards.

- Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases accepted for federal prosecution, the number of cases submitted for state prosecution, and the number of cases submitted for local prosecution.
- Complete statistical tracking to include case dispositions (e.g., unfounded, suspended, plea, or trial).

**Goal #5:** Expand the LA ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children.

Objective 5a: Add new law enforcement partners in the LA ICAC task force.

Objective 5b: Obtain a signed MOU from new partner agencies, which includes adoption of federal ICAC Task Force investigative standards.

Activities:

To achieve this objective, the Task Force will:

- Contact and conduct presentations to agencies that have requested assistance, training, information or had Cybertips referred to them in the past year.
- Ensure the MOU includes language requiring partner agencies to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations.
- Provide a copy of ICAC Task Force Investigative Standards to all partner agencies;
- Keep copies of signed MOUs on file and add the new agency to list of formal ICAC partners.
- Keep agencies apprised of training opportunities, nationally coordinated investigations and planning meetings and invite them to attend quarterly Task Force meetings.

### III. PROJECT/PROGRAM DESIGN IMPLEMENTATION

The LA ICAC will assist with the successful prosecution of cases at the local, state and federal levels as well as strive to increase federal involvement in prosecution. Cases will be prepared based on the prosecutor's standards. It is the goal of the Task Force to submit at least 30 additional cases for prosecution.

The Task Force will seek to expand its membership during the grant period. A list of those agencies seeking Task Force technical assistance or investigative assistance with ICAC-related cases has been compiled. Those agencies will be targeted and contacted about establishing a formal relationship with the Task Force. They will also be provided with a presentation on the ICAC Program and the process for becoming an affiliate agency.

In the LAPD, the day-to-day activities of the assigned ICACU detectives are supervised by a Lieutenant, dedicated to ICAC duties. This supervisor is the LA ICAC Task Force Commander (TFC). The TFC ensures that all investigators follow the ICAC Task Force Operational and Investigative Standards. The TFC is responsible for case assignments and public presentation assignments. The TFC is also responsible for assigning requests for technical assistance and requests for resources. On an as-needed basis, the TFC will support requests for technical assistance, requests for resources and training by other LEAs and the community. The TFC is supervised by a Captain who provides direction for Task Force activities.

#### **Proactive and Reactive Investigations**

The Task Force will conduct criminal investigations initiated from the Task Force members, other agencies (local, state and federal), public complaints, NCMEC, Children's



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Cyber-tip line and other similar sources. It will assess initial report information, identify jurisdiction related to prosecution and additional investigative follow up. The Task Force will write and serve search and arrest warrants and collect and process evidence. In addition, it will coordinate case presentation with the appropriate prosecutorial designee (District Attorney, Deputy Attorney General, Assistant U.S. Attorney, and City Attorney). The LA ICAC will conduct both proactive and reactive investigations. Proactive investigations occur when undercover investigators enter various Internet chat rooms posing as children to engage and arrange meetings with predators who are interested in traveling to meet children for sex.

During these proactive investigations, the investigators will also capture any sexually explicit images and videos that the predator sends them. In California, sending lewd material to a child in order to lure that child for sex is an additional felony charge that can be filed along with the attempt to molest a child when the predator travels to a meet location. Reactive cases arise from reports from a variety of sources, although most come from citizens directly or from NCMEC. In the event that the report is about a child who has already been molested, officers will attempt to assume the persona of the abused child to re-engage the predator through the Internet to gather corroborative evidence. If the predator agrees to meet for sex again, the individual can be charged with additional offenses.

The Task Force will conduct both proactive and reactive investigations into computer and/or technology crimes perpetrated against children throughout its geographic service area. The Task Force services will be directed at communities within its multi-county service area. Services will be provided to children, teachers, parents, other concerned community members, and LEAs. Crimes committed by suspects residing in the service area will be

investigated. Cases involving suspects residing outside of the service area/jurisdiction will be referred to the appropriate LEA.

When it comes to computer facilitated crimes against children, the most effective tool is forensic computer examinations. Forensic computer examination is the process of collecting, analyzing and preserving computer related data. Examiners use special tools and follow certain evidence collection procedures. The forensic examiner's tools usually include operating system utilities (for backups, disk manipulation, string searches, etc.), data recovery software (to thwart file deletion attempts) file viewers and Hex editors (to perform Win/Mac data conversion and reveal information contents and patterns) and commercial firewalls (for network sniffing and port scanning during investigations).

Digital evidence is information and data of investigative value that is stored and transmitted by an electronic device. Such evidence is acquired when data or physical items are collected and stored for examination purposes. Computer forensic evidence is often latent in the same sense as fingerprints or DNA evidence. It can cross borders with ease and speed, is fragile and can be easily altered, damaged, or destroyed, and it is sometimes time sensitive.

### **Forensic Resources**

The LA ICAC will also serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area. When forensic resources requests are received, they will be assessed and either processed or referred to the appropriate agency. The Task Force will then coordinate the forensic requests with respective prosecutors to minimize unneeded analysis. Forensic reports will be generated based on task force policy and statistical tracking forms will be completed to assist in quarterly reports.

Computer forensic evidence, like all other evidence, must be handled carefully and in a manner that preserves its evidentiary value. Certain types of computer evidence require special collection, packaging, and transportation. If precautions are not taken and/or the computer is not examined by a trained and experienced computer forensics specialist, then the usefulness and credibility of that evidence will be compromised.

The ability to bring perpetrators of serious crimes against children to justice requires that the data be preserved. When prospective exploiters of children record or re-create pornography using computers or digital devices, they almost always leave digital remnants, artifacts and a recurring record of their crimes. Unfortunately, perpetrators may get away with these crimes if computers or other devices capable of storing data such as commercial servers, workstations, laptops, hard drives, digital cameras, palm size computers, and personal data assistants (PDAs) are not examined by trained and experienced forensics specialists, and preserved with special precautions. When the integrity of the evidence is compromised, its use in obtaining a conviction is diminished. In jurisprudence, this is referred to as maintaining the "chain of custody." The "chain of custody" specifically refers to the documentation or trail showing the seizure, custody, control, transfer, analysis and disposition of physical and electronic evidence. Because evidence is used in court to convict persons of crimes, it must be handled in a scrupulously careful manner to avoid later allegations of tampering or misconduct which can compromise the prosecution's case and lead to acquittal.

For the computer forensics field, the concept of "chain of custody" equates to the following best practices. Best practices can be described as the methods and procedures used to collect digital evidence, while maintaining its integrity. In order to conform to best

practices, examiners require knowledge and extensive training to apply them and the tools required and a properly equipped facility to carry them out.

The LA ICAC is located within the Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HSI) regional headquarters in Long Beach, California. This will allow HSI and the LA ICAC to work together and collaborate on cases as well as have access to the forensic capabilities and laboratory housed within HSI. As a member of the HSI Task Force with cross Federal status, the LA ICAC members housed at HSI have become Customs Officers, allowing the individual to facilitate investigation and computer forensic examinations beyond city boundaries. This will enable the LA ICAC to establish better working relationships with other agencies through the work the computer forensic examiner provides.

#### **Reporting and Data Collection**

On a monthly basis, the TFC will compile a report showing the number of investigations completed, the status of each investigation (e.g., arrested, pending, etc.), the number of forensic examinations completed, the number and type of presentations given each month, the number of people trained, the frequency of technical assistance provided, and the number of times the Task Force served as a resource to the community and other LEAs. On a quarterly basis, the TFC will complete a report detailing the Task Force's status toward achieving the stated goals and objectives. This report will list each objective as shown in this application, each goal associated with the individual objectives, and our status to date. Those areas where we are not on target toward achieving our stated goals will be reviewed by the TFC. Resources will be allocated to those areas to ensure our ability to meet our goals as stated in this application.



As the lead agency, the LAPD will endeavor to coordinate and provide all resources for the investigation of computer-facilitated crimes against children in Los Angeles County, evaluating all requests for assistance, to ensure the successful operation of the ICAC Program. These resources include, but are not limited to, building space, furniture, investigative tools, computer equipment, forensic equipment, investigative staff, and support personnel. The statistics that are collected monthly, quarterly and semi-annually will be submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) via the required semi-annual progress reports.

#### **IV. ORGANIZATIONAL CAPABILITY AND COMPETENCIES**

The LAPD is the third largest police department in the United States, consisting of 10,000 sworn officers, 3,000 civilian employees, encompasses an area of 473 square miles, and provides public safety for a population of approximately 3.8 million people with an annual budget that exceeds one billion dollars. Although the LAPD has a relatively small police force in comparison to other major cities in the United States, it serves among the largest municipal populations. Established in 1869, the LAPD has a 140-year history of distinguished service, highlighted by its outstanding support of the Summer Olympics in 1984, and its top notch protection of Pope John Paul II's during his visit to Los Angeles in 1987.

Among LAPD's 20 management principles, the importance of public participation in crime prevention, friendly enforcement, and police/community partnerships are emphasized. Because of its commitment to working with the community, the LAPD is succeeding in reducing crime in the communities it serves and hopes to do the same while serving as the lead agency for the LA ICAC Task Force.

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The ICAC Unit (ICACU), Juvenile Division, LAPD, provides functional oversight for Task Force operations and serves as the administrator of the grant funds. Lieutenant Andrea Grossman is the supervisor of the ICAC Unit and Commander of the Los Angeles Regional ICAC Task Force. She is charged with meeting all goals and objectives of the ICAC Task Force grant award. Detective Gilbert Escontrias assists Lieutenant Grossman in all operations of the LA ICAC Task Force.

The LA ICAC experienced a significant increase in productivity during 2013. The information below represents an overview of a portion of the accomplishments:

- Arrests: 270 arrests were made or complaints filed.
- Federal Search Warrants: 48 Federal search warrants and 508 subpoenas or court orders were obtained.
- State/Local Search Warrants: 874 State/Local Search Warrants and 115 subpoenas or court orders were obtained.
- LA ICAC received 3,192 documented Cybertips and 1066 investigations.

The LAPD and the LA ICAC member agencies recognize the need for prevention efforts. The LAPD has begun to reach out to the media and the public. Thus far, it has enjoyed success by having personnel appear on the Dr. Phil Show, the Early Show on NBC with Katie Couric, and various computer radio shows on KFI-AM 640 and KNX-AM 1070 to promote awareness of Internet dangers for children. The LA ICAC has been aggressively promoting education and information to the public through the media and community presentations. In fact, recently NBC's Los Angeles Region produced a special investigation regarding the LA ICAC mission during its highest rating period of "Sweeps Week." This

information was also broadcast widely through the Internet. The LA ICAC also published an article for *t Police Chief Magazine* which was highlighted as the feature article and covered the mission of the LA ICAC. The LA ICAC also won the International Association of Chiefs of Police Award for Use of Technology for the apprehension of criminals using computers to facilitate crimes. The LA ICAC appeared on a local television program "Sunday LA." The program was about child sexual predators and helping the public understand the current laws. The news program was available in 2.3 million households in Southern California.

The Associated Press accompanied the ICAC Task Force during the execution of a search warrant on a suspected Internet child pornographer. The article that the Associated Press wrote regarding their experience with the ICAC investigators was very positive. The information was presented in the best way possible to educate the community regarding the very dangerous and prevalent existence of Internet predators.

Additional appearances on national television (in English and Spanish) and local radio are expected. Moreover, the LAPD has designed and is hosting a website for the LA ICAC Task Force Program. In its effort to collaborate with the community, the LAPD has made numerous Internet Safety presentations to schools, parent groups, and youth conferences, most notably the 2013 Internet Cyber Symposium, where an Internet safety program was delivered to approximately 350 children and parents.

Due to the increased interest and participation in "sexting" by teens and pre-teens, the LA ICAC has partnered law enforcement agencies from Interpol, Ireland, the United Kingdom and the Australia and Royal College of Surgeons in Ireland to assist in developing a more comprehensive analysis of sexting. Sexting is defined as sexually suggestive images taken and willfully distributed by mobile phone by the person in that image. This form of self-

generated pornography is very disturbing and gives the Internet child predator yet another method of easily obtaining nude photographs of children. The study will cover a three-year period (January 1, 2009 through December 31, 2012). It is anticipated that the results will be published in fall of 2014. The findings will be presented at Interpol and other law enforcement venues.

In December 2007 through July 2008, Project Fairplay employed the proactive technique known as "Peer-to-Peer Investigations." Peer-to-Peer investigations targeted individuals sharing child pornography files among the Gnutella File Sharing Network. Users of the Gnutella Network made the files on their computer available for download to other users on the network. Thereby, the public availability of these files constituted distribution of child pornography.

The LA ICAC executed LA Saves, a multi-agency task force. The purpose of LA Saves was to conduct probation and parole searches of sex registrants who have search conditions as a result of prior child pornography convictions (Penal Code Section 311, et al.). The Task Force consisted of LA ICAC investigators and affiliate members, along with members of the Los Angeles Police Department Registration Enforcement and Compliance Team (LAPD REACT) and Computer Crimes Unit (CCU), the Department of Children and Family Services, the U.S. Secret Service Computer Crimes Task Force, and the Los Angeles County Probation and Parole. In May of 2014, over 250 home searches were conducted at residences in which occupants were on parole or probation for Possession of Child Pornography. This action resulted in the arrests of 186 individuals. The LAPD conducts at least 21 LA Saves sweep per year with the LA ICAC assistance.



The LAPD is partnered with Ireland Interpol, New Scotland Yard, NCMEC, and the Australian Police in Project Vic. This Interpol Initiative is for improving information sharing using cutting-edge technologies and approaches. This project will serve as a model that conclusively demonstrates the effectiveness of targeted information sharing to improve agencies' ability to apprehend pedophiles and rescue children from sexual abuse. The project will define and publish the first standards-based protocol for connecting the dots across separate child exploitation systems and processes, which has the potential to radically transform the global response to child exploitation in the same way that other standards such as Wi-Fi have revolutionized networking. The service will support a high-quality repository of categorized image hashes, leading to major improvements in the efficiency of investigators in rescuing victims. The service will allow investigators in separate agencies to be aware of each other's activities in ongoing investigations, and help make the connections across boundaries. The project will also define the protocol for connecting disparate child exploitation applications and databases, and implement the protocol as part of the service.

## **V. CONCLUSION**

The LA ICAC will continue to improve task force effectiveness in preventing, interdicting, investigating and prosecuting Internet crimes against children by accomplishing the following goals: Serve as a resource for communities and agencies within its geographic area; Conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth; Serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area; Assist with the successful prosecution of cases at the local, state and federal level; and Expand the LA ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children.

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Through these activities, the LA ICAC will strive to provide a safer environment for children.

**THE 2014 LA ICAC TASK FORCE PROGRAM  
Budget Detail Worksheet**

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

**A. Personnel**--List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<b>Position</b>	<b>Salary Computation</b>	<b>Cost</b>
Lieutenant II	Differential pay to upgrade Lieutenant I to Lieutenant II (This is the difference in salary between a Lt I and a Lt II)  26 pay periods (07/01/14 - 06/30/15) Lt II pay = \$5,385.60 per pay period x 26 pay periods = \$140,025.60 Lt. I pay = \$5,103.20 per pay period x 26 pay periods = \$132,683.20 Difference = \$140,025.60 - \$132,683.20 = <b>\$7,342.40</b>	\$7,342.40
Detective II	Partial Detective II Salary  26 pay periods (07/01/14 - 6/30/15) Detective II salary = \$4,380.00 per pay period x 26 pay periods = \$113,880 50% of Detective II salary = \$113,880 * 50% = <b>\$56,940</b>	\$56,940.00
Police Officer III Detective I	Partial Police Officer III or Detective I Salary  26 pay periods (07/01/14 - 6/30/15) Detective I = \$4,159.20 per pay period x 26 pay periods = \$108,139.20 50% of Detective I salary = \$108,139.20 * 50% = <b>\$54,070</b>	\$54,069.60
Overtime	Sworn Overtime The average overtime rate for sworn personnel is \$78 per hour \$78 (avg. sworn overtime rate) x 1,278 hours = \$99,684  Civilian Overtime The average overtime rate for civilian personnel is \$46 per hour \$46 per hour x 500 hours = \$23,000	\$99,684.00  \$23,000.00
<b>PERSONNEL TOTAL</b>		<b>\$241,036.00</b>

**B. Fringe Benefits**--Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

**Sworn**

Pension	39.25%
Flex Benefit Program	11.13%
Employee Assistance	0.07%
Ordinance Life Insurance	0.00%
Medicare	1.31%
Part Time / Seasonal / Temporary Pension	0.05%
Unused Sick/Vacation Payout	1.16%
Unemployment Claims	0.04%
Workers' Compensation	5.68%
Carry Forward, Negative	-3.69%
<b>Total Fringe Benefits</b>	<b>55.01%</b>

Name/Position	Computation	Cost
Lieutenant II	\$7,342.40 differential pay x 55.01% = \$4,039.05	\$4,039.05
Detective II	\$56,940 partial salary x 55.01% = \$31,322.69	\$31,322.69
Detective I or Police Officer III	\$54,070 partial salary x 55.01% = \$29,743.91	\$29,743.91
<b>FRINGE TOTAL</b>		<b>\$65,105.66</b>

**C. Travel**-- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

**LAPD**

Purpose of Travel	Location	Item	Quantity	Price	Days	Cost
ICAC Undercover Chat	TBD	Airfare	2	\$500.00	1	\$1,000.00
		Lodging	2	\$175.00	5	\$1,750.00
		Meals	2	\$60.00	6	\$720.00
		Incidentals	2	\$25.00	6	\$300.00
ICAC iGuardian Meeting and Press Conference	Washington, D.C.	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$250.00	3	\$750.00
		Meals	1	\$60.00	4	\$240.00
		Incidentals	1	\$25.00	4	\$100.00
ICAC Mentoring	TBD	Airfare	2	\$500.00	1	\$1,000.00
		Lodging	2	\$250.00	3	\$1,500.00
		Meals	2	\$60.00	4	\$480.00
		Incidentals	2	\$25.00	1	\$50.00
ICAC Investigative Techniques	TBD	Airfare	2	\$500.00	1	\$1,000.00
		Lodging	2	\$150.00	5	\$1,500.00
		Meals	2	\$60.00	5	\$600.00
		Incidentals	2	\$25.00	5	\$250.00
Interpol Specialist Conference	TBD	Airfare	1	\$1,800.00	1	\$1,800.00
		Lodging	1	\$275.00	5	\$1,375.00
		Meals	1	\$60.00	6	\$360.00
		Incidentals	1	\$25.00	6	\$150.00
Crimes Against Children Conference	Dallas, TX	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$120.00	4	\$480.00

		Meals	1	\$55.00	5	\$275.00
		Incidentals	1	\$25.00	5	\$125.00
2014 Florida ICAC Conference	Orlando, FL	Airfare	4	\$600.00	1	\$2,400.00
		Lodging	4	\$130.00	5	\$2,600.00
		Meals	4	\$60.00	6	\$1,440.00
		Incidentals	4	\$25.00	6	\$600.00
ICAC Supervisor Training		Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$175.00	5	\$875.00
		Meals	1	\$60.00	6	\$360.00
		Incidentals	1	\$25.00	1	\$25.00
ICAC National Conference Training		Airfare	12	\$600.00	1	\$7,200.00
		Lodging	12	\$175.00	1	\$2,100.00
		Meals	12	\$60.00	1	\$720.00
		Incidentals	12	\$25.00	3	\$900.00
ICAC Freenet Training	TBD	Airfare	2	\$500.00	1	\$1,000.00
		Lodging	2	\$175.00	4	\$1,400.00
		Meals	2	\$60.00	5	\$600.00
		Incidentals	2	\$25.00	5	\$250.00
ICAC Quarterly Commanders Meeting	TBD	Airfare	3	\$500.00	1	\$1,500.00
		Lodging	3	\$175.00	3	\$1,575.00
		Meals	3	\$60.00	4	\$720.00
		Incidentals	3	\$25.00	4	\$300.00
Project Safe Childhood Confere Dallas		Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$120.00	3	\$360.00
		Meals	1	\$60.00	3	\$180.00
		Incidentals	1	\$25.00	2	\$50.00
ICAC On Lines	TBD	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$120.00	3	\$360.00
		Meals	1	\$60.00	3	\$180.00
		Incidentals	1	\$25.00	2	\$50.00
National Cybercrime Conference	Norwood, MA	Airfare	2	\$550.00	1	\$1,100.00
		Lodging	2	\$150.00	4	\$1,200.00
		Meals	2	\$60.00	5	\$600.00
		Incidentals	2	\$25.00	5	\$250.00
ICAC Task Force Online Ads	Alexandria, VA	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$200.00	4	\$800.00
		Meals	1	\$60.00	5	\$300.00
		Incidentals	1	\$25.00	5	\$125.00
ICAC Cybertip Download Manager	Alexandria, VA	Airfare	1	\$550.00	1	\$550.00
		Lodging	1	\$175.00	3	\$525.00
		Meals	1	\$60.00	4	\$240.00
		Incidentals	1	\$25.00	4	\$100.00
Consumer Electronic Show	Various	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$150.00	4	\$600.00
		Meals	1	\$60.00	5	\$300.00
		Incidentals	1	\$25.00	5	\$125.00

Advanced Training Cyber or Forensic	Various	Airfare	3	\$500.00	1	\$1,500.00
		Lodging	3	\$150.00	4	\$1,800.00
		Meals	3	\$60.00	5	\$900.00
		Incidentals	3	\$25.00	5	\$375.00
CPS Train to Trainer Legal Update	Various	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$150.00	4	\$600.00
		Meals	1	\$60.00	5	\$300.00
		Incidentals	1	\$25.00	5	\$125.00
ICAC Undercover Techniques	Various	Airfare	3	\$500.00	1	\$1,500.00
		Lodging	3	\$150.00	4	\$1,800.00
		Meals	3	\$60.00	5	\$900.00
		Incidentals	3	\$25.00	5	\$375.00

**TRAVEL TOTAL      \$64,540.00**

**D. Equipment--** List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used. Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Price	Cost
UP828 BGA Chip Programmer	1	\$25,367.00	\$25,367.00
<b>EQUIPMENT TOTAL</b>			<b>\$25,367.00</b>

**E.-Supplies--**List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply	Quantity	Price	Cost
2.0 TB External Hard Drives	30	\$141.00	\$4,230.00
1.0 TB External Hard Drives	36	\$71.34	\$2,568.24
Silicon Hard Drive Case	100	\$6.86	\$686.00
64 GB Flash Drives	11	\$85.09	\$935.99
32GB USB Flash Drives	100	\$22.00	\$2,200.00
16GB USB Flash Drives	100	\$8.67	\$867.00
4GB USB Flash Drives	119	\$7.83	\$931.77
Protective Clothing / Uniforms	4	\$165.00	\$660.00
Lawmate Video Recorders	5	\$326.95	\$1,634.75
Printer	1	\$1,000.00	\$1,000.00



Office Supplies (see table below)

1

\$4,370.43

\$4,370.43

Description	Quantity	Price Each	Total
Foray Soft Grip Gel Pens	2	\$13.07	\$26.14
Foray Ballpoint Pens	3	\$11.97	\$35.91
Pilot Gel Ink Pens, Extra Fine	2	\$19.61	\$39.22
BIC Ballpoint Pens	4	\$2.71	\$10.84
Zebra Stainless Ballpoint Pens	5	\$3.26	\$16.30
Zebra Pen Refills	2	\$2.71	\$5.42
Pilot Red Rollerball Pens	2	\$2.50	\$5.00
Pilot Black Rollerball Pens	1	\$19.61	\$19.61
Mobile Folding Carts	12	\$27.24	\$326.88
Cubicle Clips	2	\$15.79	\$31.58
Sheet protectors	2	\$13.94	\$27.88
T-Pins	3	\$3.26	\$9.78
Manila File Folders	6	\$17.21	\$103.26
Expanding Top File Jackets 1"	3	\$51.98	\$155.94
Expanding File Folder 2"	5	\$45.88	\$229.40
Plain Dividers	5	\$26.37	\$131.85
Red Classification Folders	1	\$35.99	\$35.99
Fingerprint Pad	1	\$10.89	\$10.89
Shredder Lubricant Sheets	5	\$10.89	\$54.45
Advil, box of 50	10	\$21.79	\$217.90
Stanley Bostitch Stapler	3	\$14.16	\$42.48
Stanley Bostitch Staples	2	\$7.62	\$15.24
Office Depot Staples	8	\$4.13	\$33.04
Scissors	2	\$10.89	\$21.78
Papermate Red Medium Point Pens	1	\$13.65	\$13.65
Papermate Blue Medium Point Pens	1	\$13.65	\$13.65
Papermate Black Medium Point Pens	1	\$13.65	\$13.65
Sharpie Highlighters	7	\$14.49	\$101.43
Jumbo Paper Clips	5	\$8.27	\$41.35
Regular Paper Clips	5	\$5.44	\$27.20
Label Maker Black on White Tape	13	\$20.70	\$269.10
Business Cards	2	\$19.61	\$39.22
Wire Incline File	3	\$11.43	\$34.29
Partition Incline File	3	\$16.12	\$48.36
Rubber Bands	3	\$3.04	\$9.12
Hanging File Folders, Letter	20	\$9.99	\$199.80
Foray Permanent Markers	20	\$3.00	\$60.00
Mobile workmate case	1	\$150.00	\$150.00
Post-It 3x3", 12 pads	10	\$12.99	\$129.90
Post-It Easel Pads, 25x30", 4 pads	2	\$105.99	\$211.98
Post-It Lined Notes, 4x6", 5 pads	20	\$10.34	\$206.80
Office Depot paper clips regular	50	\$3.44	\$172.00
Office Depot paper clips Jumbo	50	\$2.04	\$102.00
Office Depot binders, 2"	25	\$4.59	\$114.75
Office Depot binders, 3"	20	\$5.89	\$117.80
2" expansion file jacket	5	\$22.94	\$114.70
Lysol sanitizing wipes	10	\$57.29	\$572.90
<b>Office Supplies Sub-Total</b>			<b>\$4,370.43</b>

SUPPLIES TOTAL \$20,084.18

**F. Construction--** As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
	<b>TOTAL</b>	<b>\$0</b>

**G. Consultants/Contracts--** Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions



**AFFILIATE LAW ENFORCEMENT AGENCIES (Not employed by the City of Los Angeles)**

<b>Purpose of Travel</b>	<b>Location</b>	<b>Item</b>	<b>Quantity</b>	<b>Price</b>	<b>Days</b>	<b>Cost</b>
HTCIA International Conference and Training Expo	TBD	Airfare	5	\$500.00	1	\$2,500.00
		Lodging	5	\$150.00	3	\$2,250.00
		Meals	5	\$60.00	4	\$1,200.00
		Incidentals	5	\$25.00	4	\$500.00
Crimes Against Children Conference	Dallas, TX	Airfare	6	\$500.00	1	\$3,000.00
		Lodging	6	\$120.00	4	\$2,880.00
		Meals	6	\$55.00	5	\$1,650.00
		Incidentals	6	\$25.00	5	\$750.00
ICAC On lines	TBD	Airfare	4	\$0.00	1	\$0.00
		Lodging	4	\$150.00	3	\$1,800.00
		Meals	4	\$36.00	4	\$576.00
		Incidentals	4	\$25.00	4	\$400.00
ICAC Trial Advocacy	TBD	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$150.00	4	\$600.00
		Meals	1	\$55.00	5	\$275.00
		Incidentals	1	\$25.00	5	\$125.00
ICAC Investigative Techniques	TBD	Airfare	3	\$500.00	1	\$1,500.00
		Lodging	3	\$150.00	4	\$1,800.00
		Meals	3	\$55.00	5	\$825.00
		Incidentals	3	\$25.00	5	\$375.00
ICAC National Training	TBD	Airfare	15	\$500.00	1	\$7,500.00
		Lodging	15	\$150.00	3	\$6,750.00
		Meals	15	\$60.00	4	\$3,600.00
		Incidentals	15	\$25.00	4	\$1,500.00
Advance Training	Various	Airfare	4	\$500.00	1	\$2,000.00
		Lodging	4	\$150.00	4	\$2,400.00
		Meals	4	\$60.00	5	\$1,200.00
		Incidentals	4	\$25.00	5	\$500.00
ICAC Supervisor training	Various	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$150.00	4	\$600.00
		Meals	1	\$60.00	5	\$300.00
		Incidentals	1	\$25.00	5	\$125.00
Freenet	Various	Airfare	1	\$500.00	1	\$500.00
		Lodging	1	\$150.00	4	\$600.00
		Meals	1	\$60.00	5	\$300.00
		Incidentals	1	\$25.00	5	\$125.00
ICAC Undercover Techniques	Various	Airfare	3	\$500.00	1	\$1,500.00
		Lodging	3	\$150.00	4	\$1,800.00
		Meals	3	\$60.00	5	\$900.00
		Incidentals	3	\$25.00	5	\$375.00
<b>Affiliate Travel Subtotal</b>						<b>\$56,581.00</b>

**Consultant Fee:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
			Subtotal
			<b>\$0</b>

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
			Subtotal
			<b>\$0</b>

**Contracts:** Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
	Subtotal
	<b>\$0</b>

**CONSULTANTS / CONTRACTS TOTAL      \$56,581.00**

**H. Other--**List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

Description	Quantity	Price	Months	Cost
PC Laptops	15	\$1,300.00		\$19,500.00
Apple Laptop	1	\$2,500.00		\$2,500.00
Tactical Mirror	6	\$200.00		\$1,200.00
Digital camera	11	\$100.00		\$1,100.00
Digital recorder	5	\$90.00		\$450.00
ATX Tower Case	1	\$100.00		\$100.00
Cooler Master Power Supply	1	\$100.00		\$100.00
Go Pro Video	1	\$300.00		\$300.00
Intel Core i7-4770K Quad-Core Processor	2	\$300.00		\$600.00
Cooler Master Processor Fan	1	\$49.26		\$49.26
Thermal Compound	1	\$25.23		\$25.23
ASUS Motherboard	1	\$300.00		\$300.00
Corsair 4 x 8GB 240 Pin Desktop Memory	1	\$300.00		\$300.00
6.0 TB Internal Hard Drives	7	\$300.00		\$2,100.00
4.0 TB Internal Hard Drives	9	\$250.00		\$2,250.00
3.0 TB Internal Hard Drives	9	\$100.00		\$900.00

Seagate Barracuda 1TB Internal Hard Drive		1	\$70.00		\$70.00
Hard Drive Mobile Rack		1	\$50.00		\$50.00
ASUS Internal Blu-Ray Drive		1	\$50.00		\$50.00
FireWire Cards		1	\$40.37		\$40.37
Leg Armor level 3A		2	\$1,400.00		\$2,800.00
ASUS Graphic Cards		1	\$120.00		\$120.00
Logitech Wireless Ergonomic Desktop Mice		2	\$88.00		\$176.00
ASUS PB278Q LED Monitors		1	\$500.00		\$500.00
ACER G276HLGBd LED Monitors		1	\$200.00		\$200.00
Linkskey Dual Monitor Switch		1	\$300.00		\$300.00
Star Tech 2 Port USB Switch		5	\$50.00		\$250.00
Belkin 4 Port USB Hub		2	\$20.00		\$40.00
IPad		10	\$400.00		\$4,000.00
Mini IPad		10	\$500.00		\$5,000.00
Air Card Service	Fee	4	\$60.00	12	\$2,880.00
Cellular phone Service	Fee	19	\$52.00	12	\$11,856.00
Callyo Undercover Phone Service	Fee	1	\$1,000.00		\$1,000.00
Parking for Task Force Vehicles		6	\$60.00	12	\$4,320.00
Promotional items		260	\$5.00		\$1,300.00
Rail Mounted Flashlights for Duty Weapons		1	\$475.00		\$475.00
Active Tactical Breaching Kit (Light and Heavy)		2	\$1,000.00		\$2,000.00
Latter		1	\$300.00		\$300.00
Helmets		1	\$490.00		\$490.00
Safety Glasses		1	\$100.00		\$100.00
Replacement part for Breaching door		1	\$1,500.00		\$1,500.00
Brake and Rake		1	\$200.00		\$200.00
Ram (Heavy, Medium and Light)		1	\$1,000.00		\$1,000.00
Multisledge		1	\$100.00		\$100.00
Tactical Shield		1	\$1,300.00		\$1,300.00
Baker Bat Shield		1	\$4,200.00		\$4,200.00
Conference and Training Registration (see table below)		1	\$18,719.99		\$18,719.99

Description, Location, and Dates	Quantity	Price Each	Total
Crimes Against Children Conference Dallas, TX	7	\$500.00	\$3,500.00
HTCIA International Conference and Training Expo	5	\$800.00	\$4,000.00
BlackBag Forensic Training	1	\$1,500.00	\$1,500.00
2014 National Cybercrime Conference Norwood, MA	2	\$250.00	\$500.00
BGA Chip-Off Training TBD	2	\$4,607.50	\$9,215.00

Software Licenses (see table below)

1

\$71,064.32

\$71,064.32

Description, Location, and Dates	Quantity	Price Each	Total
Forensic Tool Kit (FTK)	1	\$6,093.57	\$6,093.57
EnCase Training Passports	5	\$5,797.63	\$28,988.15
EnCase Site Licenses	1	\$5,560.00	\$5,560.00
EnCase Transition	1	\$758.10	\$758.10
Adobe Acrobat Pro	1	\$300.00	\$300.00
Adobe Photoshop	1	\$650.00	\$650.00
IEF Advanced Edition	1	\$3,683.06	\$3,683.06
Oxygen Forensic Kit	1	\$7,254.12	\$7,254.12
Oxygen Forensic Suite	2	\$1,087.34	\$2,174.68
Blackbag SoftBlock Software	1	\$499.20	\$499.20
X-Ways Forensics 17.6	3	\$2,534.48	\$7,603.44
TechSmith (SnagIt)	15	\$200.00	\$3,000.00
Lantern Software	15	\$300.00	\$4,500.00

**OTHER COSTS TOTAL \$168,176.17**

**I. Indirect Cost**--Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
		<b>TOTAL</b>
		<b>\$0</b>

**Budget Summary**--When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

<b>Budget Category</b>	<b>Amount</b>
A. Personnel	\$241,036.00
B. Fringe Benefits	\$65,105.66
C. Travel	\$64,540.00
D. Equipment	\$25,367.00
E. Supplies	\$20,084.18
F. Construction	\$0.00
G. Consultants/Contracts	\$56,581.00
H. Other	\$168,176.17
<b>Total Direct Costs</b>	<b>\$640,890.00</b>
I. Indirect Costs	\$0.00
<b>TOTAL PROJECT COSTS</b>	<b>\$640,890.00</b>
<b>Federal Request</b>	<b>\$640,890.00</b>
<b>Non-Federal Amount</b>	

\$640,890.00  
0.00

**Goal 1: Serve as a resource for communities and agencies within its geographic area.**

Objectives:

1A – Increase in the number of ICAC related referrals and requests will be received and forwarded to the appropriate agency.

1B – Engage in law enforcement and community outreach activities including training, prevention, and education activities.

1C – Provide over 25% of grant funding in financial assistance to partner agencies through training opportunities, equipment, etc.

**Goal 2: To conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth.**

Objectives:

2A – Investigate reactive and proactive cases.

2B – Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, Cybertips, NCMEC, and other similar sources.

2C – Develop and complete a statistical tracking form for investigation to include information on case outcome (arrests, search warrant, etc.).

**Goal 3: Serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area.**

Objectives:

3A – Complete at least 120 forensic examinations.

3B – Respond effectively to at least 250 ICAC related referrals from agencies (other task forces, federal partners, Cybertips, etc.).

3C – Participate in nationally coordinated investigations as requested.

**Goal 4: Assist with the successful prosecution of cases at the local, state and federal level. The Task Force will strive to increase federal involvement in the prosecution of these cases as set forth in the National Project Safe Childhood Initiative.**

Objectives:

4A – Submit at least 30 total cases for federal, state, or local prosecution.

**Goal 5: Expand the LA ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children.**

Objectives:

5A – Add new law enforcement partnerships in the LA ICAC task force.

5B – Obtain a signed MOU from new partner agencies, which includes adoption of federal ICAC Task Force investigative standards.



Key Activities	Obj/tasks	Responsible Staff	Months											
			1	2	3	4	5	6	7	8	9	10	11	12
Award acceptance.		LAPD Grant Administrator	X	X										
Accept and assess referrals and requests for information from participating agencies, citizens, teachers & NCMEC.	1A, 1B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Identify, advise and register attendees for training classes that may be applicable to partner agencies.	1B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Identify equipment needs and assist with the purchase and acquisition of needed equipment for partner agencies.	1C	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Receive and process requests for ICAC presenters from representing LEAs and community groups.	1A, 1B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Conduct undercover investigations including on-line chat, peer-to-peer, and the monitoring of social network sites	2A, 2B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Write and execute search warrants. Develop suspect information and probable cause.	2A, 2B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Receive and assess forensic requests.	3A, 3B, 3C	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Triage forensic requests based on Task Force guidelines (based on pending court dates, crime types, etc.).	3A, 3B, 3C	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Coordinate forensic requests/requirements with respective prosecutors to minimize unneeded analysis.	3A, 3B, 3C	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Prepare forensic reports based on Task Force policy. Complete statistical tracking form for forensic examinations.	3A, 3B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Prepare cases for prosecution based on prosecutor's standards.	4A	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Complete statistical tracking of cases submitted and prosecuted to include their disposition.	4A	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Contact and conduct presentations to prospective new partner agencies.	5A	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Complete a MOU and ensure language requiring partner agencies to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations.	5B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Keep agencies aware of training opportunities.	5A, 5B	LAPD ICAC detectives and affiliates			X	X	X	X	X	X	X	X	X	X
Project closeout; Complete semi-annual and final reports.		LAPD ICAC detectives and LAPD Grant Administrator							X					X

# Project Abstract



## Part 1: Please identify the applicant point of contact (POC)

OMB No. 1121-0329  
Approval Expires 07/31/2016

Applicant POC	
Organization Name	Los Angeles Police Department
POC Name	Lt. Andrea Grossman
Phone Number	(562) 624-4033
Email Address	andrea.grossman@lacity.org
Mailing Address	501 W. Ocean Blvd., Suite 7200 Long Beach, CA 90802

## Part 2: Please identify the application

Application Information	
Solicitation Name	Internet Crimes Against Children Task Forces
Project Title	Los Angeles Police Department - 2014 Internet Crime Against Children Task Force
Proposed Start Date	07/01/2014
Proposed End Date	06/30/2015
Funding Amount Requested	\$640,890

## Part 3: Please identify the project location and applicant type

Project Location and Applicant Type	
Project Location (City, State)	Los Angeles, CA
Applicant Type (Tribal Nation, State, County, City, Nonprofit, Other)	Local Government



#### Part 4: Please provide a project abstract

Enter additional project abstract information. Unless otherwise specified in the solicitation, this information includes:

- Brief description of the problem to be addressed and target area and population
- Project goals and objectives
- Brief statement of project strategy or overall program
- Description of any significant partnerships
- Anticipated outcomes and major deliverables

Text should be single spaced; do not exceed 400 words.

##### **Project Abstract**

The Los Angeles Police Department (LAPD) is a law enforcement community leader that has integrated the Los Angeles Regional Internet Crimes Against Children (LA ICAC) Task Force into its law enforcement efforts. This Task Force serves five counties and encompasses an area of approximately 29,500 square miles and 16 million community members. The purpose the LA ICAC is to quickly respond, investigate and prosecute incidents involving the exploitation of juveniles through the use of the Internet. The Task Force specialized investigators allow monitoring and interception of wireless data, prevents destruction of computerized evidence, enables physical transportation of hardware during a search warrant, and enables a quick response to prosecute perpetrators.

Through the utilization of the requested grant funding under the Office of Juvenile Justice and Delinquency Prevention's Internet Crimes Against Children Task Force program, the LA ICAC will continue to improve task force effectiveness in preventing, interdicting, investigating and prosecuting Internet crimes against children by accomplishing the following goals: Serve as a resource for communities and agencies within its geographic area; Conducting both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth; Serve as a forensic resource to affiliate and non-affiliate agencies within the Task Force's geographical service area; Assist with the successful prosecution of cases at the local, state and federal level; and Expand the LA ICAC Task Force to prevent, interdict, investigate and prosecute Internet crimes against children. Through these activities, the LA ICAC will strive to provide a safer environment for children.

The Internet Crimes Against Children (ICAC) Unit, LAPD, will evaluate the Task Force progress and provide forums for discussion through quarterly meetings. The LA ICAC will continue to seek media opportunities to publicize computer safety tips, thus reducing the number of investigations required.



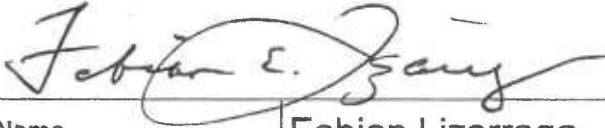
**Part 5: Please indicate whether OJP has permission to share the project abstract**

If the applicant is willing for the Office of Justice Programs (OJP), in its discretion, to make the information in the project abstract above publicly available, please complete the consent section below. Please note, the applicant's decision whether to grant OJP permission to publicly release this information will not affect OJP's funding decisions. Also, if the application is not funded, granting permission will not guarantee that information will be shared, nor will it guarantee funding from any other source.

**Permission not granted**

**Permission granted (Fill in authorized official consent below.)**

On behalf of the applicant named above, I consent to the information in the project abstract above (including contact information) being made public, at the discretion of OJP consistent with applicable policies. I certify that I have the authority to provide this consent.

Authorized Official (AO) Consent	
Signature	Date
	6-20-14
AO Name	Fabian Lizarraga
Title	Captain
Organization Name	Los Angeles Police Department
Phone Number	(213) 486-0500
Email Address	fabian.lizarraga@lapd.lacity.org

**Note:** This document is to be submitted as a separate attachment with a file name that contains the words "Project Abstract."



## **KEY PERSONNEL and JOB DESCRIPTION**

### **LAPD > Detective Bureau > Juvenile Division > ICAC Unit**

#### **CHARLIE BECK, Chief of Police**

Chief Beck holds the ultimate responsibility for the actions of the Los Angeles Police Department.

#### **KIRK ALBANESE, Chief of Detectives, Commanding Officer, Detective Bureau**

Chief Albanese, as the Commanding Officer of Detective Bureau, has the operational and administrative authority for Detective Bureau. As the Chief of Detectives, he is responsible for Robbery-Homicide Division, Scientific Investigation Division, Juvenile Division, Gang and Narcotics Division, Detective Support and Vice Division, Commercial Crimes Division and has functional oversight of all detectives Citywide.

#### **KEVIN MCCARTHY, Commander, Assistant Commanding Officer, Detective Bureau**

Commander McCarthy assists Chief Albanese in all operations of Detective Bureau.

#### **FABIAN LIZARRAGA, Captain, Commanding Officer, Juvenile Division**

Captain Lizarraga serves as the Project Director for the Los Angeles Region Internet Crimes Against Children Task Force Program. He has direct supervision over the Child Protection and Abused Child Sections. The ICAC Unit is under the Child Protection Section.

#### **ANDREA GROSSMAN, Lieutenant, Officer in Charge, ICAC Unit**

##### **Commander, Los Angeles Regional ICAC Task Force**

Lieutenant Grossman is the supervisor of the ICAC Unit and Commander of the Los Angeles Regional ICAC Task Force. She is charged with meeting all goals and objectives of the ICAC Task Force grant award.

#### **GILBERT ESCONTRIAS, Detective, Assistant OIC, ICAC Unit**

Detective Escontrias assists Lieutenant Grossman in all operations of the LA ICAC Task Force.

### **Chief Charlie Beck**

Charlie Beck was appointed Chief of the Los Angeles Police Department in November 2009. Chief Beck continues to evolve and refine strategies to further the Department's ascendancy to the pinnacle of 21<sup>st</sup> Century Policing. He was educated locally and attended California State University, Long Beach, where he graduated with a B.A. in Occupational Studies-Vocational Arts. Chief Beck is renowned for his ability to forge traditional policing methods, community outreach programs, tempered with the input of diverse stakeholders to form enduring crime abatement programs. During Chief Beck's tenure as Central Area's Commanding Officer, he formulated the original Safer Cities Initiative. This program brought together a coalition of City Departments, Council Offices, homeless advocacy groups, and service providers to provide shelter and mitigate crime perpetrated against the homeless. This phalanx of governmental and private agencies became a model of efficiency and has been replicated nationally.

### **Deputy Chief Kirk J. Albanese, Chief of Detectives**

Deputy Chief Kirk J. Albanese currently the Commanding Officer of Detective Bureau As the Chief of Detectives, he is responsible for Robbery Homicide Division, Scientific Investigation Division, Juvenile Division, Gangs and Narcotics Division, Detective Support and Vice Division, Commercial Crimes Division and has functional oversight of all detectives Citywide. Chief of Detectives Albanese is a 34 year veteran of the Los Angeles Police Department (LAPD), during his career, he has held assignments in patrol, gang enforcement, narcotics, Internal Affairs, Juvenile and administrative positions. Chief of Detective Albanese is a member of several professional and community based organizations including, the Los Angeles County Peace Officer Association, the International Association of Chiefs of Police and the Los Angeles Women Police Officers Association. He holds a Bachelor of Science Degree in



Management from the University of Phoenix. His personal interests include travel, physical fitness, and spending quality time with his wife and two children.

**Commander Kevin F. McCarthy**

Kevin F. McCarthy is currently the Assistant Commanding Officer of Detective Bureau. As a police officer, Commander McCarthy worked Newton Patrol, Communications Division, Detective Services Division, and twice worked at both 77<sup>th</sup> Street Patrol and Narcotics Division. Promoting to sergeant in 1988, he worked varied assignments as Southeast Patrol, Hollenbeck Patrol, Internal Affairs Division and the Office of the Chief of Police. In 1994, he promoted to lieutenant and worked Harbor Patrol as a Watch Commander, and Operations West-Bureau and Operations Valley-Bureau both as an Adjutant to a Deputy Chief. Upon his promotion to captain, he was assigned to the Rampart Division. His subsequent commands have been Internal Affairs, Risk Management Division, Detective Support Division, Special Operations Support Division, Emergency Operations Division, and Gang and Narcotics Division.

**Captain Fabian Lizarraga**

Captain Fabian Lizarraga is the Commanding Officer of Juvenile Division. He is the direct line supervisor in charge of overseeing the ICAC Unit and is the LA ICAC Program Director. He is a 36-year veteran of the LAPD and graduated from California State University, Los Angeles with a Bachelor of Science Degree in Criminal Justice. Since his assignment as Commanding Officer of Juvenile Division, he has attended various training locally and in Alexandria, Virginia at the National Center for Missing and Exploited Children, in order to understand the ICAC mission and goals. In the time that Captain Lizarraga has been heading up

Juvenile Division, the ICAC Unit has grown from a team of four staff members to its current strength of 12 supervisors and investigators and one civilian support member. Under his term, the ICAC Unit has also solicited and attained additional affiliates and built relationships and partnerships with agencies at the Federal and State levels. Due to this relationship, the LA ICAC is co-located within the Immigration and Customs Enforcement (ICE) regional headquarters in Long Beach, California. This allows ICE and the ICAC to continue to work together and collaborate on cases as well as have access to the forensic capabilities and laboratory housed within ICE. Also under his term, there has been a marked shift in the ICAC focus from public information and presentations to active enforcement and completion of investigations that result in arrests and prosecution of suspects.

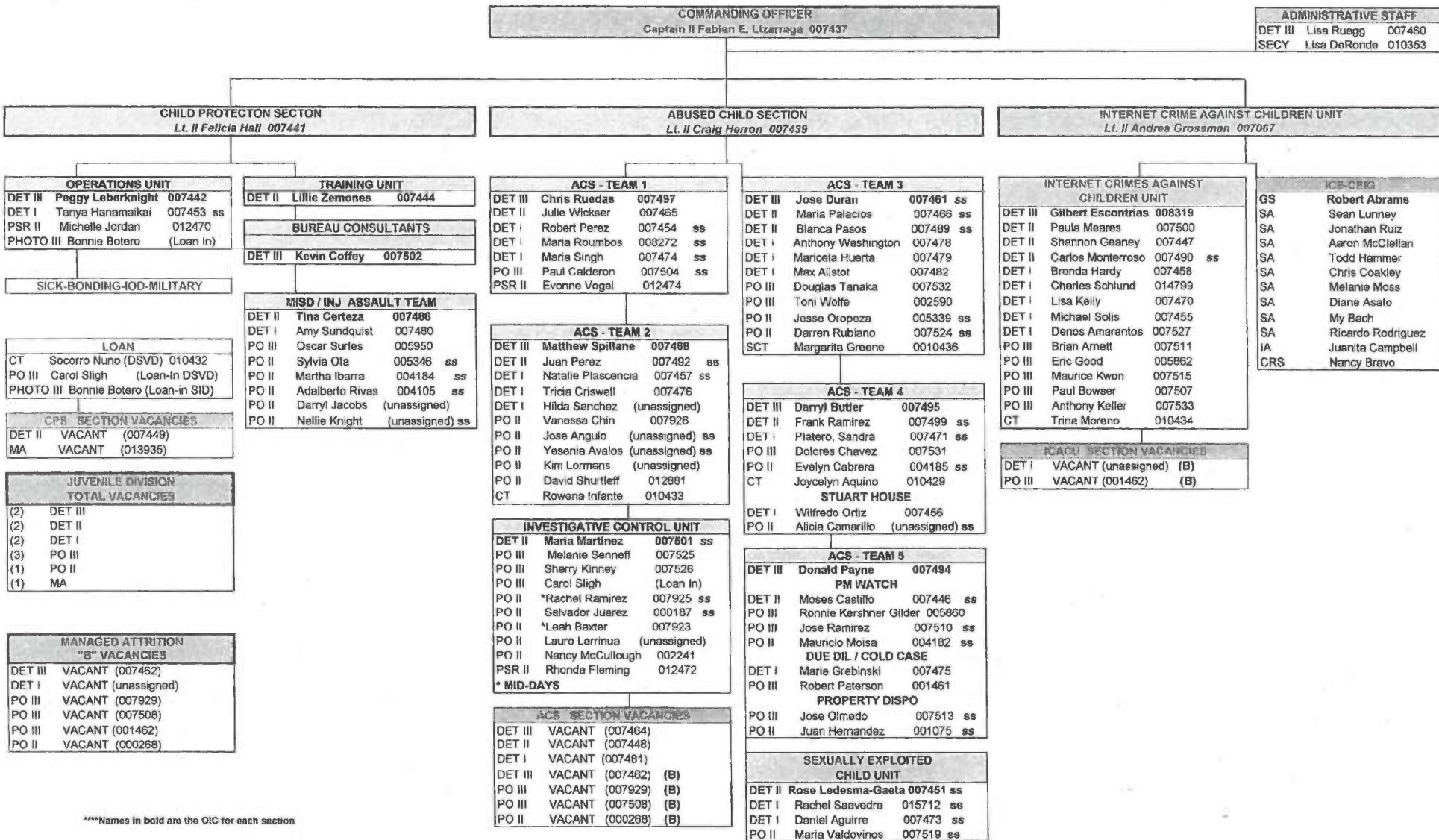
**Lieutenant Andrea Grossman**

Lieutenant Andrea Grossman is the Officer in Charge (OIC) of the ICAC Unit and the Program Manager for the LA ICAC Task Force Program. She is the Officer-In-Charge (OIC) of the Los Angeles Police Department's (LAPD) Internet Crimes Against Children (ICAC) Unit. She has been the OIC of the Sexually Exploited Child Unit (SECU) and Abused Children's Unit. Both the ICAC Unit and the SECU are responsible for investigating Internet predators and the possession and distribution of child pornography over the Internet, child exploitation, possession of child pornography, and child predators. The LA ICAC is responsible for investigating Internet predators and the possession and distribution of child pornography over the Internet, child exploitation, possession of child pornography, and child predators. She graduated from the University of La Verne and California State University, Long Beach. She has earned a Bachelor's of Science and a Master's of Science Degree. She is also a Fulbright Scholar.

**Detective III Gilbert M. Escontrias**

Detective III Gilbert M. Escontrias has been with the Los Angeles Police Department (LAPD) for over 31 years. He is the Assistance Officer-In-Charge (OIC) of the Los Angeles Police Department's (LAPD) Internet Crimes Against Children (ICAC) Unit. He has been the OIC of the Sexually Exploited Child Unit (SECU) and Abused Children's Unit. Both the ICAC Unit and the SECU are responsible for investigating Internet predators and the possession and distribution of child pornography over the Internet, child exploitation, possession of child pornography, and child predators.

**ORGANIZATIONAL CHART  
JUVENILE DIVISION  
DEPLOYMENT PERIOD 6 2014**



\*\*\*\*Names in bold are the OIC for each section

ss: Spanish Speakers





**CHARLES L. BECK**  
Chief of Police ☆☆☆☆ Los Angeles Police Department

Charles L. Beck was appointed Chief of the Los Angeles Police Department in November 2009. Chief Beck oversees the third largest police department in the United States, managing 10,000 sworn officers, 3,000 civilian employees, encompassing an area of 473 square miles, a population of approximately 3.8 million people, and an annual budget that exceeds one billion dollars. Having facilitated his predecessor's successful reengineering and reform effort, Chief Beck continues to evolve and refine those strategies to further the Department's ascendancy to the pinnacle of 21<sup>st</sup> Century Policing. Major components of this endeavor include the mitigation of crime, the reduction of gang violence, the containment of terrorism, and the continuation of the reforms that brought the Department into compliance with the Consent Decree.

Chief Beck was born in Long Beach, California in 1953. He was educated locally and attended California State University at Long Beach, where he graduated with a Baccalaureate Degree in occupational studies-vocational arts. Chief Beck was appointed to the Los Angeles Police Department in March 1977 after serving two years with the Los Angeles Police Reserve Corps. In June 1984, he was promoted to Sergeant, to Lieutenant in April 1993, to Captain in July 1999, and Commander in April 2005. In August 2006, he achieved the rank of Deputy Chief, the same rank his father, a retired Los Angeles Police Officer, had attained.

As an officer, Chief Beck's patrol assignments have included Rampart, Southeast, Pacific and Hollywood Areas. As a sergeant, his assignments included Harbor and Southwest Patrol, South Bureau C.R.A.S.H. and Internal Affairs Division. Upon being promoted to captain, he was initially assigned to Southeast Division followed by terms as the commanding officer of Juvenile Division, Central Area and finally Rampart Area. As a Commander, he was the Assistant to the Director, Office of Operations. Upon his promotion to Deputy Chief, he assumed command of Operations –South Bureau. Chief Beck went on to become Chief of Detectives, where he implemented innovative, far ranging and visionary changes to the Detective Bureau.

Chief Beck is renowned for his ability to forge traditional policing methods, community outreach programs, tempered with the input of diverse stakeholders to form enduring crime abatement programs. During Chief Beck's tenure as Central Area's Commanding Officer, he formulated the original Safer Cities Initiative. This program brought together a coalition of City Departments, Council Offices, homeless advocacy groups, and service providers to provide shelter and mitigate crime perpetrated against the homeless. This phalanx of governmental and private agencies became a model of efficiency and has been replicated nationally.

Chief Beck was also charged with reforming the beleaguered Rampart Area in the aftermath of the Rafael Perez scandal. Chief Beck utilized inspirational leadership fostering change from the roots of Department and up, ensuring all changes are evolutionary and withstand the test of time. Effecting change from the bottom to the top of the chain of command ensures a long lasting institutional change. Chief Beck also built community and racial harmony through the elusive goal of transparency and effective constitutional policing. The techniques Chief Beck employed are well documented in the Blue Ribbon Rampart Review Panel's report to the Police Commission entitled, *Rampart Reconsidered: The Search for Real Reform Seven Years Later*. The Panel reviewed the lessons learned and missed in the aftermath of the Rampart crisis and

recommended that the Department follow the community policing leadership model used by Chief Beck and his team in his successful turnaround of Rampart Area.

While Commanding Officer of Rampart Area, Chief Beck was also able to form an alliance of community and political groups to reclaim MacArthur Park for the citizens of Los Angeles. This effort involved the support and funding from a diverse group of public and private entities. This included the City Attorney, the Mayor's Office, the Local Council Office, the United States Forest Department, the Department of Recreation of Parks, the Central American Resource Center, multiple businesses and the general public. Stakeholders shared the goal of eliminating crime within the park boundaries and reclaiming it for recreation. Initially public safety was restored and then a "buy-in" for officers assigned to Rampart was created. Public and private funds enabled the purchase of a closed circuit television system. The park was then revitalized through tree trimming, the lawns were reseeded, lights repaired, and facilities enhanced. Soon crime was reduced to historic lows and families returned to the park in droves. The project was the essence of community policing, received national recognition, and was awarded the Webber Safety Award for Community Policing.

Another change enacted by Chief Beck was the melding of Gang Operations Support Division and Narcotics Division into Gang and Narcotics Division. This new Division facilitates the efficient targeting and dismantling of narcotics trafficking and violence by gangs and effectively undermines the gang's ability to perpetuate as an ongoing criminal enterprise. By bringing the expertise of both gang and narcotics detectives together, their investigative efforts are expanded in a synergetic effort directed at targeting the gang's infrastructure and ability to profit from illicit narcotics and firearms sales, resulting in reduced gang violence.

Chief Beck is a Director and past president of the Los Angeles Police Relief Association. He competes regularly in local motocross events. He is also a past Police and Fire Motocross National Champion and has won numerous medals in state, national and international competitions. Chief Beck is married with three children. Two of Chief Beck's children are also Los Angeles Police Officers.



## **Kirk J. Albanese** **Chief of Detectives**

Chief of Detectives Kirk J. Albanese was born in 1956 in Mount Pleasant, New York. He moved to Los Angeles and started his police academy training on November 17, 1980. Chief of Detectives Albanese has steadily moved up through the ranks: including Police Officer, Sergeant, Lieutenant, Captain, and Commander. He was promoted to the rank of Deputy Chief by Police Chief William J. Bratton, on March 29, 2009.

During his 30 year career Chief Albanese has held assignments in patrol, gang enforcement, narcotics, Internal Affairs, juvenile and administrative positions. While at the Police Officer rank, he was a Senior Lead Officer and as a Sergeant, he supervised a Community Policing/government based problem solving unit referred to as FALCON (Focused Attack Linking Community Organizations and Neighborhoods). As a Lieutenant, he was assigned to Internal Affairs as both an Officer-in-Charge and as a Chief Investigator.

As a Captain, he has held command positions at Juvenile Division, 77th Street, Wilshire, Foothill and Mission Area Police Stations. As an Area Commanding Officer, he was credited with establishing innovative crime reduction systems including, the "War Room Concept" where crime is analyzed and "Daily Missions" are assigned to command personnel through a "Daily Briefing" meeting. This process ensures that all personnel assigned to the command are accountable and working toward the reduction of Part 1 crime.

Chief Albanese was also credited with planning and opening the first new Los Angeles police station in 29 years. Mission Area Police Station opened on May 1, 2005, and serves the communities of Sylmar, Mission Hills, North Hills, Panorama City and a portion of Granada Hills. He credits the assigned personnel under his command, other City Departments, political leadership and the community for this accomplishment.

Following his promotion to Commander, he was assigned as the Assistant Commanding Officer, Operations-West Bureau, assuming responsibility for the police station areas of Hollywood, Wilshire, West Los Angeles, Pacific, and West Traffic Division. Following that, he was assigned as the Assistant to the Director, Office of Operations. It was this position that Chief Albanese held prior to being promoted to Deputy Chief. Upon his promotion, Chief Albanese assumed command of Operations-South Bureau. As the Commanding Officer, he was responsible for 77th Street, Southwest, Southeast, and Harbor Areas, along with South Traffic Division. Operations-South Bureau covers an area of 67 square miles and serves more than 700,000 community members with 1,500 officers and 159 civilian employees. In December of 2009, Chief Albanese assumed command of Operations-Valley Bureau and was responsible for Mission, Foothill, North Hollywood, Van Nuys, West Valley, Topanga, Devonshire and Valley Traffic Stations.

On November 6, 2011, Chief Albanese assumed command for Detective Bureau. As the Chief of Detectives, he is responsible for Robbery Homicide Division, Scientific Investigation Division, Juvenile Division, Gangs and Narcotics Division, Detective Support and Vice Division, Commercial Crimes Division and has functional oversight of all detectives citywide.

Chief Albanese is a member of several professional and community based organizations including, the Los Angeles County Peace Officer Association, the International Association of

Chiefs of Police and the Los Angeles Women Police Officers Association. He holds a Bachelor of Science Degree in Management from the University of Phoenix. His personal interests include travel, physical fitness, and spending quality time with his wife and two children.

**COMMANDER KEVIN F. MCCARTHY**

**Assistant Commanding Officer**

**Detective Bureau**

Commander Kevin F. McCarthy is currently the Assistant Commanding Officer of Detective Bureau, Los Angeles Police Department (LAPD).

Commander McCarthy moved to Los Angeles, California in April 1980 to join the LAPD. As a police officer, Commander McCarthy worked Newton Patrol, Communications Division, Detective Services Division, and twice worked at both 77<sup>th</sup> Street Patrol and Narcotics Division. Promoting to Sergeant in 1988, he worked such varied assignments as Southeast Patrol, Hollenbeck Patrol, Internal Affairs Division and the Office of the Chief of Police. In 1994, he promoted to Lieutenant and worked Harbor Patrol as a Watch Commander, and Operations West-Bureau and Operations Valley-Bureau both as an Adjutant to the Deputy Chief. Upon his promotion to Captain, he was assigned to the Rampart Division. His subsequent commands have been Internal Affairs, Risk Management Division, Detective Support Division, Special Operations Support Division, Emergency Operations Division, and Gang and Narcotics Division.

Commander McCarthy's professional affiliations include the Los Angeles Police Relief Association (President), Los Angeles Police Department Command Officers Association, Los Angeles Women Police Officers and Associates, and the Los Angeles Police Historical Society.

Commander McCarthy was born in New York, New York and comes from a long line of law enforcement professionals. He is the eldest son of a retired New York City Police Officer. Commander McCarthy's great grandfather worked as a Deputy Sheriff in the Bronx. He has two cousins who currently work for the New York Police Department (NYPD) and a sister-in-law who retired as a Deputy Inspector from the NYPD. Commander McCarthy's wife left a nine-year career with Hughes Aircraft Company in 1988 to join the LAPD where she is currently a Deputy Chief. The McCarthy's have two beautiful daughters.

# Fabian E. Lizarraga

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## Education

1974 – 1977	California State University at Los Angeles Bachelor of Science/Criminal Justice
August, 1996	Supervisory Development School
March, 1996	Supervisory Leadership Institute
February, 1998	POST Management Course
November, 2001	Command Development School

## Professional experience

1978 – Present Los Angeles Police Department  
**Police Officer (February, 1978 – December, 1987)**  
Patrol Officer (Wilshire, West L.A.)  
Undercover Investigator (PDID)  
OSB-CRASH Gang Suppression Officer  
Projects officer at OCB  
Vice Officer at Northeast  
Hispanic Media Relations Officer at OCOP

As a Police Officer I learned all the skills necessary to perform the duties of a Los Angeles Police Officer. From Preliminary crime scene investigations to the arrest of the suspect. The proliferation of gangs in the early 80's and my position in the gang unit in South Bureau, gave me a comprehensive understanding of their methods of operation and tracking methods to expand our intelligence on them. My time as a vice investigator led me to more detailed and comprehensive investigations, preparing search warrants, surveillance techniques and detailed reports of expenditures. Coupled with my time as an undercover investigator within the Public Disorder Intelligence Division, my officer safety skills and common sense and good judgement skills were honed further. As a spokesperson for the Chief of Police, my understanding of Department policy and positions were paramount. Facilitating the news media doing their job placed the Department in a positive light more often than not.

### **Police Sergeant (January, 1988 – December, 1997)**

- Patrol Supervisor at 77<sup>th</sup> Street
- Patrol Supervisor at Central
- Field Supervisor/OIC at OSB-CRASH

- Field Supervisor at DARE
- Complaint Investigator - Internal Affairs Division, South Section
- Associate Advocate – Internal Affairs Group

As a supervisor, I monitored the activities of officers in the field. Their response to calls for service, interaction with the public, enforcement of laws and meeting the Department's goals. This was done both in the patrol as well as the Gang Enforcement functions. I managed and controlled major field incidents from missing children to barricaded suspects and Officer involved shootings. I also monitored the implementation and presentation of the DARE curriculum at the Elementary, Junior High and High School levels. During my time at Internal Affairs, I learned the intricacies of a thorough and complete complaint investigation and the nuances of the Department's disciplinary philosophy and its application. Not only through the investigation phase but also through the presentation of the Department's case at a Board of Rights hearing.

**Police Lieutenant (December, 1997 – January, 2002)**

- Watch Commander - Hollenbeck
- Administrative Lieutenant – Rampart
- Assistant OIC at Legal Affairs Section
- Department Advocate - Internal Affairs Group

As a Lieutenant, I further honed my administrative skills for the command level via Letters of Transmittal, recommendations on complaints and various administrative projects germane to the watch commander's desk and the newly created Administrative Lieutenant position at Rampart. My assignment to Rampart was predicated from the development and the out break of the "Rampart Corruption Scandal". My selection was based on my past performance as to integrity and my knowledge and exposure to the Department's disciplinary system. After a brief exposure to our Legal Affairs Section, I was appointed for the Department Advocate position where I oversaw the training and presentation of Department Board of Rights at the height of the Rampart cases being completed and ready for adjudication.

**Police Captain ( January, 2002 – Present)**

- Commanding Officer, Newton Operations Support Division
- Commanding Officer, Newton Patrol Division
- Commanding Officer, Van Nuys Patrol Division
- Commanding Officer, Juvenile Division

As a Commanding Officer I have been involved in all facets of the running of a division. Detectives, patrol, gang units, vice and administrative personnel have all been under my direct purview and responsibility. As a Commanding Officer, I have managed the many administrative tasks, but also been involved in community outreach through meetings and/or events. I respond to and manage major field incidents. These have ranged from Homicide scenes to Officer Involved Shootings where we have suffered the loss of an officer, to high profile child abuse and sexual abuse of children cases. I have been commended by all levels of the Department for my handling of these incidents.

**Professional memberships**

Latin American Law Enforcement Association  
Command Officers Association, LAPD  
Los Angeles County Police Officers Association

**Languages**

Spanish (Fluent in speaking, reading and writing)  
French (Basic conversational)

**Community activities**

Soccer Coach for the American Youth Soccer Organization  
Volunteer at Our Lady of Peace School in North Hills

**Interests and hobbies**

I enjoy spending time with my kids, reading, amateur hiking, camping and a good movie.



**ANDREA GROSSMAN**  
501 West Ocean Blvd. Suite 7200  
Long Beach, California 90802  
(562) 624-4028

### **OBJECTIVE**

To work with the men and women of the Police Department and the community to provide the optimal level of public safety for all residents and to employ the policing profession's "best practices" in leading the organization to its fullest potential

### **EDUCATION**

CALIFORNIA STATE UNIVERSITY, Long Beach, CA, 2004

Master's of Science, Emergency Services

UNIVERSITY OF LAVERNE, La Verne, CA 2000

Bachelor's of Science, Organization Management

### **EMPLOYMENT**

1990 to present: Los Angeles Police Department- 100 West First Street  
Los Angeles, California

#### *Police Lieutenant*

- Served as a supervisor for various entities within the LAPD
- Decisive and results oriented leader with a proven commitment the community we serve
- Experience in patrol, administrative, detective assignments
- Department Advocate for Board of Rights
- Experience in conducting personnel investigations and employee disciplinary matters
- Managed personnel issues; trained and mentored new Officers
- Implemented procedures for crowd control and large numbers of tourists in Democratic National Convention
- Functioned as Incident Commander overseeing Officers including officer involved shootings, barricaded suspects, and hostage situations
- Participated on entry-level and promotional oral boards

### **CIVIL SERVICE CLASSIFICATION HISTORY**

Lieutenant I Juvenile Division, OIC, LA ICAC Task Force-(2008-Current)

Lieutenant I Harbor Area (2006-2008)

Lieutenant I- United Kingdom Fulbright Fellowship (2006)

Sergeant II- Professional Standards Bureau Advocate (2003-2005)

Sergeant II- Central Traffic Division Assistance Watch Commander (2002-2003)

Sergeant II- Internal Affairs Division Advocate (2001-2002)

Sergeant I- 77<sup>th</sup> Street Patrol- Patrol Supervisor, Officer in Charge, Bicycle Unit  
(1999-2000)

Sergeant I- Metropolitan Jail Section- Supervisor (1998-1999)

Sergeant I Rampart Division- Patrol Supervisor (1997-1998)

Senior Lead Police Officer- Harbor Area (1995-1997)

Police Officer III Staff Researcher-Traffic Coordination Section (1993-1995)

Police Officer II-Southwest Division (1993-1994)

Police Officer I-Newton Division (1991-1992)

Recruit Officer-Training Division (1991)

Reserve Police Officer Hollywood Division (1990-1991)

## **CERTIFICATIONS**

California Commission on Peace Officers & Standards & Training (POST) Certifications:

- Basic, Intermediate, Advanced, and Supervisory

## **SPECIALIZED EDUCATION AND INSTRUCTION**

2800 hours of Certified Specialized Training in managerial, supervisory, and technical training including:

- Delinquency Control Institute
- Robert Presley Institute of Criminal Investigations (ICI)
- West Point Leadership Program
- ICI-Internet Crime Advance
- ICI-Internet Crime Intermediate
- ICI-Internet Crime Basic
- Supervisory Leadership Institute
- Watch Commander School
- Basic Supervisor School
- Firearms-Semiautomatic Pistol-
- Crowd Management February
- Incident Command System
- Post Management Course
- Crisis Negotiation Advance
- Supervisor Training Program
- National Incident Management System (NIMS) IS-700, IS-800, IS-100, IS-200
- Retaliation Prevention

- Bicycle Instructor
- Instructor Development
- Sexual Harassment Prevention for Supervisors
- Risk Management IS Teams II Supervisor
- Teams II Risk Management IS Chain of Command
- Use of Force and Crisis Intervention Tactics
- Ethics In Law Enforcement
- S&K #240 Officer Rapid Development
- Administrative Investigations
- Cultural Division, Tools for Tolerance II (Racial Profiling)
- Weapons of Mass Destruction
- Mental Illness Update (S&K 251)

## **AWARDS**

- Fulbright Fellowship in the United Kingdom
- United States Congresswoman Jane Harman- Recognition award for community
- International Associations of Chief of Police Webber Seavey
- Sherwood Award for Combating Hate Crimes
- Los Angeles City award of Productive and Quality Service
- Los Angeles County Building Bridges Award
- Harbor Gateway Community

**Los Angeles Police Department**  
**Detective III Gilbert M. Escontrias**

Detective III Gilbert M. Escontrias has been with the Los Angeles Police Department (LAPD) for over 31 years. His assignments include Patrol, Juvenile Narcotics; School Investigative Buy Unit, Narcotics Buy Team, Community Relations, the Mental Evaluation Unit and Detectives. His investigative assignments include Homicide, Sex Crimes, Art Theft, Burglary, Auto-Theft, Pawnshop Unit, Cargo Theft, Violent Crimes Special Section and Receivers of Stolen Property Units.

Detective Escontrias currently is assigned as the Investigative Supervisor with the Internet Crimes Against Children (ICAC) Task Force. He supervises Investigators who conduct investigations in which the Internet has been used for the purpose of the sexual exploitation of juveniles. The investigative cases include the production, distribution, and possession of child pornography including online enticement of child pornography through file sharing networks and undercover operations. These complex and highly technical cases are then presented to local or federal authorities for criminal filing consideration. He also provides investigative advice and guidance to Department personnel concerning cases involving the Internet, social media sites, and basic forensic information concerning retrieving information from cellular phones, GPS systems and computers.

Detective Escontrias has been an instructor at the LAPD's Basic Detective School, the Robert Presley Institute of Criminal Investigation (ICI) in the areas of Art Theft, Receivers of Stolen Property, Sting Operations, Pawnshop Procedures, Metal Theft and the LAPD Crisis Intervention Technique and the Mental Illness Orientation for Dispatchers courses. He has also presented Law Enforcement training courses in the areas of Professional Transient Burglars and Tobacco Enforcement (Investigation of Counterfeit and Contraband Tobacco).

Detective Escontrias regularly teaches at community meetings in the areas of theft, burglary prevention and fraud, theft, scams, and crimes affecting the elderly and dealing with the mentally ill. He has also been a guest speaker at conferences and seminars including the International Fraud Investigators Association, National Association of Bunco Investigators, Western States Burglary and Safe Association, the California Collateral Lenders Association, the Law Enforcement and Private Security Conference, American Polygraph Association, the Association of Threat Assessment Professionals and Autism Speaks Conferences.

## Disclosure of Pending Applications

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The Los Angeles Police Department does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

**LOS ANGELES POLICE DEPARTMENT**  
**2014 INTERNET CRIMES AGAINST CHILDREN TASK FORCE**

**BUDGET NARRATIVE**

The budget for the Los Angeles Regional Internet Crimes Against Children Task Force Program (LA ICAC or Task Force) continues to promote interdiction, prevention and apprehension of child predators. Emphasizing a regional approach, the focus is on increasing the number and improving the quality of investigations by providing funds for salaries, overtime, training fees, travel expenses, computers, office supplies and equipment.

**A. Personnel**

The LAPD has allocated a total of **\$241,036** for personnel costs associated with the continued guarantee of staffing in the ICAC Unit. Although the Los Angeles Police Department (LAPD) has staffed the Unit with a Lieutenant I, a Detective III, three Detectives II, five Detectives I, five Police Officers III and a Clerk Typist, we are requesting the grant to pay 50% of the salaries for one Detective II and one Detective or Detective Trainee (Detective I or Police Officer III), and overtime for the ICAC Unit.

The salary for the Detective II is \$4,380 per pay period x 50% = \$2,190 x 26 pay periods = **\$56,940**. The salary for the Detective I or Police Officer III is \$4,159.20 per pay period x 50% = \$2079.60 x 26 pay periods = **\$54,069.60**.

To enhance the stability of the Unit, ensure continued success, and to maximize grant funds we are requesting the grant to pay for the differential of \$7,342.40 for the upgrade of the Lieutenant Officer in Charge from a Lieutenant I to a Lieutenant II rank/pay grade instead of the full salary of a Lieutenant II. The average salary for a Lieutenant I is \$5,103.20 per pay period x 26 pay periods = \$132,683.20, whereas the average pay for a



Lieutenant II is \$5385.60 per pay period x 26 pay periods = \$140,025.60, resulting in a difference of **\$7,342.40**

Overtime is being requested in the amount of \$122,684 to enable the ICAC unit to conduct follow up visits or investigations, to intercept potential suspects, special details, urgent victim interviews and to execute search warrants that are time sensitive. The average sworn overtime rate is \$78 x 1,278 hours = **\$99,684**. The average civilian overtime rate is \$46 per hour x 500 hours = **\$23,000**.

**B. Fringe Benefits**

Fringe benefits are calculated at a rate of 55.01% of personnel costs for the Detective II, Police Officer III and the Lieutenant II. This rate is based on the Cost Allocation Plan 34 that is currently approved by the U.S. Department of Health and Human Services under contract with the City of Los Angeles' cognizant federal agency, the U.S. Department of Housing and Urban Development.

The fringe benefits were calculated using the below charts which are the currently approved Cost Allocation Plan 34-approved by the federal government.

**SWORN EMPLOYEES STRAIGHT TIME:**

Fringe Benefits	
Pension .....	39.25%
Flex Benefit Program .....	11.13
Employee Assistance .....	0.07
Medicare .....	1.31
Part Time/Seasonal/Temporary Pension.....	0.05
Unused Sick/Vacation Payout .....	1.16
Unemployment Claims .....	0.04
Workers' Compensation .....	5.68
Carry Forward, Negative .....	-3.69
<b>Total Fringe Benefits</b>	<b>55.01%</b>

The fringe benefit cost calculation for the Detective II is 55.01% of the personnel cost of \$56,940 and amounts to \$31,322.69. The fringe benefit cost calculation for the Detective I/ Police Officer III is 55.01% of the personnel costs of \$54,070 and amounts to \$29,743.91. The fringe benefit cost calculation for the Lieutenant II is 55.01% of the personnel cost of \$7342.40 and amounts to \$4,039.05. Total costs for fringe benefits are  $\$31,322.69 + \$29,743.91 + \$4,039.05 = \$65,105.66$ .

**C. Travel**

The LAPD has allocated **\$64,540** in travel costs that will provide the LA ICAC with various training seminars and conferences for task force members over the one year grant period which will enhance their skills and knowledge and aid their investigative techniques. The costs associated with travel include airfare, lodging, meals and incidentals. The training may include, but not be limited to the following courses: ICAC Investigative Techniques, ICAC Undercover Chat, ICAC Cyber Tip Management, ICAC Peer to Peer, ICAC Commanders' Task Force meetings, ICAC Unit Supervisor, Interpol Crimes Against Children, Advanced Cyber Investigations, Child Protection System (CPS train the trainer), ICAC On lines Ads, Child Abuse Investigation, Protecting Children Online, Trainer the Trainer, and Child Sexual Exploitation Investigations. Conferences may include: ICAC National Conference, Project Safe Childhood Conference (Dallas), the National Cybercrime Conference, and Consumer Electronic Show (CES) Conference.

**D. Equipment**

To remain abreast with technological advances and the increase of affiliates to the LA ICAC will purchase Chip-Off Forensic. Chip-off forensics is an advanced digital data extraction and analysis technique which involves physically removing flash memory chip(s) from a subject device and then acquiring the raw data using specialized equipment. Chip-off forensics is a powerful capability that will allow the LA ICAC to collect a complete physical image of nearly any device, even those which have suffered catastrophic damage. \$25,367 has been allocated for equipment.

**E. Supplies**

The LAPD ICAC has allocated a total of \$20,084.18 in funding for supplies, consisting of office supplies (thumb drives, digital voice recorders, recordable CDs/DVD's, digital tape recorders, miscellaneous expenses, etc.), supplies for the forensic vehicle, printer, and internal/external hard drives. These items will assist the LAPD in investigations and improve the quality of the LA ICAC Task Force Program.

**F. Construction**

None

**G. Consultants/Contractors**

\$56,581 has been allocated to fund travel expenses for affiliates and Task Force members not employed by the City of Los Angeles to attend training and conferences. The costs associated with travel include airfare, lodging, meals and incidentals. The training includes, but is not be limited to, the following courses: ICAC Investigative Techniques,

ICAC Undercover Chat, ICAC Cyber Tip Management, ICAC Peer to Peer, ICAC Commanders' Task Force meetings, ICAC Trial Advocacy for Prosecutors, ICAC Unit Supervisor, Child Protection System (CPS train the trainer), Child Abuse Investigation, Protecting Children Online, and Child Sexual Exploitation Investigations. Conferences may include the ICAC National Conference, Project Safe Childhood Conference and High Tech Crime Investigators Association (HTCIA) Conference.

**H. Other Costs**

To remain abreast with technological advances and the increase of affiliates to the LA ICAC, **\$168,176.17** of grant funds will be used to purchase forensic computers, imaging station, desktop computers with monitors, laptop computers (PC and Apple), iPads, Mini iPads, software, cameras, network hardware, internal hard drives, and cellphone forensic hardware. Purchases specifically for computer forensic equipment are a PC Laptop computer with software, digital cameras, miscellaneous cables, connectors and tools and replacing the network attached storage, tactical equipment (breaching kits, latter, shield, lights, safety glasses, helmets, mirrors, ram and repair parts door the training breaching door.), tuition, registration, license and parking fees. The LA ICAC will purchase Guidance Software licenses, Site licenses, and EnCase Forensic passport for access to unlimited Guidance Software training courses during the one-year grant period. The LA ICAC will fund tuition Black Bag forensic well as FTK, and Chip-Off forensics.

The LA ICAC will fund the Registration Fees for task force members to attend the Dallas Conference, the High Tech Crime Investigators Association (HTCIA) Conference and the National Cybercrime Conference. Additional funds have been allotted for wireless

broadband service fees, Internet and Blackberry telephone service and parking for vehicles for the one year grant period. To promote Internet safety, the LA ICAC will purchase give away items and provide these items to members of the public, during community outreach programs.

**I. Indirect Costs**

None

**Budget Summary**

Budget Category	Amount
A. Personnel	\$241,036.00
B. Fringe Benefits	\$65,105.66
C. Travel	\$64,540.00
D. Equipment	\$25,367.00
E. Supplies	\$20,084.18
F. Construction	\$0.00
G. Consultants/Contracts	\$56,581.00
H. Other	\$168,176.17
Total Direct Costs	<b>\$640,890.00</b>
I. Indirect Costs	\$0.00
<b>TOTAL PROJECT COSTS</b>	<b>\$640,890.00</b>
<b>Federal Request</b>	<b>\$640,890.00</b>
<b>Non-Federal Amount</b>	<b>\$0.00</b>

**Notes:**

Projected funds spent on affiliate agencies	= \$162,440
Projected 25% of \$640,890 funding	= \$160,222
Funds over 25%	= \$2,218





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**Assurances and Certifications**

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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix	Other
Name Prefix:(Other)	Chief
*First Name	Charlie
Middle Initial (if any)	
*Last Name	Beck
Suffix	
Name Suffix:(Other)	
*Title	Chief of Police
*Address Line 1	200 N. Spring Street
Address Line 2	SW Mezzanine, Room M175
*City	Los Angeles
County	Los Angeles County
*State	California
*Zip Code	90012-
*Phone	213-486-0150 Ext :
Fax	--
*E-mail	charlie.beck@lapd.lacity.org

I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application



**system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.**

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**OJJDP FY 14 Internet Crimes Against Children Task Force  
Invited Awards 2014-50484-CA-MC**



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<b>APPLICATION FOR FEDERAL ASSISTANCE</b>		<b>2. DATE SUBMITTED</b> July 02, 2014	<b>Applicant Identifier</b>
<b>1. TYPE OF SUBMISSION</b> Application Non-Construction	<b>3. DATE RECEIVED BY STATE</b>		<b>State Application Identifier</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>		<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>			
<b>Legal Name</b> City of Los Angeles		<b>Organizational Unit</b> Los Angeles Police Department	
<b>Address</b> 100 West 1st Street, Suite 842 Los Angeles, California 90012-4112		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Trujillo, Nichole (213) 486-0380	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 95-6000735		<b>7. TYPE OF APPLICANT</b> Municipal	
<b>8. TYPE OF APPLICATION</b> Continuation		<b>9. NAME OF FEDERAL AGENCY</b> Office of Juvenile Justice and Delinquency Prevention	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b> NUMBER: 16.543 CFDA TITLE: Missing Children's Assistance		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b> 2014 INTERNET CRIMES AGAINST CHILDREN TASK FORCE	
<b>12. AREAS AFFECTED BY PROJECT</b> City of Los Angeles, CA			
<b>13. PROPOSED PROJECT</b> Start Date: July 01, 2014 End Date: June 30, 2015		<b>14. CONGRESSIONAL DISTRICTS OF</b>  a. Applicant CA25 CA28 CA27 CA29 CA30 CA31 CA32 CA33 b. Project CA34 CA35 CA36 CA37 CA39 CA46	
<b>15. ESTIMATED FUNDING</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
Federal	\$640,890	Program is not covered by E.O. 12372	
Applicant	\$0		
State	\$0		

Local	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>
Other	\$0	
Program Income	\$0	
TOTAL	\$640,890	

N

**18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION  
PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED  
BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE  
ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.**

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OJJDP FY 14 Internet Crimes Against Children Task Force  
Invited Awards 2014-50484-CA-MC



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## INTRADEPARTMENTAL CORRESPONDENCE

September 22, 2014  
1.17

**TO:** Chief of Police

**FROM:** Commanding Officer, Information Technology Bureau

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE  
2014 INTERNET CRIMES AGAINST CHILDREN TASK FORCE  
CONTINUATION PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval to transmit the attached grant application and award for the 2014 Internet Crimes Against Children Task Force Continuation Program from the United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration. The Los Angeles Police Department (LAPD) is requesting authorization to accept the \$640,890 continuation grant award for the period of July 1, 2014, through June 30, 2015.

The \$640,890 award supplement will provide funding to the Los Angeles Regional Internet Crimes Against Children Task Force (Task Force). The Task Force, directed by LAPD, is comprised of law enforcement agencies throughout a five county area. The mission of the Task Force is to prevent, interdict, investigate and prosecute Internet crimes against children and technology-facilitated child exploitation.

If you have any questions regarding this matter, please have a member of your staff contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer  
Commanding Officer  
Information Technology Bureau

Attachments