



ERIC GARCETTI  
MAYOR

January 31, 2014

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Thomas Donovan to the West Los Angeles Area Planning Commission for the term ending June 30, 2017. Mr. Donovan will fill the vacancy created by Glenda E. Martinez, who has resigned.

I certify that in my opinion Mr. Donovan is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Thomas Donovan  
**Commission:** West Los Angeles Area Planning Commission  
**End of Term:** 6/30/2017

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 11 - West Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** West Los Angeles Area Planning Commission
6. **Highest level of education completed:**
7. **Occupation/profession:** Attorney, Donovan & Sapienza
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Foster, Joyce L	West LA	5	Caucasian	F	02-Sep-08	30-Jun-15
Halper, Joseph	West LA	11	Caucasian	M	19-Aug-11	30-Jun-18
Martinez, Glenda E.	West LA	5	Latina	F	17-Jul-06	30-Jun-17
Teasley Linnick, Erica	West LA	11	African American	F	09-Jul-08	30-Jun-14
Waltz Morocco, Lisa	West LA	5	Caucasian	F	17-Dec-13	30-Jun-16

# THOMAS M. DONOVAN, ESQ.

## Legal Employment History:

January, 1994 to Present ~ THE LAW OFFICES OF DONOVAN & SAPIENZA

- ! Partner - General Civil Law Practice
  - ! Responsible for all areas of management of the law firm
  - ! Specializing in general business matters, civil litigation, serious personal injury, products liability, insurance, business litigation, land use & zoning and entertainment law
  - ! General counsel for homeowners associations and other community organizations

November 1979 to December 1993 ~ KING & WILLIAMS, A Law Corporation

- ! Partner (1983 - 1993)
- ! Hiring Partner (1985 - 1990)
  - ! Responsible for hiring all attorneys and staff; conducted all pay and performance reviews; preparation of compensation budgets
- ! Handled all phases of civil litigation: pleading, discovery, trial, and appeal
- ! Jury trials, court trials, arbitrations, mediations
- ! Specialization in products liability, serious personal injury, insurance law, professional liability, premises liability, real property, land use & zoning and general business litigation

September 1978 to October 1979 ~ LOS ANGELES COUNTY MUNICIPAL COURT  
PLANNING AND RESEARCH UNIT

- ! Research Branch of Los Angeles Municipal Court
- ! Preparation of Legislative Digest
- ! Preparation of Municipal Court contracts

Admitted to: State Bar of California  
United States Supreme Court  
United States Court of Appeals, Ninth Circuit  
United States District Courts (Eastern, Central, Southern)

## General Description of Legal Experience:

Retained in a variety of civil litigation matters, including cases regarding personal injuries, premises and employer liability, wrongful termination, professional liability, bad faith, insurance coverage, real estate matters and land use & zoning. Represented clients in products liability cases involving automobiles, trucks, tractors, forklifts, power tools and other industrial equipment.

Corporate clients include equipment manufacturers and dealers, automobile dealerships, contractors and construction companies, restaurants and bars, homeowners associations, insurance companies, website design companies and websites and other miscellaneous business enterprises.

Individual clients include professionals, such as insurance agents and brokers, real estate agents and brokers, attorneys, accountants, physicians and musicians.

Trained as a mediator at Dispute Resolution Services, Inc. and as a Temporary Judge by the Los Angeles Judicial District.

**Other Legal Affiliations:**

! Martindale-Hubbell Law Directory "AV" rating

**Education:** Ithaca College, Ithaca, New York, B.A., Cum Laude, 1974  
Southwestern University, Los Angeles, California, J.D., 1978  
Dispute Resolution Services, Inc. (DRS). (Mediation Training), 1993  
Los Angeles Judicial District - Temporary Judge Training, 1999

**Community Service Affiliations:**

WLA AREA PLANNING COMMISSION ~ City of Los Angeles Commissioner (2009 - Present)  
! Appointed by Mayor Antonio Villaraigosa; Nominated by Councilmember Bill Rosendahl

WLA NEIGHBORHOOD COUNCIL ~ Board of Directors (2007 - Present)  
! Vice-Chair (2007 - Present)  
! Chair, Planning & Land Use Management Committee (PLUM) (2007 - 2009)  
! Traffic Committee (2007 - Present)

WEST LOS ANGELES COMMUNITY-POLICE ADVISORY BOARD (C-PAB) (1997 - Present)  
! A coalition of residential and business interests and the Los Angeles Police Department  
! Secretary (1998 - 2000); Executive Committee (1998 - 2000; 2005 - 2009)  
! Co-author of WLA C-PAB Bylaws (2001)

WESTSIDE RESIDENTS ASSOCIATION (1983 - Present)  
! Founder of homeowners/residents association in West Los Angeles  
! President (1984 - 1993)  
! General Counsel (1984 - Present)  
! Zoning and Development Committee (1984 - Present)

LOS ANGELES SUPERIOR COURT TEMPORARY JUDGE PROGRAM  
! Training and certification - Traffic & Small Claims (1999)  
! Service as Temporary Judge - Traffic Court (Los Angeles, Santa Monica and Beverly Hills)

WEST LOS ANGELES COMMUNITY ADVISORY COMMITTEES (1998 - Present)  
! West L.A. Traffic Project - Appointed by Eleventh District Council Office  
! Wilshire Boulevard Temple Project - Appointed by Eleventh District Council Office  
! Westside Media Center Project - Appointed by Eleventh District Council Office

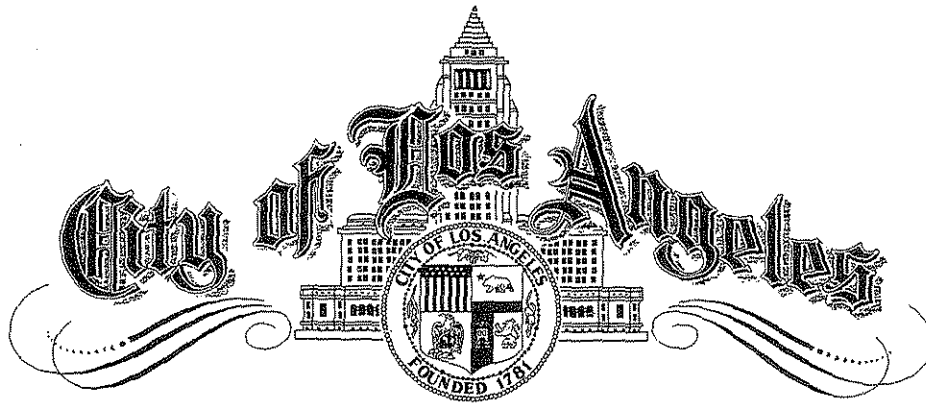
WEST L.A. CULTURAL ASSOCIATION ~ Board of Directors (2004 - Present)  
! Legal advice - Operation of the WLA Farmers= Market and cultural events

WESTSIDE HOTLINE ~ Advisory Board (1988 - 1994)  
! Legal advice; Fund-raising

MARINA CITIES HOCKEY CLUB ~ Culver City, California  
! Youth Hockey Coach (1983-1985 and 1993-98)

**Other Personal Affiliations:**

*Los Angeles Thunder Hockey Club* (Player, General Manager) (1982 - Present)  
*Luck Money* (Traditional Irish music band) (1997 - 2000)  
*Oxalis* (Traditional Irish music band) (2000 - Present)



ERIC GARCETTI  
MAYOR

January 31, 2014

Mr. Thomas Donovan

Dear Mr. Donovan:

I am pleased to inform you that I hereby appoint you to the West Los Angeles Area Planning Commission for the term ending June 30, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 922-9788 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.



Mr. Thomas Donovan  
January 31, 2014  
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As part of the City Council confirmation process, you will need to meet with Mike Bonin, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti".

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Thomas Donovan  
January 31, 2014

**Nominee Check List**

**I. Within three days:**

\_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-9719 or email: cary.gross@lacity.org.

\_\_\_\_\_ **Remuneration Form**  
\_\_\_\_\_ **Undated Separation Forms**  
\_\_\_\_\_ **Background Check Release**  
\_\_\_\_\_ **Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

\_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.  
\_\_\_\_\_ **Residence Verification Form**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

\_\_\_\_\_ **Your City Councilmember Mike Bonin** (contact at 213-473-7011).  
\_\_\_\_\_ **Councilmember Jose Huizar, Chair of the Council Committee**  
**considering your nomination** (contact at 213-473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.