

ERIC GARCETTI
MAYOR

February 3, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Ilana Farar to the Commission for Community and Family Services for the term ending June 30, 2014 and for the subsequent term ending June 30, 2018. Ms. Farar will fill the vacancy created by Alicia Lara, whom I removed effective March 31, 2014 or at the time Ms. Lara's successor is confirmed by the City Council.

I certify that in my opinion Ms. Farar is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Ilana Farar
Commission: Commission for Community and Family Services
End of Term: 6/30/2014

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 11 - West Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D. University of Southern California
7. **Occupation/profession:** Chair, Early Childhood Center Parent Association, Kehillat Israel
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Al-Mansour, Chancela	East LA	14	African American	F	25-Sep-12	30-Jun-16
Castillo, Carolina	East	14	Latina	F	30-Jul-10	30-Jun-16
Chan, Yvonne	North Valley	12	Asian Pacific Islander	F	30-Jul-10	30-Jun-14
Duardo, Debra	East LA	14	Latina	F	22-Jun-11	30-Jun-14
Garcia, Mary	South Valley	2	Latina	F	08-Oct-10	30-Jun-16
Hill, Peggy	Central	4	African American	F	30-Jul-10	30-Jun-16
Iglehart, Alfreda	Central	10	African American	F	30-Jul-10	30-Jun-16
Lara, Alicia	Central	4	Latina	F	28-Sep-10	30-Jun-14
Little, Marc T.	East	14	African American	M	30-Jul-10	30-Jun-14
Manigault, Michael	West LA	5	Caucasian	M	22-Jun-11	30-Jun-14
Miller, Carrie	Central	4	Caucasian	F	30-Jul-10	30-Jun-14
Pinto, Angela	South Valley	2	Other	F	13-Aug-10	30-Jun-16
Thomas, Fred	South LA	8	African American	M	21-Feb-13	30-Jun-14
Torres, Benjamin	East	13	Latino	M	30-Jul-10	30-Jun-16
Yaroslavsky, Barbara	Central	5	Caucasian	F	30-Jul-10	30-Jun-14

ILANA S. FARAR

PROFESSIONAL EXPERIENCE:

Village School, A TK-6 Independent School

September 2011 – Present

Member, Village School Parent Association

Chair and member of Auction Committee. Chair of Teacher Hospitality Committee. Reviewed financial statements and reports at annual budget meetings and reports.

Kehillat Israel Reconstructionist Congregation

July 2009 – Present

Chair, Early Childhood Center Parent Association

Trustee, Early Childhood Education

Attended Board of Trustee meetings, reviewed and approved synagogue financial statements and reports, presented and defended annual budget meetings and reports. Conducted, chaired and participated in annual fundraising campaigns for synagogue and Early Childhood Center. Participated in redrafting of Trustee job descriptions. Member of the Human Resources Executive Committee and Early Childhood Center Director Search Committee. Conducted national search, interview, hiring and transition process for Early Childhood Director. Chaired monthly parent association meetings, including staffing, interviewing and transitioning association members.

Buchalter, Nemer, Fields & Younger, P.C., Los Angeles Office

Associate

October 2000 – August 2006

Summer Associate

June – August 2000

Negotiated, drafted, and documented various corporate and real estate transactions, including corporate acquisitions, leasing, real estate purchases and sales, and real estate finance. Drafted various corporate acquisition and records-keeping documents for public and private corporate entities (including bylaws, operating agreements, resolutions, minutes, and public securities documents). Drafted and negotiated leases both on the landlord and tenant side, including negotiating retail leases for a major nationwide tenant. Represented lenders in real estate finance transactions, including the negotiation and documentation of loan instruments and the coordination of due diligence.

United States Attorney's Office, Central District, Los Angeles, California

Law Clerk

June – August 1999

Drafted and edited motions for ongoing government cases in the Civil Division, Asset Forfeiture Department. Drafted appellate briefs and motions for the government, including responses to claims of Motions to Dismiss and Motions for Judgment on the Pleadings. Researched legal issues involving real and personal property forfeited to the government as proceeds of money laundering or drug trafficking.

EDUCATION:

University of Southern California Law School, Los Angeles, California

Juris Doctor May 2001

Editor in Chief - Southern California Review of Law and Women's Studies

Publications:

Blood, Water and the Impure Woman: Can Jewish Women Reconcile Between Ancient Law and Modern Feminism?

University of California, Berkeley, California

Bachelor of Arts, History May 1998

Honors:

Phi Beta Kappa; Golden Key National Honor Society; graduated with distinction in general scholarship

INTERESTS:

History, reading, traveling, and exercise



ERIC GARCETTI
MAYOR

February 3, 2014

Ms. Ilana Farar

Dear Ms. Farar:

I am pleased to inform you that I hereby appoint you to the Commission for Community and Family Services for the term ending June 30, 2014 and for the subsequent term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 922-9788 to make arrangements.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the receipt of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

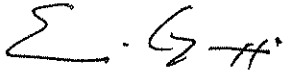
Ms. Ilana Farar
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As part of the City Council confirmation process, you will need to meet with Mike Bonin, your Councilmember, and Councilmember Mitch O'Farrell, the Chair of the Arts, Parks, Health, Aging and River Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Arts, Parks, Health, Aging and River Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is stylized and cursive.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Ilana Farar
February 3, 2014

Nominee Check List

I. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-9719 or email: cary.gross@lacity.org.

_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
_____ **Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Mike Bonin** (contact at 213-473-7011).
_____ **Councilmember Mitch O'Farrell, Chair of the Council Committee considering your nomination** (contact at 213-473-7013).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.