

0150-10135-0001

TRANSMITTAL

TO Eugene D. Seroka, Executive Director Harbor Department	DATE 2-26-99	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT 15	

**PROPOSED PERSONAL SERVICES AGREEMENT WITH LEIDOS INCORPORATED,
FOR AIR QUALITY MONITORING SERVICES**

Transmitted for further processing and Council consideration.
See the City Administrative Officer report attached.


Ana Guerrero
MAYOR

RHL:ABN:10190072t

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 22, 2019

CAO File No. 0150-10135-0001

Council File No.

Council District: 15

To: The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Correspondence from the Harbor Department dated January 24, 2019; referred by the Mayor for report on January 29, 2019

Subject: **PROPOSED PERSONAL SERVICES AGREEMENT WITH LEIDOS INCORPORATED, FOR AIR QUALITY MONITORING SERVICES**

RECOMMENDATIONS

That the Mayor:

1. Approve Harbor Department (Port) Resolution No. 19-8416 to authorize proposed Agreement No. 19-3626 with Leidos Inc., to provide air quality monitoring services at the Port of Los Angeles (POLA) for a five-year contract term, commencing on the effective date of approval, and a maximum compensation amount of \$3,309,494; and,
2. Return the document to the Port for further processing, including Council consideration.

SUMMARY

The Harbor Department (Port) Board of Harbor Commissioners (Board) requests approval of Resolution No. 10-8416 to authorize Agreement No. 19-3626 (Agreement) with Leidos Inc., (Leidos) to provide air quality monitoring services at the Port of Los Angeles (POLA). According to the Port, the air quality monitoring services will support the POLA in operating and maintaining air quality networks at four monitoring stations throughout San Pedro and Wilmington and fulfilling its commitment to the Clean Air Action Plan (CAAP). The proposed Agreement with Leidos will be for a five-year term, commencing on the effective date of approval, and up to a maximum compensation amount of \$3,309,494. The Port is financially responsible for the costs associated with the proposed Agreement.

BACKGROUND

The Port has entered into a number of agreements for air quality monitoring services. Leidos has been responsible for providing these services to the Port since the inception of the program in 2005. Under the CAAP, the Agreement supports the commitment of the Port to track and provide publicly available information on ambient air quality and monitoring data to improve emission programs in the POLA. The monitoring stations collect real-time air quality measurements.

In July 2018, the Port initiated and issued a Request for Proposals (RFP) process to hire consultant services to continue assisting the Port's Environmental Management Division and to operate four air monitoring stations for the POLA. The RFP was posted on the Port's website and emailed to all applicable firms on business outlets for contractors and sub-contractors. The Port states that appropriately 50 firms viewed the RFP, with three firms submitting proposals and two firms invited for oral interviews. The Port evaluated the proposals based on the following criteria: project management team qualifications; applicable air monitoring experience; project approach and organization; and rates and fees. The Port states that Leidos had the highest score. According to the Port, the remaining firm did not qualify based on their written proposal.

AIR MONITORING SERVICES AGREEMENT

The proposed Agreement will help the Port to perform the following: operate and maintain its air quality monitoring network; support the commitment of the department to track and provide information about ambient air quality to the public under the CAAP; and, use the data to improve the Port's emission and health risk reduction programs in the POLA. Leidos will conduct evaluations of various Port projects in accordance with compliance under the CAAP, the California Environmental Quality Act (CEQA) Guidelines and other areas of air quality (including selective air monitoring and health risk assessments). The four air monitoring stations will be open 24 hours a day and every day of the year in and near the vicinity of the Port.

The Port requires scientific, expert and technical expertise to operate and maintain its air quality monitoring program. The Port states that its staff resources and specialized technical expertise are not available to carry out all of the required workload and assessments in an efficient manner to conduct environmental impact activities and operations. According to the Port, it would not be practical or cost-effective to maintain permanent staff on these activities. The current five-year agreement with Leidos is due to end in 2019.

The scope of work by Leidos will include the following tasks: 1) operations and maintenance of the air quality monitoring network; 2) data review and quality assurance in comparison with historical trends, other ports and air quality networks; and, 3) special studies and an annual summary and data analysis report. Leidos will provide program management and real time monitoring and measuring of air quality and pollution levels at the four air monitoring stations. In addition, Leidos will analyze findings on the following: air quality; chemical analyses; calibrating and maintaining the monitoring of equipment; preparing annual informational analysis of reports; and, posting real time information on the CAAP and POLA website. The monitoring stations collections will include air quality measurements for ozone, sulfur dioxide, nitrogen dioxide, carbon monoxide, particulate matters, carbon monoxide, and meteorology-related data.

In the proposed Agreement, the Port will pay a maximum total compensation of \$3,309,494. Funding will be spread over a five-year term, from FY 2018/19 to FY 2022/23. The Port states that any financial obligations after the current fiscal year must be approved by the Board as part of its annual budgeting process. If any subsequent fiscal year funds are not approved by the Board, the Agreement will be deemed as terminated and will not relieve the parties of liability for any obligations incurred previously.

The proposed Agreement has been approved by the City Attorney as to form and legality. The contractor is in compliance with applicable City provisions and ordinances. Leidos received bonus points in the RFP results for being a local business. The Port has determined that the tasks in the proposed Agreement are administrative activities at this time and therefore exempt from the requirements of the CEQA in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines. In accordance with Charter Section 373, Council approval is required because the cumulative term of the Agreement extends beyond three years.

FISCAL IMPACT STATEMENT

The Harbor Department's (Port) proposed Agreement with Leidos Inc., will obligate the Port to a maximum expenditure of \$3,309,494 spread over a five-year term from FY 2018/19 to FY 2023/24. Any subsequent financial obligations after the current fiscal year must be approved by the Board as part of the Port's annual budgeting process. There is no impact to the City General Fund and funding for the Agreement will be included in the Harbor Revenue Fund.

RHL:ABN:10190072