

HOUSING COMMITTEE REPORT relative to authorization to negotiate and execute contracts for General Manager's Hearing Services for the Rent Stabilization and Housing Code Enforcement Programs.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to:
 - a. Negotiate and execute Professional Services Agreements (PSA) with A.L. Brown & Associates, Beth Rosen-Prinz, Patti Clemens, and Reddock Law Group to provide General Manager's hearing services, for a 12-month term from August 1, 2015, through July 31, 2016, with two 12-month renewal options, for a total annual compensation for all contracts not to exceed \$180,000, in substantial conformance with the draft PSA attached to the HCIDLA transmittal dated May 8, 2015 (attached to Council file [C.F.] No. 14-0268), and subject to funding availability, satisfactory contractor performance, Departmental need, compliance with all applicable Federal, State, and City regulatory requirements, approval of the City Attorney as to form, and compliance with City contracting standards and requirements.
 - b. Negotiate and execute a PSA with ADR Coach, Inc., to provide General Manager's hearing services for a 12-month term from June 1, 2015, through May 31, 2016, with two 12-month renewal options, in substantial conformance with the draft PSA attached to the HCIDLA transmittal dated May 8, 2015 (attached to C.F. No. 14-0268), and subject to funding availability, satisfactory contractor performance, Departmental need, compliance with all applicable Federal, State, and City regulatory requirements, approval of the City Attorney as to form, and compliance with City contracting standards and requirements.
 - c. Prepare Controller instructions and make any necessary technical adjustments consistent with the Council and Mayor actions on this matter, subject to the approval of the City Administrative Officer (CAO); and, authorize the Controller to implement the instructions.
2. AUTHORIZE the Controller to allocate and expend funds upon proper written demand of the General Manager, HCIDLA, or designee, on an as-needed basis in an amount not to exceed \$171,000 from Code Enforcement Trust Fund No. 41M, Account 43M229, and \$9,000 from Rent Stabilization Trust Fund No. 440, Account 43M229 (\$180,000 total).

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The recommendations of this report comply with City Financial Policies in that the proposed contracts for General Manager's hearing services will be funded entirely by fees.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting held on June 24, 2015, the Housing Committee considered a report from the HCIDLA dated May 8, 2015, and a report from the CAO dated June 23, 2015, relative to authorization for the HCIDLA to negotiate and execute contracts with proposers selected from a Request for Proposals for General Manager's Hearing Services and Housing Code Enforcement Programs. Representatives of the CAO and the HCIDLA addressed the Committee and provided a brief overview of the matter.

After providing an opportunity for public comment, the Committee approved the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



MEMBER VOTE

CEDILLO: YES

FUENTES: YES

PRICE: YES

REW
6/25/15
FILE No. 14-0268

-NOT OFFICIAL UNTIL COUNCIL ACTS-