

RULES, ELECTIONS, AND INTERGOVERNMENTAL RELATIONS COMMITTEE  
REPORT relative to the additional resources required to support the Department of Cannabis  
Regulation (DCR) in the enforcement of labor standards in the new commercial cannabis  
industry.

Recommendation for Council action:

APPROVE the Bureau of Contract Administration (BCA) report dated November 30, 2017  
relative to the additional resources required to support the DCR in the enforcement of labor  
standards in the new commercial cannabis industry.

Fiscal Impact Statement: The BCA reports that the City Administrative Officer estimates the  
annual cost to fully fund the three positions, one Senior Management Analyst and two  
Management Analysts, to be \$515,475, comprised of \$298,273 for salaries and \$217,202 for  
indirect costs. Funding of \$257,738 will be required to provide six months of funding for the three  
positions for the remainder of Fiscal Year 2017-18. Since the projected workload is unknown, the  
positions should be funded within the existing BCA budget. Any resources required for next fiscal  
year shall be addressed during the 2018-19 budget process.

Community Impact Statement: None submitted.

SUMMARY

In a report to Council dated November 30, 2017, the BCA identifies the additional resources  
required to support the DCR in the enforcement of labor standards in the new commercial  
cannabis industry. The Bureau states that various labor standards programs have been proposed  
by Council for enforcement, including: minimum wage, paid sick leave, wage theft, and the Fair  
Chance Initiative for Hiring Ordinance; enforcement of worker retention and anti-retaliation; and,  
local hiring requirements. The BCA believes that one Senior Management Analyst and two  
Management Analysts are needed for its Office of Wage Standards Division to conduct these  
enforcement duties.

At its special meeting held December 4, 2017, the Rules, Elections, and Intergovernmental  
Relations Committee recommended that Council approve the BCA report relative to this matter.

Respectfully Submitted,

Rules, Elections, and Intergovernmental Relations Committee



<u>MEMBER</u>	<u>VOTE</u>
WESSON:	YES

HUIZAR: YES  
HARRIS-DAWSON: YES  
jaw

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**