

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: November 12, 2014

CAO File No. 0220-03790-0042  
Council File No. 14-0457  
Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer *DIA*

Reference: Board of Police Commissioners Transmittal dated October 7, 2014

Subject: **2012 FORENSIC DEOXYRIBONUCLEIC ACID (DNA) BACKLOG REDUCTION PROGRAM GRANT EXTENSION AND MODIFICATION (FISCAL YEAR 2014-15)**

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### SUMMARY

The Los Angeles Police Department (LAPD) requests approval to modify funding amounts within the 2012 Forensic Deoxyribonucleic Acid (DNA) Backlog Reduction Program grant provided by the United States Department of Justice, National Institute of Justice (NIJ). The LAPD also requests approval of an additional six-month extension of the grant period, with a new ending date of March 31, 2015. The total approved funding amount of \$1,447,163 will remain the same, and the modification has been approved by the NIJ.

### BACKGROUND

The City Council approved the LAPD's acceptance of the 2012 Forensic DNA Backlog Reduction Program grant from the NIJ on October 10, 2012 (C.F. 11-1909-S1). The grant amount was \$1,447,163 for a period between October 1, 2012 and March 31, 2014.

The major objective of the 2012 Forensic DNA Backlog Reduction Program (Program) is to reduce the backlog of forensic cases in the LAPD's Scientific Investigation Division's Serology/DNA Unit (SDU) by up to 340 cases. The original grant authorized the LAPD to reduce this backlog using a combination of employee overtime, training, new technology equipment and contract laboratory services.

On June 10, 2014, the Council approved a six-month, no-cost extension of the Program term to September 30, 2014 and modification of the Program to reallocate \$589,403 in funds to renovate the workspace for the Scientific Investigation Division (SID) and SDU at the City's Piper Technical Center (PTC) facility (C.F. 14-0457). Funding was also reallocated to provide increased overtime for SDU staff to process more cases and validate equipment. In exchange, funding for contract laboratory services, training, travel and equipment purchases was reduced. The LAPD reported that it was able to fund some training, travel and equipment purchases through savings from the 2011 Forensic DNA Backlog Reduction Program grant, and could address remaining needs through future grant applications.

The newly requested changes to the Program are to provide \$368,397 in additional funding to complete renovations of the DNA laboratory at the PTC facility in order to accommodate the entire SDU and bring the workspace into compliance with the Americans with Disabilities Act (ADA) requirements. The total cost of the renovation is \$957,800. Of the additional funds requested for the renovation, \$295,055 will be transferred to the General Services Department (GSD). \$73,342 will be set aside for various improvements and will be transferred to GSD or another supporting department on a reimbursement basis as work is performed. The following chart shows the progression of the changes:

Category	Original Funding	Currently Approved	New Request	Change from Current
Personnel/ Civilian Overtime	\$ 247,641	\$ 513,990	\$ 415,863	\$ (98,127)
Travel	63,640	32,734	0	(32,734)
Equipment	420,967	64,000	0	(64,000)
Contractual/ Lab Services	450,000	98,500	73,500	(25,000)
Contractual/ Lab Renovation	0	589,403	957,800	368,397
Other/ Training, Software	221,500	148,536	0	(148,536)
Indirect Costs / Dept. Admin.	43,415	0	0	0
<b>Total</b>	<b>\$ 1,447,163</b>	<b>\$ 1,447,163</b>	<b>\$ 1,447,163</b>	<b>\$ --</b>

The reprogramming requests movement of \$368,397 in funds, but the net change is \$0 and the total Program will remain at \$1,447,163. The NIJ has approved these new changes and will continue to reimburse the City for expenses related to the Program.

The LAPD also requests a six month, no-cost extension of the grant period, to end March 31, 2015, in order to complete the PTC laboratory renovation and maximize the use of the grant funds. The LAPD will also extend existing contracts for laboratory services with Bode Technology Group, Inc. (C-121595) and Cellmark Forensics, Inc. (C-122276), subject to the approval of the Mayor, to reflect the extended date of the grant term. In accordance with Los Angeles Administrative Code Section 14.8.(b)(2), the LAPD has authority to execute time extensions to grant award contracts for up to one year without additional Council approval.

**RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to accept the no-cost time extension for the 2012 Forensic DNA Backlog Reduction Program from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ), extending the period for six months, through March 31, 2015;
2. Authorize the Los Angeles Police Department (LAPD) to reprogram funds totaling \$368,397 within the 2012 Forensic DNA Backlog Reduction Program;

3. Authorize the Controller to transfer appropriations from the Police Department Grants Fund 339, Department 70, Account No. 70J533 2012 DNA Backlog Reduction Grant, to the General Services Department for laboratory renovation services as follows:

TRANSFER FROM:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70J533	2012 DNA Backlog Reduction Grant	\$295,055

TRANSFER TO:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/40	001101	Hiring Hall Construction	\$100,000
100/40	001121	Benefits Hiring Hall Construction	50,000
100/40	003180	Construction Materials	145,055
		Total	\$295,055

4. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

**FISCAL IMPACT STATEMENT**

The 2012 Forensic DNA Backlog Reduction Program costs are reimbursable. Approval of the recommendations in this report will result in no impact to the General Fund. The recommendations in this report comply with the City's Financial Policies in that one-time revenue is used for one-time purposes.

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