

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

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INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

April 11, 2014

BPC #14-0084

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE SUPPLEMENTAL AWARD FOR THE 2012-2013 ANTI-HUMAN TRAFFICKING TASK FORCE PROGRAM GRANT

At the regular meeting of the Board of Police Commissioners held Tuesday, April 8, 2014, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADPARTMENTAL CORRESPONDENCE

BPC #14-00848F

RECEIVED

APR 03 2014

REVIEWED POLICE COMMISSION

April 1, 2014
1.17

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police


EDWARD M. JEFANK
EXECUTIVE DIRECTOR
4/3/14
DATE

SUBJECT: TRANSMITTAL OF THE SUPPLEMENTAL AWARD FOR THE 2012-2013 ANTI-HUMAN TRAFFICKING TASK FORCE PROGRAM GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached supplemental grant award for the 2012-2013 Anti-Human Trafficking Task Force Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or his designee to ACCEPT the supplemental award of the Anti-Human Trafficking Task Force Program grant funds in the amount of \$73,729, which will change the total award amount to \$273,729 from the California Governor's Office of Emergency Services, with the condition that the supplemental award be expended by June 30, 2014;
 - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the award agreement and submit any necessary documents relative to the grant award, subject to City Attorney's approval as to form and legality;
 - C. AUTHORIZE the Chief of Police or designee to execute the Second Amendment to Contract No. C-123139 with Coalition to Abolish Slavery and Trafficking, to increase funding by \$18,432, resulting in a total contract amount of \$68,432.
 - D. AUTHORIZE the Controller to set up a grant receivable in the amount of \$73,729, appropriation account number 70J509, within Fund No. 339, Department No. 70, for the disbursements of the additional 2012-2013 Anti-Human Trafficking Task Force Program grant funds;
 - E. AUTHORIZE the Los Angeles Police Department (LAPD) to expend the additional grant funds in the amount of \$73,729 in accordance with the grant requirements;

F. AUTHORIZE the LAPD to submit grant reimbursement requests to grantor and deposit grant receipts in Fund No. 339, Department No. 70; and,

G. AUTHORIZE the Controller to increase appropriations for the 2012-2013 Anti-Human Trafficking Task Force Program from Fund No. 339, appropriations account number 70J509, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001092	Sworn Overtime	\$ 27,041
Account No. 001090	Civilian Overtime	\$ 7,555

I. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The LAPD will receive an additional \$73,729, resulting in a total amount of \$273,729, in funding to enable the Los Angeles Metropolitan Task Force on Human Trafficking, under the leadership of the LAPD, to continue working collaboratively with the United States Attorney's Office, federal agencies, and victim and social service organizations. The task force aims to increase the identification of trafficking victims through proactive law enforcement tactics and cooperation, to increase the successful prosecution of traffickers through multi-jurisdictional law enforcement cooperation, to develop practical service protocols, to develop and provide training and support for law enforcement to proactively identify, rescue, and place victims with service providers, and to ensure victim safety and access to needed services.

With the supplemental funding, the LAPD will allocate \$34,596 to pay for additional sworn and civilian overtime, \$701 for supplies, and \$20,000 for equipment. As part of the grant requirement, twenty five percent of the supplemental funding will be provided to continue funding a non-governmental organization that serves the victims of human trafficking to specifically address the needs of this special population. The LAPD will sub-award an additional \$18,432 to the Coalition to Abolish Slavery and Trafficking, which is dedicated to provide human trafficking victims comprehensive long-term services through a three-armed empowerment approach that includes social services, legal services, and outreach and training.

The Honorable Board of Police Commissioners

Page 3

1.17

If you have any questions regarding this matter, please contact Chief Information Officer
Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachments

BOARD OF
POLICE COMMISSIONERS
Approved *April 8, 2014*
Secretary *Maria Lit*

EDMUND G. BROWN, JR.
GOVERNOR



Diana
MARK S. GHILARDUCCI
DIRECTOR

February 13, 2014

William Hayes
Captain
City of Los Angeles - Los Angeles Police Department
100 West First Street, 5th Floor
Los Angeles, CA 90012-4112

Subject: **Approval of Subgrant Amendment #2**
Anti-Human Trafficking Task Force (HT) Program
Award #: **HF12 01 7250**

Dear Cpt. Hayes:

The California Governor's Office of Emergency Services (Cal OES) has received and approved the enclosed subgrant amendment request, for the subject grant.

All other agreements shall remain as previously agreed upon.

Please contact your Program Specialist if you have any questions about this amendment.

CJ/EM & VS GRANTS PROCESSING

Enclosure

c: Subgrantee file

Handwritten: MAIL ROOM # 591289 01/27/14 *W*

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT AWARD AMENDMENT		Cal OES GRANT AWARD# HF 12017250	
Federal Grant #	<u>n/a</u>	FIPS#	<u>039-44000</u> Amendment# <u>2</u>
Project #	<u>n/a</u>	DUNS#	<u>037848012</u> Recipient Performance Period <u>10/01/12</u> to <u>06/30/14</u>

This amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the Grant Recipient: City of Los Angeles - Los Angeles Police Department

The Recipient agrees to the amendment of this Grant Award Agreement as specified below:

Grant Award Agreement HF12017250 between the parties hereto is hereby Amended to

Increase JAGO 11 Funds from \$ 200,000 by \$ 73,729 to \$ 273,729.

JAGO 11 funds must be expended by June 30, 2014, and a 2-201 for these funds must be submitted by August 31, 2014, this reduces the liquidation period to 30 days

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the grant award and/or the denial of future grant funds. All other provisions of this grant shall remain as previously agreed upon.

Recipient (Certification and Signature of Authorized Agent)				
By (Authorized Signature)		Date		
<i>[Signature]</i>		JANUARY 9, 2014		
Printed Name		Title		
CHARLIE BECK		CHIEF OF POLICE		
Address				
100 WEST 1 ST STREET, SUITE 1072, LOS ANGELES, CA. 90012				
Governor's Office of Emergency Services (For Cal OES use only)				
By Secretary or Designee		Date		
<i>[Signature]</i>		2/12/14		
Printed Name		Title		
Rick Stolz		Director		
Amount Encumbered by this Document	Program/Component	Match	Item	
73,729	40-38-500	None	0690-102-0808	
Prior Amount Encumbered	Fund Source	Chapter	Statute	Fiscal Year
200,000	Federal Trust	20	2013	2013-2014
Total Amount Encumbered to Date	PCA#	Project#	CFDA#	
273,729	18207	103700 115968	16-738	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				
Signature of Cal OES Fiscal Officer		Date		
<i>[Signature]</i>		2/12/14		

BUDGET CATEGORY AND LINE ITEM DETAIL

(K)

Grant Recipient: City of Los Angeles/LAPD	Grant Number: HF 12 01 7250
A. Personal Services - Salaries/Employee Benefits	JACO COST //
LAPD Sworn/Civilian Overtime	
Sworn Overtime (Robbery Homicide Division and Detective Support & Vice Division)	\$133,940
\$74 x 1810 hours = \$133,940	
\$49.38 x 400 hours (Civilian OT)	\$19,752
LAPD Civilian Salary	\$20,621
Program Manager	
30% of Civilian Annual Salary (\$68,737 x 30% = \$20,621)	
LAPD Civilian Fringe Benefits	
Program Manager	
\$20,621 x 38.74% = \$7,989	\$7,989
Civilian Fringe Benefit Breakdown CAP 33	
Retirement25.44%	
Flex Benefit Program..... 9.75%	
Employee Assistance.....0.02%	
Medicare.....1.46%	
Union-Sponsored Benefits.....0.26%	
Unused Sick/Vacation Payouts.....0.57%	
Unemployment Claims.....0.10%	
Workers Compensation.....3.89%	
<u>Carry Forward, Negative.....-2.77%</u>	
Total Fringe Benefits.....38.74%	
PERSONAL SECTION TOTAL	\$182,302

K

BUDGET CATEGORY AND LINE ITEM DETAIL

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Grant Recipient: City of Los Angeles/LAPD	Grant Number: HF12017250
B. Operating Expenses	TOTAL COST //
Coalition to Abolish Slavery & Trafficking (C.A.S.T) NGO 25% required - \$68,432	
Personnel Expenses	
Angel Montanez, Social Services Director	\$4,920
Teresa Rangel, Emergency Response Coordinator	\$25,197
Fringe Benefits	
Medical Benefits 404.79 X 18	\$7,286
Payroll Taxes 157.48 X 18	\$2,835
Program Expenses	
Program Evaluation Database 99.5 X 18	\$1,790
Trainings / Meetings 25.00 X 18	\$450
Printing & Reproduction 20.00 X 18	\$360
Research & Technical Materials 5.00 X 18	\$90
24 Hour Hotline 101.00 X 18	\$1,818
Client Expenses	
Food 100.00 X 18	\$1,800
Housing Apt/Motel 260.00 X 18	\$4,680
Basic Necessities 150.00 X 18	\$2,700
Transportation 110.00 X 18	\$1,980
Interpretation 179.00 X 18	\$3,222
Supplies	
Postage/Supply 60.00 X 18	\$1,080
Parking 20.00 X 18	\$360
Mileage (.55 * 100 mile per month) 40.00 X 18	\$720
General Operations	
Insurance 20.00 X 18	\$360
Rent, Parking, other occupancy 191.58 X 18	\$3,448
Equipment 6.42 X 18	\$116
Audit 129.91 X 18	\$2,320
Telecommunications 50.00 X 18	\$900
LAPD	
Travel (CalEMA Training/Conference, Location and dates TBD)	\$10,000
2 Trips	
Airfare - 4 people: \$500.00 X 2 = \$4,000	
Lodging - 4 people X 3 days @ \$200 X 2 = \$4800	
Meals and incidentals - 4 people x 3 days @ \$50 x 2 = \$1200	
Supplies	\$995
Printer Toner 2 @ \$225 = \$450	
Specialty Paper \$323	
Pens/Pencils \$222	
OPERATING SECTION TOTAL	\$79,427

4

BUDGET CATEGORY AND LINE ITEM DETAIL

Handwritten initials

Grant Recipient: City of Los Angeles/LAPD		Grant Number: HF12017250
C. Equipment		FAC COST //
Celebrite UFED Mobile Forensic Device		\$12,000
EQUIPMENT SECTION TOTAL		\$12,000.00
Total Project Cost*		\$273,729
*Same as Block 10G on the Grant Award Face Sheet		

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Budget Narrative

Funding from the Anti-Human Trafficking Task Force Program will allow the LAMTF-HT to provide for the investigation of human trafficking incidents; promote the training of law enforcement officers and allow the LAMTF-HT to enter into a contractual services agreement with the CAST to provide identified victims of human trafficking with comprehensive services to reduce the number of victims that are re-traumatized and forced back into human trafficking situations. Also, funding will support activities to increase the number of human trafficking victims identified as "saved". The LAMTF-HT will provide training to other first responders, gatekeepers and community stakeholders. Through these efforts more victims will be referred and receive critical services, and the conviction rate for perpetrators will increase.

Personnel

\$153,692 will be used to provide for Los Angeles Police Department (LAPD) sworn and civilian overtime. While on overtime, LAPD sworn personnel will coordinate task force operations to proactively investigate human trafficking elements that will allow the LAMTF-HT to realize an increase in the identification of trafficking victims. The Program Manager (civilian) will perform off-hour community awareness outreach and training.

Grant funding in the amount of \$28,610 will be used in this grant to reimburse the partial salary (30%) and fringe benefits of the LAMTF-HT Program Manager. The Program Manager coordinates and provides liaison for the program with all involved parties, especially the U.S. Attorney's Office, Central District of California. The Program Manager works under the direction of the Commanding Officer, Robbery Homicide Division, and is chiefly responsible for the day-to-day operations. Please note that the Program Manager's

duties will be dedicated 100% to the project, however, funding is only being requested at 30% for a one year period.

Operating Expenses

Operating expenses will be incurred throughout the grant period.

TRAVEL

Four project staff from the LAMTF-HT will attend at least two Cal OES sponsored training and/or conferences. The training locations and dates are TBD. The amount allocated for the participating agencies to expend is \$10,000.

SUPPLIES

The LAPD has allocated \$995 for the purchase of miscellaneous supplies such as printer toner, pens, pencils and paper.

EQUIPMENT

\$12,000 will be used to purchase a Cellebrite UFED mobile forensic device that extracts, decodes, analyzes and reports mobile data from a multitude of electronic devices such as smartphones, portable GPS devices and tablets. Information retrieved from said electronic devices can assist investigators in corroborating a victim's statement, which could ultimately lead to the identification and arrest of a potential trafficker.

CONSULTANT/CONTRACTS

The LAMTF-HT will sub-award an amount not to exceed \$68,432 or 25 percent to the Coalition to Abolish Slavery & Trafficking (CAST). The contractual agreement with CAST will satisfy a major objective of the project which is to provide comprehensive services to victims of human trafficking. Also, CAST has built a network of community partners who

Applicant: City of Los Angeles/LAPD

Grant Number: HF12017250

LEVS Budget Summary Report

HF12 Anti-Human Trafficking Task Force Program
 Los Angeles, City of
 12/13 Anti-Human Trafficking Task Force Program

Award #: HF12 01 7250
 Award Period: 10/01/12 - 06/30/14
 Latest Request: December 2013, Not Final 201

A. Personal Services - Salaries/Employee Benefits

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11JAG0	182,302	96,088	86,214	0	86,214
Total A. Personal Services - Salaries/Employee Benefits:						
		182,302	96,088	86,214	0	86,214

B. Operating Expenses

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11JAG0	79,427	34,423	45,004	0	45,004
Total B. Operating Expenses:						
		79,427	34,423	45,004	0	45,004

C. Equipment

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	11JAG0	12,000	0	12,000	0	12,000
Total C. Equipment:						
		12,000	0	12,000	0	12,000

	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
Total Local Match:	0	0	0	0	0
Total Funded:	273,729	130,511	143,218	0	143,218
Total Project Cost:	273,729	130,511	143,218	0	143,218

F/S/L (Funding Types): F=Federal, S=State, L=Local Match
 Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

**SECOND AMENDMENT TO CITY CONTRACT NO. C-123139
BETWEEN
THE CITY OF LOS ANGELES
AND
COALITION TO ABOLISH SLAVERY AND HUMAN TRAFFICKING (CAST)**

This SECOND AMENDMENT ("Second Amendment") to City Contract No. C-123139 is made and entered into by and between the City of Los Angeles, a municipal corporation (herein referred to as "City"), acting by and through the Los Angeles Police Department (hereinafter referred to as the "LAPD" or "Department"), and Coalition to Abolish Slavery and Trafficking ("CAST"), a California 501(c)(3) non-profit corporation (herein referred to as "Subrecipient" or "Subgrantee"), with reference to the following:

WHEREAS, the City and the Subrecipient have entered into that certain City Contract No. C-123139 (the "Agreement") wherein Subrecipient, as a participating agency in the LAMTF-HT (as such term is defined in the Agreement), agreed to provide certain services in connection with its duties as a participating agency in LAMTF-HT, and the City agreed to disburse JAG 11 (as such term is defined in the Agreement) grant funds allocated to the Subrecipient to support its operations as part of the LAMTF-HT, said Agreement having a term from October 1, 2012 to September 30, 2013; and

WHEREAS, on or about October 7, 2013, the California Governor's Office of Emergency Services, as the successor agency to CalEMA (as such term is defined in the Agreement), extended the performance period deadline of the JAG 11 grant from September 30, 2013 to June 30, 2014 (the "Grant Extension"); and

WHEREAS, on or about March 12, 2014, the California Governor's Office of Emergency Services, provided additional funds to the JAG 11 grant in the amount of \$18,432 resulting in a total grant amount of \$68,432; and,

WHEREAS, the City and the Subrecipient are desirous of amending the Agreement to increase the funding of the Agreement in accordance with the Grant Supplemental Award without changing the scope of services as originally set forth in the Agreement pursuant to authorization provided by Section 14.8 of the Los Angeles Administrative Code; and

WHEREAS, Section 602 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Second Amendment is necessary and proper to utilize Grant additional funds essential to continue and/or complete authorized activities under the Agreement.

NOW, THEREFORE, the City and the Subrecipient hereby agree that the Agreement be amended as follows:

1. Section 301A of the Agreement entitled "Compensation and Method of Payment" is hereby amended in its entirety to read as stated within the quotation marks in the following paragraph:

"The City shall disburse to the Subrecipient, on a reimbursement basis only and as consideration for the services to be provided by Subrecipient as set forth in this Agreement, its allocated Grant amount not to exceed Sixty-Eight Thousand Four Hundred Thirty-Two Dollars (\$68,432). Such compensation shall be used for payment of partial salary and fringe benefits for the Emergency Response Coordinator and project operating expenses in accordance with Budget as attached hereto as Exhibit E and incorporated herein and made a part of this Agreement by this reference. The foregoing rate represents the total compensation to be paid by City to Subrecipient for all services to be performed by Subrecipient as set forth in this Agreement."

2. Except as herein amended or modified, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.
3. This Second Amendment may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Second Amendment includes three (3) pages which constitute the entire understanding and agreement of the parties with respect to the matters set forth herein.

IN WITNESS THEREOF, the City and the Subrecipient have caused this Second Amendment to be executed by their respective duly authorized representatives.

THE CITY OF LOS ANGELES

**COALITION TO ABOLISH SLAVERY
AND HUMAN TRAFFICKING**

By: _____
CHARLIE BECK
Chief of Police

By: _____
KAY BUCK
Executive Director

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGALITY:

MICHAEL N. FEUER, City Attorney

By: _____
STEVEN HONG
Deputy City Attorney

Date: _____

ATTEST:

HOLLY L. WOLCOTT, Interim City Clerk

By: _____
Deputy City Clerk

Date: _____

City Business License Number: 0000707568-0001-7

Internal Revenue Service ID Number: 10-0008533

Said Agreement Number C-123139 of City Contracts

From: STELLA LARRACAS <n3371@lapd.lacity.org>
To: V9959@lapd.lacity.org
Date: 3/27/2014 9:40 AM
Subject: Human Trafficking grant

Hi Celeste -

Are you in today? I left docs there for this grant. It's super rush because it's ending in June and still has to go to Council for approval. We need it to go in the next BOPC. If Chief is not there, please have acting sign. Thanks!

IN DEPARTMENTAL CORRESPONDENCE

March 26, 2014
1.17

TO: Chief of Police

FROM: Commanding Officer, Information Technology Bureau

SUBJECT: SUPPLEMENTAL AWARD FOR THE 2012-13 ANTI-HUMAN TRAFFICKING
TASK FORCE PROGRAM GRANT

Attached for your approval and signature is the supplemental award for the 2012-13 Anti-Human Trafficking Task Force Program. The mission of the Anti-Human Trafficking Task Force Program is to increase the identification of trafficking victims through proactive law enforcement tactics and collaborative efforts to increase the successful prosecution of traffickers through multi-jurisdictional law enforcement cooperation.

The Los Angeles Police Department will receive an additional \$73,729 in funding to pay for additional sworn and civilian overtime, supplies and equipment. As part of the grant requirement, twenty five percent of the supplemental funding will be used to continue funding a non-governmental organization, the Coalition to Abolish Slavery and Trafficking, which is dedicated to provide human trafficking victims comprehensive long-term services through a three-armed empowerment approach that includes social services, legal services, and outreach and training.

If you have any questions, please contact Senior Management Analyst Stella Larracas, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer
Commanding Officer
Information Technology Bureau

Attachments