LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

STEVE SOBOROFF
PRESIDENT

PAULA MADISON
VICE PRESIDENT

SANDRA FIGUEROA-VILLA
KATHLEEN C. KIM
ROBERT M. SALTZMAN

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II

ERIC GARCETTI
Mayor

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

April 11, 2014

BPC #14-0085

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD ACCEPTANCE FOR THE 2013 CALIFORNIA COVERDELL PROGRAM

At the regular meeting of the Board of Police Commissioners held Tuesday, April 8, 2014, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Maria Silva

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

BPC #14-0085

BC

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
APR 03 2014
POLICE COMMISSION

April 7, 2014
1.17

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

4/3/14
DATE

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD ACCEPTANCE FOR THE 2013 CALIFORNIA COVERDELL PROGRAM

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) TRANSMIT the grant application for the 2013 California Coverdell Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.

2. That the Board REVIEW and APPROVE this report.

3. That the Board TRANSMIT the report concurrently to the Mayor and City Council.

4. That the Board REQUEST the Mayor and City Council to:

   A. AUTHORIZE the Chief of Police or designee to ACCEPT the award of the 2013 California Coverdell Grant Program (Coverdell) funds in the amount of $77,994 from the California Governor's Office of Emergency Services, for the period of October 1, 2013 through August 31, 2014;

   B. AUTHORIZE the Chief of Police or designee to negotiate and execute the award Agreement and submit any necessary documents relative to the grant award, subject to City Attorney approval as to form and legality;

   C. AUTHORIZE the Controller to set up a grant receivable in the amount of $77,994 and establish an appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the disbursements of 2013 Coverdell grant funds;

   D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;

   E. AUTHORIZE the LAPD to spend up to grant amount of $77,994 in accordance with the grant award agreement;

   F. AUTHORIZE the Controller to increase appropriations as needed from 2013 California Coverdell Program, Fund No. 339, Department No.70, appropriation account number to

be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090, Overtime Civilian, $38,997

G. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

H. AUTHORIZE the City Clerk to place on the City Council agenda on July 1, 2014 or the first meeting day thereafter the following instructions:

a. AUTHORIZE the Controller to increase appropriations as needed from Fund No. 339, Department No. 70, of the 2013 Coverdell appropriation account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090, Overtime Civilian, $ 38,997

DISCUSSION

The LAPD was awarded $77,994 by the California Governor's Office of Emergency Services for the 2013 Coverdell Program. The goal of the Program is to improve the quality, timeliness, and credibility of forensic science services. This grant will be used to fund overtime by Scientific Investigation Division (SID) for the period of October 1, 2013 to August 31, 2014.

Overtime will allow civilian personnel at SID to reduce the backlogs in the Trace Analysis Unit and the Firearms Analysis Unit. High volume caseload analysis requests and employee attrition contributed to the origin and growth of these backlogs. With these grant funds, the Trace Analysis Unit can reduce a backlog of casework by 20 cases and the Firearms Analysis Unit can reduce the backlog of non-DNA casework by 221 cases.

If you have any questions, please contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,

CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved April 8, 2014
Secretary Maria Lira

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
APR 03 2014
POLICE COMMISSION

April 1, 2014
1.17

TO: Chief of Police

FROM: Commanding Officer, Information Technology Bureau

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD ACCEPTANCE FOR THE 2013 CALIFORNIA COVERDELL PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, requesting approval to transmit the attached Grant Application for the 2013 California Coverdell Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for committee and City Council consideration. The Los Angeles Police Department is requesting authorization to accept the $77,994 of grant funding for the period of October 1, 2013 through August 31, 2014.

Program funds will be used to reimburse overtime for forensic scientists in the Scientific Investigation Division. The overtime will allow the Trace Analysis Unit to reduce the backlog of casework by 20 cases, and allow the Firearms Analysis Unit to reduce the backlog of non-DNA casework by 221 cases.

If you should have any questions regarding this matter, please contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.

MAGGIE GOODRICH, Chief Information Officer
Commanding Officer
Information Technology Bureau

Attachments

EDMUND G. BROWN JR.
GOVERNOR

Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

MARK S. GHILARDUCCI
DIRECTOR

RECEIVED
MAR 26 2014
S.I.D.

March 20, 2014

Yvette Burney, Commanding Officer
Los Angeles, City of
1800 Paseo Rancho Castilla
Los Angeles, CA 90032

Subject: **NOTIFICATION OF APPLICATION APPROVAL**
Paul Coverdell Forensic Science Improvement Program
Award #: CQ13 10 7250,Cal OES ID: 037-44000

Dear Ms. Burney:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of $77,994, subject to Budget approval. A copy of your approved subgrant is enclosed for your records.

Cal OES will make every effort to process payment requests within 60 days of receipt.

This subgrant is subject to the Cal OES Recipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Recipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subgrant, please contact your Program Specialist.

PSVS Grant Processing

Enclosure

c: Recipient's file

3650 SCHRIEVER AVENUE • MATHER, CALIFORNIA 95655
CRIMINAL JUSTICE/EMERGENCY MANAGEMENT AND VICTIM SERVICES BRANCH
TELEPHONE: (916) 845-8112 • FAX: (916) 636-3770

(Cal OES Use Only)

Cal OES# 037-44000-04 FIPS# 037-44000 VS _____ CFDA# _____ Grant# CQ13 107250

RECEIVED
OCT 21 2013
BY: 588642

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT AWARD FACE SHEET (Cal OES 2-101)

The California Governor's Office of Emergency Services hereafter designated Cal OES, hereby makes a Grant Award of funds to the following:

1. **Grant Recipient:** ~~City of~~ Los Angeles, City of **1a. DUNS#** 037848012

In the amount and for the purpose and duration set forth in this Grant Award.

2. **Implementing Agency:** Los Angeles Police Department **2a. DUNS#** 037848012

3. **Implementing Agency Address:** 100 W. First Street, Suite 842 (Street) | Los Angeles (City) | 90012-4112 (Zip+4)

4. **Location of Project:** Los Angeles (City) | Los Angeles (County) | 90012-4112 (Zip+4)

5. **Disaster/Program Title:** 2013 California Coverdell Program **6. Performance Period:** 10/01/13 to 08/31/14

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2013	7. FSIA	~~$77,994~~	77,994				$0	$77,994
Select	8. Select						$0	$0
Select	9. Select						$0	$0
Select	10. Select						$0	$0
Select	11. Select						$0	$0
	12. TOTALS	~~$77,994~~	77,994	$77,994	$0	$0	$0	12G. Total Project Cost: $77,994

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient accepts this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **Official Authorized to Sign for Applicant/Grant Recipient:** **15. Federal Employer ID Number:** 956000736

Name: Charlie Beck Title: Chief of Police

Telephone: (213) 486-0150 (area code) FAX: (213) 486-0168 (area code) Email: charlie.beck@lapd.lacity.org

Payment Mailing Address: 100 W. First Street, Suite 842 City: Los Angeles Zip+4: 90012-4112

Signature: _____ Date: 10-11-13

[FOR Cal OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Sara Stillwell 3/18/14
Cal OES Fiscal Officer Date

Cal OES Director (or designee) 3/18/14 Date

Yr: 2013/14 / Chapter: 20/ PCA No: 18323
Item: 0690-102-0890 Fed Cat. # : 16.742
Component: 40.30.523
Program: Paul Coverdell Forensic Science Improvement Program
Fund: Federal Trust
Match Req.: None
Project No.: 13FSIA Amount: $77,994

Los Angeles, City of

Special Condition

Grant Award Agreement No. CQ13 10 7250 is hereby approved with the following condition:

The 2013 FISA Funds in the amount of $77,994 must be expended by August 31, 2014, and the final 201 must be received by CalEMA by August 31, 2014. **This condition will reduce the liquidation period to zero days.**

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the grant award and/or the denial of future grant funds.

PROJECT CONTACT INFORMATION

Recipient City of Los Angeles, Los Angeles Police Department Grant Number CQ13 10 7250

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

   Name: Yvette Burney ✓ Title: Commanding Officer

   Telephone #: (323) 415-8100 Fax#: (323) 276-1942 Email Address: yvette.burney@lapd.lacity.org

   Address/City/Zip: 1800 Paseo Rancho Castilla, Los Angeles, CA 90032

2. The **Financial Officer** for the project:

   Name: Laura Luna ✓ Title: Commanding Officer, Fiscal Operations Division

   Telephone #: (213) 486-8598 Fax#: (213) 486-1106 Email Address: laura.luna@lapd.lacity.org

   Address/City/Zip: 100 W. First Street, Los Angeles, CA 90012

3. The **person** having **Routine Programmatic** responsibility for the project: Contact Person/Distribution

   Name: Monique Jones Title: Management Assistant

   Telephone #: (213) 486-0387 Fax#: (213) 486-5727 Email Address: V8926@lapd.lacity.org

   Address/City/Zip: 100 West First Street, Suite 842, Los Angeles, CA 90012

4. The **person** having **Routine Fiscal Responsibility** for the project:

   Name: Monique Jones Title: Management Assistant

   Telephone #: (213) 486-0387 Fax#: (213) 486-5727 Email Address: V8926@lapd.lacity.org

   Address/City/Zip: 100 West First Street, Suite 842, Los Angeles, CA 90012

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

   Name: Charlie Beck Title: Chief of Police

   Telephone #: (213) 486-0150 Fax#: (213) 486-0168 Email Address: charlie.beck@lapd.lacity.org

   Address/City/Zip: 100 West First Street, Suite 1072, Los Angeles, CA 90012

6. ✓ The **Official Designated** by the Governing Board to enter into the Grant Award Agreement for the city/county or Community-Based Organization, as stated in Block 14 of the Grant Award Face Sheet:

   Name: Charlie Beck Title: Chief of Police

   Telephone #: (213) 486-0150 Fax#: (213) 486-0168 Email Address: charlie.beck@lapd.lacity.org

   Address/City/Zip: 100 West First Street, Suite 1072, Los Angeles, CA 90012

7. The **chair** of the **Governing Body** of the recipient: ✓

   Name: Herb Wesson Title: President of City Council

   Telephone #: (213) 473-7010 Fax#: (213) 485-9829 Email Address: councilmember.wesson@lacity.org

   Address/City/Zip: 200 North Spring Street, Room 430, Los Angeles, CA 90012

SIGNATURE AUTHORIZATION

Grant Award #: CA13107250

Grant Recipient: City of Los Angeles, Los Angeles Police Department

Implementing Agency: Los Angeles Police Department

*The **Project Director** and **Financial Officer** are ***REQUIRED*** to sign this form.

***Project Director:** Yvette Burney

Signature:

Date: 9/30/13

***Financial Officer:** Laura Luna

Signature:

Date: 10/21/13

The following persons are authorized to sign for the **Project Director**

Signature

Susan Brockbank

Name

Signature

Joe Hourigan

Name

Signature

Lisa Floyd

Name

Signature

Name

Signature

Name

Signature

Name

The following persons are authorized to sign for the **Financial Officer**

Signature

STELLA LARRACAS

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Paul Coverdell Forensic Sciences

I, Charlie Beck hereby certify that
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: City of Los Angeles

IMPLEMENTING AGENCY: Los Angeles Police Department

PROJECT TITLE: 2013 California Coverdell Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending $500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

☑ The above named recipient receives $500,000 or more in federal grant funds annually.

☐ The above named recipient does not receive $500,000 or more in federal grant funds annually.

II. *Equal Employment Opportunity – (Recipient Handbook Section 2151)*

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Gloria Grube

Title: Commanding Officer, Personnel Group

Address: 100 W. First Street, Los Angeles, CA 90012

Phone: (213) 486-4720

Email: E8547@lapd.lacity.org

III. **Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)***

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. **California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)***

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. **Lobbying – *(Recipient Handbook Section 2154)***

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. **Debarment and Suspension – *(Recipient Handbook Section 2155)***
(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. ***Proof of Authority from City Council/Governing Board***

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature:

Authorized Official's Typed Name: Charlie Beck

Authorized Official's Title: Chief of Police

Date Executed: September 24, 2013

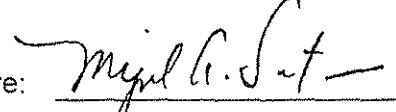
Federal Employer ID #: 956000736 Federal DUNS # 037848012 ✓

Current Central Contractor Registration Expiration Date: ~~03/06/2014~~ ✓ 02/07/2015 ✓

Executed in the City/County of: Los Angeles/Los Angeles

AUTHORIZED BY: *(not applicable to State agencies)*

- [x] City Financial Officer
- [ ] City Manager
- [ ] Governing Board Chair
- [ ] County Financial Officer
- [ ] County Manager

Signature: 

Typed Name: Miguel A. Santana

Title: City Administrative Officer ✓

BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: City of Los Angeles/LAPD	Grant Number: C Q13107250
A. Personal Services – Salaries/Employee Benefits	**COST**
Salaries	
Overtime to complete backlogged cases - FIREARMS $79 X 886 hours = $70,000 886 hours/4 hour per case = approximately 221 cases processed.	$70,000
Overtime to complete backlogged cases - TRACE $79 X 101 hours (101.5) 101 hours/5 hours per case = approximately 20 cases processed.	$7,994
PERSONAL SECTION TOTAL	**$77,994**

BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: City of Los Angeles/LAPD	Grant Number: CQ13107250
B. Operating Expenses	**COST**
none requested.	
OPERATING SECTION TOTAL	$0

BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: City of Los Angeles/LAPD	Grant Number: CQ13107250
C. Equipment	COST
none requested.	
EQUIPMENT SECTION TOTAL	$0.00
Total Project Cost* *Same as Block 10G on the Grant Award Face Sheet	$77,994

LEVS Budget Summary Report

CQ13 Paul Coverdell Forensic Science Improvement Program
Los Angeles, City of
2013 California Coverdell Program

Award #: CQ13 10 7250
Award Period: 10/01/13 - 08/31/14
Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	13FSIA	77,994	0	77,994	0	77,994
Total A. Personal Services - Salaries/Employee Benefits:		***77,994***	***0***	***77,994***	***0***	***77,994***

B. Operating Expenses

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	13FSIA	0	0	0	0	0
Total B. Operating Expenses:		***0***	***0***	***0***	***0***	***0***

C. Equipment

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	13FSIA	0	0	0	0	0
Total C. Equipment:		***0***	***0***	***0***	***0***	***0***

	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
Total Local Match:	**0**	**0**	**0**	**0**	**0**
Total Funded:	**77,994**	**0**	**77,994**	**0**	**77,994**
Total Project Cost:	**77,994**	**0**	**77,994**	**0**	**77,994**

F/S/L (Funding Types): F=Federal, S=State, L=Local Match
Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

03/20/14

Applicant: City of Los Angeles/LAPD Grant Number: CQ13107250

Budget Narrative

Personnel

In order to reduce current and prevent future casework backlogs, all of the funds requested will be used to pay for casework analysis on an overtime basis. Funds available for overtime are extremely limited. A portion ($70,000) will provide overtime to forensic scientists assigned to the Firearm Analysis Unit to reduce their backlog of non-DNA casework by 221 cases. Another portion ($7,994) will provide forensic scientists assigned to the Trace Analysis Unit with overtime to reduce their backlog of casework by 20 cases.

Each allocation of funds to be used for overtime is divided by the Criminalist's average hourly rate of pay for overtime which is $79. The calculations are as follows:

Firearms	$70,000/$79 per hour = 886 hours 886 hours/4 hour per case = 221 cases
Trace	$7,994/$79 per hour = 101 hours 101 hours/5 hours per case = 20 cases

Forensic scientists assigned to the Firearm Analysis Unit have duties that include microscopic analysis and comparison of bullets and cartridge cases, imaging and correlation of cartridge cases into the National Integrated Ballistics Information Network (NIBIN), firearms related field investigations, and general processing of firearms evidence.

Forensic scientists assigned to the Trace Analysis Unit have duties that include microscopic analysis and comparison of hairs and fibers, hair screening for DNA analysis, ignitable liquid/fire debris analysis, gunshot residue analysis, impression evidence analysis and analysis of other types of trace evidence.

Criminalists assigned to the Trace Analysis and Firearm Analysis units must have a bachelor's degree in a natural or physical science. Firearms examiners in the Firearm Analysis Unit are required to have a bachelor's degree. All staff assigned to the Trace Analysis and Firearm Analysis Units, including Police Officer technicians in the Firearm Analysis Unit, must demonstrate their qualifications to perform scientific and technical work in their respective units by successfully completing a series of competency examinations as well as pass annual proficiency exams.

Implementation of Objectives 1 and 2 will occur exclusively on an overtime basis, during which, 100% of the staff time will be devoted to analysis of the trace and firearms cases as detailed in the project narrative.

In the Trace Analysis and Firearm Analysis Units there is no use of subcontractors and no unusual expenditures are anticipated.

There are no negotiated or planned mid-year salary adjustments for staff in the Trace Analysis and Firearm Analysis Units.

PROJECT SUMMARY

1. GRANT AWARD NO. CQ13107250

2. PROJECT TITLE 2013 California Coverdell Program

3. GRANT PERIOD 10/01/2013 to 08/31/2014

4. APPLICANT

Name:	City of Los Angeles, LAPD	Phone:	(213) 486-0380
Address:	100 West First Street, Suite 842	Fax #:	(213) 486-5727
City:	Los Angeles	Zip:	90012-4112

5. GRANT AMOUNT
(this is the same amount as 10G of the Grant Award Face Sheet)

$ 77,994

6. IMPLEMENTING AGENCY

Name:	Los Angeles Police Department	Phone:	(213) 486-0380	Fax #:	(213) 486-5727
Address:	100 West First Street, Suite 842	City:	Los Angeles	Zip:	90012

7. PROGRAM DESCRIPTION

Eligibility is restricted to CA forensic science laboratories, ME's and coroners. Applicants must certify that they are accredited (or seeking accreditation) with a forensic crime laboratory organization such as ASCLD. Applicants must have an in-house laboratory performing scientific analysis in one or more qualifying disciplines. Applicants must have a written process in place regarding external investigations into alleged negligence or misconduct that could adversely affect the integrity of forensic results. These funds are used to improve the function of the criminal justice system. The goal of the program is to improve the quality, timeliness, and credibility of forensic science services over current operations. This program permits funding for on-going educational and/or training and developmental needs, overtime for the reduction of backlogged cases and equipment.

8. PROBLEM STATEMENT

With a current population of 3.9 million in the City of Los Angeles, the Los Angeles Police Department (LAPD) Scientific Investigation Division (SID) Criminalistics Laboratory conducts a full array of evidence analysis and crime scene processing services for crimes being investigated by the Los Angeles Police Department. The total staff of the Criminalistics Laboratory is 180 people, serving a Department of approximately 10,000 officers. The number of Part I crimes reported in the City of Los Angeles in 2012 totaled 106,025 with 18,547 of those being classified as "violent". Since the start of 2013, the caseload in the SID Firearm and Trace Analysis Units remains constant. The Firearm and Trace Analysis Units carry high backlogs of 781 and131 cases, respectively, and cannot reduce their overall backlogs or work on their growing backlogs of old cases without overtime funding.

9. OBJECTIVES

#1: Reduce the backlog in the Firearm Analysis Unit (FAU).
#2: Reduce the backlog in the Trace Analysis Unit (TAU).

10. ACTIVITIES

The SID Criminalistics Laboratory plans to allocate $70,000 of the Coverdell funds for overtime for the purpose of reducing the number of backlogged cases in the FAU. With an overtime rate of $79/hour, this amount will allow approximately 886 hours of overtime work to be performed. The average firearm case takes 4 hours to complete, therefore a reduction of at least 221 backlogged cases is projected.

The SID Criminalistics Laboratory plans to allocate $7,994 of the Coverdell funds for overtime for the purpose of reducing the number of backlogged cases in the TAU. With an overtime rate of $79/hour, this amount will allow approximately 101 hours of overtime work to be performed. The average trace case takes 5 hours to complete, therefore a reduction of at least 20 backlogged cases is projected.

11. EVALUATION (if applicable)

The volume of cases completed is tracked by project management staff within the lab. Turnaround time and efficiency of the scientific analysis process is reviewed and improved upon whenever possible.

12. NUMBER OF CLIENTS

(if applicable)

10,000 sworn officers serving a population of 3.9 million persons

13. PROJECT BUDGET

(these are the same amounts as on Budget Pages)

	Personal Services	Operating Expenses	Equipment	TOTAL
Firearm Analysis Unit $79/hour X 886 hours	$70,000			$70,000
Trace Analysis Unit $79/hour X 101 hours	$7,994			$7,994
				$0
				$0
				$0
				$0
Totals:	$77,994	$0	$0	$77,994

Applicant: City of Los Angeles/LAPD Grant Number: CQ13107250

Project Narrative

1. PROBLEM STATEMENT

The Los Angeles Police Department (LAPD) Scientific Investigation Division (SID) Criminalistics Laboratory provides forensic science services for the City of Los Angeles. The Laboratory conducts a full array of evidence analysis and crime scene processing services for crimes being investigated by the Los Angeles Police Department. In addition, forensic services are provided on a limited basis to other local, County, State, and Federal agencies. The current population of the City of Los Angeles is approximately 3.9 million people.

The Criminalistics Laboratory has been accredited by the American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) Legacy program since December 1998. The Criminalistics Laboratory was re-inspected and re-accredited by ASCLD/LAB external auditors in December 2003 and January 2009. The Laboratory also conducts internal audits for compliance with accreditation criteria on an annual basis. The laboratory submitted its application and conformance file for ASCLD/LAB International accreditation (ISO 17025) and is anticipating an assessment date early in 2014.

The total staff of the Criminalistics Laboratory is 180 people serving a Department of approximately 10,000 officers. The number of Part I crimes reported in the City of Los Angeles in 2012 totaled 106,025 with 18,547 of those being classified as "violent."

Meeting the demands of the Los Angeles Police Department (LAPD) requires a well-staffed, well-trained and well-equipped forensic science laboratory. In order to provide the quality of service required by our stakeholders, the Criminalistics Laboratory must increase efficiency wherever possible. This funding opportunity will improve the quality and timeliness of forensic science services in the LAPD criminalistics laboratory by reducing the backlog in the Firearm and Trace Analysis Units.

2. PLAN

Objective #1: Reduce the Backlog in the Firearm Analysis Unit

The Firearm Analysis Unit (FAU) carries a very high backlog of 781 cases. The unit is staffed by twenty criminalists, three firearms examiners, and eight police officers. Four of the twenty criminalists are in training to become experts and are not yet capable of performing casework. Three of the twenty criminalists are supervisors. Two of the twenty-four remaining fully-trained staff are full-time trainers and therefore do not contribute to casework. The twenty-two fully-trained case-working analysts can barely meet the demands of the current, urgent caseload. They are not able to reduce their overall backlog or work on the Unit's growing backlog of old cases without overtime funding.

Activities

The Criminalistics Laboratory plans to allocate $70,000 of the Coverdell funds for overtime for the purpose of reducing the number of backlogged cases in the FAU. Calculated at the average overtime rate of $79, this amount will allow approximately 886 hours of overtime work to be done. The average firearm case

takes 4 hours to complete, therefore we project a backlog reduction of at least 221 cases (886 hours/ 4 hours per case = 221.5 cases). The Criminalistics Laboratory will document all of the necessary information regarding the overtime funds as specified in the Recipient Handbook.

Objective #2: Reduce the Backlog in the Trace Analysis Unit

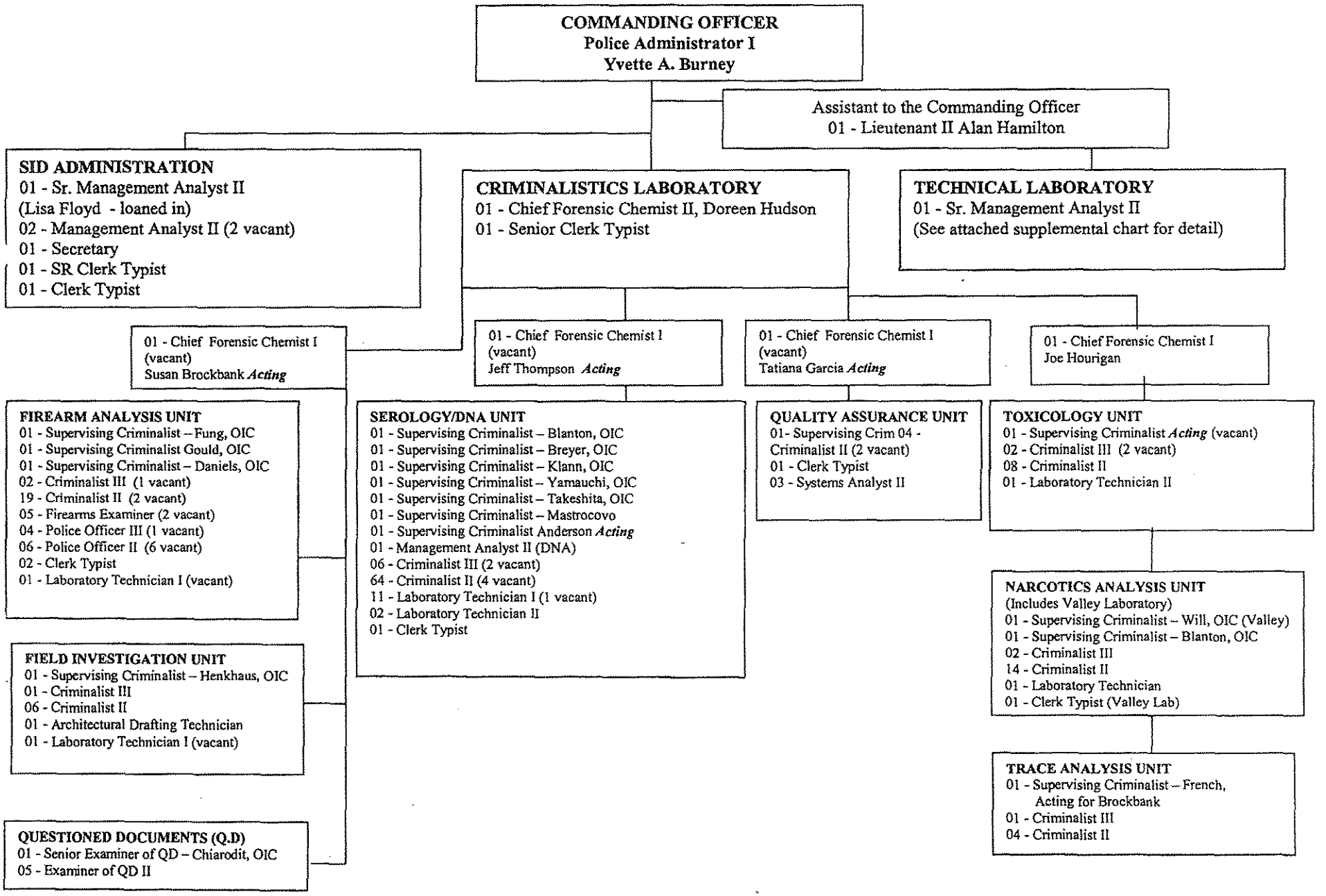
The Trace Analysis Unit (TAU) carries a high backlog of 131 cases. The unit is staffed by five criminalists, including one supervisor. With a variety of different sub-disciplines within the TAU, the four case-working criminalists are continually training in new sub-disciplines while performing casework in sub-disciplines in which they are already competent. While the supervisor can perform casework, the majority of her time is spent reviewing the work of her staff. This small staff can barely meet the demands of the current, urgent caseload. They are not able to reduce their overall backlog or work on the Unit's growing backlog of old cases without overtime funding.

Activities

The Criminalistics Laboratory plans to allocate $7,994 of the Coverdell funds for overtime for the purpose of reducing the number of backlogged cases in the TAU. Calculated at the average overtime rate of $79, this amount will allow approximately 101 hours of overtime work to be done. The average trace case takes 5 hours to complete, therefore we project a backlog reduction of at least 20 cases (101 hours/5 hours per case = 20.2 cases). The Criminalistics Laboratory

will document all of the necessary information regarding the overtime funds as specified in the Recipient Handbook.

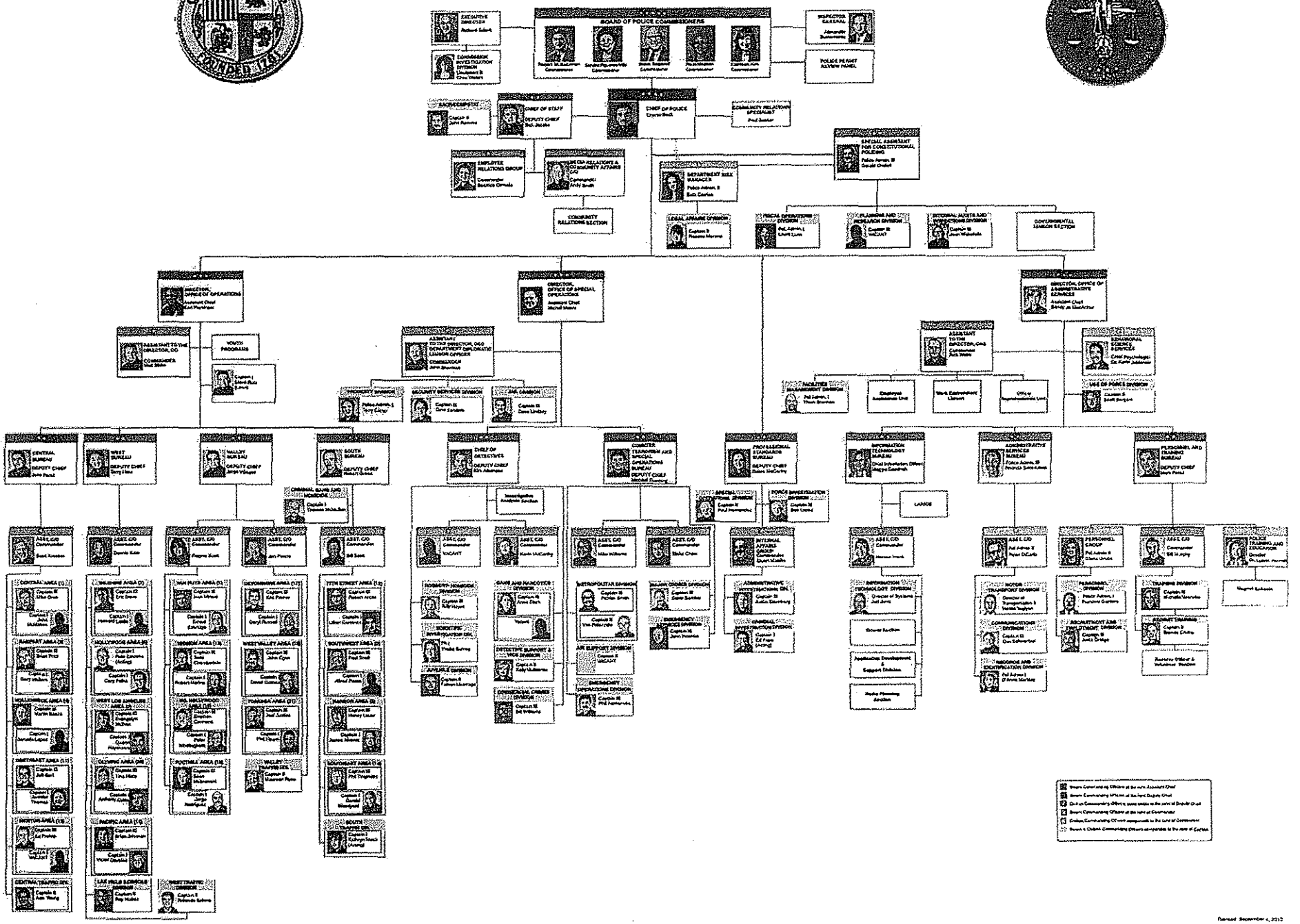
ORGANIZATION CHART
SCIENTIFIC INVESTIGATION DIVISION DP 11, 2013



LOS ANGELES POLICE DEPARTMENT ORGANIZATION CHART

CHARLIE BECK, CHIEF OF POLICE

Current: As of September 8, 2013



PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

City of Los Angeles, Los Angeles County

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

Districts 26, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 39 and 46.

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

Districts 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 50, 51, 52, 53, 55 and 59.

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

Districts 17, 19, 20, 21, 22, 23, 24, 25, 26, 28, 29 and 30.

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

Approximately 3,900,000 persons

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
CRIMINAL JUSTICE /EMERGENCY MANAGEMENT AND VICTIM SERVICES BRANCH

FY 2013 Paul Coverdell Forensic Science Improvement Grants Program

Certification as to External Investigations

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice and to the California Governor's Office of Emergency Services:

A government entity exists and an appropriate process is in place to conduct independent external investigations into allegations of serious negligence or misconduct substantially affecting the integrity of the forensic results committed by employees or contractors of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the grant award.

I agree to notify Cal OES Coverdell Program staff regarding any and all complaints and/or allegations of serious negligence and/or misconduct substantially affecting the integrity of forensic results committed by employees or contractors of the forensic laboratory system.

At the ***initiation, duration of, and at the conclusion*** of the investigative review process and all appropriate action has been fulfilled, I will notify Cal OES Coverdell Program staff as to the resolution and that the matter has been resolved.

I personally have read and reviewed the section entitled "Eligibility" in the FY 2013 program announcement for the Coverdell Forensic Science Improvement Grants Program. I acknowledge that a false statement in this certification or in the application that it supports may be subject to criminal prosecution, including under 18 U.S.C. §1001. I also acknowledge that the Office of Justice Programs and/or California Governor's Office of Emergency Services grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs, Department of Justice, Office of the Inspector General, and the California Governor's Office of Emergency Services.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the California Governor's Office of Emergency Services).

Signature of Certifying Official	Professional Standards Bureau Name of External Investigative Agency
Chief of Police Title of Certifying Official	Debra McCarthy Contact at External Investigative Agency
Los Angeles Police Department Name of Applicant Agency	Deputy Chief Title
September 24, 2013 Date	(213) 473-6672 Phone #

AMERICAN SOCIETY OF CRIME LABORATORY DIRECTORS
LABORATORY ACCREDITATION BOARD

December 3, 2013

Doreen Hudson
Los Angeles Police Department
Scientific Investigation Division
Criminalistics Laboratory
1800 Paseo Rancho Castilla
Los Angeles, CA 90032

Dear Director Hudson:

ASCLD/LAB is in receipt of your request for extension of accreditation for the Los Angeles Police Department Scientific Investigation Division Criminalistics Laboratory. A six month extension of accreditation has been granted under the ASCLD/LAB Legacy program from December 6, 2013 until June 6, 2014. This action was taken to provide sufficient time for a successful transition from the ASCLD/LAB Legacy program to the ASCLD/LAB-*International* program.

You should continue to work with Lead Assessor Robert Gonsowski as he completes the assessment process. If you have any questions related to this extension, please feel free to contact ASCLD/LAB Accreditation Program Manager Pamela Bordner, ASCLD/LAB Chief Operations Officer John Neuner or myself.

Sincerely,

Ralph M. Keaton

Ralph M. Keaton
Executive Director

cc: Tatiana Garcia, Quality Manager
Pamela Bordner, ASCLD/LAB Accreditation Program Manager
John Neuner, ASCLD/LAB Chief Operations Officer
Robert Gonsowski, ASCLD/LAB Lead Assessor

AMERICAN SOCIETY OF CRIME LABORATORY DIRECTORS
LABORATORY ACCREDITATION BOARD

December 3, 2013

Doreen Hudson
Los Angeles Police Department
Scientific Investigation Division
Criminalistics Laboratory
1800 Paseo Rancho Castilla
Los Angeles, CA 90032

Dear Director Hudson:

ASCLD/LAB is in receipt of your request for extension of accreditation for the Los Angeles Police Department Scientific Investigation Division Criminalistics Laboratory. A six month extension of accreditation has been granted under the ASCLD/LAB Legacy program from December 6, 2013 until June 6, 2014. This action was taken to provide sufficient time for a successful transition from the ASCLD/LAB Legacy program to the ASCLD/LAB-*International* program.

You should continue to work with Lead Assessor Robert Gonsowski as he completes the assessment process. If you have any questions related to this extension, please feel free to contact ASCLD/LAB Accreditation Program Manager Pamela Bordner, ASCLD/LAB Chief Operations Officer John Neuner or myself.

Sincerely,

Ralph M. Keaton

Ralph M. Keaton
Executive Director

cc: Tatiana Garcia, Quality Manager
Pamela Bordner, ASCLD/LAB Accreditation Program Manager
John Neuner, ASCLD/LAB Chief Operations Officer
Robert Gonsowski, ASCLD/LAB Lead Assessor

The American Society of Crime Laboratory Directors

Laboratory Accreditation Board

declares to all Advocates of Truth, Justice and the Law
that the management, personnel, procedures, and facilities of the

Los Angeles Police Department Scientific Investigation Division Criminalistics Laboratory

Facilities located at
1800 Paseo Rancho Castilla
Los Angeles, California

6240 Sylmar Avenue
Van Nuys, California

have been found to meet or exceed the standards and requirements of the 2008 version of the ASCLD/LAB Accreditation Manual, and therefore the Board of Directors grants this

CERTIFICATE OF ACCREDITATION

in the disciplines of

Controlled Substances, Toxicology, Trace Evidence, Biology, Firearms/Toolmarks and Questioned Documents

Jami St.Clair, Chair

Ralph M. Keaton, Executive Director

Tracy Cheung-Plummer, Legacy Program Manager

Certificate number
191
effective date
7th day of December, 2008
expires on the
6th day of December, 2013

LAPD
CQ13 107250

2013 CALIFORNIA COVERDELL PROGRAM
BASELINE DATA SHEET

The data presented on this document will establish the base line for the 2013/14 grant award progress reporting. Please complete and submit the information requested below with your application.

1. Identify the number of qualifying staff related to CQ13 FSIA funds. 154

2. What are the project disciplines for the CQ13 grant program?
   Please check the box(es) that are applicable for your program grant funds.

- ☐ Controlled Substances
- ☐ Toxicology
- ☒ Trace
- ☒ Firearms
- ☐ Questioned Documents
- ☐ Biology / DNA
- ☐ Crime Scene
- ☐ Latent Prints
- ☐ Digital Media
- ☐ Pathology

Based on the selected disciplines above, please show the number of cases pending in the following chart.

Discipline	Turn-Around-Time	Back Log
Controlled Substances		
Toxicology		
Trace	194 days	131
Firearms	305 days	781
Questioned Documents		
Biology/DNA		
Crime Scene		
Latent Prints		
Digital Media		
Pathology		

3. Grant funding will **only** be used for training. Yes (No)

Signature: _____ **Date:** 10/2/13

COVERDELL PROGRAM GRANT APPLICATION CHECKLIST

Recipient Name Los Angeles, City of

Annual Plan Prefix and Year: CQ13 10 7250 $77,994

Checklist Items	Yes	No	N/A	Comments
1. Annual Plan				
Is the Annual Plan approved by Budgets?	☒	☐	☐	
2. Grant Award Face Sheet				
The most current Grant Award Face Sheet is being used. (revised 7/23/13 and available on Cal EMA website)	☑	☐	☐	
The Grant Award No. is exactly the same as on Annual Plan.	☑	☐	☐	
The name of the Administrative Agency must be exactly the same as the Recipient name on the Annual Plan. Colusa County = County of Colusa Colusa County ≠ Colusa District Attorney	☑	☐	☐	
The implementing agency information is complete.	☑	☐	☐	
The project title information is complete.	☑	☐	☐	
The grant period is exactly the same as on the Annual Plan. Dates must include Month, Date, and Year (i.e. 06/30/10). 7/23	☑	☐	☐	
Each Fund source and year has its own row.	☑	☐	☐	
The funding amounts are exactly the same as on the Annual Plan.	☑	☐	☐	
The match is identified and in the correct box(s) (cash, in-kind).	☐	☐	☒	
Column C Total is complete	☑	☐	☐	
Information in section 14 is complete including email address.	☑	☐	☐	
Section 14 must have an original signature of the person authorized by the Governing Board to sign and accept the grant.	☑	☐	☐	
3. Project Contact Information				
The grant award number is correct.	☑	☐	☐	
The contact information is complete for the required contact persons including fax and email addresses.	☑	☐	☐	
#6 Official Designated by the Governing Board same as Face sheet, section 14 and Certification of Assurance, pg. 4 (box #1)	☑	☐	☐	
#7 Governing Body completed with contact information.	☑	☐	☐	
4. Signature Authorization Form				
The grant award number is correct.	☑	☐	☐	
There are signatures for each authorized typed name.	☑	☐	☐	

COVERDELL PROGRAM GRANT APPLICATION CHECKLIST

The authorized Project Director and/or Financial Officer as listed on the "Project Contact Information" signed this form.	☐	☐	☐	Need change
Checklist Items	**Yes**	**No**	**N/A**	**Comments**
5. Certification of Assurance of Compliance				
This is the correct form for the type of funds used.	☑	☐	☐	
The required components (four pages) are included.	☑	☐	☐	
Federal Grant funds #1 box/pg. 2 checked	☑	☐	☐	
The information for the EEO Officer is complete.	☑	☐	☐	
The form contains an original signature of the same person authorized by the Governing Board and the same person that signed the grant face sheet. (section 14)	☑	☐	☐	
If Recovery Funds, the Federal DUNS # is included and the recipient has a Current Central Contractor Registration	☑	☐	☐	
The form contains an original signature of the City/County Financial Officer, City Manager, or Governing Board. (not applicable to State Agencies)	☑	☐	☐	
6. Federal Grant Funding Log				
The form is included even if the recipient does not receive Federal funds.	☐	☐	☒	
7. Project Summary				
Does the package include a Project Summary Form?	☑	☐	☐	
The correct grant award number is written on the form. Line 1	☑	☐	☐	
The grant period is exactly the same as on the Annual Plan and the grant award face sheet. Dates must include Month, Day, and Year (i.e. 07/1/08).Box 3	☑	☐	☐	
The total in "Grant Amount" section is the same as the Total Project Cost on the grant award face sheet. Box 12G.	☑	☐	☐	
The funding amounts listed in the "Project Budget" (Box 13) section matches the corresponding budget pages by category and total.	☑	☐	☐	
8. Budget Pages				
There is a separate budget page for each category (personal services, operating expenses, and equipment).	☑	☐	☐	
Each line item contains sufficient description detail and a method of calculation. (i.e. monthly charge X 12 months = yearly charge).	☑	☐	☐	

COVERDELL PROGRAM GRANT APPLICATION CHECKLIST

The budget line items are allowable in accordance with the RFP, RFA, program guidelines, and/or Recipient Handbook.	☒	☐	☐	
The **Personal Services** "Benefits" are calculated by type of Benefit, monthly charge or percentage of salary.	☒	☐	☐	
Checklist Items	**Yes**	**No**	**N/A**	**Comments**
The line items in the **Equipment** category have a cost of $5,000 or more per unit.	☐	☒	☐	None
Each **fund source column** equals the total amount on the bottom of each category (total line).	☒	☐	☐	
The **total row** on the bottom of each category adds to the **total project cost** on the bottom of the equipment page (and the total award amount on the grant award face sheet).	☒	☐	☐	
9. Special Items for Section Chief Approval - Signature Required				
Equipment and/or computer purchase over $25,000	☐	☒	☐	None
Out-of-State Travel	☒	☐	☐	
Vehicle Purchase	☐	☐	☒	
Noncompetitive Bid - Contracts	☑	☐	☐	
Noncompetitive Bid - Procurements	☑	☐	☐	
Are the support documents included?	☑	☐	☐	
10. Budget Narrative				
Does the budget narrative describe how the applicant's budget and project funded staff duties supports the objectives and activities?	☑	☐	☐	
Does the budget narrative describe the duties of the staff, including qualifications and/or education?	☑	☐	☐	
Does the Budget Narrative describe the necessity for contracts, unusual expenditures, and/or mid year salary range adjustments?	☑	☐	☐	
11. Project Narrative				
Does the project narrative explain the development of the program and how it has evolved (i.e. history, unique problems)?	☑	☐	☐	
Does the problem statement describe the elements required for plan development such as goals, objectives, activities, or timelines?	☑	☐	☐	
All mandatory objectives are listed in the project narrative and include projection figures?	☑	☐	☐	
Does the problem statement contain measurable results?	☑	☐	☐	

12. Operational Agreements				
Is the Operational Agreement current and signed?	☑	☑	☐	
Does the Operational Agreement Summary Form include the required agencies per the RFP or RFA?	☑	☑	☐	
Checklist Items	**Yes**	**No**	**N/A**	**Comments**
13. Organizational Chart				
Does the application contain a current Organizational Chart?	☑	☐	☐	
14. Project Information				
Does the application contain a Project Service Area Information form?	☑	☐	☐	
Does the application contain an External Investigation Information Sheet form?	☑	☐	☐	
Does the application contain a Laboratory Accreditation Certification form?	☑	☐	☐	
Does the application contain a Base Line Data Sheet form?	☑	☐	☐	
15. EEOP Compliance - Signature Required				
The signature of the Cal EMA EEOP Compliance Officer is required for units of government receiving **$500,000 or more** or **$1 million or more in an18 month period** in FEDERAL funds.	☐	☒	☐	
16. Completion of Process				
The Grant Application Transmittal is signed and dated?	☑	☐	☐	

I hereby certify this Grant Application Checklist is accurate and complete to the best of my knowledge.

Project Specialist: Regina Anderson	Date: 12/17/13
Section Supervisor: Wendy Tully	Date: 1/8/14

17. Special Notice

☒ Special Processing Request:

- All budgets are pre-approved by NIJ.

Notes:

Search Results

Your search returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity **LOS ANGELES, CITY OF** Status: **Active**

DUNS: 037848012 **CAGE Code: 47TM6** View Details

Has Active Exclusion?: No **DoDAAC:**

Expiration Date: 02/07/2015 **Delinquent Federal Debt? No**

Glossary

Search Results

Entity

Exclusion

Search Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.1466.2014D121-1343

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.