

HOLLY L. WOLCOTT
CITY CLERK

City of Los Angeles
CALIFORNIA

OFFICE OF THE
CITY CLERK

GREGORY R. ALLISON
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IMPROVEMENT DISTRICT DIVISION
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ERIC GARCETTI
MAYOR

MIRANDA PASTER
DIVISION MANAGER

clerk.lacity.org

December 8, 2014

Honorable Members of the City Council
City Hall, Room 395
200 North Spring Street
Los Angeles, California 90012

Council District 1

REGARDING: THE LINCOLN HEIGHTS INDUSTRIAL ZONE (PROPERTY-BASED) BUSINESS
IMPROVEMENT DISTRICT'S 2015 FISCAL YEAR ANNUAL PLANNING REPORT

Honorable Members:

The Office of the City Clerk has received the Annual Planning Report for the Lincoln Heights Industrial Zone Business Improvement District's ("District") 2015 fiscal year (CF 10-1613). The Advisory Board of the District has caused to be prepared the Annual Planning Report for City Council's consideration. In accordance with the City's Landscaping, Security, Programming and Maintenance Property Business Improvement District Ordinance [Division 6, Chapter 9, Los Angeles Administrative Code ("LSPM PBID Ordinance")], an Annual Planning Report (attached) for the District must be submitted for consideration by the City Council.

BACKGROUND

The Lincoln Heights Industrial Zone Business Improvement District was established on April 20, 2010 by and through the City Council's adoption of Ordinance No. 181684, which confirmed the assessments to be levied upon properties within the District, as described in the District's Management District Plan. The City Council established the District pursuant to the LSPM PBID Ordinance.

ANNUAL REPORT REQUIREMENTS

The LSPM PBID Ordinance states that the Lincoln Heights Industrial Zone Business Improvement District's Advisory Board shall cause to be prepared, for City Council approval, an Annual Planning Report for each fiscal year for which assessments are to be levied and collected to pay for the costs of the improvements and activities described in the report. The report shall be filed with the City Clerk and shall refer to the district by name, specify the fiscal year to which the report applies, and, with respect to that fiscal year, shall contain all of the following: any proposed changes in the boundaries of the district or in any benefit zones within the district; the improvements and activities to be provided for that fiscal year; an estimate of the cost of providing the improvements and the activities for that fiscal year; the method and basis of levying the assessment in sufficient detail to allow each real property owner to estimate the amount of the assessment to be levied against his or her property for that fiscal year; the

amount of any surplus or deficit revenues to be carried over from a previous fiscal year; and the amount of any contributions to be made from sources other than assessments levied.

The District Board has made no changes to the boundaries or benefit zone for 2015. The District Board has made no significant changes to 2015 budget from the 2014 budget categories. The descriptions of the budget categories have not changed from the approved Management District Plan.

The attached Annual Planning Report, which was approved by the District's Board at their October 18, 2014 meeting, complies with the requirements of the LSPM PBID Ordinance and reports that programs will continue, as outlined in the Management District Plan adopted by the Lincoln Heights Industrial Zone Business Improvement District property owners. The City Council may approve the Annual Planning Report as filed by the District's Advisory Board or may modify any particulars contained in the Annual Planning Report and approve it as modified.

FISCAL IMPACT

There is no impact to the General Fund associated with this action.

RECOMMENDATIONS

THAT THE CITY COUNCIL:

1. FIND that the attached Annual Planning Report for the Lincoln Heights Industrial Zone Business Improvement District's 2015 fiscal year complies with the requirements of the LSPM PBID Ordinance.
2. ADOPT the attached Annual Planning Report for the Lincoln Heights Industrial Zone Business Improvement District's 2015 fiscal year, pursuant to the LSPM PBID Ordinance.

Sincerely,



Holly L. Wolcott
City Clerk

HLW:GRA:MCP:RMH:rks

Attachment: Lincoln Heights Industrial Zone Business Improvement District's 2015 Fiscal Year Annual Planning Report



RECEIVED
2014 OCT 31 AM 9:00
ADJ. DIVISION
SERVICES DIVISION

November 1, 2014

Holly L. Wolcott, City Clerk
Office of the City Clerk
200 North Spring Street, Room 224
Los Angeles, CA 90012

Subject: Lincoln Heights Industrial Zone Alpha PBID 2015 Annual Planning Report

Dear Ms. Wolcott:

As required by Division 6, Chapter 9, Sections 6.600 to 6.620 of the Los Angeles Administrative Code (LAAC), the Board of Directors of the Lincoln Heights Industrial Zone Business Improvement District has caused this Lincoln Heights Industrial Zone Business Improvement District Annual Planning Report to be prepared at its meeting of October 18, 2014.

This report covers proposed activities of the Lincoln Heights Industrial Zone BID from January 1, 2015 through December 31, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Marco LiMandri", with a long horizontal line extending to the right.

Marco LiMandri,
Executive Director

Lincoln Heights Industrial Zone Business Improvement District

Lincoln Heights
Industrial Zone
Business Improvement District

2015 Annual Planning Report

The District's Management District Plan allows for a maximum annual assessment increase of 5%. The Board voted no (0%) increase for 2015.

The District's 2015 Total Assessment is \$73,575.62.

Surplus Revenues

At the end of 2014, the District will have an estimated \$9,000 of surplus revenue that will be rolled over into 2015 budget. The District Board of Directors authorized the rollover at the *October 18, 2014* Board of Director's meeting.

Anticipated Deficit Revenues

There are no deficit revenues that will be carried over to 2015.

Contributions from Sources other than assessments: \$00,000

Appendix A

Lincoln Heights Industrial Zone Business Improvement District
2015 Annual Report
2015 Fiscal Year Activities Budget

Anticipated Assessment Revenue and Program Expenditures

2015 Revenue Sources

| | | |
|--|-------------|--------------------|
| 2015 Special Assessment | \$73,575.62 | |
| 2014 Carryover | \$9,000.00 | |
| 2015 Estimated Contributions/Other Sources | \$0.00 | |
| 2015 Total Estimated Revenue | | \$82,575.62 |

2015 Budget Expenditures

| | | |
|---|---------------------|----------------|
| Sidewalk Operations and Beautification | \$56,900.62 | 68.91% |
| Administration and Corporate Operations and Contingency | \$25,675.00 | 31.09% |
| 2015 Total Estimated Expenditures | \$ 82,575.62 | 100.00% |
