

ENERGY AND ENVIRONMENT COMMITTEE REPORT relative to proposed Second Amendment to Contract No. C-113622 with Gatekeeper Systems, Inc. (Gatekeeper) for software maintenance and support services for the Bureau of Sanitation's (BOS) Field Automation for Sanitation Trucks (FAST) System.

Recommendation for Council action:

AUTHORIZE the Board of Public Works to execute the Second Amendment to Contract No. C-113622 with Gatekeeper to extend the contract term by three years, from June 1, 2014 through May 31, 2017 for software maintenance and support services for the BOS FAST System.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no fiscal impact to the General Fund. Sufficient funds are available in the Sewer Construction and Maintenance Fund to support the 2013-14 costs of the proposed Second Amendment. Funding for future years will be provided through the City's annual budget, which is subject to Mayor and Council approval. The contract makes no guarantee of work and all work will be issued on an as-needed basis. The recommendation in the April 30, 2014 CAO report, attached to the Council file, complies with the City's Financial Policies as ongoing revenue will support ongoing expenditures.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JULY 4, 2014

(LAST DAY FOR COUNCIL ACTION - JULY 2, 2014)

Summary:

On June 4, 2014, your Committee considered an April 30, 2014 CAO report relative to proposed Second Amendment to Contract No. C-113622 with Gatekeeper Gatekeeper for software maintenance and support services for the BOS FAST System. According to the CAO, the BOS's Wastewater Collection System Division (WCSD) is responsible for maintaining the City's sewer system. The BOS utilizes the Enterprise Maintenance Planning and Control (EMPAC) system to plan and coordinate work orders to maintain and repair the sewer system. The BOS also utilizes the Bureau of Engineering's Geographical Information System (GIS) sewer maps to determine the location of work orders. The FAST system is a web-based application that is integrated with the GIS sewer maps and EMPAC system, which provides an interface for WCSD field crews to track the status of work orders in real time. This integration allows WCSD supervisors to maintain overall situational awareness and better direct and manage their resources in the field.

The FAST system uses Gatekeeper's proprietary NaviGate software to perform this work. On March 3, 2008, the Board of Public Works authorized the BOS to execute Contract No. C-113622 with Gatekeeper as a sole source contract for a period of three years and a cost ceiling of \$1,100,000. On June 14, 2011, Council authorized the BOS to execute the First Amendment to extend the contract for a period of three years and increase the cost ceiling by \$500,000 for a total of \$1,600,000 (Council File No. 11-0881). Routine maintenance for the NaviGate system costs \$100,000 annually. The current ceiling includes costs to pay for routine annual maintenance as well as for as-needed systems enhancement, integrations support, field support services and on-site support.

The BOS has expended \$565,500 under this contract ceiling to date, and sufficient savings are available under the current ceiling to support the costs of the contract for an additional three years. The contract will expire on May 31, 2014 and the Second Amendment will extend the contract for an additional three years with no increase to the cost ceiling. This extension will provide the BOS sufficient time to issue a Request for Information (RFI) to determine if there are other contractors available to support an upgraded FAST system. The BOS is planning to upgrade their FAST and EMPAC systems as the current software is nearing the end of its useful life. An RFI will inform the BOS about the current market for applications similar to NaviGate, and whether or not it would be beneficial to the City bid on the competitive market for an upgraded system.

After further consideration, the Committed moved to recommend approval of the Second Amendment to Contract No. C-113622. The matter is now submitted to Council for its consideration.

Respectfully Submitted,

ENERGY AND ENVIRONMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
FUENTES:	YES
BLUMENFIELD:	ABSENT
LABONGE:	ABSENT
HUIZAR:	YES
KORETZ:	YES

ARL
6/4/14

-NOT OFFICIAL UNTIL COUNCIL ACTS-