

INNOVATION, TECHNOLOGY AND GENERAL SERVICES COMMITTEE REPORT relative to the creation of the Innovation Fund and restructuring of the Quality and Productivity Commission (QPC) into the Innovation and Performance Commission.

Recommendations for Council action:

1. AUTHORIZE by resolution, one position of Project Coordinator, Class Code 1537, in the Office of the City Administrative Officer (CAO).
2. APPROVE the following general Innovation Fund criterias: Ideas should (1) Be Innovative and Original, (2) Support Greater Efficiencies, (3) Emphasize Priority Outcomes and Quality of Life, and (4) Be Feasible and Measurable.
3. APPROVE a two-year pilot project, through June 30, 2016, implementing the Innovation Fund upon the effective date of the ordinance as outlined in the CAO's August 20, 2014 report, attached to the Council file, and summarized in Attachment 1 of the same report.
4. REQUEST the Innovation and Performance Commission to report within six months of projects having been approved for funding on project status, whether the project goals are being met, and on funds expended to date, and to report annually with a review that includes lessons learned, an assessment of successful and unsuccessful results, as applicable, and other feedback as needed.

Fiscal Impact Statement: The CAO reports that funding of \$1.1 million for the proposed Innovation Fund is included in the 2014-2015 General City Purposes Adopted Budget. Upon approval of the ordinance establishing the Innovation Fund, the Controller will transfer the monies (\$1.1 million) in the General City Purposes Fund 100/56 Innovation Fund Account No. 08870, to the new Innovation Fund. An amount of \$1 million would be awarded to departments for implementation or testing of innovative ideas and an amount of \$100,000 would be transferred to the CAO to provide staff and administrative support for the Commission. As funds are budgeted to support the proposed expenditures, the recommendations provided in this report comply with the City's Financial Policies.

Community Impact Statement: None submitted.

Summary:

At a special meeting held on August 26, 2014, the Innovation, Technology and General Services Committee considered an August 20, 2014 CAO report relative to the creation of the Innovation Fund and restructuring of the Quality and Productivity Commission (QPC) into the Innovation and Performance Commission.

Representatives from the CAO and Information Technology Agency addressed the Committee and gave a brief background of the matter and responded to questions from the Committee members. After a brief discussion and after providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the CAO report as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

INNOVATION TECHNOLOGY AND GENERAL SERVICES COMMITTEE

<b><u>MEMBER</u></b>	<b><u>VOTE</u></b>
BLUMENFIELD:	YES
BONIN:	ABSENT
O'FARRELL:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**