

LOS ANGELES POLICE DEPARTMENT



CHARLIE BECK
Chief of Police

P. O. Box 30158
Los Angeles, CA 90030
Telephone: (213) 486-0150
TDD: (877) 275-5273
Ref #: 1.3

ERIC GARCETTI
Mayor

August 19, 2014

The Honorable Budget and Finance Committee
The Honorable Public Safety Committee
c/o Holly Wolcott
Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Honorable Members:

Enclosed for your review are the Los Angeles Police Department's responses to the following Special Studies assigned to the Department during the Fiscal Year 2014-2015 Budget deliberations:

- R. 156. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding per capita information for other cities and the change in the size of the Department's as it relates to crime rates.
- ✓ R. 157. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the average number of non-light duty sworn officers assigned to civilian duties.
- R. 158. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the number or ratio of support staff to sworn. The report should include historical data for the past five years and identify best practices in this area.
- R. 160. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the cost difference of having sworn positions performing civilian duties. What is the fiscal impact of doing so.
- R. 161. Instruct the Los Angeles Police Department, with the assistance of the City Attorney to report to the Public Safety Committee regarding the investments made and efforts the City should undertake to reduce liability payouts.
- R. 164. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding how many hours a day officers are spending on completing paperwork. The report should include how many people, steps or forms are involved in filing a police report and how many required traveling to another office or facility.

Honorable Budget and Finance Committee
Honorable Public Safety Committee
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We look forward to the opportunity to discuss these issues with you. If you have any questions regarding this information, please contact me at (213) 486-8410.

Very truly yours,

CHARLIE BECK
Chief of Police

A handwritten signature in black ink, reading "Sandy Jo MacArthur". The signature is written in a cursive style with a large, looped initial "S".

SANDY JO MacARTHUR, Assistant Chief
Director, Office of Administrative Services

Enclosures

R. 157. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the average number of non-light duty sworn officers assigned to civilian duties.

In 2010 the LAPD performed an extensive review of the numbers of sworn employees performing civilian duties. Due to the amount of staff time required to perform this review, the 2010 report is being forwarded for your information. At that time about half of the Department entities reported that they assign sworn personnel to perform duties of vacant civilian employees. The remaining workload is either being performed by civilian personnel or not being done at all.

A copy of the 2010 report is attached.

LOS ANGELES POLICE DEPARTMENT



CHARLIE BECK
Chief of Police

P. O. Box 30158
Los Angeles, Calif. 90030
Telephone: (213) 486-8410
TDD: (877) 275-5273
Ref #: 12.3.1

ANTONIO R. VILLARAIGOSA
Mayor

September 24, 2010

The Honorable Budget & Finance Committee
City Council, City of Los Angeles
City Hall, Room 395
Los Angeles, California 90012-4801

Honorable Members:

It was requested that the Los Angeles Police Department (Department) update the findings of a survey conducted in February 2009 regarding sworn personnel performing civilian duties. In response to this request, the following survey was redistributed to Department entities:

- Have you assigned sworn personnel to perform civilian duties?
- If yes, what civilian duties are being performed by these sworn personnel? Please identify ranks and paygrades of the civilian personnel that previously performed these duties.
- Identify ranks and paygrades of the sworn personnel performing these duties.
- What percentage of time is spent by each of the sworn personnel performing civilian duties?

Attachment A identifies the entities that have assigned sworn personnel performing civilian duties and the number of sworn assigned per entity. Of the 87 entities surveyed, 42 entities assigned 154 sworn personnel to perform the duties of 120 vacant civilian positions. Eighteen of the 21 Area Stations, four Traffic Divisions, and 20 of the Detective and specialized divisions are assigning sworn personnel to backfill civilian vacancies.

Attachment B identifies the number and classification of the vacant civilian positions backfilled by sworn personnel, the number and rank of sworn performing the duties and the percentage of time sworn spend performing these duties. Sixty-six (43 percent) of the 154 sworn personnel identified spend 100 percent of their time performing civilian duties. The sworn personnel identified as performing these duties are in every rank from Police Officer I to Lieutenant II, with the majority falling within the ranks of Police Officer II and III.

Attachment C identifies which sworn personnel within each entity are performing the civilian duties and the specific duties being performed. The number of sworn reflected in this data total 169 (15 more than the 154 sworn identified) because ten officers perform the duties of several different civilian classifications and were counted in more than one category. The largest

The Honorable Budget & Finance Committee

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number of sworn (78) are performing clerical duties such as timekeeping, scheduling, supplies, data entry and answering phones, while 30 are performing analytical and administrative duties. Twenty-nine sworn are performing various Police Service Representative (PSR) and Senior PSR duties such as property disposition, subpoena control, staffing the front and detective desks and special projects, and 18 are performing various technical, specialized, maintenance and security duties. The remaining 14 are performing crime analysis and Compstat (computer statistics) duties.

Attachment D reflects the duty status of the 154 sworn personnel. Thirty-three are permanent light-duty, 28 are temporary light-duty and 93 are full duty. Of the 93 full duty officers, 26 spend 100 percent of their time and 67 spend various percentages of their time performing civilian duties. The 67 full duty officers performing civilian duties part-time equates to 21 full-time bodies; therefore, 47 full duty officers spend 100 percent of their time performing civilian duties.

The survey shows that about half of the Department entities assign sworn personnel to perform the duties of vacant civilian positions. The duties of the remaining civilian vacancies are either being performed by civilian personnel or not being performed at all.

If you have any questions, please contact Senior Personnel Analyst Francois Gardere, Acting Commanding Officer, Personnel Division, at (213) 486-4650.

Very truly yours,

CHARLIE BECK
Chief of Police

A handwritten signature in black ink, appearing to read "Sandy Jo MacArthur". The signature is fluid and cursive, with a large initial "S" and "M".

SANDY JO MacARTHUR, Assistant Chief
Director, Office of Administrative Services

Enclosures

**# Of SWORN PERFORMING CIVILIAN DUTIES BY ENTITY
JULY 2010**

ENTITY	# OF SWORN
77th Street Area	6
Administrative Investigation Division	1
Air Support Division	1
Central Area	2
Central Bureau	2
Central Traffic Division	3
Commercial Crimes Division	6
Criminal Investigation Division	3
Detective Support & Vice Division	2
Devonshire Area	3
Emergency Operations Division	9
Facilities Management Division	1
Gang & Narcotics Division	1
Harbor Area	2
Hollenbeck Area	1
Hollywood Area	4
Internal Audits & Inspections Division	1
Juvenile Division	3
Metropolitan Division	6
North Hollywood Area	5
Northeast Area	4
Olympic Area	3
Pacific Area	2
Planning & Research Division	15
Property Division	1
Public Information Office	2
Rampart Area	4
Risk Management Division	3
Robbery Homicide Division	6
South Traffic Division	2
Southeast Area	3
Southwest Area	4
Special Operations Division	3
Topanga Area	5
Training Division	15
Valley Traffic Division	4
Van Nuys Area	2
West Bureau	1
West Los Angeles Area	2
West Traffic Division	2
West Valley Area	5
Wilshire Area	4
	154

**SWORN PERFORMING DUTIES OF CIVILIAN VACANCIES BY CLASSIFICATION
JULY 2010**

CIVILIAN CLASSIFICATION	# CIVILIAN VACANCIES	# of SWORN/% of TIME PERFORMING DUTIES
Audio Visual Technician	2	3 P3s-12.5% ea
Clerk Typist	16	29 - 8 P2s: 4-100% ea; 1-75%; 1-40%; 2-10% ea 4 P3s+1: 4-5% ea 5 P3s: 2-100% ea; 1-20%; 1-4%; 1-2% 3 Sgt1s: 1-25%; 2-15% 5 Sgt2s: 1-15%; 4-5% ea 2 D2s: 2-20% ea 2 D3s: 1-30%; 1-20%
Crime & Intelligence Analyst 1	13	12 - 6 P2s-100% ea 5 P3s-100% ea 1 D2-15%
Crime & Intelligence Analyst 2	1	2 - 1 P2-35% 1 P3-35%
Community Police Aide	5	16 - 1 P2-100% 8 P3s: 1-100%; 7-15% ea 4 Sgt2-15% 1 D1-100% 1 D2-15% 1 D3-15%
Equine Keeper	1	1 P3-75%
Maintenance Laborer	6	5 - 2 P2s-50% ea 3 P3s: 1-100% ea; 1-50%; 1-45%
Management Aide	3	4 P2s: 1-100%; 2-50% ea; 1-20%
Management Analyst 1	2	2 - 1 P2-100% 1 D2-3%
Management Analyst 2	15	15 - 5 P2s-100% ea 2 P3s-100% ea 6 Sgt1s: 5-100% ea; 1-90% 1 Sgt2-100% 1 D2-50%
Police Service Representative 2	20	28 - 13 P2s: 9-100% ea; 1-85%; 1-55% ; 1-30%; 1-25% 8 P3s: 3-100% ea; 1-55%; 2-33.3% ea; 2-30% ea 2 D1s: 1-100%; 1-25% 1 D2-50% 3 D3s: 1-50%; 1-33.3%; 1-25% 1 Lt2-25%
Police Student Worker	1	3 - 1 D1-33.3% 1 D2-33.3% 1 D3-33.3%
Police Surveillance Specialist	2	3 - 2 P2s-26.6% ea 1 D2-26.6%
Principal Photographer	1	1 Sgt2-33%
Public Relations Specialist	1	2 - 1 P2-35% 1 P3-40%

CIVILIAN CLASSIFICATION	# CIVILIAN VACANCIES	# of SWORN/% of TIME PERFORMING DUTIES
Secretary	3	3 – 1 P2-40% 2 Sgt2s-30% ea
Security Officer	3	5 P3s: 2-100%; 3-33.3% ea
Senior Clerk Typist	18	27– 9 P2s: 3-100% ea; 4-50% ea; 1-40%; 1-10% 9 P3s: 4-100% ea; 1-80%; 1-75%; 1-50%; 1-30%; 1-20% 1 Sgt1s: 1-10% 2 Sgt2s: 1-50%; 1-20% 1 D1-75% 1 D2-20% 3 D3s: 1-30%; 2-20% ea 1 Lt2-30%
Senior Management Analyst 1	4	5 – 4 P3s: 1-90%; 1-45%; 2-10% ea 1 Sgt1-100%
Senior Management Analyst 2	1	1 Lt2-100%
Senior Police Service Rep 1	1	1 P2-100%
Transit Aide	1	1 P3-100%
22	120	*169

***The actual number of sworn is 154 (15 less than the 169 reflected) because 10 officers perform the duties of several different civilian classifications and were counted in more than one category.**

ADMINISTRATIVE SERVICES BUREAU		Facilities Management Division	
MA2			
PO3			
100%			

PO3 Sharon Harper, 24195

What duties are performed by sworn personnel?

(MA2) -Adjutant

CENTRAL BUREAU		Operations-Central Bureau	
CIANI			
PO3			
100%			

PO3 Ritchie Tijerina, #32503
PO2 Aita Webster, #26841

What duties are performed by sworn personnel?

(CIANI) -Crime Analysis detail

CENTRAL BUREAU		Central Area	
PSR1			
PO2			
85%			

PO2 Maisoun Issa, #37241
PO2 Cynthia Wapp, #32523

What duties are performed by sworn personnel?

(PSR1) -administrative records for the Safere Cities Task Force; (CT)- administrative duties in the Area Office

CENTRAL BUREAU			
Central Traffic Division			
MA1	SGT	CT	
PO2	PO2		
100%	100%	100%	
PO2 Corinne Fernandez, #33847			
PO2 Gina Meza #34937			
PO2 Raul Rodriguez, #26161			

What duties are performed by sworn personnel?

(MA1) - Compstat and Traffic Stats; (SCT)- Analytical Unit traffic stats access, input and filing; (CT) -OLOTS inpt and reports

CENTRAL BUREAU			
Hollenbeck Area			
SGT			
D1			
75%			
D1 Rosalinda Cummings, #26113			

What duties are performed by sworn personnel?

(SCT) -Auto Clerk who handles auto releases and handling public inquiries for impounded vehicles, auto theft, etc...

CENTRAL BUREAU			
Northeast Area			
MA2	SGT	PSR2	PSR2
PO2	PO3	PO2	PO2
100%	100%	100%	100%
PO2 Hugh Trujillo, 33665			
PO3 Christine Perkins, 25569			
PO2 Ofelia Tello, 35286			
PO2 Kelly Mahon, 31067			

What duties are performed by sworn personnel?

(MA2) -Crime Analysis; (SCT) -Administrative duties; (PSR2) -Sick and IOD coordinator; (PSR2) -Subpoena Control

CENTRAL BUREAU		Rampart Area	
CIANI	PSW		
PO3	(rotating) D1; D2; D3		
100%	33.3%		

PO3 Richard Blankenship,
23971
D1 Jeff Cortina, 35632
D2 Vincent Balarama,
22979
D3 Tim Blake, 25612

What duties are performed by sworn personnel?
(CIANI) - Crime Analysis detail; (PSW) - Detective Desk

CHIEF OF POLICE incl Chief of Staff		Public Information Office	
Pub. Rel. Spec			
PO3	PO2		
40%	35%		

PO3 Wendy Reyes, 36912
PO2 Teneisha Dabine,
33318

What duties are performed by sworn personnel?
(Pub Rel Spec) - The PO3 writes "The Beat" magazine and the "Year in Review" -which includes researching, editing, and graphic designing. The PO2 is responsible for "COP Talk" and is the editor and graphic designer. Both author the LAPD Blog entries, take photographs, and produce podcasts of Chief of Police news conferences and special events.

OFFICE OF SPECIAL OPERATIONS		Air Support Division	
SECY			
PO2			
40%			

PO2 Chieko Minahara-
Biligan, 34350

What duties are performed by sworn personnel?
(SECY) -Completes timekeeping and overtime entries, Teams II coordinator, filing, and other administrative duties as needed.

OFFICE OF SPECIAL OPERATIONS		Commerical Crimes Division	
PSR2	CT	D3/D2	20%
LT2/D1/D3/PO2			
25%			

LT2 John Delvecchio, D3 Michael Perez, 25061 D3 Mary Allen, 22991
 22695
 PO2 Richard Ramirez, D2 Garry McQueen,
 D1 Jeanette Santos, 32962 34665 27622

What duties are performed by sworn personnel?

(PSR2)- timekeeping, Sick (OD Coordinator; Administrative projects, records keeping, maintain and order supplies, mail sorting.
 (CT)- answering incoming telephone calls, filing, front counter assistance, and other miscellaneous administrative functions.

OFFICE OF SPECIAL OPERATIONS		Detective Support and Vice Division	
MA2	SGT	PO2	50%
D2			
50%			

D2 Kimberly Dammeyer, PO2 Barbara Carranza,
 23816 25695

What duties are performed by sworn personnel?

(MA2) -reviews and coordinates Division's budget process, supervises the retention of police records, assists in preparing meetings, reviews all incoming correspondence. (SCT) -sorts, classifies, and files correspondence, report, and document, assist citizens, maintain records, timekeeping, and other administrative functions.

OFFICE OF SPECIAL OPERATIONS		Emergency Operations Division	
CT1	SGT1	25%	5%
4 SGT2/4 PO3+1			
5%			

SGT1 Japhet Horn, 30475
 SGT2 Albert Kilgore, 23433 PO3 +1 Kent Carter, 22914
 SGT2 Maria Gonzalez, PO3 +1 Deborah Aoki, 30537
 24652
 PO3+1 Raymond Sua, 21499
 SGT2 Kenneth Lew, 21864
 SGT2 Warren Winston, PO3+1 Angel Gomez, 34224
 22903

What duties are performed by sworn personnel?

(CT -) Labor Relations Unit-answers phones, types SALUTE reports, notifications, and other administrative duties as needed.
 (CT -)-Administrative Unit-answers phones, project tracking, and administrative duties as needed.

OFFICE OF SPECIAL OPERATIONS		Gang and Narcotics Division	
MA1			
D2			
3%			

D2 Khoa Tran, 30680

What duties are performed by sworn personnel?

(MA2)-monitoring of employees' time via time sheets and entering employees' time into Deployment Period System

OFFICE OF SPECIAL OPERATIONS		Juvenile Division	
CT	PSR2		
D3	D3/D2		
10%	50%/50%		

D3 Peggy Leberknight, 23781
D3 Kevin Coffey, 23476

D2 Jose Duran, 24584

What duties are performed by sworn personnel?

(CT)- miscellaneous administrative duties including answering telephone calls, reproduction of reports, supply ordering, and records retention.

OFFICE OF SPECIAL OPERATIONS		Metropolitan Division	
Sec Ofc	PSR2	Eqne Kot	
3 PO3	PO3	PO3	
33.3%	100%	75%	

PO3 Joseph Willey, 27908 PO3 Mark Storni, 26005 PO3 Alicia Alcantar, 24098 PO3 Eric Coffey, 35965

PO3 Gordon Basket, 32050

PO3 Kevin Thatcher, 30377

What duties are performed by sworn personnel?

(Sec Ofcr)- part of the Mounted Platoon's barn which requires 24/7 coverage; (PSR2 -1)-Subpoena Control; (PSR2 -2) Property Disposition coordinator; (Eqnekr)-tends to the daily needs of dept horses.

OFFICE OF SPECIAL OPERATIONS		Property Division	
MA2	SGT		
SGT1	SGT1		
90%	10%		
SGT1 Elizabeth Vandenberg, 23894			
SGT1 Elizabeth Vandenberg, 2389			

What duties are performed by sworn personnel?

(MA2) - Training coordinator, Sick IOD coordinator, TEAMS II, Civilian Complaint Investigator, and other administrative duties as needed.
 (SCT) - project tracking and other administrative duties as needed.

OFFICE OF SPECIAL OPERATIONS		Robbery Homicide Division	
D2/PO3	PSR2	SGT	CPA
20%	2 PO3/D3	D3/D2/PO3	D3/D2/PO3
	33.3%	20%	15%
D2 Michelle Robinson, 24324			
PO3 Debra Winter, 24062			
D3 Pamela Strling, 25555			
PO3 John Luk, 23044			
D2 Tim Marcia, 25183			
D3 James Blocker, 27368			
PO3 John Luk, 23044			
D3 Pamela Strling, 25555			
PO3 Debbie Winter, 24062			
PO3 John Luk, 23044			

What duties are performed by sworn personnel?

(CT) - DPS, mail pick-up/distribution, case tracking, DECS, filing, record retention, supply ordering/pick-up; (PSR2) - RHD Excel/Access database data entry, evaluate Sexual Assault Evidence Kits (SAEK) and backlog, victim notification letters, crime stopper coordinator, property disposition coordinator, 290 database updating; (SCT) - rosters, IOD coordinator, equipment coordinator, perform audits, vehicle coordinator, probable cause determinations, subpoena control, TEAMS II coordinator.; (CPA) - 5.10 coding, mail, filing, data entry, rosters, days off, copying murder books and materials.

PERSONNEL AND TRAINING BUREAU					
Training Division					
2-AVT	2-SecOfcrs	PrPhoto	SCT	SRMA1	SRMA1
3 PO3	2 PO3	SGT2	PO3	PO3	2 PO3
12.5% each	100%	33%	100%	45%	90%
PO3 Felicia Bailey, 30539	PO3 Joel Hernandez, 30706	SGT2 Donna Cox, 24183	PO3 Timothy Bedford, 26848	PO3 Kristin Traynor, 27831	PO3 Allison Ashnault, 30613
PO3 Henry Mendoza, 24069	PO3 Laurie Guillen, 25552				
PO3 James Lavenson, 30627					

PO3 Felicia Bailey, 30539
 PO3 Henry Mendoza, 24069
 PO3 James Lavenson, 30627
 PO3 Joel Hernandez, 30706
 PO3 Laurie Guillen, 25552
 PO3 Timothy Bedford, 26848
 PO3 Kristin Traynor, 27831
 PO3 Allison Ashnault, 30613
 PO3 Kristin Traynor, 27831

4-MntLbr	MntLbr	SGT	CT
2 PO3	PO3	PO3	1 PO3/1 PO3
100%/45%	50%	30%	4%/2%
PO3 Claudia Martin, 27994	PO3 Gillian Jensen, 34259	PO3 London Ward, 31392	PO3 Douglas Barnhart, 36660
PO3 Kristin Traynor, 27831			PO3 Robert Organ, 24213

PO3 Kristin Traynor, 27831
 PO3 Gillian Jensen, 34259
 PO3 London Ward, 31392
 PO3 Douglas Barnhart, 36660
 PO3 Robert Organ, 24213

What duties are performed by sworn personnel?

(AVT)- field productions, cameras, audio, studio production, editing, and classroom/conference set-up. Also responsible for responding to unusual occurrences, demonstrations, and special events in the field where they record video for risk management and court purposes. (secOfcrs)- patrol by foot, stand watch at fixed posts, and safeguard city buildings and persons and property thereon. May answer questions, direct visitors, control access to restricted areas, prepare reports, and may conduct preliminary investigations when necessary. (PrPhoto)- oversee Video Unit and supervise On-Line Training and Technology Training Units. (SCT)- scheduling for firearms remediation-percentage of time varies depending on recruits who need remediation; project tracking, SQUAB, LMS, Liaison with Training Coordinator, the Bureau and Captain's office, processes and tracks workload of instructors, tracks employee evaluations, MACTAC Coordination, phones, scheduling of ranges and training. (SRMA1)-Project tracking, SQUAB, LMS, Liaison with Training Coordinators, the Bureau, Captains office, processes, and tracks workload of instructors, tracks employee evaluations, MACTAC Coordination, phones, scheduling of various computer programs to both recruit and in-service personnel.; (SRMA1)- enters recruits testing scores to POST; (SRMA)- handles TEAMS II and DPS issues (MntLbr)- replacing, repairing, and maintaining the combat qualification range; (MntLbr)- scoring, replacing, repairing, and maintaining the Bonus Range; (SCT)- tactical debrief administration; (CT)- scheduling for EVOG directed training and subsequent entry into the LMS.

PROFESSIONAL STANDARDS BUREAU	
Administrative Investigation Division	
SECT	
SGT2	
30%	

SGT2 Scott Harrelson,
32090

What duties are performed by sworn personnel?

(SECY)-pick up division's mail; make appropriate copies, maintain Captain's calendar and schedule appointments, serve as back-up timekeeper, review outgoing letters for formatting and grammar, input incoming and outgoing cases in Case Tracking log, Ensure that Performance Evaluations are routed to and completed on time, order supplies, enter commendations into DECS, track correspondence entering and leaving Division.

PROFESSIONAL STANDARDS BUREAU	
Criminal Investigation Division	
SECT	
SGT2	
30%	

SGT2 Brad Wise, 26351 LT2 Mike Donatoni, 27977 D3 Kelly Martinelli,
31268

D3 Kelly Martinelli, 31268 SGT2 Brad Wise, 26351

What duties are performed by sworn personnel?

(SECY)- secretarial

(SCT)- receptionist, supply ordering, audit days off schedule for three watches, review incoming correspondence and route to appropriate personnel, maintain and update bulletin board, schedule case briefing, review outgoing correspondence for correctness, enter commendations into DECS, file and maintain personnel packages.

PROFESSIONAL STANDARDS BUREAU	
Special Operations Division	
LT-PS51	
D2/2 POZ	
26.6%	

Undcover SOD personnel.

What duties are performed by sworn personnel?

(PSS2)- coordinates technical needs of confidential surveillance operations as well as confidential random and specific audits performed by undercover SOD personnel.

SPECIAL ASSISTANT FOR CONSTITUTIONAL POLICING			
Internal Audits and Inspections Division			
SCT			
PO3			
100%			

PO3 Michelle Hagerly,
31487

What duties are performed by sworn personnel?

(SCT) -Project Status Coordinator; SBA Status Coordinator; Office Key Coordinator; create/update audit inspection binders, package filing, data entry, copying, and mail runs.

SPECIAL ASSISTANT FOR CONSTITUTIONAL POLICING			
Planning and Research Division			
SCT	CT	CPA	
PO3/SGT2	2-SGT1/SGT2	4SGT2/6 PO3	15%
75%/50%	15%		

PO3 Cristy Grace, 31728 SGT2 Alcenda Neal, 30599 SGT2 Troy Abardo, PO3 Matthew Bakulich, 35505 PO3 Shannon West, 36415
 SGT2 David Koeh, 30667 SGT2 Rita Benefield, 27476 PO3 Benjamin Jarasa, PO3 Rashon Gonzalez, 33883
 SGT2 David Koeh, 30667 SGT1 Sonia Rimkunas, 30620 SGT2 Lonnie Benson, 27366 PO3 Benjamin Tran, PO3 Aurora Smith, 35811
 SGT2 David Koeh, 30667 SGT1 Sonia Rimkunas, 30620 SGT2 Lonnie Benson, 27366 PO3 Benjamin Tran, 32994

What duties are performed by sworn personnel?

(SCT 15%-50%) -Closing and combining of approved and/or published projects; Scanning Memorandum of Understanding/Agreements; updating/revising the LAPD manual; Formatting and reformatting of Special Orders and Notices; updating/revising the LAPD Manual; (CT) -Closing and combining of approved and/or published projects; (CPA) -Closing and combining of approved and/or published reports.

SPECIAL ASSISTANT FOR CONSTITUTIONAL POLICING			
Risk Management Division			
SRMA2	MA2	MA2	
L7Z	PO2	PO2	
100%	100%	100%	
L7Z Katarina Thomas, PO2 Frederick Jamison, PO2 Oscar Nunez, 31531 32371 26067			

What duties are performed by sworn personnel?

(SRMA2)- serves as the Officer-in-Charge of the Discovery Section and supervises three (3) Senior Management Analyst Is reviews subpoena, court orders, motions and letter requests, and assigns work to Discovery personnel; responds to Dept and outside inquiries regarding the release of Dept records; confers with management regarding the release of records and serves as liaison for the Dept with the courts, media, district and city attorneys, and private attorneys.

(MA2)- receives and reviews motions related to Pitches Motions and Vela Motions in all federal and state, civil and criminal cases; coordinates appearances with concerned personnel from the Office of the City Atty, prepares written notification to officers; maintains liaisons with Dept entities that store personnel records; researches and retrieves applicable records as necessary from various dept entities; reviews records for appropriate privilege and obtains/prepares appropriate declarations in support of privilege.

(MA2)- accepts, coordinates and responds to written requests for information made pursuant to the California Public Records Act received from a variety of sources including, television and print media, news radio stations, attys, insurance companies, and interested citizens; supports Office of City Atty by researching and investigating matters related to the request under CPRA; appear in court when necessary to testify regarding dept policies and procedures or to assist City Atty in asserting privilege under government code 6250-6270 to protect dept records; communicates with representatives of media companies, attys, public defenders, district attys, FBI, government agencies, and insurance companies regarding requests for information; researches various statutory case laws and new legislative bills involving the release of public records; prepares written response to requests for information.

South Bureau			
77th Street Area			
MA2	MA2	TRAIDE	PSR2
PO2	SGT1	PO3	DET1
100%	100%	100%	100%
PO2 Joy Williams, 34442 SGT1 Shelly Ramirez, PO3 Victoria Banuelos, PO2 Tanya Eppenger- PO2 Arthur Grein, 26592 37066 23182 Campbell, 31049 25963			

What duties are performed by sworn personnel?

(MA2)- administrative duties; (MA2)-Detective Adjutant (TRAIDE) -Subpoena Control; (PSR2)-Property Disposition (CPAIDE)-administrative duties; (CPAIDE)-Detective desk

South Bureau		Harbor Area	
Mntlbr			
50%	2 POZ	50%	
PO2 Scott Thielman, PO2 Raymond Ygual, 32320 25202			

What duties are performed by sworn personnel?
 (Mntlbr) -score and change targets after each relay and maintain the landscape of the range property.

South Bureau		South Traffic Division	
MAZ		MGTAIDE	
SGT2	PO2		
100%		50%	
SGT2 Richard Levy, 25725 PO2 David Wakasaka, 37182			

What duties are performed by sworn personnel?
 (MAZ) -Adjutant; (MGTAIDE) -Crime analysis, administrative duties and maintaining various databases.

South Bureau		Southeast Area	
SGT		MAZ	
2 POZ		SGT1	
50%		100%	
PO2 Deborah Rodarte, PO2 Jeanna Quihones, SGT1 Rudolfo Chang, 24948 32239 30089			

What duties are performed by sworn personnel?
 (SGT) timekeeping and Online Overtime; (MAZ) -Area Adjutant

South Bureau		Southwest Area			
CIANI	PSR2	SCT	MA2		
PO2	PO2	PO3	SGT1		
100%	100%	100%	100%		

PO2 Enrico Hiron, 31901 PO2 Ted Lockhart, 23637 PO3 Timothy Harris, 23021
 SGT1 Brent McGuyre, 36095

What duties are performed by sworn personnel?

(CIANI) -Crime Analysis Detail; (PSR2) -Subpoena Control; (SCT) -Auto Clerk

Valley Bureau		Devonshire Area			
2-CIAN1	PSR2				
2 PO3	PO2				
100%	100%				

PO3 Frank Arujo, 27101 PO2 Mariana Sanchez, 31603
 PO3 Henry Acosta, 23462

What duties are performed by sworn personnel?

(CIANI)- Crime Analysis; (PSR) -assigned to Delectives front desk answering phones, assisting walk-ins with general questions and/or case related report entering patrol officers' recap information into a database.

Valley Bureau		North Hollywood Area			
PSR2	PSR2	CT	CT		
PO2	**PO2/**PO3	PO2	PO2		
100%	30%	100%	100%		

PO2 Liz Chavez, 32248 PO2 Susan Inverno, 30395 PO2 Charles Kim, 35352 PO2 Jennifer Harley, 27876
 PO3 Betty Dove, 34228
 ** various

What duties are performed by sworn personnel?

(PSR)- Detective front desk; (PSR j)-Area Command Center; (CT j)-Online Overtime Timekeeper; (CTj) -timekeeper

Valley Bureau		Tapanga Area	
2-CIAN1	PSR2	SCT	
2 PO2	PO3	rotating PO2/D2	
100%	100%	50%	

PO2 Mehrdad Ford, 35084 PO2 Omar Jimenez, 36775 D2 Rosann Liu, 32288
 PO2 Robert Alexander, 36109
 PO2 Trisha Mivelaz, 35319

What duties are performed by sworn personnel?

(2-CIAN1) -Crime Analysis Detail; (PSR2) -Property Dispo Coordinator; (SCT) -clerical functions for GIT and NED units

Valley Bureau		Valley Traffic Division	
MgtAide	CT	SCT	SCT
2 PO2	PO2	PO2	2 PO2
50%/20%	40%	10%	40%/100%

PO2 Catalina Lopez, 33340 PO2 Angela Stout, 36720 PO2 Nancy O'Brien, 32114
 PO2 Angela Stout, 36720 PO2 Nancy O'Brien, 33340 PO2 Angela Stout, 36720
 PO2 Kevin VanKlaveren, 32114

What duties are performed by sworn personnel?

(MgtAide) -traffic analysis; (CT v) -timekeeping and overtime; (SCT 1, and CT v) -same duties: audit traffic collision reports accessing various computerized systems to verify party information is accurate, i.e., verify that all parties involved in a traffic collision were entered into the computer system; log traffic collision reports; answering telephone calls from public and internal; shred traffic collision reports not needed for Court; file traffic collision reports; annual record retention purging; vehicle impound logging; (SCT v) -Subpoena Control Officer, also assists with timekeeping.

Valley Bureau		Van Nuys Area	
PSR2	CIAN1		
PO3	PO2		
100%	100%		

PO3 Brenda Hamilton, 33671
 PO2 Cecilia Dixon, 27117

What duties are performed by sworn personnel?

(PSR2) -position previously filled by light-duty officers, handles OLOTS, and timekeeping; (CIAN1)- Crime Analysis detail
 *position just recently filled by Civilian; always been sworn performing duties

Valley Bureau			
West Valley Area			
CIAN1	PSR2		
PO3/PO2	rotating PO2/PO3		
35%	55%		

PO3 Tom Tenney, 22961 D2 Heather Peters, 31032
 PO2 Sven Steffensen, 35830
 PO3 Gary Shanahan, 22788
 PO2 McIntire, Rebecca, 38364

What duties are performed by sworn personnel?
 (CIAN2)- supervisor of Crime Analysis Unit, crime analysis and "war room" processes; (CIAN1)-daily entry into Cal Gang, warrants for gang members, collection of gang related Field Interview cards, and analytical preparation for COMPSTAT; (PSR2)-Area Command Center and servicing the community members that visit the station.

West Bureau			
Hollywood Area			
2-CIAN1	PSR2		
PO3/PO2	PO2		
100%	100%		

PO3 Petrono Cummings, 25249 PO2 Joseph Dougherty, 23504
 PO2 Jenny Hensley, 34585

PO2 Gloria Garces, 31563
 (2-CIAN1)- Crime Analysis detail; (PSR2)- Property Disposition Coordinator; (PSR 1)- Divisional timekeeper

West Bureau			
Olympic Area			
MAZ	SRPSR1	CPA	
SGT1	PO2	PO3	
100%	100%	100%	

SGT1 Robert Humphries, 27399 PO2 Maria Fimbres, 37433 PO3 Glorycella D S La Sierra, 36486

What duties are performed by sworn personnel?
 (MAZ)- Area Adjutant; (SRPSR1)-Property Disposition Coordinator; (CPA)-Recap Coordinator

West Bureau		Operations-West Bureau	
MA2			
PO3			
100%			

PO3 Monica Moore, 35815

What duties are performed by sworn personnel?
 (MA2) -Project Coordinator

West Bureau		Pacific Area	
PSR2,	PSR2,		
PO2	PO2		
100%	100%		

PO2 Mark Lauderdale, 27313
 PO2 Frederick Russell, 33693

What duties are performed by sworn personnel?
 (PSR2)- Subpoena Control; (PSR2 2)- Property Disposition

West Bureau		West Los Angeles Area	
MA2	CT		
SGT1	PO2		
100%	100%		

SGT1 Grace Kelly, 30173
 PO2 Philip Okamoto, 33869

What duties are performed by sworn personnel?
 (MA2) -Adjutant; (CT)- assistant timekeeper

West Bureau			
West Traffic Division			
MA2	MGT/IDE		
PO2	PO2		
100%	100%		

PO2 Denise Gier, 37227
 PO2 Jesus Maldonado, 26577

What duties are performed by sworn personnel?
 (MA2)- Adjutant; (MGT/IDE)- support and back-up to adjutant; review and track Standard Base Assessments; administrative support back-up to Teams II.

West Bureau			
Wishire Area			
SCT1	SCT1	CT1	
PO3	PO2	PO3	
80%	100%	100%	

PO3 Michael Acosta, 30535
 PO2 Max Rede, 32594
 PO3 Tracy Whitaker, 27503
 PO3 Thomas McLaughlin, 36441

What duties are performed by sworn personnel?
 (SCT1)- Area Project Coordinator; (SCT2)- Sick/IOD Coordinator; (CT1)- Overtime Coordinator; (CT2)- Personnel/Productivity Coordinator

DUTY STATUS

<u>DIVISION</u>	<u>Permanent Light-Duty</u>	<u>Temporary Light-Duty</u>	<u>Full Duty 100%</u>	<u>Full Duty Part-Time</u>	<u>Total Per Division</u>
77th Street Area	1	4	1		6
Administrative Investigative Division				1	1
Air Support Division				1	1
Central Area	1	1			2
Central Bureau	1		1		2
Central Traffic Division			3		3
Commercial Crimes Division		2		4	6
Criminal Investigative Division				3	3
Detective Support & Vice Division	1			1	2
Devonshire Area	2	1			3
Emergency Operations Division	2	2		5	9
Facilities Management Division	1				1
Gang & Narcotics Division				1	1
Harbor Area				2	2
Hollenbeck Area				1	1
Hollywood Area	4				4
Internal Audit & Inspection Division	1				1
Juvenile Area		1		2	3
Metropolitan Division	1			5	6
North Hollywood Area	1	2	1	1	5
Northeast Area	1	2	1		4
Olympic Area			3		3
Pacific Area	1	1			2
Planning and Research Division	2			13	15
Property Division	1				1
Public Information Office				2	2
Rampart Area			1	3	4
Risk Management Division	2		1		3
Robbery Homicide Division	2	1		3	6
South Traffic Division		1	1		2
Southeast Area	1		1	1	3
Southwest Area	2		2		4
Special Operations Division				3	3
Topanga Area		2	1	2	5
Training Division	3	1	3	8	15
Valley Traffic Division		1	1	2	4
Van Nuys Area		1	1		2
West Bureau			1		1
West Los Angeles Area		2			2
West Traffic Division			2		2
West Valley Area	1	2		2	5
Wilshire Area	1	1	1	1	4
TOTAL	33	28	26	67	154

Full duty part time (67) equates to 21 full-time bodies.

**SWORN PERFORMING CIVILIAN DUTIES
JULY 2010**

*Backup
Documentation*

- 87 entities surveyed
- 42 (48%) entities assign sworn to perform civilian duties
(18 Area Stations, 4 Traffic Divisions and 20 Detective/Specialized Divisions)
- 154 sworn perform the duties of 120 vacant civilian positions
- 66 (43%) of the 154 identified sworn spend 100% of their time performing civilian duties; of the 66: 26 full duty, 23 permanent light duty & 17 temporary light duty
- 22 civilian classifications/paygrades identified

Clerical: CT, SCT, Secretary, CPA, PSW

Analytical: Mgmt Aide, Transit Aide, MAI, MAII, Public Relations Specialist; SrMAI, SrMAII

911: PSRII, SrPSRI

CAD: CIA I, CIA II

Other: AVT, Equine Keeper, Maint Laborer, Police Surveillance Specialist, PrPhoto, Security Officer

Duties performed by 169 sworn: (169 is 15 more than the 154 identified because 10 officers perform the duties of several different civilian classifications and were counted in more than one category):

- 78 perform clerical duties – timekeeping, scheduling, supplies, data entry, answering phones
- 30 perform analytical and administrative duties
- 29 perform PSR & SrPSR duties – property disposition, subpoena control, staffing the front and detective desks, and special projects
- 18 perform technical, specialized, maintenance and security duties
- 14 perform crime analysis and computer statistical duties

Duty Status of 154 Sworn:

33 Permanent Light Duty

28 Temporary Light Duty

26 Full Duty 100% of Time

67 Full Duty Part Time (which equates to 21 full time bodies)

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
77th Street Area	PO3	Victoria Banuelos	37066	FULL DUTY	100.0%
77th Street Area	SGT1	Shelly Ramirez	26592	PERM	100.0%
77th Street Area	PO2	Arthur Grein	25963	TEMP	100.0%
77th Street Area	PO3	David Alvarez	23182	TEMP	100.0%
77th Street Area	PO2	Joy Williams	34442	TEMP	100.0%
77th Street Area	PO2	Tanya Eppenger-Campbell	31049	TEMP	100.0%
Central Bureau	PO2	Asta Webster	26841	FULL DUTY	100.0%
Central Bureau	PO3	Ritchie Tijerina	32503	PERM	100.0%
Central Traffic Division	PO2	Corinne Fernandez	35847	FULL DUTY	100.0%
Central Traffic Division	PO2	Gina Meza	34937	FULL DUTY	100.0%
Central Traffic Division	PO2	Raul Rodriguez	26161	FULL DUTY	100.0%
Devonshire Area	PO3	Frank Arujo	27101	PERM	100.0%
Devonshire Area	PO2	Mariana Sanchez	31603	PERM	100.0%
Devonshire Area	PO3	Henry Acosta	23462	TEMP	100.0%
Facilities Management Division	PO2	Sharon Harper	24195	PERM	100.0%
Hollywood Area	PO2	Gloria Garces	31563	PERM	100.0%
Hollywood Area	PO2	Jenny Hensley	24585	PERM	100.0%
Hollywood Area	PO2	Joseph Dougherty	23504	PERM	100.0%
Hollywood Area	PO3	Petrona Cummings	25249	PERM	100.0%
Internal Audits & Inspection Division	PO3	Michelle Hagerty	31487	PERM	100.0%
Metropolitan Division	PO3	Mark Storti	26005	PERM	100.0%
North Hollywood Area	PO2	Charles Kim	35352	FULL DUTY	100.0%
North Hollywood Area	PO2	Jennifer Harley	27876	PERM	100.0%
North Hollywood Area	PO2	Liz Chavez	32248	TEMP	100.0%
Northeast Area	PO2	Kelly Mahon	31067	FULL DUTY	100.0%
Northeast Area	PO3	Christine Perkins	25569	PERM	100.0%
Northeast Area	PO2	Hugh Trujillo	23665	TEMP	100.0%
Northeast Area	PO2	Ofelia Tello	35286	TEMP	100.0%
Olympic Area	PO3	Glorycella De La Sierra	36486	FULL DUTY	100.0%
Olympic Area	PO2	Maria Fimbres	37433	FULL DUTY	100.0%
Olympic Area	SGT1	Robert Humphries	27399	FULL DUTY	100.0%
Pacific Area	PO2	Mark Lauderdale	27313	PERM	100.0%
Pacific Area	PO2	Frederick Russell	33693	TEMP	100.0%
Property Division	SGT1	Elizabeth Vandenberg	23894	PERM	100.0%
Rampart Area	PO3	Richard Blankenship	23971	FULL DUTY	100.0%
Risk Management Division	LT2	Katarina Thomas	31531	FULL DUTY	100.0%
Risk Management Division	PO2	Frederick Jamison	32371	PERM	100.0%
Risk Management Division	PO2	Oscar Nunez	26067	PERM	100.0%
South Traffic Division	SGT2	Richard Levy	25725	FULL DUTY	100.0%
Southeast Area	PO2	Rudolfo Chong	30089	FULL DUTY	100.0%
Southwest Area	SGT1	Brent McGuyre	36095	FULL DUTY	100.0%
Southwest Area	PO2	Enrico Hizon	31901	FULL DUTY	100.0%
Southwest Area	PO2	Ted Lockhart	23637	PERM	100.0%
Southwest Area	PO3	Timothy Harris	23020	PERM	100.0%
Topanga Area	PO2	Mehrdad Fard	35084	FULL DUTY	100.0%
Topanga Area	PO2	Omar Jimenez	36775	TEMP	100.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Topanga Area	PO2	Trisha Mivelaz	35319	TEMP	100.0%
Training Division	PO3	Joel Hernandez	30706	FULL DUTY	100.0%
Training Division	SGT1	Kathryn Weigel	30351	FULL DUTY	100.0%
Training Division	PO3	Timothy Bedford	26848	FULL DUTY	100.0%
Training Division	PO3	Allison Ashnault	30613	PERM	100.0%
Training Division	PO3	Claudia Martin	27994	PERM	100.0%
Training Division	PO3	Kristin Traynor	27831	PERM	100.0%
Training Division	PO3	Laurie Guillen	25552	TEMP	100.0%
Valley Traffic Division	PO2	Angela Stout	36720	FULL DUTY	100.0%
Valley Traffic Division	PO2	Kevin Vanklaveren	37267	TEMP	100.0%
Van Nuys Area	PO3	Brenda Hamilton	33671	FULL DUTY	100.0%
Van Nuys Area	PO2	Cecilia Dixon	27117	TEMP	100.0%
West Bureau	PO3	Monica Moore	35815	FULL DUTY	100.0%
West Los Angeles Area	SGT1	Grace Kelly	30173	TEMP	100.0%
West Los Angeles Area	PO2	Philip Okamoto	33869	TEMP	100.0%
West Traffic Division	PO2	Denise Gier	37227	FULL DUTY	100.0%
West Traffic Division	PO2	Jesus Maldonado	26577	FULL DUTY	100.0%
Wilshire Area	PO3	Tracey Whittaker	27503	FULL DUTY	100.0%
Wilshire Area	PO3	Thomas McLaughlin	36441	PERM	100.0%
Wilshire Area	PO2	Max Rede	32954	TEMP	100.0%
Robbery Homicide Division	PO3	John Luk	23044	PERM	88.3%
Central Area	PO3	Maisoun Issa	37241	TEMP	85.0%
Wilshire Area	PO2	Michael Acosta	30535	FULL DUTY	80.0%
Central Area	PO2	Cynthia Wapp	32523	PERM	75.0%
Hollenbeck Area	D1	Rosalind Cummings	26113	FULL DUTY	75.0%
Metropolitan Division	PO3	Eric Coffey	35965	FULL DUTY	75.0%
Planning & Research Division	PO3	Cristy Grace	31728	FULL DUTY	75.0%
Valley Traffic Division	PO2	Catalina Lopez	33340	FULL DUTY	60.0%
West Valley Area	PO2	Rebecca Mcintire	38364	FULL DUTY	55.0%
West Valley Area	PO3	Gary Shanahan	22788	TEMP	55.0%
Criminal Investigative Division	SGT2	Brad Wise	26531	FULL DUTY	50.0%
Criminal Investigative Division	D3	Kelly Martinelli	31268	FULL DUTY	50.0%
Detective Support & Vice Division	PO2	Barbara Carranza	25695	FULL DUTY	50.0%
Detective Support & Vice Division	D2	Kimberly Dammeier	23816	PERM	50.0%
Harbor Area	PO2	Raymond Ygual	25202	FULL DUTY	50.0%
Harbor Area	PO2	Scott Thielman	32320	FULL DUTY	50.0%
Juvenile Division	D2	Jose Duran	24584	FULL DUTY	50.0%
Juvenile Division	D3	Kevin Coffey	23476	FULL DUTY	50.0%
Planning & Research Division	SGT2	David Koeh	30337	FULL DUTY	50.0%
South Traffic Division	PO2	David Wakisaka	37182	TEMP	50.0%
Southeast Area	PO2	Jeanna Quinones	32239	FULL DUTY	50.0%
Southeast Area	PO2	Deborah Rodarte	24948	PERM	50.0%
Topanga Area	PO2	Robert Alexander	36109	FULL DUTY	50.0%
Topanga Area	D2	Rosann Lia	32288	FULL DUTY	50.0%
Training Division	PO3	Gillian Jensen	34259	FULL DUTY	50.0%
Robbery Homicide Division	PO3	Debra Winter	24062	TEMP	48.3%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Air Support Division	PO3	Chieko Minohara-Biligan	34350	FULL DUTY	40.0%
Public Information Office	PO3	Wendy Reyes	36912	FULL DUTY	40.0%
Public Information Office	PO2	Tenesha Dobine	33318	FULL DUTY	35.0%
Robbery Homicide Division	D3	Pamela Stirling	25555	FULL DUTY	35.0%
West Valley Area	PO2	Sven Steffensen	35830	FULL DUTY	35.0%
West Valley Area	PO3	Tom Tenney	22961	PERM	35.0%
Metropolitan Division	PO3	Gordon Basket	32050	FULL DUTY	33.3%
Metropolitan Division	PO3	Joseph Willey	27908	FULL DUTY	33.3%
Metropolitan Division	PO3	Kevin Thatcher	30377	FULL DUTY	33.3%
Rampart Area	D1	Jeff Cortina	35932	FULL DUTY	33.3%
Rampart Area	D3	Tim Blake	25612	FULL DUTY	33.3%
Rampart Area	D2	Vincent Baldarrama	22973	FULL DUTY	33.3%
Robbery Homicide Division	D3	James Blocker	27368	FULL DUTY	33.3%
Training Division	SGT2	Donna Cox	24183	FULL DUTY	33.0%
Administrative Investigative Division	SGT2	Scott Harrelson	32090	FULL DUTY	30.0%
Criminal Investigative Division	LT2	Mike Donatoni	27977	FULL DUTY	30.0%
Metropolitan Division	PO3	Alicia Alcantar	24098	FULL DUTY	30.0%
North Hollywood Area	PO3	Betty Dove	34228	FULL DUTY	30.0%
North Hollywood Area	PO2	Susan Inverno	30395	TEMP	30.0%
Training Division	PO3	London Ward	31392	FULL DUTY	30.0%
Special Operations Division	D2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Commercial Crimes Division	D1	Jeanette Santos	32962	FULL DUTY	25.0%
Commercial Crimes Division	D3	Michael Perez	25061	FULL DUTY	25.0%
Commercial Crimes Division	PO2	Richard Ramirez	34665	FULL DUTY	25.0%
Commercial Crimes Division	LT2	John Delvecchio	22695	TEMP	25.0%
Emergency Operations Division	SGT1	Japhet Hom	30475	FULL DUTY	25.0%
Commercial Crimes Division	D2	Garry Mcqueen	27622	FULL DUTY	20.0%
Commercial Crimes Division	D3	Mary Allen	22991	TEMP	20.0%
Robbery Homicide Division	D2	Tim Marcia	25183	FULL DUTY	20.0%
Robbery Homicide Division	D2	Michelle Robinson	24324	PERM	20.0%
Valley Traffic Division	PO2	Nancy O'Brien	32114	FULL DUTY	20.0%
Planning & Research Division	SGT2	Alcenda Neal	30599	FULL DUTY	15.0%
Planning & Research Division	PO3	Aurora Smith	35811	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Jarasa	32552	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Tran	32994	FULL DUTY	15.0%
Planning & Research Division	SGT2	Mark Kelly	26477	FULL DUTY	15.0%
Planning & Research Division	PO3	Matthew Bakotich	35505	FULL DUTY	15.0%
Planning & Research Division	SGT1	Raymona Moussa	32298	FULL DUTY	15.0%
Planning & Research Division	SGT2	Rita Benefield	27476	FULL DUTY	15.0%
Planning & Research Division	PO3	Roshon Gonzalez	33883	FULL DUTY	15.0%
Planning & Research Division	PO3	Shannon West	36415	FULL DUTY	15.0%
Planning & Research Division	SGT1	Sonia Rimkunas	30620	FULL DUTY	15.0%
Planning & Research Division	SGT2	Lonnie Benson	27366	PERM	15.0%
Planning & Research Division	SGT2	Troy Abordo	32515	PERM	15.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
West Valley Area	D1	Heather Peters	31032	TEMP	15.0%
Training Division	PO3	Felicia Bailey	30539	FULL DUTY	12.5%
Training Division	PO3	Henry Mendoza	24069	FULL DUTY	12.5%
Training Division	PO3	James Lavenson	30627	FULL DUTY	12.5%
Juvenile Division	D3	Peggy Leberknight	23781	TEMP	10.0%
Emergency Operations Division	SGT2	Albert Kilgore	23433	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Deborah Aoki	30537	FULL DUTY	5.0%
Emergency Operations Division	SGT2	Kenneth Lew	21864	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Raymond Sua	21499	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Kent Carter	22914	PERM	5.0%
Emergency Operations Division	SGT2	Warren Winston	22903	PERM	5.0%
Emergency Operations Division	PO3+1	Angel Gomez	34224	TEMP	5.0%
Emergency Operations Division	SGT2	Maria Gonzalez	24652	TEMP	5.0%
Training Division	PO3	Douglas Barnhart	36660	FULL DUTY	4.0%
Gang & Narcotics Division	D2	Khoa Tran	30680	FULL DUTY	3.0%
Training Division	PO3	Robert Organ	24213	FULL DUTY	2.0%

Full Duty (100%)	26	16.9%
*Full Duty (Part-Time)	67	43.5%
Permanent Light Duty	33	21.4%
Temporary Light Duty	28	18.2%
Total	154	100.0%

*Full Duty (Part-Time): 21 full-time bodies

There are a total of 154 bodies because in some cases, a person may be performing the duties of more than one vacant civilian position. (See Below)

Division	Employee	# of times counted Extra
Property	Vandeberg, Elizabeth	1
Robbery Homicide	Luk, John	3
	Winter, Debra	1
	Stirling, Pamela	1
Training	Taylor, Kristen	2
	Ashnault, Allison	1
PSB/Criminal Investigation	Wise, Brad	1
	Martenelli, Kelly	1
Valley Traffic	Lopez, Catalina	1
	Stout, Angela	2
	O'Brien, Nancy	1
Total Times Counted Extra		15

To translate full duty part-time to number of full-time bodies, add up the varied percentages and divide by 100.

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
77th Street Area	PO3	Victoria Banuelos	37066	FULL DUTY	100.0%
77th Street Area	SGT1	Shelly Ramirez	26592	PERM	100.0%
77th Street Area	PO2	Arthur Grein	25963	TEMP	100.0%
77th Street Area	PO3	David Alvarez	23182	TEMP	100.0%
77th Street Area	PO2	Joy Williams	34442	TEMP	100.0%
77th Street Area	PO2	Tanya Eppenger-Campbell	31049	TEMP	100.0%
Central Bureau	PO2	Asta Webster	26841	FULL DUTY	100.0%
Central Bureau	PO3	Ritchie Tijerina	32503	PERM	100.0%
Central Traffic Division	PO2	Corinne Fernandez	35847	FULL DUTY	100.0%
Central Traffic Division	PO2	Gina Meza	34937	FULL DUTY	100.0%
Central Traffic Division	PO2	Raul Rodriguez	26161	FULL DUTY	100.0%
Devonshire Area	PO3	Frank Arujo	27101	PERM	100.0%
Devonshire Area	PO2	Mariana Sanchez	31603	PERM	100.0%
Devonshire Area	PO3	Henry Acosta	23462	TEMP	100.0%
Facilities Management Division	PO2	Sharon Harper	24195	PERM	100.0%
Hollywood Area	PO2	Gloria Garces	31563	PERM	100.0%
Hollywood Area	PO2	Jenny Hensley	324585	PERM	100.0%
Hollywood Area	PO2	Joseph Dougherty Doherty	2350440	PERM	100.0%
Hollywood Area	PO3	Petrona Cummings	25249	PERM	100.0%
Internal Audits & Inspection Division	PO3	Michelle Hagerty	31487	PERM	100.0%
Metropolitan Division	PO3	Mark Storti	26005	PERM	100.0%
North Hollywood Area	PO2	Charles Kim	35352	FULL DUTY	100.0%
North Hollywood Area	PO2	Jennifer Harley	27876	PERM	100.0%
North Hollywood Area	PO2	Liz Chavez	32248	TEMP	100.0%
Northeast Area	PO2	Kelly Mahon	31067	FULL DUTY	100.0%
Northeast Area	PO3	Christine Perkins	25569	PERM	100.0%
Northeast Area	PO2	Hugh Trujillo	23665	TEMP	100.0%
Northeast Area	PO2	Ofelia Tello	35286	TEMP	100.0%
Olympic Area	PO3	Glorycella De La Sierra	36486	FULL DUTY	100.0%
Olympic Area	PO2	Maria Fimbres	37433	FULL DUTY	100.0%
Olympic Area	SGT1	Robert Humphries	27399	FULL DUTY	100.0%
Pacific Area	PO2	Mark Lauderdale	27313	PERM	100.0%
Pacific Area	PO2	Frederick Russell	33693	TEMP	100.0%
Property Division	SGT1	Elizabeth Vandenberg	23894	PERM	100.0%
Rampart Area	PO3	Richard Blankenship	23971	FULL DUTY	100.0%
Risk Management Division	LT2	Katarina Thomas	31531	FULL DUTY	100.0%
Risk Management Division	PO2	Frederick Jamison	32371	PERM	100.0%
Risk Management Division	PO2	Oscar Nunez	26067	PERM	100.0%
South Traffic Division	SGT2	Richard Levy	25725	FULL DUTY	100.0%
Southeast Area	PO2	Rudolfo Chong	30089	FULL DUTY	100.0%
Southwest Area	SGT1	Brent McGuyre	36095	FULL DUTY	100.0%
Southwest Area	PO2	Enrico Hizon	31901	FULL DUTY	100.0%
Southwest Area	PO2	Ted Lockhart	23637	PERM	100.0%
Southwest Area	PO3	Timothy Harris	23020	PERM	100.0%
Topanga Area	PO2	Mehrdad Fard	35084	FULL DUTY	100.0%
Topanga Area	PO2	Omar Jimenez	36775	TEMP	100.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Topanga Area	PO2	Trisha Mivelaz	35319	TEMP	100.0%
Training Division <i>10/7/10</i>	PO3	Joel Hernandez	30706	FULL DUTY	100.0%
Training Division	SGT1	Kathryn Weigel	30351 30351	FULL DUTY	100.0%
Training Division	PO3	Timothy Bedford	26848	FULL DUTY	100.0%
Training Division	PO3	Allison Ashnault	30613	PERM	100.0%
Training Division	PO3	Claudia Martin	27994	PERM	100.0%
Training Division	PO3	Kristin Traynor	27831	PERM	100.0%
Training Division	PO3	Laurie Guillen	25552	TEMP	100.0%
Valley Traffic Division	PO2	Angela Stout	36720	FULL DUTY	100.0%
Valley Traffic Division	PO2	Kevin Vanklaveren	37267	TEMP	100.0%
Van Nuys Area	PO3	Brenda Hamilton	33671	FULL DUTY	100.0%
Van Nuys Area	PO2	Cecilia Dixon	27117	TEMP	100.0%
West Bureau <i>1/31/10</i>	PO3	Monica Moore	35815	FULL DUTY	100.0%
West Los Angeles Area	SGT1	Grace Kelly	30173	TEMP	100.0%
West Los Angeles Area	PO2	Philip Okamoto	33869	TEMP	100.0%
West Traffic Division	PO2	Denise Gier	37227	FULL DUTY	100.0%
West Traffic Division	PO2	Jesus Maldonado	26577	FULL DUTY	100.0%
Wilshire Area	PO3	Tracey Whittaker	27503	FULL DUTY	100.0%
Wilshire Area	PO3	Thomas McLaughlin	36441	PERM	100.0%
Wilshire Area	PO2	Max Rede	32934 594	TEMP	100.0%
Robbery Homicide Division	PO3	John Luk	23044	PERM	88.3%
Central Area <i>6/3/10 PO2</i>	PO3 PO2	Maisoun Issa	37241	TEMP	85.0%
Wilshire Area <i>12/6/10</i>	PO2	Michael Acosta	30535	FULL DUTY	80.0%
Central Area <i>11/2/10</i>	PO2	Cynthia Wapp	32523	PERM	75.0%
Hollenbeck Area	D1	Rosalind Cummings	26113	FULL DUTY	75.0%
Metropolitan Division	PO3	Eric Coffey	35965	FULL DUTY	75.0%
Planning & Research Division	PO3	Cristy Grace	31728	FULL DUTY	75.0%
Valley Traffic Division	PO2	Catalina Lopez	33340	FULL DUTY	60.0%
West Valley Area <i>10/2/10</i>	PO2	Rebecca Mcintire	38364	FULL DUTY	55.0%
West Valley Area	PO3	Gary Shanahan	22788	TEMP	55.0%
Criminal Investigative Division	SGT2	Brad Wise	26531 351	FULL DUTY	50.0%
Criminal Investigative Division	D3	Kelly Martinelli	31268	FULL DUTY	50.0%
Detective Support & Vice Division	PO2	Barbara Carranza	25695	FULL DUTY	50.0%
Detective Support & Vice Division	D2	Kimberly Dammeier	23816	PERM	50.0%
Harbor Area	PO2	Raymond Ygual	25202	FULL DUTY	50.0%
Harbor Area	PO2	Scott Thielman	32320	FULL DUTY	50.0%
Juvenile Division	D2	Jose Duran	24584	FULL DUTY	50.0%
Juvenile Division	D3	Kevin Coffey	23476	FULL DUTY	50.0%
Planning & Research Division	SGT2	David Koch	30337 657	FULL DUTY	50.0%
South Traffic Division	PO2	David Wakisaka	37182 812	TEMP	50.0%
Southeast Area	PO2	Jeanna Quinones	32239	FULL DUTY	50.0%
Southeast Area	PO2	Deborah Rodarte	24948	PERM	50.0%
Topanga Area	PO2	Robert Alexander	36109	FULL DUTY	50.0%
Topanga Area	D2	Rosann Lia	32288	FULL DUTY	50.0%
Training Division	PO3	Gillian Jensen	34259	FULL DUTY	50.0%
Robbery Homicide Division	PO3	Debra Winter	24062	TEMP	48.3%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Air Support Division	PO3	Chieko Minohara-Biligan	34350	FULL DUTY	40.0%
Public Information Office	PO3	Wendy Reyes	36912	FULL DUTY	40.0%
Public Information Office	PO2	Tenesha Dobine	33318	FULL DUTY	35.0%
Robbery Homicide Division	D3	Pamela Stirling	25555	FULL DUTY	35.0%
West Valley Area	PO2	Sven Steffensen	35830	FULL DUTY	35.0%
West Valley Area	PO3	Tom Tenney	22961	PERM	35.0%
Metropolitan Division	PO3	Gordon Basket	32050	FULL DUTY	33.3%
Metropolitan Division	PO3	Joseph Willey	27908	FULL DUTY	33.3%
Metropolitan Division	PO3	Kevin Thatcher	30377	FULL DUTY	33.3%
Rampart Area	D1	Jeff Cortina	35932	FULL DUTY	33.3%
Rampart Area	D3	Tim Blake	25612	FULL DUTY	33.3%
Rampart Area	D2	Vincent Baldozrama	22971	FULL DUTY	33.3%
Robbery Homicide Division	D3	James Blocker	27368	FULL DUTY	33.3%
Training Division	SGT2	Donna Cox	24183	FULL DUTY	33.0%
Administrative Investigative Division	SGT2	Scott Harrelson	32090	FULL DUTY	30.0%
Criminal Investigative Division	LT2	Mike Donatoni	27977	FULL DUTY	30.0%
Metropolitan Division	PO3	Alicia Alcantar	24098	FULL DUTY	30.0%
North Hollywood Area	PO3	Betty Dove	34228	FULL DUTY	30.0%
North Hollywood Area	PO2	Susan Inverno	30395	TEMP	30.0%
Training Division	PO3	London Ward	31392	FULL DUTY	30.0%
Special Operations Division	D2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Commercial Crimes Division	D1	Jeanette Santos	32962	FULL DUTY	25.0%
Commercial Crimes Division	D3	Michael Perez	25061	FULL DUTY	25.0%
Commercial Crimes Division	PO2	Richard Ramirez	34665	FULL DUTY	25.0%
Commercial Crimes Division	LT2	John Delvecchio	22695	TEMP	25.0%
Emergency Operations Division	SGT1	Japhet Hom	30475	FULL DUTY	25.0%
Commercial Crimes Division	D2	Garry Mcqueen	27622	FULL DUTY	20.0%
Commercial Crimes Division	D3	Mary Allen	22991	TEMP	20.0%
Robbery Homicide Division	D2	Tim Marcia	25183	FULL DUTY	20.0%
Robbery Homicide Division	D2	Michelle Robinson	24324	PERM	20.0%
Valley Traffic Division	PO2	Nancy O'Brien	32114	FULL DUTY	20.0%
Planning & Research Division	SGT2	Alcenda Neal	30599	FULL DUTY	15.0%
Planning & Research Division	PO3	Aurora Smith	35811	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Jarasa	32552	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Tran	32994	FULL DUTY	15.0%
Planning & Research Division	SGT2	Mark Kelly	26477	FULL DUTY	15.0%
Planning & Research Division	PO3	Matthew Bakotich	35505	FULL DUTY	15.0%
Planning & Research Division	SGT1	Raymona Moussa	32298	FULL DUTY	15.0%
Planning & Research Division	SGT2	Rita Benefield	27476	FULL DUTY	15.0%
Planning & Research Division	PO3	Roshon Gonzalez	33883	FULL DUTY	15.0%
Planning & Research Division	PO3	Shannon West	36415	FULL DUTY	15.0%
Planning & Research Division	SGT1	Sonia Rimkunas	30620	FULL DUTY	15.0%
Planning & Research Division	SGT2	Lonnie Benson	27366	PERM	15.0%
Planning & Research Division	SGT2	Troy Abordo	32515	PERM	15.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
West Valley Area	1-13-02-02 D1	Heather Peters	31032	TEMP	15.0%
Training Division	PO3	Felicia Bailey	30539	FULL DUTY	12.5%
Training Division	PO3	Henry Mendoza	24069	FULL DUTY	12.5%
Training Division	PO3	James Lavenson	30627	FULL DUTY	12.5%
Juvenile Division	D3	Peggy Leberknight	23781	TEMP	10.0%
Emergency Operations Division	SGT2	Albert Kilgore	23433	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Deborah Aoki	30537	FULL DUTY	5.0%
Emergency Operations Division	SGT2	Kenneth Lew	21864	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Raymond Sua	21499	FULL DUTY	5.0%
Emergency Operations Division	Decayed 12/12/10 PO3+1	Kent Carter	22914	PERM	5.0%
Emergency Operations Division	SGT2	Warren Winston	22903	PERM	5.0%
Emergency Operations Division	PO3+1	Angel Gomez	34224	TEMP	5.0%
Emergency Operations Division	SGT2	Maria Gonzalez	24652	TEMP	5.0%
Training Division	PO3	Douglas Barnhart	36660	FULL DUTY	4.0%
Gang & Narcotics Division	D2	Khoa Tran	30680	FULL DUTY	3.0%
Training Division	PO3	Robert Organ	24213	FULL DUTY	2.0%

Full Duty (100%)	26	16.9%
*Full Duty (Part-Time)	67	43.5%
Permanent Light Duty	33	21.4%
Temporary Light Duty	28	18.2%
Total	154	100.0%

*Full Duty (Part-Time): 21 full-time bodies

**SWORN PERFORMING CIVILIAN DUTIES
JULY 2010**

- 87 entities surveyed
- 42 (48%) entities assign sworn to perform civilian duties
(18 Area Stations, 4 Traffic Divisions and 20 Detective/Specialized Divisions)
- 154 sworn perform the duties of 120 vacant civilian positions
- 66 (43%) of the 154 identified sworn spend 100% of their time performing civilian duties; of the 66: 26 full duty, 23 permanent light duty & 17 temporary light duty
- 22 civilian classifications/paygrades identified

Clerical: CT, SCT, Secretary, CPA, PSW

Analytical: Mgmt Aide, Transit Aide, MAI, MAII, Public Relations Specialist; SrMAI, SrMAII

911: PSRII, SrPSRI

CAD: CIA I, CIA II

Other: AVT, Equine Keeper, Maint Laborer, Police Surveillance Specialist, PrPhoto, Security Officer

Duties performed by 169 sworn: (169 is 15 more than the 154 identified because 10 officers perform the duties of several different civilian classifications and were counted in more than one category):

- 78 perform clerical duties – timekeeping, scheduling, supplies, data entry, answering phones
- 30 perform analytical and administrative duties
- 29 perform PSR & SrPSR duties – property disposition, subpoena control, staffing the front and detective desks, and special projects
- 18 perform technical, specialized, maintenance and security duties
- 14 perform crime analysis and computer statistical duties

Duty Status of 154 Sworn:

33 Permanent Light Duty

28 Temporary Light Duty

26 Full Duty 100% of Time

67 Full Duty Part Time (which equates to 21 full time bodies)

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
77th Street Area	PO3	Victoria Banuelos	37066	FULL DUTY	100.0%
77th Street Area	SGT1	Shelly Ramirez	26592	PERM	100.0%
77th Street Area	PO2	Arthur Grein	25963	TEMP	100.0%
77th Street Area	PO3	David Alvarez	23182	TEMP	100.0%
77th Street Area	PO2	Joy Williams	34442	TEMP	100.0%
77th Street Area	PO2	Tanya Eppenger-Campbell	31049	TEMP	100.0%
Central Bureau	PO2	Asta Webster	26841	FULL DUTY	100.0%
Central Bureau	PO3	Ritchie Tijerina	32503	PERM	100.0%
Central Traffic Division	PO2	Corinne Fernandez	35847	FULL DUTY	100.0%
Central Traffic Division	PO2	Gina Meza	34937	FULL DUTY	100.0%
Central Traffic Division	PO2	Raul Rodriguez	26161	FULL DUTY	100.0%
Devonshire Area	PO3	Frank Arujo	27101	PERM	100.0%
Devonshire Area	PO2	Mariana Sanchez	31603	PERM	100.0%
Devonshire Area	PO3	Henry Acosta	23462	TEMP	100.0%
Facilities Management Division	PO2	Sharon Harper	24195	PERM	100.0%
Hollywood Area	PO2	Gloria Garces	31563	PERM	100.0%
Hollywood Area	PO2	Jenny Hensley	24585	PERM	100.0%
Hollywood Area	PO2	Joseph Dougherty	23504	PERM	100.0%
Hollywood Area	PO3	Petrona Cummings	25249	PERM	100.0%
Internal Audits & Inspection Division	PO3	Michelle Hagerty	31487	PERM	100.0%
Metropolitan Division	PO3	Mark Storti	26005	PERM	100.0%
North Hollywood Area	PO2	Charles Kim	35352	FULL DUTY	100.0%
North Hollywood Area	PO2	Jennifer Harley	27876	PERM	100.0%
North Hollywood Area	PO2	Liz Chavez	32248	TEMP	100.0%
Northeast Area	PO2	Kelly Mahon	31067	FULL DUTY	100.0%
Northeast Area	PO3	Christine Perkins	25569	PERM	100.0%
Northeast Area	PO2	Hugh Trujillo	23665	TEMP	100.0%
Northeast Area	PO2	Ofelia Tello	35286	TEMP	100.0%
Olympic Area	PO3	Glorycella De La Sierra	36486	FULL DUTY	100.0%
Olympic Area	PO2	Maria Fimbres	37433	FULL DUTY	100.0%
Olympic Area	SGT1	Robert Humphries	27399	FULL DUTY	100.0%
Pacific Area	PO2	Mark Lauderdale	27313	PERM	100.0%
Pacific Area	PO2	Frederick Russell	33693	TEMP	100.0%
Property Division	SGT1	Elizabeth Vandenberg	23894	PERM	100.0%
Rampart Area	PO3	Richard Blankenship	23971	FULL DUTY	100.0%
Risk Management Division	LT2	Katarina Thomas	31531	FULL DUTY	100.0%
Risk Management Division	PO2	Frederick Jamison	32371	PERM	100.0%
Risk Management Division	PO2	Oscar Nunez	26067	PERM	100.0%
South Traffic Division	SGT2	Richard Levy	25725	FULL DUTY	100.0%
Southeast Area	PO2	Rudolfo Chong	30089	FULL DUTY	100.0%
Southwest Area	SGT1	Brent McGuyre	36095	FULL DUTY	100.0%
Southwest Area	PO2	Enrico Hizon	31901	FULL DUTY	100.0%
Southwest Area	PO2	Ted Lockhart	23637	PERM	100.0%
Southwest Area	PO3	Timothy Harris	23020	PERM	100.0%
Topanga Area	PO2	Mehrdad Fard	35084	FULL DUTY	100.0%
Topanga Area	PO2	Omar Jimenez	36775	TEMP	100.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Topanga Area	PO2	Trisha Mivelaz	35319	TEMP	100.0%
Training Division	PO3	Joel Hernandez	30706	FULL DUTY	100.0%
Training Division	SGT1	Kathryn Weigel	30351	FULL DUTY	100.0%
Training Division	PO3	Timothy Bedford	26848	FULL DUTY	100.0%
Training Division	PO3	Allison Ashnault	30613	PERM	100.0%
Training Division	PO3	Claudia Martin	27994	PERM	100.0%
Training Division	PO3	Kristin Traynor	27831	PERM	100.0%
Training Division	PO3	Laurie Guillen	25552	TEMP	100.0%
Valley Traffic Division	PO2	Angela Stout	36720	FULL DUTY	100.0%
Valley Traffic Division	PO2	Kevin Vanklaveren	37267	TEMP	100.0%
Van Nuys Area	PO3	Brenda Hamilton	33671	FULL DUTY	100.0%
Van Nuys Area	PO2	Cecilia Dixon	27117	TEMP	100.0%
West Bureau	PO3	Monica Moore	35815	FULL DUTY	100.0%
West Los Angeles Area	SGT1	Grace Kelly	30173	TEMP	100.0%
West Los Angeles Area	PO2	Philip Okamoto	33869	TEMP	100.0%
West Traffic Division	PO2	Denise Gier	37227	FULL DUTY	100.0%
West Traffic Division	PO2	Jesus Maldonado	26577	FULL DUTY	100.0%
Wilshire Area	PO3	Tracey Whittaker	27503	FULL DUTY	100.0%
Wilshire Area	PO3	Thomas McLaughlin	36441	PERM	100.0%
Wilshire Area	PO2	Max Rede	32954	TEMP	100.0%
Robbery Homicide Division	PO3	John Luk	23044	PERM	88.3%
Central Area	PO3	Maisoun Issa	37241	TEMP	85.0%
Wilshire Area	PO2	Michael Acosta	30535	FULL DUTY	80.0%
Central Area	PO2	Cynthia Wapp	32523	PERM	75.0%
Hollenbeck Area	DI	Rosalind Cummings	26113	FULL DUTY	75.0%
Metropolitan Division	PO3	Eric Coffey	35965	FULL DUTY	75.0%
Planning & Research Division	PO3	Cristy Grace	31728	FULL DUTY	75.0%
Valley Traffic Division	PO2	Catalina Lopez	33340	FULL DUTY	60.0%
West Valley Area	PO2	Rebecca Mcintire	38364	FULL DUTY	55.0%
West Valley Area	PO3	Gary Shanahan	22788	TEMP	55.0%
Criminal Investigative Division	SGT2	Brad Wise	26531	FULL DUTY	50.0%
Criminal Investigative Division	D3	Kelly Martinelli	31268	FULL DUTY	50.0%
Detective Support & Vice Division	PO2	Barbara Carranza	25695	FULL DUTY	50.0%
Detective Support & Vice Division	D2	Kimberly Dammeier	23816	PERM	50.0%
Harbor Area	PO2	Raymond Ygual	25202	FULL DUTY	50.0%
Harbor Area	PO2	Scott Thielman	32320	FULL DUTY	50.0%
Juvenile Division	D2	Jose Duran	24584	FULL DUTY	50.0%
Juvenile Division	D3	Kevin Coffey	23476	FULL DUTY	50.0%
Planning & Research Division	SGT2	David Koeh	30337	FULL DUTY	50.0%
South Traffic Division	PO2	David Wakisaka	37182	TEMP	50.0%
Southeast Area	PO2	Jeanna Quinones	32239	FULL DUTY	50.0%
Southeast Area	PO2	Deborah Rodarte	24948	PERM	50.0%
Topanga Area	PO2	Robert Alexander	36109	FULL DUTY	50.0%
Topanga Area	D2	Rosann Lia	32288	FULL DUTY	50.0%
Training Division	PO3	Gillian Jensen	34259	FULL DUTY	50.0%
Robbery Homicide Division	PO3	Debra Winter	24062	TEMP	48.3%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
Air Support Division	PO3	Chieko Minohara-Biligan	34350	FULL DUTY	40.0%
Public Information Office	PO3	Wendy Reyes	36912	FULL DUTY	40.0%
Public Information Office	PO2	Tenesha Dobine	33318	FULL DUTY	35.0%
Robbery Homicide Division	D3	Pamela Stirling	25555	FULL DUTY	35.0%
West Valley Area	PO2	Sven Steffensen	35830	FULL DUTY	35.0%
West Valley Area	PO3	Tom Tenney	22961	PERM	35.0%
Metropolitan Division	PO3	Gordon Basket	32050	FULL DUTY	33.3%
Metropolitan Division	PO3	Joseph Willey	27908	FULL DUTY	33.3%
Metropolitan Division	PO3	Kevin Thatcher	30377	FULL DUTY	33.3%
Rampart Area	D1	Jeff Cortina	35932	FULL DUTY	33.3%
Rampart Area	D3	Tim Blake	25612	FULL DUTY	33.3%
Rampart Area	D2	Vincent Baldarrama	22973	FULL DUTY	33.3%
Robbery Homicide Division	D3	James Blocker	27368	FULL DUTY	33.3%
Training Division	SGT2	Donna Cox	24183	FULL DUTY	33.0%
Administrative Investigative Division	SGT2	Scott Harrelson	32090	FULL DUTY	30.0%
Criminal Investigative Division	LT2	Mike Donatoni	27977	FULL DUTY	30.0%
Metropolitan Division	PO3	Alicia Alcantar	24098	FULL DUTY	30.0%
North Hollywood Area	PO3	Betty Dove	34228	FULL DUTY	30.0%
North Hollywood Area	PO2	Susan Inverno	30395	TEMP	30.0%
Training Division	PO3	London Ward	31392	FULL DUTY	30.0%
Special Operations Division	D2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Special Operations Division	PO2	Confidential	****	FULL DUTY	26.6%
Commercial Crimes Division	D1	Jeanette Santos	32962	FULL DUTY	25.0%
Commercial Crimes Division	D3	Michael Perez	25061	FULL DUTY	25.0%
Commercial Crimes Division	PO2	Richard Ramirez	34665	FULL DUTY	25.0%
Commercial Crimes Division	LT2	John Delvecchio	22695	TEMP	25.0%
Emergency Operations Division	SGT1	Japhet Hom	30475	FULL DUTY	25.0%
Commercial Crimes Division	D2	Garry Mcqueen	27622	FULL DUTY	20.0%
Commercial Crimes Division	D3	Mary Allen	22991	TEMP	20.0%
Robbery Homicide Division	D2	Tim Marcia	25183	FULL DUTY	20.0%
Robbery Homicide Division	D2	Michelle Robinson	24324	PERM	20.0%
Valley Traffic Division	PO2	Nancy O'Brien	32114	FULL DUTY	20.0%
Planning & Research Division	SGT2	Alcenda Neal	30599	FULL DUTY	15.0%
Planning & Research Division	PO3	Aurora Smith	35811	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Jarasa	32552	FULL DUTY	15.0%
Planning & Research Division	PO3	Benjamin Tran	32994	FULL DUTY	15.0%
Planning & Research Division	SGT2	Mark Kelly	26477	FULL DUTY	15.0%
Planning & Research Division	PO3	Matthew Bakotich	35505	FULL DUTY	15.0%
Planning & Research Division	SGT1	Raymona Moussa	32298	FULL DUTY	15.0%
Planning & Research Division	SGT2	Rita Benefield	27476	FULL DUTY	15.0%
Planning & Research Division	PO3	Roshon Gonzalez	33883	FULL DUTY	15.0%
Planning & Research Division	PO3	Shannon West	36415	FULL DUTY	15.0%
Planning & Research Division	SGT1	Sonia Rimkunas	30620	FULL DUTY	15.0%
Planning & Research Division	SGT2	Lonnie Benson	27366	PERM	15.0%
Planning & Research Division	SGT2	Troy Abordo	32515	PERM	15.0%

DUTY STATUS WITH PERCENTAGES

Division	Rank	Name	Serial#	Status	Percentage
West Valley Area	D1	Heather Peters	31032	TEMP	15.0%
Training Division	PO3	Felicia Bailey	30539	FULL DUTY	12.5%
Training Division	PO3	Henry Mendoza	24069	FULL DUTY	12.5%
Training Division	PO3	James Lavenson	30627	FULL DUTY	12.5%
Juvenile Division	D3	Peggy Leberknight	23781	TEMP	10.0%
Emergency Operations Division	SGT2	Albert Kilgore	23433	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Deborah Aoki	30537	FULL DUTY	5.0%
Emergency Operations Division	SGT2	Kenneth Lew	21864	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Raymond Sua	21499	FULL DUTY	5.0%
Emergency Operations Division	PO3+1	Kent Carter	22914	PERM	5.0%
Emergency Operations Division	SGT2	Warren Winston	22903	PERM	5.0%
Emergency Operations Division	PO3+1	Angel Gomez	34224	TEMP	5.0%
Emergency Operations Division	SGT2	Maria Gonzalez	24652	TEMP	5.0%
Training Division	PO3	Douglas Barnhart	36660	FULL DUTY	4.0%
Gang & Narcotics Division	D2	Khoa Tran	30680	FULL DUTY	3.0%
Training Division	PO3	Robert Organ	24213	FULL DUTY	2.0%

Full Duty (100%)	26	16.9%
*Full Duty (Part-Time)	67	43.5%
Permanent Light Duty	33	21.4%
Temporary Light Duty	28	18.2%
Total	154	100.0%

*Full Duty (Part-Time): 21 full-time bodies

There are a total of 154 bodies because in some cases, a person may be performing the duties of more than one vacant civilian position. (See Below)

Division	Employee	# of times counted Extra
Property	Vandeberg, Elizabeth	1
Robbery Homicide	Luk, John	3
	Winter, Debra	1
	Stirling, Pamela	1
Training	Taylor, Kristen	2
	Ashnault, Allison	1
PSB/Criminal Investigation	Wise, Brad	1
	Martenelli, Kelly	1
Valley Traffic	Lopez, Catalina	1
	Stout, Angela	2
	O'Brien, Nancy	1
Total Times Counted Extra		15

To translate full duty part-time to number of full-time bodies, add up the varied percentages and divide by 100.