



ERIC GARCETTI
MAYOR

May 23, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Maruf Islam to the Police Permit Review Panel for the term ending June 30, 2018. Mr. Islam will fill the vacancy created by Steve Robinson, who has resigned.

I certify that in my opinion Mr. Islam is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Maruf Islam
Commission: Police Permit Review Panel
End of Term: 6/30/2018

Appointee Information

1. **Race/ethnicity:** Asian Pacific Islander
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 10 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Dhaka, Bangladesh
7. **Occupation/profession:** MJ Multipurpose Services
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Bustamante, Juan - REMOVED	South Valley	12	Latino	M	28-Feb-13	30-Jun-17
Castellanos, Anita - REMOVED	South Valley	3	Latina	F	21-Sep-05	30-Jun-15
Gelb, Rickey - REMOVED	South Valley	5	Caucasian	M	04-Apr-06	30-Jun-16
Haskins, Angela S. -REMOVED	Central	9	Caucasian	F	26-Apr-10	30-Jun-15
Kil, William O.	East	14	Asian Pacific Islander	M	17-Mar-06	30-Jun-14
Robinson, Steve - RESIGNED	West	5	Caucasian	M	14-Aug-13	30-Jun-18
Yeretsian, Lara	Central	4	Other	F	09-Dec-13	30-Jun-14

Maruf Islam

Objective

To serve on the Central Area Planning Commission.

Education

Bachelors Degree

- 1995 Dhaka, Bangladesh

Experience

MJ Multipurpose Services (self-employed)

Roosevelt Hotel Hollywood (current)

Mayor Eric Garcetti Field Community Leader Volunteer 2012-2013

International Charity Coordinator 2012-2013

Bangladesh Unity Federation of Los Angeles (BUFLA)

Former General Secretary 2011-2012

Bangladesh Unity Federation of Los Angeles (BUFLA)

President of Dhaka Club of Los Angeles

Founder of LA Bengals Cricket Team (Sports Club)

Hospitality: Hotel Bel Air

The Peninsula Beverly Hills Hotel

The Beverly Hills Hotel

Raffles L'ermitage Beverly Hills

Skills

- Multilingual
- Excellent at community event organization
- Professional communication qualities
- Skillful at coordinating charity
- Outstanding at leadership
- People friendly
- Analytical





ERIC GARCETTI
MAYOR

May 23, 2014

Mr. Maruf Islam

Dear Mr. Islam:

I am pleased to inform you that I hereby appoint you to the Police Permit Review Panel for the term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 922-9788 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

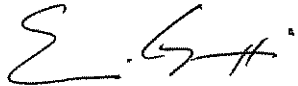
Mr. Maruf Islam
May 23, 2014
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As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Mitch Englander, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Garcetti', written in a cursive style.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Mr. Maruf Islam
May 23, 2014

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-9719 or email: cary.gross@lacity.org.

- _____ **Remuneration Form**
- _____ **Undated Separation Forms**
- _____ **Background Check Release**
- _____ **Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- _____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Your City Councilmember Herb J. Wesson, Jr.** (contact at 213-473-7010).
- _____ **Councilmember Mitch Englander, Chair of the Council Committee considering your nomination** (contact at 213-473-7012).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.