

ERIC GARCETTI
MAYOR

May 27, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Nora Cadena to the North Valley Area Planning Commission for the term ending June 30, 2016. Ms. Cadena will fill the vacancy created by Quyen Vo-Ramirez, whom I removed effective July 31, 2014 or at the time Ms. Vo-Ramirez's successor is confirmed by the City Council.

I certify that in my opinion Ms. Cadena is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Nora Cadena
Commission: North Valley Area Planning Commission
End of Term: 6/30/2016

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 12 - North Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.B.A., Sloan School of Management and M.S. in Engineering Systems, School of Engineering, Massachusetts Institute of Technology
7. **Occupation/profession:** Integrated Product Team Leader, Satellite Integration, Test & Launch, Boeing Defense, Space & Security
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Gonzalez, Filiberto	North Valley	12	Latino	M	09-Aug-13	30-Jun-18
Harootonian, Oshin	North Valley	12	Caucasian	M	03-Feb-14	30-Jun-15
Leyner, J. Richard	North Valley	12	Caucasian	M	16-Jan-07	30-Jun-14
Padilla, Veronica	North Valley	6	Latina	F	07-Apr-08	30-Jun-17
Vo-Ramirez, Quyen - REMOVED	North Valley	7	Asian Pacific Islander	F	30-Sep-11	30-Jun-16

NORAMAY CADENA

EXPERIENCE

BOEING DEFENSE, SPACE & SECURITY

El Segundo, CA

Integrated Product Team Leader, Satellite Integration, Test & Launch

2011 – present

- Lead cross functional team responsible for the integration and test of a commercial satellite program (launch 2Q14).
- Manage +\$28M budget and multi-year schedule covering activity from initial integration through satellite launch.

AMGEN

Thousand Oaks, CA

Amgen is a leading human therapeutics company in the biotechnology industry.

Operations Intern, Supplier Quality Management

June 2010 – December 2010

- Developed a supplier relationship management program to improve raw material quality, characterize materials and processes and achieve supply chain integrity.
- Produced an end-to-end glass vial process map that led to process improvement projects throughout value stream.

BOEING COMMERCIAL AIRPLANES

Everett, WA

Supervisor, 787 Final Assembly & Delivery

2008 – 2009

- Led cross-functional team responsible for coordinating support for 400 mechanics on one of the first 787 airplanes.
- Reduced support team backlog by over 50% and reduced average resolution time to historic program lows.
- Gave daily direction to 100+ engineers, manufacturing planners and quality personnel; team included unionized employees and timing included labor negotiations and a subsequent labor union strike.

Integrated Product Team (IPT) Leader, 777 Program

2007 – 2008

- Led product development life cycle of high profile, high risk 777 airplane requiring 113K engineering design hours.
- Interacted with high-risk suppliers, customers, and other stakeholders to ensure effective new feature integration, on-time delivery of supplied parts, and execution of manufacturing build plans leading to on-time aircraft delivery.

Systems Engineer, 777 Program

2006 – 2007

- Risk Management liaison to 777 lean team implementing a moving line for a 25% reduction in final assembly flow.
- Facilitated risk identification and subsequent mitigation plan creation, approval and execution for over 150 risks.

BOEING INTEGRATED DEFENSE SYSTEMS

El Segundo, CA

Test Engineer & Test Director, Commercial Satellite Integration & Test Group

2003 – 2006

- Cross-functional team leader responsible for the system-level verification testing of the DirecTV10 satellite bus from initial integration through launch operations. Managed shift-by-shift work for team of twelve test engineers.
- Satellite test engineer for a Boeing proto-flight satellite from initial integration through launch operations.
- Prepared the countdown launch procedure used to configure the satellite on launch day.
- Participated as a key Sea Launch satellite test team member during satellite launch operations.

EDUCATION

MASSACHUSETTS INSTITUTE OF TECHNOLOGY

Cambridge, MA

Leaders for Global Operations (LGO) Fellow

2009 – 2011

MBA, Sloan School of Management & MS in Engineering Systems, School of Engineering

- 1st place winner of 2009 *MBA Exclusive Case Competition* focused on logistical challenges.
- Member of MIT Council on Race & Diversity, Graduate Advisor to Latino Cultural Center

Bachelor of Science, Mechanical Engineering, School of Engineering

1999 – 2003

- Appointed by MIT President to Institute's Council on Family and Work.

INTERNATIONAL EXPERIENCE

- Central America, 2003: Led a team of 16 engineering students through the design and manufacture of a ceramic water filtration system for a Cooperative in Managua, Nicaragua.
- Europe, 2002: Researched multimedia technologies for telecommunication applications. Work resulted in Technology Showcase and a proposal for a wireless remotely monitored device for elderly patients with disabilities.

LEADERSHIP & COMMUNITY

- Founder of Latinas in STEM Foundation, non-profit to inspire Latinas to pursue and thrive in STEM careers – 2013.
- Award: "Most Promising Engineer" by Hispanic Engineers National Achievement Award Conference (HENAAC), awarded to 2 students nationally – 2008.
- Member of the Board of Directors; MIT Club of Southern California – 2011 to present, Eastside Domestic Violence Program – 2006 to 2009.
- Languages: Fluent in Spanish; Conversant in Italian.



ERIC GARCETTI
MAYOR

May 27, 2014

Ms. Nora Cadena

Dear Ms. Cadena:

I am pleased to inform you that I hereby appoint you to the North Valley Area Planning Commission for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 922-9788 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

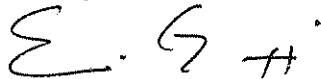
Ms. Nora Cadena
May 27, 2014
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As part of the City Council confirmation process, you will need to meet with Mitch Englander, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is stylized and cursive.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Nora Cadena
May 27, 2014

Nominee Check List

I. **Within three days:**

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. **Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-9719 or email: cary.gross@lacity.org.

_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Information Sheet/Voluntary Statistics**

III. **Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
_____ **CEC Form 60**

IV. **As soon as possible, the Mayor's Office will schedule a meeting with you and:**

_____ **Your City Councilmember Mitch Englander** (contact at 213-473-7012).
_____ **Councilmember Jose Huizar, Chair of the Council Committee**
considering your nomination (contact at 213-473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.