



ERIC GARCETTI
MAYOR

June 6, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Tracy Bartley to the Commission for Community and Family Services for the term ending June 30, 2016. Ms. Bartley will fill the vacancy created by Angela Pinto, whom will be removed effective July 31, 2014 or at the time Ms. Pinto's successor is confirmed by the City Council.

I certify that in my opinion Ms. Bartley is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", is written below the word "Sincerely,".

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Tracy Bartley
Commission: Commission for Community and Family Services
End of Term: 6/30/2016

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 3 - South Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.A., Queen's University, Kingston, ON Canada
7. **Occupation/profession:** Director, Community School Parks, People for Parks
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Al-Mansour, Chancela	East LA	14	African American	F	25-Sep-12	30-Jun-16
Beserra-Nunez, Irma	South Valley	5	Latina	F	27-Jan-14	30-Jun-18
Castillo, Carolina	East	14	Latina	F	30-Jul-10	30-Jun-16
Chan, Yvonne	North Valley	12	Asian Pacific Islander	F	30-Jul-10	30-Jun-14
Duardo, Debra	East LA	14	Latina	F	22-Jun-11	30-Jun-14
Farar, Ilana	West LA	11	Caucasian	F	03-Feb-14	30-Jun-18
Hill, Peggy	Central	4	African American	F	30-Jul-10	30-Jun-16
Iglehart, Alfreda	Central	10	African American	F	30-Jul-10	30-Jun-16
Legesse, Nikki	West	11	African American	F	10-Mar-14	30-Jun-16
Maxey, Tara	East LA	1	Caucasian	F	03-Feb-14	30-Jun-18
Pinto, Angela - REMOVED	South Valley	2	Other	F	13-Aug-10	30-Jun-16
Rodriguez, William "Blinky"	North Valley	7	Latino	M	03-Feb-14	30-Jun-18
Thomas, Fred	South LA	8	African American	M	21-Feb-13	30-Jun-14
Torres, Benjamin	East	13	Latino	M	30-Jul-10	30-Jun-16
Yaroslavsky, Barbara	Central	5	Caucasian	F	30-Jul-10	30-Jun-14

TRACY BARTLEY

OBJECTIVE A position that combines a passion for community engagement with a background in visual and art history, and strong familiarity with public education in Los Angeles.

PROFESSIONAL EXPERIENCE

- 13- PEOPLE FOR PARKS, Los Angeles, CA U.S.A.
Director, Community School Parks
- Grant management and reporting
 - Grant writing
 - Working with staff and community and school sites to further access to schoolyards outside of school hours and implement greening improvements
- 07- R.B. KITAJ ESTATE, Los Angeles, CA U.S.A.
Studio Director
- Management of collection of works of art by the artist and others
 - Project Management of exhibitions and publications
 - Logistics surrounding art auctions, exhibitions, etc.
 - Catalogue Raisonne research
- 10-12 LOS ANGELES UNIFIED SCHOOL DISTRICT, Los Angeles, CA U.S.A.
Facilities Services Division - Environmental Ombudsman
- Liaison between community/school groups and LAUSD Facilities pertaining to schoolyard greening
 - Member of LAUSD Facilities Sustainability Group
 - Project Management: School Garden Awareness Campaign; Revised Plant List; Contract Growing; LAUSD Day of Service, Prop 84: revision of LAUSD Design Standards; LAUSD Green Spaces website; LAUSD Facilities Grant program; Task list Landscape Architect list
- 99-07 R.B. KITAJ STUDIO, Los Angeles, CA U.S.A.
Collection Manager / Personal Assistant
- Management of collection of works of art by the artist and others
 - Initiation of an "Artsystems" database which includes documentation of the artists' methods and materials
 - Estate planning
 - Assistance in managing logistics surrounding exhibitions
 - Research relating to current projects by the artist
 - Office management
- 98-99 THE GETTY CONSERVATION INSTITUTE, Los Angeles, CA U.S.A.
Director's Office - Project Associate
- Volume editor liaison for publication MORTALITY IMMORTALITY?: The Legacy of 20th Century Art
 - Investigation and proposal of a project involving the establishment of an archive of contemporary artists' methods and materials
 - Participated in other activities including analysis of work by Jacob Lawrence, presentation on the issues surrounding contemporary art preservation to public, collaborative endeavors with The Getty Education Institute, etc.
- 98-99 ORANGE COUNTY MUSEUM OF ART, Newport Beach, CA U.S.A.
Consultant
- Advised staff on handling and packing issues surrounding works by Charles Ray and Bruce Conner
- 97-99 THE MUSEUM OF CONTEMPORARY ART, Los Angeles, CA U.S.A.
Consultant
- Consulting on issues surrounding major survey exhibition of work by Charles Ray

- Undertaking treatment of works of art as necessary as well as installation, packing and transport issues

97-98 THE GETTY CONSERVATION INSTITUTE, Los Angeles, CA U.S.A.

Director's Office - Consultant

- Organization of an international conference on contemporary art preservation issues for a multidisciplinary audience entitled MORTALITY IMMORTALITY?
- related activities including logistical and content work related to the conference speakers, loan and installation logistics for works of contemporary art on view during the conference and Production Coordinator for related video

EDUCATION

93-95 QUEEN'S UNIVERSITY, Kingston, ON Canada

Master of Art Conservation

88-92 UNIVERSITY OF MANITOBA, Winnipeg, MB Canada

Bachelor of Fine Arts (Honours)



ERIC GARCETTI
MAYOR

June 6, 2014

Ms. Tracy Bartley

Dear Ms. Bartley:

I am pleased to inform you that I hereby appoint you to the Commission for Community and Family Services for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Tracy Bartley
June 6, 2014
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As part of the City Council confirmation process, you will need to meet with Bob Blumenfield, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is stylized with a large "E" and a long horizontal stroke.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Tracy Bartley
June 6, 2014

Nominee Check List

I. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
_____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Bob Blumenfield** (contact at 213-473-7003).
_____ **Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination** (contact at 213-473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.