

ERIC GARCETTI
MAYOR

June 6, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Raquel Zamora to the Commission for Community and Family Services for the term ending June 30, 2016. Ms. Zamora will fill the vacancy created by Carolina Castillo, whom will be removed effective July 31, 2014 or at the time Ms. Castillo's successor is confirmed by the City Council.

I certify that in my opinion Ms. Zamora is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Raquel Zamora
Commission: Commission for Community and Family Services
End of Term: 6/30/2016

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 14 - East Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.S.W., University of Southern California
7. **Occupation/profession:** Associate Clinical Social Worker, Transforming Life Center
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Al-Mansour, Chancela	East LA	14	African American	F	25-Sep-12	30-Jun-16
Beserra-Nunez, Irma	South Valley	5	Latina	F	27-Jan-14	30-Jun-18
Castillo, Carolina - REMOVED	East	14	Latina	F	30-Jul-10	30-Jun-16
Chan, Yvonne	North Valley	12	Asian Pacific Islander	F	30-Jul-10	30-Jun-14
Duardo, Debra	East LA	14	Latina	F	22-Jun-11	30-Jun-14
Farar, Ilana	West LA	11	Caucasian	F	03-Feb-14	30-Jun-18
Hill, Peggy	Central	4	African American	F	30-Jul-10	30-Jun-16
Iglehart, Alfreda	Central	10	African American	F	30-Jul-10	30-Jun-16
Legesse, Nikki	West	11	African American	F	10-Mar-14	30-Jun-16
Maxey, Tara	East LA	1	Caucasian	F	03-Feb-14	30-Jun-18
Pinto, Angela	South Valley	2	Other	F	13-Aug-10	30-Jun-16
Rodriguez, William "Blinky"	North Valley	7	Latino	M	03-Feb-14	30-Jun-18
Thomas, Fred	South LA	8	African American	M	21-Feb-13	30-Jun-14
Torres, Benjamin	East	13	Latino	M	30-Jul-10	30-Jun-16
Yaroslavsky, Barbara	Central	5	Caucasian	F	30-Jul-10	30-Jun-14

Raquel Zamora

Professional Experience

- Transforming Life Center, Los Angeles, CA** **May 2013- Present**
Associate Clinical Social Worker
- Provide clinical assessments and treatment plans for victims of crime and their families
 - Provide direct clinical therapy using various therapy practices such as Art Therapy and Trauma Focused Cognitive Behavioral Therapy for victims of sexual abuse and domestic violence
 - Monitor clients progress using evidence based practices
- Huntington Park Community Adult School, Huntington Park, CA** **August 2012 - Present**
Instructor, Alternative Education Work Center
- Service 16-18 year olds in dropout prevent program
 - Instruct and tutor students in required subjects to obtain high school diploma
 - Prepare students for GED
- Roosevelt Community Adult School, Los Angeles, CA** **June 2006 - June 2012**
Adult School Instructor
- Plan course outline that meets the individual needs, interests, and abilities of students as well as state course competencies.
 - Test students competencies and evaluate student progress
 - Provide individual, small and/or large group instruction.
 - Develop instructional plans and organizes class time to provide a balanced program of instruction.
 - Ensure that student's needs are continually being met.
 - Credentials in Adult Secondary Education
 - Completion of Pupil Personnel Services Credential (PPSC)
- Los Angeles Unified Early Education**
Psychiatric Social Worker Intern, Los Angeles, CA **September 2010- May 2011**
- Provide mental health assessments to children ages 3-5
 - Assist teachers, parents and staff with interventions to modify behavior
 - Provide professional development workshops to teachers
 - Provide parenting workshops
 - Work collaboratively in a multidisciplinary team to ensure student success
- Pasadena Unified Mental Health Services** **September 2011- May 2012**
Therapist Intern, Pasadena, CA
- Provide mental health assessments to children and youth ages 7-18
 - Provide individual therapy and family therapy using Managing and Adapting Practice (MAP)
 - Familiarity with Practice Wise Evidence Based Services database, Clinical Dashboard and Practitioner Guides
 - Familiarity with LA County DMH documentation
- EPIC Group Consultants** **November 2011- November 2012**
Education, Planning and Instruction Consulting, Los Angeles, CA
- Coordinate needs assessment to residents at Low Income Housing
 - Facilitate resident community building meetings
 - Assist in program development and implementation based on residents needs assessment

Professional Affiliations

Vice President, East L.A. Chamber of Commerce

July 20012- Present

Assist President in directing activities to promote business, job development and civic improvements in the community. Provide members economic and marketing information, promoting economic growth and stability in community. Coordinate events such as the Taste of East L.A. and East L.A. on Ice to promote local businesses. Fundraise for local elected officials and local nonprofits.

Board Member, Weingart East Los Angeles YMCA

October 2007- January 2012

As Board Member it is my responsibility to ensure that the organization's policies are in place to sustain proper organizational management, and to find adequate resources so that the organization can provide high quality health and fitness programs to its clients.

Advisor to Latinas Unidas, Mount St. Mary's College, Los Angeles, CA

January 2012-May 2013

Mentor undergraduate students, assist in event planning, and provide professional development to participants as well as allocate resources for organization's livelihood.

Leadership Experience

Student Organization: USC School of Social Work

September 2011- May 2012

Graduation Chair

Represent the student body at USC School Social Work. Lead graduation committee in fundraising and planning the end of the year special event. Ensure motivational speaker, mistress of ceremony, and sponsorships for special event. Serve as a liaison between administration and students. Advocate for students concerns regarding graduation. Conduct presentations to approximately 200 incoming MSW students at Summer Welcome event. Plan for All Schools Day event as well as Legislative Lobby Days in Sacramento.

Volunteer Experience

Lucille-Allard Roybal Family Source Center

December 2006- November 2011

Volunteer in planning and participating in the set up, and clean up of various special events throughout the year such as Mother's Day Luncheon, Nightmare on First Street, Operation Gobble Gobble, 4th Street Lighting Ceremony, and Toy Give Away

Education

Masters of Social Work

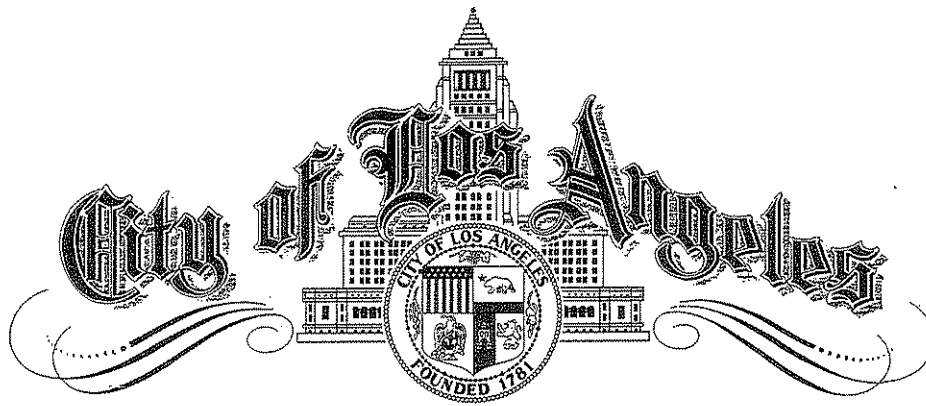
Families and Children Concentration

University of Southern California, May 2012

Bachelor of Arts

Sociology and Pre-Law

Mount St. Mary's College, 2004



ERIC GARCETTI
MAYOR

June 6, 2014

Ms. Raquel Zamora

Dear Ms. Zamora:

I am pleased to inform you that I hereby appoint you to the Commission for Community and Family Services for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

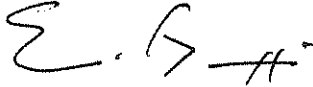
Ms. Raquel Zamora
June 6, 2014
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is stylized and written in a cursive-like font.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Raquel Zamora
June 6, 2014

Nominee Check List

I. **Within three days:**

- Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. **Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Information Sheet/Voluntary Statistics**

III. **Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60**

IV. **As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- Your City Councilmember Jose Huizar** (contact at 213-473-7014).
- Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination** (contact at 213-473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.