

CITY OF LOS ANGELES

CALIFORNIA



Workforce Investment Board
CHARLES WOO, CHAIR



ERIC GARCETTI
MAYOR



Economic and Workforce
Development Department
JAN PERRY
GENERAL MANAGER

June 12, 2014

Council File Number:
Council Districts: All
Contact Persons & Phone:
Robert Sainz, (213) 744-7396

The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

**COMMITTEE TRANSMITTAL: APPROVAL OF THE CITY OF LOS ANGELES
WORKFORCE INVESTMENT BOARD YEAR FIFTEEN ANNUAL PLAN—JULY 1,
2014 THROUGH JUNE 30, 2015—TO PROVIDE EMPLOYMENT SERVICES TO
BUSINESSES AND JOB SEEKERS**

DEADLINE FOR ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Investment Board (WIB) respectfully submit this transmittal for your review and approval. **Approval of this item is requested no later than June 30, 2014 to ensure the uninterrupted provision of services to City residents beginning July 1, 2014.**

BACKGROUND

The Economic and Workforce Development Department (EWDD) administers workforce development programs and promotes public and private investments in economic development activities. Together, the workforce and economic development activities help the City of Los Angeles meet the goals of growing the local economy, creating living wage jobs, improving the work and educational skills of its residents, and developing sustainable communities.

A key component in linking the city's economic development activities with its workforce development activities is the plan developed annually by the Workforce Investment Board (WIB). The Annual Plan details the service strategies, activities, and budget for the City's Workforce Development System (WDS) for the upcoming year and outlines how the City will deliver services to achieve its workforce priorities and to meet the workforce development needs of its customers.

In developing the Year 15 WIB Annual Plan (attached), the WIB took into consideration the priorities established by the Mayor and the California Workforce Investment Board (CWIB). The WIB also considered the city's current economic and educational situation, the resources available to address this reality, and its own priorities.

Moreover, the WIB had previously established priorities that it recommends be continued in the Year 15 Annual Plan, such as the ten percent service level requirement for individuals with disabilities and veterans, a shift to an Integrated Service Delivery (ISD) model, adherence to the training expenditure requirement stipulated in State Senate Bill 734, and an increase in leveraged resources. In addition, the Annual Plan continues the WIB's focus on addressing the high school dropout crisis by implementing student recovery efforts, and providing summer youth employment opportunities to disconnected youth. As the WDS moves forward with innovative strategies for providing services through the WorkSource and YouthSource systems, it will also reexamine the contractor evaluation process to ensure it supports the desired outcomes of the new programs. The Annual Plan also takes into account the discussions at the Crossroads Symposium, an annual policy symposium which this year explored the possibility of improving the education, training, and job opportunities for older and younger workers.

DISCUSSION

The City will receive \$38.8 million in WIA Adult, Dislocated Worker, and Youth formula funds from the State for Program Year 2014-2015 (PY 2014-15), as detailed in the *Budget* section in the Annual Plan. As the allocation for Rapid Response has not been announced, the City is assuming level funding of \$2.3 million, based on the amount received in Program Year 2013-2014 (PY 2013-14)¹. In addition to these formula allocations, the City will receive additional non-WIA funds and competitive awards amounting to \$14.7 million. The City anticipates a carryover amount of \$5.3 million composed of both WIA formula and other workforce related grants. The total allocation available for WDS activities is projected at \$61.2 million. While this amount reflects a net decrease of \$6.0 million when compared to PY 2013-2014, the bulk of this decrease stems from completed programs that are not continuing in PY 2014-15. The decrease in funding also includes a reduction in WIA formula funding and a lower anticipated carryover amount compared to the previous program year.

¹ The California Employment Development Department announced the Program Year 2014 Rapid Response Funding on June 12, 2014. The allocation to the City will result in a reduction of funds available for the Layoff Aversion Request for Proposal (RFP) under review at this time. The EWDD will report in a separate transmittal on the recommendations for this RFP.

WIA Title I formula funds continue to represent the primary source of funding for the City's WDS, accounting for 74 percent of its revenue. These funds comprise the funding base for both the City's Adult WorkSource and YouthSource programs. The Adult programs provide job training and job placement assistance. The Youth programs reconnect youth to education, provide basic skills remediation, and prepare youth to enter post-secondary education or the labor market.

The Year 15 WIB Annual Plan proposes a balanced budget for PY 2014-15. Projections for new and carryover WIA revenue are summarized below. Please note that this table does not include other grant funding and other WIA grants.

Workforce Investment Act Funding

	PY 2013-14 WIA Funds	PY 2014-15 WIA Funds	Difference
Adult	\$14,256,598	\$14,061,014	(\$195,584)
Dislocated Worker	11,051,714	10,282,273	(769,441)
Youth	15,646,569	14,497,885	(1,148,684)
Rapid Response	2,260,025	2,300,000	39,975
Carryover*	4,235,549	3,871,749	(363,800)
Total	\$47,450,455	\$45,012,921	(\$2,437,534)

* Carryover funds in PY 2014-15 are estimated.

Detailed descriptions of PY 2014-15 programs and strategies are included in the *Service Strategies and Activities* section of the Annual Plan. The programs and strategies support the shared vision of the WIB, Mayor, and City Council to sustain and grow the WDS, and to refocus service delivery to better address evolving economic and labor market conditions in the region. Building on the success of the revised YouthSource System (with an increased emphasis on addressing the local high school dropout problem by reconnecting youth with education and employment), in PY 2014-15 the City will launch a redesigned WorkSource System. This new system will better align job seekers to high-growth employment sectors that offer living wage career paths. The redesigned system will greatly increase the number of individuals who are enrolled, and through the implementation of the Integrated Service Delivery (ISD) model, the adult and dislocated worker system will ensure the seamless delivery of services to jobseekers by coordinating the efforts of various service providers.

Additional budget and funding information is contained in the *Budget* section of the Annual Plan, where funding is identified for authorized positions within the EWDD and all related positions funded under the WIA in other departments of the City. In addition, the Annual Plan includes policies that govern the WDS' operations and administration of WIA-funded services. In the *Policies* section, there are previously adopted policies, as well as new policies and those recommended for revision. Other key sections of the Annual Plan include the *Executive Summary, Plan Overview, Status of Supporting Activities, Other Funding Sources, PY 2012-13 Performance Evaluations, WIB Requests, and Public Comments*.

WIB ACTION

The WIB approved the Year Fifteen WIB Annual Plan in accordance with the WIB-LEO Agreement on May 30, 2014. Subsequent to this approval, the EWDD has received additional revenue for inclusion in the Year Fifteen WIB Annual Plan as well as additional public comment on the proposed activities therein. The EWDD will report back to the WIB, as required in the WIB-LEO agreement, on these changes at the next scheduled WIB meeting.

FISCAL IMPACT

There is no negative impact on the General Fund. The recommendations contained in this report involve the allocation of approximately \$61.2 million to the Workforce Investment Board Year 15 Annual Plan (Fiscal Year 2014-15) from various federal and state grants and local sources, including Workforce Investment Act Title I, National Emergency Grants, and other formula and competitive grant sources.

RECOMMENDATIONS

The General Manager of the EWDD, or designee, and the Chair of the WIB request that the Mayor and the City Council:

1. ADOPT the WIB Year Fifteen Annual Plan for Program Year 2014-15 (Annual Plan) and its supporting budget, approve and implement all policies contained in the Annual Plan as approved by the WIB, and authorize the General Manager, EWDD, or designee, to implement the Annual Plan consistent with the recommendations contained herein.
2. AUTHORIZE the General Manager, EWDD, or designee to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the Workforce Investment Board-Local Elected Officials (WIB-LEO) agreement (C.F. 12-0602-S2). Per the WIB-LEO, any agreements and amendment to agreements identified and previously approved in the Annual Plan require no further action from the Mayor, City Council, or WIB.² Any amendment to agreements resulting in a policy change or in the purpose of the agreement, or change in funding in excess of \$250,000 (in one year) requires approval of the Mayor, the City Council, and the WIB. Any amendment in an

² WIB-LEO Agreement, Section 3.E.3. "Therefore, upon approval of the Local Annual Plan, the WIA Administrative Entity is authorized to take all steps necessary to implement the Local Annual Plan. No further Mayor, City Council or WIB approval shall be required to execute contracts, amendments to contracts, leases or other commitments described in and consistent with the Local Annual Plan."

amount from \$25,000 to \$250,000 requires only approval from the WIB. All amendments are subject to approval of the City Attorney as to form and legality.³

With respect to Workforce Investment Act (WIA) Authorities:

- b. Accept U.S. Department of Labor (DOL) WIA grant funds, assist the Controller in depositing and transferring WIA funds as appropriate within established WIA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan.
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements. This includes amendments between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIA and/or successor legislation funds (including National Emergency Grants, the Governor's 15 and 25 Percent Discretionary WIA, and other WIA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIA and/or successor legislation funds, and between other Local Workforce Investment Areas and the City of Los Angeles for WIA and/or successor legislation. All are subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code 14.8 et seq. (City grant regulations). The receipt of such funds shall be reported to the WIB within 30 days.

With respect to solicitation authorities:

- d. Develop and submit proposals and applications to secure additional WIA funds and available non-WIA funds to any public, private, nonprofit or governmental entity for workforce investment-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WIB within 30 days after submission.
- e. Develop and submit proposals or applications representing the WIB, subject to approval of the WIB, to any public, private, nonprofit, or governmental entity for workforce investment-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WIB. Approval of the WIB is required before acceptance of an award.

³ WIB-LEO Agreement, Section 3.E.3.d. "Negotiate and execute amendments to the agreements mentioned above, provided that no amendment to a program agreement shall change the policy or purpose of the agreement or increase or decrease the funding level of any agreement in an amount in excess of two hundred and fifty thousand dollars (\$250,000) in one year, without the approval of the Mayor, the City Council and the WIB, or in an amount from twenty-five thousand dollars to two hundred fifty thousand dollars (\$25,000 to \$250,000) without the approval of the WIB and subject to the approval of the City Attorney as to form and legality."

- f. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WIB-LEO agreement, Mayor, Council, and WIB approval is required for any awards in excess of \$250,000, prior to acceptance and expenditure of such funds. Award amounts between \$25,000 and \$250,000 are subject to approval by the WIB only.
- g. Negotiate and execute agreements and amendments to agreements with funds awarded, as described in the Annual Plan, subject to approval as authorized in the WIB-LEO.

With respect to procurement authorities:

- h. Issue Small Bid Purchases, Requests for Proposal (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form and legality. Anticipated service procurements related to items that are listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to:
 - Assessment services for youth, adult and dislocated workers
 - Auditors/consultants for special audits
 - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services
 - Business Services
 - Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers)
 - Consulting Services for Veterans and People with Disabilities
 - Consulting Services for the WIB
 - Crossroads policy symposium
 - Labor Market Analysis
 - Promotion and Outreach Services (including marketing plan activities, communications, and publication services)
 - Rapid Response enhancement and expansion, including lay-off aversion and business retention
 - Services related to the implementation of the Los Angeles YouthSource Program, including to the Los Angeles Youth Opportunity Movement program
 - Services to and assessments of vulnerable populations (e.g., returning veterans; individual with disabilities; English Language Learners; individuals experiencing homelessness; mature/older workers; ex-offenders; and non-custodial parents)
 - Services related to the continuation of the Southeast Los Angeles Portal
 - Summer Youth Employment Program
 - Trade Adjustment Assistance Community College and Career Training

- Services provided through the WIB Innovation Fund
 - WorkSource Center-JobsLA Online Portal
 - WorkSource System Enhancements
 - WorkSource Integrated Delivery System providers
 - YouthSource System providers
- i. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation No. 2(h), subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
- j. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to the following:
- A nonfinancial agreement for the maintenance of Individual Training Accounts (ITA) with the City of Hawthorne (on behalf of the South Bay Workforce Investment Board)
 - FutureWork Systems LLC for the LA Performs online performance management system
 - Geographic Solutions to develop a local portal to the State system (CalJOBSsm) and to expand integrated workforce development services via the Internet
 - Graduate student level interns (Master of Social Work candidates) to support the WSC in the delivery of services related to Veterans.
 - Los Angeles Area Chamber of Commerce Foundation for Hire LA's Youth and Cash for College programs
 - LAUSD Office of Pupil Services
- k. Negotiate and execute agreements, and amendments to agreements, subject to City Attorney approval as to form and legality, with the following service providers and organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Service Strategies and Activities section of the Annual Plan, include but are not limited to:
- Audit Fees and Fiscal Training
 - Automated data collection and reporting system providers
 - Governor's 25% Discretionary and Additional Assistance Dislocated Worker Funds for WorkSource Center operators

- California State University Northridge (The University Corporation) for performance evaluation, customer satisfaction, and program evaluation
 - California Disability Employment Initiative (CDEI) WorkSource Center contractors
 - Certification requirements for WorkSource and YouthSource Centers
 - Geographic Solutions Inc., for the development and maintenance of the WorkSource Center-JobsLA Online Portal
 - National Emergency Grant Multi-Sector Funds for WorkSource Center operators
 - HIRE LA's Youth providers
 - InnerSight LLC for the provision of Assessments
 - Intensive Transitions service providers
 - Labor market information/analysis providers
 - Leadership training, mentoring, and systems support to youth and young adults providers
 - Los Angeles Area Chamber of Commerce Foundation
 - Los Angeles Community College District
 - Los Angeles Unified School District
 - Los Angeles Youth Opportunity Movement contractors
 - Manuel R. Bagaoisan, for technical support in the implementation of the CalJOBSsm data collection and reporting system
 - Pamela Williams, for WIB consulting services
 - Performance Improvement Consultant Services
 - Promotion and Outreach services
 - Rapid Response enhancement and expansion, including lay-off aversion and business retention providers
 - Services provided through the WIB Innovation Fund
 - Southeast Los Angeles Portal
 - Summer Youth Employment Program (SYEP) providers, including those funded through City, county, state, federal, and private funds
 - Veteran's WorkSource Services
 - WorkSource Center One-Stop operators
 - YouthSource System contractors and related subcontractors (e.g., New Regal Health Career; Los Angeles Conservation Corps, Inc.; Los Angeles Community College District; Coalition for Responsible Community Development, Youth Policy Institute, Inc.; and El Centro de Ayuda)
 - Youth assessment service providers
 - Youth System Support providers
 - YouthSource Center One-Stop operators
- I. Negotiate and execute agreements and amendments to agreements with bidders successful in responding to any RFP or RFQ released by the EWDD, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements

- m. Make payments of stipends and supportive services to Youth Opportunity Movement participants from WIA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant funds.

With respect to non-WIA authorities:

- n. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program funded by City of Los Angeles General Funds, the County of Los Angeles General Funds, and County of Los Angeles TANF monies.
- o. Negotiate and execute Memoranda of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource centers to provide services to youth.
- p. Accept a donation in the amount of \$516,000 from Citi Foundation / Cities for Financial Empowerment and deposit funds into the WIB account, and execute MOUs with the City-operated YouthSource Centers for HIRE LA's Youth activities, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds.
- q. Accept a donation in the amount of \$400,000 from the Disney/Mayor Fund for the Summer Youth Employment Program and deposit funds into the EWDD account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached SYEP Allocation Plan and Recommendation 2z below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
- r. Accept a donation in the amount of \$80,000 from the Disney/Mayor Fund for an evaluation of the Summer Youth Employment Program and deposit funds into the EWDD account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached SYEP Allocation Plan and Recommendation 2z below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
- s. Accept up to \$4.2 million in funding from and execute grant agreement and/or unilateral amendments with the County of Los Angeles (TANF/NCC) for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with

contractors listed in the attached SYEP Allocation Plan and Recommendation 2z below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.

- t. Accept funds from and execute grant agreements and/or unilateral amendments with Local Workforce Investment Areas (LWIA), and private funding sources (including for the operation of the Summer Youth Employment Program) into the WIB account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the SYEP Allocation Plan and Recommendation 2z, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
- u. Accept \$232,698 from the County of Los Angeles Probation Department for the High Risk/High Need program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
- v. Accept \$225,000 from the California Department of Education for the California Career Pathways Trust Fund and execute grant agreements with California Department of Education, subject to the approval of the City Attorney as to form and legality, and in compliance with WIB-LEO, City grant regulations, and City contracting requirements.
- w. Accept \$225,000 for the Youth Career Connect program and execute grant agreements with the Los Angeles Unified School District, subject to the approval of the City Attorney as to form and legality, and in compliance with WIB-LEO, City grant regulations, and City contracting requirements.
- x. Accept \$90,000 from the Los Angeles Community College District / Southwest College for the Leading Engineering Education for the Future in Los Angeles (LEEF-LA) and execute grant agreements with the Los Angeles Community College District, subject to the approval of the City Attorney as to form and legality, and in compliance with WIB-LEO, City grant regulations, and City contracting requirements

With respect to Administrative Authorities:

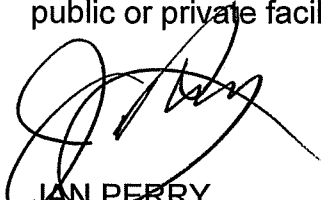
- y. Negotiate and execute agreements and amendments to the Workforce Development System (One-Stop) Memorandum of Understanding (MOU) between the partners of the City of Los Angeles Workforce Development System.

- z. Negotiate and execute amendments to agreements with SYEP providers for a term effective July 1, 2014 through June 30, 2015, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements. The eligible SYEP providers pursuant to a 2013 RFP include the following:
- Archdiocesan Youth Employment (Catholic Charities of Los Angeles, Inc.)
 - All Peoples Community Center
 - Asian-American Drug Abuse Program, Inc.
 - Community Career Development Inc.
 - Coalition for Responsible Community Development
 - El Proyecto del Barrio, Inc.
 - Housing Authority of the City of Los Angeles
 - Los Angeles Brotherhood Crusade, Inc.
 - Los Angeles Community College District, Harbor College
 - Los Angeles Conservation Corps, Inc.
 - Los Angeles Unified School District
 - Managed Career Solutions, Inc.
 - Para Los Niños
 - The Regents of the University of California (UCLA)
 - UAW-Labor Employment and Training Corporation (UAW-LETC)
 - Watts Labor Community Action Committee
 - Youth Opportunity Movement (Boyle Heights and Watts)
 - Youth Policy Institute, Inc.
- aa. If deemed appropriate, transfer monies up to the maximum amount of the total PY 2014-15 allotment allowed by WIA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs.
- bb. Prepare a report to the WIB and City Council by October 31, 2014, which identifies all carry-in funds and any changes to the federal funding allocations, including those already identified herein, and prepare recommendations, subject to WIB and City Council approval, regarding proposed use of such funds.
3. Continue funding for existing regular and resolution position authorities as approved in the Annual Plan budget.
4. In the case where EWDD proposes to execute agreements and/or amendments to agreements with the WorkSource Centers listed in the Annual Plan and that are part of the direct provision of employment and/or training services, find that it is beneficial, and therefore more feasible, for the City to execute contracts with these WorkSource Centers effective June 30, 2014 to June 30, 2015, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.


5. In cases where EWDD proposes to execute agreements and/or amendments to agreements that are part of the direct provision of employment and/or training services, find that it is beneficial, and therefore more feasible, for the City to execute contracts with service providers listed in the Annual Plan effective July 1, 2014 to June 30, 2015, subject to the approval of the City Attorney as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements.
6. AUTHORIZE the Controller to implement the attached Controller Instructions and to implement the Annual Plan budget.
7. AUTHORIZE the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970

A Notice of Exemption (attached) has been filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the WIB Year Fifteen Annual Plan and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



JAN PERRY
General Manager



CHARLES WOO
Chair
Workforce Investment Board

JP:RS:JP:GR

Attachments: Controller Instructions
PY 2014-15 Summer Youth Allocation Matrix
WIB Advocacy Table
Notice of Exemption
Year 15 WIB Annual Plan

cc: Mike Feuer, City Attorney

ATTACHMENT
WIB Year 15 Annual Plan Controller Instructions
FY 2014-2015

A. WORKFORCE INVESTMENT ACT (WIA) TITLE I FORMULA - Adult, Dislocated Worker, Youth & Rapid Response (Fund No. 44A)

1. Establish a receivable from the State of California within the Workforce Investment Act (WIA) Fund No. 44A for \$41,141,172, broken down by funding stream as follows:

Funding Stream	Amount
Adult	14,061,014
Dislocated Worker	10,282,273
Youth PY 14-15 ** (net of \$3.5 mil allocation used for PY 13-14)	10,997,885
Youth PY 15-16	3,500,000
Rapid Response	2,300,000
Total	41,141,172

** Net of \$3.5 million used for PY 13-14

2. Establish new accounts within the WIA Fund No. 44A and appropriate as follows: (*WorkSource and YouthSource Centers*)

Account	Title	Amount
22L703	WIA Youth	11,234,080
22L704	WIA Adult	10,311,197
22L707	WIA Dislocated Worker	7,963,803
	Total	29,509,080

- 3a. Increase appropriations within the WIA Fund No. 44A as follows: (*Supporting Program Activities*)

Account	Title	Amount
22L703	WIA Youth	1,066,147
22L704	WIA Adult	656,924
22L707	WIA Dislocated Worker	516,752
22L727	WIA Rapid Response	720,000
	Total	2,959,823

- 3b. Transfer appropriations within the WIA Fund No. 44A as follows: (*Supporting Program Activities - Audit Fees/Fiscal Training*)

Account	Title	Amount
From:		
22L703	WIA Youth	5,100
22L704	WIA Adult	4,950
22L707	WIA Dislocated Worker	4,950
	Total	15,000
To:		
22L122	EWDD	15,000

ATTACHMENT
WIB Year 15 Annual Plan Controller Instructions
FY 2014-2015

- 3c. Increase appropriations within Fund 100/22 as follows: *(Supporting Program Activities - Audit Fees/Fiscal Training)*

Account	Title	Amount
2130	Travel	15,000

- 4a. Transfer appropriation within the WIA Fund No. 44A as follows: *(Adopted Budget-Schedule 22, Leases & Rent line item. Language to authorize transfer was missing.)*

Account	Title	Amount
From:		
22L550	Leases and Rent	715,000
To:		
22L122	EWDD	715,000

- 4b. Increase appropriation within Fund 100/22 as follows: *(Adopted Budget-Schedule 22, Leases & Rent line item. Language to authorize transfer was missing.)*

Account	Title	Amount
006030	Rent	715,000

- 5a. Increase (Decrease) appropriations within the WIA Fund No. 44A as follows: *(EWDD Admin/Program Oversight vs Adopted Budget-Schedule 22)*

Account	Title	Amount
22L122	EWDD	(3,939,207)
22L299	Related Costs-EWDD	(1,208,872)
	Total	(5,148,079)

- 5b. Increase (Decrease) appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight vs Adopted Budget-Schedule 22)*

Account	Title	Amount
001010	Salaries-General	(3,130,007)
001070	Salaries-As Needed	(479,115)
001090	Overtime	(18,103)
002120	Printing and Binding	(41,143)
002130	Travel	23,190
003040	Contractual Services	(135,265)
003310	Transportation	(20,093)
003340	Water and Electricity	1,384

ATTACHMENT
WIB Year 15 Annual Plan Controller Instructions
FY 2014-2015

006010	Office and Admin Expense	(28,223)
006020	Operating Supplies	8,736
006030	Rent	(120,568)
	Total	(3,939,207)

6a. Increase appropriations within the WIA Fund No. 44A as follows: *(Workforce Investment Board - WIB)*

Account	Title	Amount
22L122	EWDD	780,084
22L299	Related Costs-EWDD	212,173
	Total	992,257

6b. Increase appropriations within Fund 100/22 as follows: *(Workforce Investment Board - WIB)*

Account	Title	Amount
001010	Salaries-General	542,574
001070	Salaries-As Needed	37,433
001090	Overtime	91
002120	Printing and Binding	10,242
002130	Travel	20,568
003040	Contractual Services	57,203
003310	Transportation	409
006010	Office and Admin Expense	55,685
006020	Operating Supplies	6,005
006030	Rent	49,874
	Total	780,084

7a. Transfer appropriations within the WIA Fund No. 44A as follows: *(Youth Opportunity Movement - YOM Direct Services)*

From:		
Account	Title	Amount
22L703	WIA Youth	1,379,357
	Total	1,379,357
To:		
Account	Title	Amount
22L122	EWDD	1,058,885
22L299	Related Costs - EWDD	320,472
	Total	1,379,357

ATTACHMENT
WIB Year 15 Annual Plan Controller Instructions
FY 2014-2015

7b. Increase appropriations within Fund 100/22 as follows: *(Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	820,943
001070	Salaries-As Needed	44,032
001090	Overtime	138
002120	Printing and Binding	3,265
002130	Travel	861
003040	Contractual Services	74,848
003310	Transportation	619
006010	Office and Admin Expense	15,677
006020	Operating Supplies	82,008
006030	Rent	16,494
	Total	1,058,885

7c. Expend up to \$82,008 within Fund No. 100/22, Account #006020-Operating Supplies for participant support services, upon presentation of proper documentation. *(Youth Opportunity Movement - YOM Direct Services)*

7d. Establish new accounts and transfer appropriations within the WIA Fund No. 44A as follows: *(Youth Opportunity Movement - YOM Direct Services)*

From:		
Account	Title	Amount
22L703	WIA Youth	403,963
	Total	403,963
To:		
Account	Title	Amount
22L706	WIA Youth - YOM	388,963
22L140	General Services	15,000
	Total	403,963

7e. Expend up to \$388,963 within the WIA Fund No. 44A, Account #22L706-WIA Youth YOM, for contractors, vendors, participant supportive services, stipends and incentives, upon presentation of proper documentation: *(Youth Opportunity Movement - YOM Direct Services)*

7f. Increase appropriations within Fund 100/40 as follows: *(Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
003160	Repairs, Maintenance and Supplies	15,000

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8a. Establish new accounts within the WIA Fund No. 44A and appropriate as follows: *(Other City Departments)*

Account	Title	Amount
22L112	City Attorney	4,498
22L292	Related Costs - City Attorney	61,453
22L126	Controller	3,855
22L296	Related Costs - Controller	16,659
22L146	Mayor	58,778
22L294	Related Costs - Mayor	95,788
22L297	Related Costs - Personnel	137,892
22L299	Related Costs - EWDD	(275,022)
	Total	103,901

8b. Increase appropriations within the following funds and accounts: *(Other City Departments)*

Fund/Account	Title	Amount
100/12/1010	Salaries - General	4,498
100/26/1010	Salaries - General	3,855
100/46/1010	Salaries - General	58,778
	Total	67,131

9. Establish a new account within the WIA Fund No. 44A and appropriate as follows: *(Estimated interest income for FY 14-15.)*

Account	Title	Amount
22L450	WIA Program Income	40,000

B. NEG MULTI-SECTOR (Fund No. 54T)

1a. Establish new accounts within the NEG Multi-Sector Fund No. 54T and appropriate as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
22L122	EWDD	283,685
22L299	Related Costs - EWDD	58,164
	Total	341,849

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- 1b. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	248,008
001070	Salaries-As Needed	1,158
001090	Overtime	42
002120	Printing & Binding	110
002130	Travel	260
003040	Contractual Services	5,578
003310	Transportation	187
006010	Office and Admin Expense	2,868
006020	Operating Supplies	2
006030	Rent	25,472
	Total	283,685

2. Establish a new account within the NEG Multi-Sector Fund No. 54T and appropriate as follows: *(Estimated interest income for FY 14-15.)*

Account	Title	Amount
22L450	NEG Multi-Sector Program Income	10,000

C. WORKFORCE INNOVATION FUND (LARCA Reconnections Career Academy, Fund No. 54R)

- 1a. Increase (Decrease) appropriations within the Workforce Innovation Fund No. 54R as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services vs Adopted Budget-Schedule 29)*

Account	Title	Amount
22L122	EWDD	193,886
22L299	Related Costs - EWDD	(2,681)
	Total	191,205

- 1b. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services vs Adopted Budget-Schedule 29)*

Account	Title	Amount
001010	Salaries-General	39,623
001070	Salaries-As Needed	3,426
001090	Overtime	123
002120	Printing & Binding	326
002130	Travel	6,770
003040	Contractual Services	16,506
003310	Transportation	553

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006010	Office and Admin Expense	22,102
006020	Operating Supplies	25,947
006030	Rent	78,510
	Total	193,886

2. Expend up to \$25,947 within Fund 100/22, Account #006020-Operating Supplies, for participant supportive services, upon presentation of proper documentation. (*Youth Opportunity Movement - YOM Direct Services*)

3a. Establish new account within the Workforce Innovation Fund No. 54R and appropriate as follows: (*Youth Opportunity Movement - YOM Direct Services*)

Account	Title	Amount
22L765	WIF - YOM	1,107,609

3b. Expend up to \$1,107,609 within the Workforce Innovation Fund No. 54R for contractors, vendors, participant supportive services, stipends, and incentives, upon presentation of proper documentation. (*Youth Opportunity Movement - YOM Direct Services*)

4. Establish a new account within the Workforce Innovation Fund No. 54R and appropriate as follows: (*Estimated interest income for FY 14-15.*)

Account	Title	Amount
22L450	WIF Program Income	3,000

D. LA CITY SUMMER YOUTH EMPLOYEMENT PROGRAM (SYEP, Fund No. 551)

1. Transfer \$2,000,000 cash from the City General Fund to the General Fund-Variou Program Fund No. 551.

2a. Establish new accounts within the General Fund-Variou Program Fund No. 551 and appropriate as follows: (*EWDD Admin/Program Oversight, Youth Opportunity Movement-YOM Direct Services and Service Providers*)

Account	Title	Amount
22L122	EWDD	200,000
22L713	City General SYEP	1,800,000
	Total	2,000,000

2b. Increase appropriations within Fund 100/22 as follows: (*EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services*)

Account	Title	Amount
001010	Salaries-General	191,809
001090	Overtime	32

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002120	Printing & Binding	2,085
002130	Travel	201
003040	Contractual Services	4,314
003310	Transportation	145
006010	Office and Admin Expense	1,412
006020	Operating Supplies	2
	Total	200,000

E. LA COUNTY TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF, Fund No. 56E)

1. Establish a receivable within the TANF Fund No. 56E from the LA County for \$4,200,000.
- 2a. Establish new accounts within the TANF Fund No. 56E and appropriate as follows: *(EWDD Admin/Program Oversight, Youth Opportunity Movement - YOM Direct Services, Service Providers and Supporting Program Activities)*

Account	Title	Amount
22L122	EWDD	429,368
22L841	LA County TANF	3,770,632
	Total	4,200,000

- 2b. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	342,781
001070	Salaries-As Needed	38,340
001090	Overtime	57
002120	Printing & Binding	153
002130	Travel	360
003040	Contractual Services	7,710
003310	Transportation	258
006010	Office and Admin Expense	3,106
006020	Operating Supplies	3
006030	Rent	36,600
	Total	429,368

3. Expend up to \$24,632 within the TANF Fund No. 56E for participant supportive services, stipends, and incentives, upon presentation of proper documentation. *(Youth Opportunity Movement - YOM Direct Services)*

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F. LA COUNTY PROBATION HIGH RISK/HIGH NEEDS SERVICES PROGRAM (Fund No. 45D)

1. Establish a receivable within the LA County Probation High Risk/High Needs Services Program Fund No. 45D from the LA County for \$232,698.
- 2a. Establish new accounts within the LA County Probation High Risk/High Needs Services Program Fund No. 45D and appropriate as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
22L122	EWDD	214,978
22L299	Related Costs - EWDD	17,720
	Total	232,698

- 2b. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	119,112
001070	Salaries-As Needed	556
001090	Overtime	20
002120	Printing & Binding	53
002130	Travel	125
003040	Contractual Services	49,679
003310	Transportation	90
006010	Office and Admin Expense	4,238
006020	Operating Supplies	28,179
006030	Rent	12,926
	Total	214,978

3. Expend up to \$28,179 within Fund 100/22, Account #006020-Operating Supplies, for participant supportive services, upon presentation of proper documentation. *(Youth Opportunity Movement - YOM Direct Services)*

G. CITIBANK SUMMER YOUTH PROGRAM (New EWDD Summer Youth Program-Other Sources Fund No. XXX)

1. Establish a new interest-bearing fund called EWDD Summer Youth Program - Other Sources Fund No. XXX to track grants and donations received from private organizations for the Summer Youth Employment Program.
2. Accept donation of \$516,000 from Citi Foundation/Cities for Financial Empowerment through the Workforce Investment Board (WIB) and deposit into the newly established EWDD Summer Youth Program - Other Sources Fund No. XXX.

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3. Establish new accounts within the newly established EWDD Summer Youth Program - Other Sources Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
22L122	EWDD	155,719
22L299	Related Costs - EWDD	27,831
22LXXX	Citibank Summer Youth Program	332,450
	Total	516,000

4. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	71,691
001070	Salaries-As Needed	335
001090	Overtime	12
002120	Printing & Binding	32
002130	Travel	75
003040	Contractual Services	1,612
003310	Transportation	54
006010	Office and Admin Expense	1,800
006020	Operating Supplies	73,100
006030	Rent	7,008
	Total	155,719

- 5a. Expend up to \$73,100 within Fund 100/22, Account #006020-Operating Supplies, for participant supportive services, upon presentation of proper documentation. *(Youth Opportunity Movement - YOM Direct Services)*
- 5b. Expend up to \$297,000 within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX for participant supportive services, stipends, and incentives, upon presentation of proper documentation. *(Youth Opportunity Movement - YOM Direct Services)*

H. TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE & CAREER TRAINING GRANT (TAACCCT, Fund No. XXX)

1. Increase receivable within the TAACCCT Grant Fund No. XXX from the Los Angeles Community College for \$150,000.
2. Establish new accounts within the TAACCCT Grant Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

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Account	Title	Amount
22L122	EWDD	168,450
22L299	Related Costs - EWDD	56,550
	Total	225,000

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	145,670
001070	Salaries-As Needed	680
001090	Overtime	24
002120	Printing & Binding	65
002130	Travel	153
003040	Contractual Services	3,276
003310	Transportation	110
006010	Office and Admin Expense	2,715
006030	Rent	15,757
	Total	168,450

I. COMMUNITY CHALLENGE GRANT (NELA, Fund No. 53W)

1. Establish new accounts within the Community Challenge Grant Fund No. 53W and appropriate as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
22L122	EWDD	56,374
22L299	Related Costs - EWDD	17,664
	Total	74,038

2. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	45,501
001070	Salaries-As Needed	212
001090	Overtime	8
002120	Printing & Binding	20
002130	Travel	3,048
003040	Contractual Services	1,023
003310	Transportation	34
006010	Office and Admin Expense	1,858
006030	Rent	4,670
	Total	56,374

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J. CALIFORNIA DISABILITY EMPLOYMENT INITIATIVE PROJECT (Fund No. 54N)

1. Establish new accounts within the California Disability Employment Initiative Project Fund No. 54N and appropriate as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
22L122	EWDD	32,359
22L299	Related Costs - EWDD	10,365
	Total	42,724

2. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	26,699
001070	Salaries-As Needed	125
001090	Overtime	4
002120	Printing & Binding	12
002130	Travel	28
003040	Contractual Services	601
003310	Transportation	20
006010	Office and Admin Expense	2,090
006030	Rent	2,780
	Total	32,359

K. LA CITY GENERAL FUND - Cash for College per CF #13-1395 S3 (Fund No. 551)

1. Transfer \$49,144 cash from the City General Fund to the General Fund - Various Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22L816	Cash for College - City GF	49,144

L. LA CITY GENERAL FUND - Hire LA per CF #13-1395 S3 (Fund No. 551)

1. Transfer \$285,000 cash from the City General Fund to the General Fund - Various Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22L817	Hire LA 16-24 Youth Employment - City GF	285,000

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M. LA CITY GENERAL FUND - Youth Opportunity Movement per CF #13-1395 S3 (YOM, Fund No. 551)

1. Transfer \$573,050 cash from the City General Fund to the General Fund - Various Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22L818	Youth Opportunity Movement (YOM) - City GF	573,050

2. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
From:		
22L818	Youth Opportunity Movement (YOM) - City GF	419,135
To:		
22L122	EWDD	419,135

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	357,965
001070	Salaries-As Needed	8,876
001090	Overtime	67
002120	Printing & Binding	1,979
002130	Travel	422
003310	Transportation	303
006010	Office and Admin Expense	5,696
006030	Rent	43,827
	Total	419,135

N. CA CAREER PATHWAYS TRUST FUND (New Fund No. XXX)

1. Establish a new interest-bearing fund called CA Career Pathways Trust Fund No. XXX.
2. Establish a receivable within the newly established CA Career Pathways Trust Fund No. XXX from the CA State Department of Education for \$225,000.

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3. Establish new accounts within the newly established CA Career Pathways Trust Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
22L122	EWDD	168,996
22L299	Related Costs - EWDD	56,004
	Total	225,000

4. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	144,263
001070	Salaries-As Needed	673
001090	Overtime	24
002120	Printing & Binding	64
002130	Travel	151
003040	Contractual Services	3,245
003310	Transportation	109
006010	Office and Admin Expense	4,976
006030	Rent	15,491
	Total	168,996

O. YOUTH CAREER CONNECT (New Fund No. XXX)

1. Establish a new interest-bearing fund called Youth Career Connect Fund No. XXX.
2. Establish a receivable within the newly established Youth Career Connect Fund No. XXX from the US Department of Labor for \$225,000.
3. Establish new accounts within the newly established Youth Career Connect Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
22L122	EWDD	188,090
22L299	Related Costs - EWDD	36,910
	Total	225,000

4. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight and Youth Opportunity Movement - YOM Direct Services)*

Account	Title	Amount
001010	Salaries-General	162,662
001070	Salaries-As Needed	759

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001090	Overtime	27
002120	Printing & Binding	72
002130	Travel	171
003040	Contractual Services	3,659
003310	Transportation	123
006010	Office and Admin Expense	2,941
006030	Rent	17,676
	Total	188,090

P. DISNEY SYEP (New EWDD Summer Youth Program-Other Sources Fund No. XXX)

1. Accept a donation of \$480,000 from the Disney/Mayor Fund for the Summer Youth Employment Program and deposit funds into the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX.
2. Establish new accounts and increase appropriations within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX as follows: *(EWDD Admin/Program Oversight and Service Providers)*

Account	Title	Amount
22L122	EWDD	30,135
22L299	Related Costs - EWDD	9,865
22LXXX	Disney SYEP	440,000
	Total	480,000

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	25,412
001070	Salaries-As Needed	119
001090	Overtime	4
002120	Printing & Binding	11
002130	Travel	27
003040	Contractual Services	572
003310	Transportation	19
006010	Office and Admin Expense	1,343
006030	Rent	2,628
	Total	30,135

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Q. EWDD PHONE BANK (New EWDD Summer Youth Program-Other Sources Fund No. XXX)

1. Accept donations received by the Workforce Investment Board (WIB) from various private sources, deposit into and appropriate within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX.
2. Establish new accounts within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Service Providers)*

Account	Title	Amount
22L122	EWDD	5,336
22L299	Related Costs - EWDD	1,718
22LXXX	EWDD Phone Bank	63,481
	Total	70,535

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	4,426
001070	Salaries-As Needed	21
001090	Overtime	1
002120	Printing & Binding	2
002130	Travel	5
003040	Contractual Services	100
003310	Transportation	3
006010	Office and Admin Expense	332
006030	Rent	446
	Total	5,336

R. BUREAU OF SANITATION - 2014 HIGH SCHOOL SUMMER EMPLOYMENT PROGRAM

1. Authorize Public Works Bureau of Sanitation to transfer up to \$50,000 from the Public Works-Bureau of Sanitation Sewer Construction and Maintenance (SCMO) Fund No. 760/50 and the Solid Waste Resources Revenue Fund (SWRRF) No. 508/50 to the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX upon presentation of proper documentation by EWDD.
2. Establish a new account within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX and appropriate as follows:

Account	Title	Amount
22LXXX	Sanitation-2014 High School Summer Emp Prog	50,000

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S. LEEF-LA ENGINEERING INTERNSHIP (New Fund No. XXX)

1. Establish a new interest-bearing fund called LEEF-LA Engineering Internship Program Fund No. XXX.
2. Establish a receivable within the newly established LEEF-LA Engineering Internship Program Fund No. XXX from LACCD for \$180,000.
3. Establish new accounts within the newly established LEEF-LA Engineering Internship Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
22L122	EWDD	67,520
22L299	Related Costs - EWDD	22,480
	Total	90,000

4. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	57,909
001070	Salaries-As Needed	267
001090	Overtime	10
002120	Printing & Binding	25
002130	Travel	60
003040	Contractual Services	1,287
003310	Transportation	43
006010	Office and Admin Expense	1,764
006030	Rent	6,155
	Total	67,520

T. B2W 25% WIA DISLOCATED WORKER ADDITIONAL ASSISTANCE (Fund No. 55M)

1. Increase receivable within the B2W 25% Additional Assistance Project Fund No. 55M from the South Bay Workforce Investment Board for \$300,000.
2. Establish new accounts within the B2W Additional Assistance Project Fund No. 55M and appropriate as follows: *(EWDD Admin/Program Oversight and Service Providers)*

Account	Title	Amount
22L122	EWDD	33,116
22L299	Related Costs - EWDD	11,884
22L711	B2W WIA 25% Dislocated Worker	255,000
	Total	300,000

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3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	30,597
001070	Salaries-As Needed	286
001090	Overtime	10
002120	Printing & Binding	27
002130	Travel	64
003040	Contractual Services	1,377
003310	Transportation	46
006010	Office and Admin Expense	709
	Total	33,116

U. LA COUNTY WIA (Fund No. 45L)

1. Increase receivable within the Miscellaneous Fund No. 45L from the LA County for \$500,000.
2. Establish new accounts within the Miscellaneous Fund No. 45L and appropriate as follows:

Account	Title	Amount
22LXXX	LA County WIA - Pass Thru	500,000

V. AT&T SYEP (New EWDD Summer Youth Program-Other Sources Fund No. XXX)

1. Accept donations from AT&T, deposit into and appropriate within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX.
2. Establish new accounts within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Service Providers)*

Account	Title	Amount
22L122	EWDD	1,891
22L299	Related Costs - EWDD	609
22LXXX	AT&T - SYEP	22,500
	Total	25,000

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	1,569
001070	Salaries-As Needed	7

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002120	Printing & Binding	1
002130	Travel	2
003040	Contractual Services	35
003310	Transportation	1
006010	Office and Admin Expense	118
006030	Rent	158
	Total	1,891

W. TESSORO CORP SYEP (New EWDD Summer Youth Program-Other Sources Fund No. XXX)

1. Accept donations from Tessoro Corp, deposit into and appropriate within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX.
2. Establish new accounts within the newly established EWDD Summer Youth Program-Other Sources Fund No. XXX and appropriate as follows: *(EWDD Admin/Program Oversight and Service Providers)*

Account	Title	Amount
22L122	EWDD	3,782
22L299	Related Costs - EWDD	1,218
22LXXX	Tessoro Corp - SYEP	45,000
	Total	50,000

3. Increase appropriations within Fund 100/22 as follows: *(EWDD Admin/Program Oversight)*

Account	Title	Amount
001010	Salaries-General	3,137
001070	Salaries-As Needed	15
001090	Overtime	1
002120	Printing & Binding	1
002130	Travel	3
003040	Contractual Services	71
003310	Transportation	2
006010	Office and Admin Expense	236
006030	Rent	316
	Total	3,782

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X. AUDIT REPAYMENT FUND (Fund No. 593)

1. Decrease appropriations within the Audit Repayment Fund No. 593 as follows:

Account	Title	Amount
22L122	EWDD	(1,057,699)
22L299	Related Costs - EWDD	(13,525)
	Total	(1,071,224)

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(1,169,460)
001070	Salaries-As Needed	21,895
003040	Contractual Services	18,914
006010	Office and Admin Expense	18,533
006020	Operating Supplies	25,006
006030	Rent	27,413
	Total	(1,057,699)

2014-15 Summer Youth Jobs Allocation Matrix

AGENCY	CITY FUNDED JOBS	CITY FUNDING ¹	CITY FOUNDATION FUNDED JOBS	CITY FOUNDATION FUNDING	COUNTY FUNDED JOBS	COUNTY FUNDING	TOTAL YOUTH	TOTAL FUNDING	AREAS SERVED
Archdiocesan Youth Employment	70	\$126,000			160	\$280,253	230	\$406,253	Central, South
All Peoples Christian Center	60	\$108,000			0	\$0	60	\$108,000	South
Community Career Development, Inc.	21	\$37,800			27	\$47,293	48	\$85,093	Central, South
Coalition for Responsible Community Development	40	\$72,000			60	\$105,079	100	\$177,079	South
El Proyecto Del Barrio	119	\$214,200			225	\$394,106	344	\$608,306	North Valley, South Valley
Housing Authority of the City of Los Angeles	190	\$342,000			370	\$648,100	560	\$990,100	Central, South East, North Valley
Los Angeles Brotherhood Crusade	65	\$117,000			50	\$87,579	115	\$204,579	Central, South
Los Angeles Conservation Corps, Inc.	25	\$45,000			25	\$43,790	50	\$88,790	Central, South, East
Los Angeles Harbor College	77	\$138,600			0	\$0	77	\$138,600	Harbor
Los Angeles Unified School District	186	\$334,800			350	\$613,054	536	\$947,854	South, South Valley, Harbor
Managed Career Solutions, Inc.	34	\$61,200			43	\$75,318	77	\$136,518	Harbor
Para Los Niños	90	\$162,000			143	\$250,477	233	\$412,477	East
UAW-LETC	50	\$90,000			28	\$49,044	78	\$139,044	Central, South
UCLA	81	\$145,381			207	\$362,578	287	\$507,959	Central, West
WLCAC	70	\$126,000			80	\$140,127	150	\$266,127	South
Youth Opportunity Boyle Heights	0	\$0	137	\$213,920	10	\$17,516	147	\$231,436	East
Youth Opportunity Watts	0	\$0	138	\$215,480	10	\$17,516	148	\$232,996	South
Youth Policy Institute	135	\$243,000			265	\$464,170	400	\$707,170	Central, North Valley, South Valley
Totals	1,313	\$2,362,981	275	\$429,400	2,053	\$3,596,000	3,640	\$6,388,381	
¹ Funding consists of City of LA General Funds, Disney Foundation, Tessoro Corp., AT&T, EWDD Phone Bank, and Bureau of Sanitation funds									

**City of Los Angeles Workforce Investment Board
2014-2015 Advocacy Calendar**

	Forum/Event	Purpose	Date	Location
1	Los Angeles Area Chamber of Commerce – Access Los Angeles City Hall	Convening of regional business leaders for networking breakfast & special City Council meeting on issues vital to L.A.'s businesses. Topics include job creation, prioritizing essential city services, City budget & L.A.'s business tax.	Fall 2014 (TBD)	Los Angeles, CA
2	California Workforce Association – Youth Conference	Convening of youth providers, WIBs/Youth Councils, youth service organizations and partners to share best practices, trends, new initiatives, including U.S. Department of Labor and legislative updates.	January 2015 (TBD)	Anaheim, CA
3	U. S. Conference of Mayors – 83 rd Winter Meeting	Nonpartisan, promotes development of effective national urban/suburban policy and federal-city relationships. City/WIB participates on standing committee on Jobs, Education and Workforce and the Workforce Development Council (WDC), which conducts meetings concurrent with Winter and Annual (June) meetings. WDC is a “forum for Mayors and their employment and training administrators to examine all workforce development issues and to strengthen the ability of cities to meet the needs of their citizens; particularly economically disadvantaged individuals, those with serious skill deficiencies, dislocated workers, and others with special barriers to employment, including youth.”	January 2015 (TBD)	Washington, D.C.
4	National Skills Coalition – Annual Skills Summit	Delegations of local business, labor, college and workforce leaders from across the nation are convene annually in Washington, D.C. for two days of education about current federal policy debates, and to hear about the National Skills Coalition's latest communication strategies, conversations with members of the President's administration, and meetings with the media and elected officials.	February 10-11, 2015	Washington, D.C.
5	National Association of Workforce Boards - Forum 2015	National convening of all WIBs, economic development and education organizations. Sharing of best practices, legislative updates, educational meeting with elected officials.	April 2015 (TBD)	Washington, D.C.
6	California Workforce Association – Spring Workforce Development Conference	Statewide convening of one-stop and youth service providers, WIBs/Youth Councils, & partner agencies to share best practices, trends. Updates from U.S. Department of Labor, CA Employment Development Department & workforce development legislation.	April 2015 (TBD)	San Diego, CA
7	Los Angeles Area Chamber of Commerce – Access Washington, D.C.	Region's largest annual advocacy and outreach trip to the capital, “connecting more than 200 business and civic leaders with federal lawmakers on issues ranging from immigration, to education, to health care reform.” Agenda specifically includes workforce development.	March 2015 (TBD)	Washington, D.C.
8	California Workforce Association – Day at the Capitol	Members and executive directors of CA WIBs convene for educational meetings with state legislators to brief re local workforce development efforts and effects of pending workforce development related legislation.	Winter 2015 (TBD)	Sacramento, CA
9	Los Angeles Area Chamber of Commerce – Access Sacramento	Chamber members meet with State lawmakers on issues including job creation, education and infrastructure investments.	Spring 2015 (TBD)	Sacramento, CA

ORIGINAL FILED

COUNTY CLERK'S USE

JUN 13 2014

CITY OF LOS ANGELES
OFFICE OF THE CITY CLERK
ROOM 395, CITY HALL
LOS ANGELES, CALIFORNIA 90012
CALIFORNIA ENVIRONMENTAL QUALITY ACT

DOCUMENT FILED City Clerk's Office	NO. NE-14-021-HC	CITY CLERK'S USE
	EGG	Date: 5/27/14
Certified by		

LOS ANGELES, COUNTY CLERK NOTICE OF EXEMPTION

(Article II Section 3 - City CEQA Guidelines)

Form Revised 4/04

Submission of this form is optional. The form shall be filed with the County Clerk, 12400 E. Imperial Hwy., 2nd Floor, Room 2001, Norwalk, CA 90650, pursuant to Public Resources Code Section 21152(b). Pursuant to Public Resources Code Section 21168(d), the filing of this notice starts a 35-day statute of limitations on Court challenges to the approval of the project. Failure to file this notice with the County Clerk results in the statute of limitations being extended to 180 days.

LEAD CITY AGENCY HOUSING AND COMMUNITY INVESTMENT DEPARTMENT 1200 W. 7 th Street, 8 th Floor, Los Angeles, CA 90017	COUNCIL DISTRICT Citywide Council Districts
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PROJECT TITLE Workforce Investment Board Year 15 Annual Plan (Fiscal Year 2014-2015)	LOG REFERENCE N/A
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PROJECT LOCATION
Economic and Workforce Development Department, Attention: Gerardo Ruvalcaba, (213) 744-7233
Administration Address: 1200 W. 7th Street, 6th Floor, Los Angeles, CA 90017 Census Tract: Citywide

DESCRIPTION OF NATURE, PURPOSE, AND BENEFICIARIES OF PROJECT:

Employment and training service only. (No construction, renovation or rehabilitation involved)

NAME OF PERSON OR AGENCY CARRYING OUT PROJECT, IF OTHER THAN LEAD CITY AGENCY:
N/A

CONTACT PERSON Shelly Lo	AREA CODE (213)	TELEPHONE NUMBER 808-8957	EXT.
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EXEMPT STATUS: (Check One)

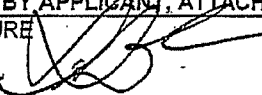
	CITY CEQA GUIDELINES	STATE CEQA GUIDELINES ARTICLE 18
<input type="checkbox"/> MINISTERIAL	Art. II, Sec. 2b	Sec. 15268
<input type="checkbox"/> DECLARED EMERGENCY	Art. II, Sec. 2a(1)	Sec. 15269 (A)
<input type="checkbox"/> EMERGENCY PROJECT	Art. II, Sec. 2a(2) & (3)	Sec. 15268 (B) & (C)
<input type="checkbox"/> GENERAL EXEMPTION	Art. II, Sec. 2 (D)	Sec. 15262
<input checked="" type="checkbox"/> CATEGORICAL EXEMPTION	Art. II, Sec. 2 (C)	Sec. 15300-15332

Class 1 Category 40 (City CEQA Guidelines)

OTHER (See Public Resources Code Sec. 21080(b) and set forth in state and city guideline provisions.)

JUSTIFICATION FOR PROJECT EXEMPTION:
Federally funded programs for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities and the associated administrative costs. The creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

IF FILED BY APPLICANT, ATTACH CERTIFIED DOCUMENT OF EXEMPTION FINDING.

SIGNATURE 	TITLE Environmental Specialist II	DATE May 27, 2014
FEE: \$75.00	RECEIPT NO.	REC'D BY
		DATE