

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 23, 2014

CAO File No. 0220-01024-2747
Council File No. 14-0805
Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer

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REV

Reference: Economic and Workforce Development Department Transmittal dated June 12, 2014; received by the City Administrative Officer on June 13, 2014

Subject: **WORKFORCE INVESTMENT BOARD YEAR FIFTEEN (2014-15) ANNUAL PLAN AND RELATED ACTIONS**

SUMMARY

In a joint Transmittal dated June 12, 2014 (C.F. 14-0805), the Economic and Workforce Development Department (EWDD) and the Los Angeles Workforce Investment Board (WIB) request approval of the proposed City/WIB Year 15 Annual Plan (Annual Plan) effective July 1, 2014 through June 30, 2015. Approximately \$61.2 million is available to implement the strategies and activities in the Annual Plan. Funding sources include the Workforce Investment Act (WIA) formula/base grant and competitive grants, the Community Development Block Grant (CDBG), various special funds and the General Fund. The WIB, Council and Mayor are responsible for approval of the Annual Plan. The WIB considered and approved the Year 15 Annual Plan on May 30, 2014 following the required public comment period of 30 days. We recommend approval of the Annual Plan and various actions required to implement the Annual Plan as detailed in the Recommendations section of this report and in the attached Controller instructions.

A summary of the funding sources for the Year 15 Annual Plan is as follows:

2014-15 Annual Plan Source of Funds	Amount
WIA Formula Funds (Adult, Dislocated Worker, Youth, Rapid Response) – New funds	\$41,141,172
WIA Formula Funds – Carryover from 2013-14	3,871,749
Workforce Innovation Fund, U.S. Department of Labor	4,914,609
City General Fund – Summer Youth Employment, Cash for College, Hire LA, YOM	2,907,194
Additional Assistance Project (Governor’s 25 percent Discretionary Dislocated Worker)	300,000
Community Development Block Grant	201,875
Private Sector and Special Funds for Summer Youth Employment	1,191,535
Los Angeles County Youth Employment and High Risk High Need Grants	4,432,698
Youth Careers Connect, U.S. Department of Labor and U.S. Department of Education	225,000
Career Pathways Trust Fund, California Department of Education	225,000
Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant, U.S. Department of Labor	225,000
Carryover Funds from 2013-14 for NEG Multi-Sector, Community Challenge Planning Grant (NELA); California Disability Employment Initiative	458,611
LA Southwest College Leading Engineering Education for the Future in Los Angeles (LEEF-LA), U.S. Department of Labor	90,000
Los Angeles County WIA	500,000
Audit Repayment Fund – Department Special Fund used to cover budget shortfall	500,000
Total	\$61,184,443

Pursuant to EWDD's Year 14 (2013-14) WIB Carry-In Report (C.F. 13-0728-S3), the revised total funding for Year 14 is \$67.2 million. The estimated funding for Year 15 is \$61.2 million, which represents a nine percent decrease. EWDD states that the majority of this decrease is due to completed programs that are not continuing in 2014-15. The decrease is also due to a reduction in WIA formula funding and a lower than anticipated carryover amount from the previous program year. The primary completed program not continuing in Year 15 is known as "Getting LA Back to Work." It was funded for \$6 million in Year 14 from National Emergency Grant – Multi-Sector funds. Most of the funds were allocated to service providers, and there is no impact to EWDD position funding. The Year 15 Rapid Response formula funding award was announced after EWDD prepared and submitted the Year 15 Annual Plan to the WIB for approval. The Rapid Response estimate is based on current year funding. EWDD has indicated that the Department will report to the WIB, Council and Mayor regarding changes to the Annual Plan subsequent to the preparation and release of their Transmittal and Annual Plan. Of the \$61.2 million total budget, approximately \$41 million is new funding from the ongoing WIA formula/base grants, \$3.9 million is from prior year WIA formula/base grant savings and \$16.3 million is from other sources. The WIA formula grants component (\$41 million) is four percent less than the Year 14 Annual Plan amount of \$42.7 million.

Year 15 Annual Plan Highlights

The WIB recommends continuation of its previously established priorities in the Year 15 Annual Plan, including a ten percent service level requirement for individuals with disabilities and veterans, a shift to an Integrated Service Delivery (ISD) model, adherence to the training expenditure requirement for local workforce investment boards as stipulated in California State Senate Bill 734 and greater reliance on leveraged resources. In Year 15, EWDD intends to launch a redesigned Workforce Development System (WDS) for Adults and Dislocated Workers which focuses on developing opportunities in high demand employment sectors, utilizing new technologies and web-based applications to better serve participants and expand access to services, implementing an ISD model to increase the number of participants, leveraging strategic partnerships for more comprehensive services and increased service levels for vulnerable populations such as returning veterans, individuals with disabilities, ex-offenders, individuals experiencing homelessness and others. The redesign also includes strategically locating centers in areas of the City with the highest concentrations of poverty; long-term unemployed and lowest educational attainment rates. In addition, the Request for Proposals (RFP) process for the Year 15 WorkSource Centers (WSC) alleviated infrastructure costs by favoring proposals located in City-managed and other low-cost facilities.

The YouthSource System prioritizes services for out-of-school youth and in-school youth who are most in need. In Year 2012 (2011-12), City of Los Angeles YouthSource Centers were enhanced with the co-location of certified Los Angeles Unified School District (LAUSD) student counselors, and a formalized regional partnership with the LAUSD. System goals for Year 15 include developing partnerships, reducing infrastructure costs and incorporating career ladders in high growth areas.

The Annual Plan provides the details on revenues and expenditures for WDS, including funding and approvals to implement service strategies and activities that enhance the WIB's efforts to assist low-wage, low-skill individuals through adequate training and workforce development activities. The Annual Plan also includes various employment, contracting and procurement authorities in support of WDS. Funding is provided for on-budget and off-budget program and administrative costs.

Activities that are funded in the Year 15 Annual Plan are listed under the Service Strategies and Activities section of the Annual Plan document and include but are not limited to the following:

- Operation of 17 WorkSource Centers (WSC) and one WSC Portal for employment and support services
- Operation of 13 YouthSource Centers (formerly Youth WorkSource Centers);
- Additional Assistance Project (Governor's 25% Discretionary Funds) (funded primarily by carryover funds);
- Living Independently Through Employment (LITE) Project – job placement and support services to Skid Row residents;
- 2014 Summer Youth Employment Program – Funding from non-WIA sources;

- Community Challenge Planning Grant – NELA – Community revitalization funded by prior year carryover U.S. Department of Housing and Urban Development funds;
- Year-Round support programs, including subsidized and unsubsidized work experience for youth;
- Getting LA Back to Work (former NEG Multi-Sector program) – services to dislocated workers (funded by carryover funds);
- Rapid Response strategies to assist employers and workers recovering from industry decline;
- Services to vulnerable populations (ex-offenders, homeless persons, persons with disabilities and veterans);
- Training related supporting activities; and,
- Auditing, certification requirements, assessments, evaluation, continuous improvements, outreach, technology; studies and symposia and conferences for workforce development board members and professionals.

Additional information on the Annual Plan is provided in the Background Section of this report and in the Transmittal. EWDD requests approval of this report by June 30, 2014 to avoid a gap in services provided by the affected contractors and programs.

Background

Workforce Investment Board/Local Elected Officials Agreement (WIB-LEO)

The WIA requires the establishment of a WIB to oversee the administration of WIA funds. The WIA also requires an agreement between the WIB and local elected officials that defines the roles, responsibilities and working relationship of WIB, the WIB Administrator (EWDD), Council and Mayor in administering WIA programs for the City. The WIB-LEO requires that the WIB and local elected officials approve a local plan for each program year that includes program goals, services strategies and budget. The current WIB-LEO was approved by Council in January 2014 (C.F. 12-0602), executed in February 2014 and attested by the City Clerk in March 2014 for the period of October 16, 2013 through October 16, 2018.

EWDD Position Authorities and Costs

The Year 15 Annual Plan includes partial or full funding for 126 Full Time Equivalent positions (regular and resolution authorities) required to implement Annual Plan programs at EWDD. The positions are continued in the 2014-15 Adopted Budget (Budget) (C.F. 14-0600). Authority for the resolution authorities will be provided in the 2014-15 Personnel Resolution Authority report that will be submitted for approval by the Council and Mayor in July 2014. All of the positions will be subject to the City's Managed Hiring Process as approved by Council and Mayor in the 2014-15 Adopted Budget, and/or any Council and Mayor-approved changes to the Managed Hiring Process in 2014-15.

Approximately \$17.6 million is set aside for salaries and expenses for program and administrative functions: \$13.5 million for direct salary costs and operating expenses, and approximately \$4.1 million for indirect salary costs. In addition, approximately \$1.04 million is provided for direct and indirect costs for administrative and program support in the City Attorney, Controller, General Services, Information Technology Agency, Personnel Department and Mayor's Office. Indirect salary costs are estimated based on full cost recovery using the Cost Allocation Plan 35. Indirect salary costs are reflected in the 2014-15 Budget Revenue estimates.

The Controller instructions included in this report makes adjustments between funding sources and accounts approved in the 2014-15 Adopted Budget and the anticipated grants receipts and projected expenditures in the Annual Plan. The Annual Plan limits WIA administrative costs to a maximum of ten percent of the new allocation for 2014-15.

WorkSource Center Operator Contracts

The EWDD requests approval to execute contracts with 17 approved WSC Operators (C.F. 14-0451) for a total of \$18.8 million, as described under the Service Strategies and Activities tab in the Year 15 Annual Plan. As part

of the Year 14 adopted WIB Annual Plan (C.F. 13-0728), Council instructed the General Manager of EWDD to evaluate existing contracts and develop RFPs and/or Request for Qualifications (RFQs) for service providers and contractors for which sole source or City contracts had been awarded in excess of three years without a formal procurement in order to comply with requirements of the WIA, the Los Angeles Administrative Code and the Los Angeles Charter. As a result, EWDD launched an RFP in October 2013 to select WSC Operators for the delivery of a redesigned WDS. The redesign sought to strategically locate centers in areas of the City with the highest concentrations of poverty; long-term unemployed; and lowest educational attainment rates. As a result, 17 WSC Operators were selected and approved by Council on June 2, 2014 (C.F. 14-0451). Fourteen of the selected Operators were contracted as WSC Operators in Year 14, while three of them (Asian American Drug Abuse Program, Coalition for Responsible Development and Youth Policy Institute) are new selections.

In Year 14, there were 18 WSC Operators, two of which were considered "satellite" locations. Each of the 18 WSC Operators in Year 14 were funded at varying levels, from \$480,000 to \$1.3 million. The reduction of the number of WSC Operators in Year 15 is due to the reduced workforce budget and an effort to standardize and equalize funding among all of the contractors.

Summer Youth Employment Contractors

The EWDD requests approval to negotiate and execute one-year amendments to agreements with 18 contractors listed in Recommendation 2z for the Summer Youth Employment Program (SYEP). The names of the SYEP contractors, amount of City workforce funding and number of jobs funded are listed in the Appendix of the Year 15 Annual Plan as "2014-15 Summer Youth Job Allocation Matrix." These contractors were selected as a result of a Request for Qualifications (RFQ) process in March 2013. The RFQ process for the SYEP takes place every three years.

Environmental Considerations

A Notice for Categorical Exemption from the California Environmental Quality Act for Year 15 Annual Plan services has been filed with the City Clerk and Los Angeles County Recorder's Office. The exemption is requested on the basis that Annual Plan programs are federally funded public services, including employment and training, that result in no impact on the physical environment and which do not involve construction or new public or private facilities.

Summary of Recommendations

The recommendations maintain adequate City oversight over procurement requirements and compliance, while allowing EWDD to exercise flexibility for program administration. The recommendations include the authority for EWDD to issue RFPs and/or RFQs for the life of each Annual Plan. Council and Mayor approval will be required to extend the life of the RFPs and/or RFQs. The recommendations in this report comply with the City's Financial Policies in that federal, state, county grants and General Funds in the Adopted 2014-15 Budget provide funding for expenditures. The funding sources, details on service strategies and activities, policies, budget, accomplishments, service provider performance evaluations and public comments are included in the complete Annual Plan document that is attached to the Transmittal. The Transmittal and Year 15 Annual Plan are available on the City's internet website at cityclerk.lacity.org, Council File Management System (C.F. 14-0805). The Attachment to this report provides Controller instructions required to implement the Year 15 Annual Plan.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Adopt the Workforce Investment Board (WIB) Year Fifteen Annual Plan for Program Year 2014-15 (Annual Plan) and supporting budget. Approve and implement all policies contained in the Annual Plan as approved by the WIB, and authorize the General Manager, Economic and Workforce Development Department (EWDD), or designee, to implement the Annual Plan consistent with the recommendations contained herein;
2. Authorize the General Manager, EWDD, or designee to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to WIB approval only or WIB and Council approval (if appropriate) as authorized in the Workforce Investment Board-Local Elected Officials (WIB-LEO) Agreement as approved (C.F. 12-0602-S2). The WIB-LEO Agreement authorizes EWDD to execute agreements (not to exceed \$250,000 per agreement) identified in the Annual Plan, and to amend agreements previously approved in the Annual Plan. The execution of contracts and amendments under \$250,000 will be reported to the WIB in 30 days. Agreements that exceed \$250,000 require WIB, Council and Mayor approval. WIB, Council and Mayor approval is also required to negotiate and execute agreements with any entities awarded Workforce Investment Act (WIA) funds in excess of \$250,000 per contract per year through Request for Proposals (RFP) or Request for Qualifications (RFQ). Any amendment to agreements resulting in a policy change or in the purpose of the agreement, or change in funding in excess of \$250,000 (in one year) requires approval of the WIB, Council, and Mayor. Any amendment in an amount from \$25,000 to \$250,000 requires only approval from the WIB. All amendments are subject to approval of the City Attorney as to form and legality. Agreements or amendments in the amount of \$250,000 or less, which are not described in the Annual Plan, must have WIB, Council and Mayor approval.

With respect to Workforce Investment Act (WIA) authorities:

- b. Accept U.S. Department of Labor (DOL) WIA grant funds, assist the Controller in depositing and transferring WIA funds as appropriate within established WIA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan;
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIA and/or successor legislation funds (including National Emergency Grants, the Governor's 15 and 25 Percent Discretionary WIA, and other WIA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIA and/or successor legislation funds, and between other Local Workforce Investment Areas and the City of Los Angeles for WIA and/or successor legislation. All are subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code 14.6 et seq. (City grant regulations). The receipt of such funds shall be reported to the WIB within 30 days.

With respect to solicitation authorities:

- d. Develop and submit proposals and applications to secure additional WIA funds and available non-WIA funds to any public, private, nonprofit or governmental entity for workforce investment-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WIB within 30 days;

- e. Develop and submit proposals or applications representing the WIB, subject to approval of the WIB, to any public, private, nonprofit, or governmental entity for workforce investment-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WIB. Approval of the WIB is required before acceptance of an award;
- f. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WIB-LEO Agreement, Mayor, Council, and WIB approval is required for any awards in excess of \$250,000, prior to acceptance and expenditure of such funds. Award amounts between \$25,000 and \$250,000 are subject to approval by the WIB only.
- g. Negotiate and execute agreements and amendments to agreements with funds awarded, as described in the Annual Plan, subject to approval as authorized in the WIB-LEO Agreement. The execution of contracts and amendments under \$250,000 will be reported to the WIB within 30 days;

With respect to procurement authorities:

- h. Issue Small Bid Purchases, Requests for Proposal (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements, subject to review and approval by the City Attorney as to form and legality. Authority is provided to issue RFPs and/or RFQs for the life of each Annual Plan. Council and Mayor approval is required to extend the life of the RFPs and/or RFQs. Anticipated service procurements related to items that are listed in the Service Strategies and Activities section of the Annual Plan include:
 - Assessment services for youth, adult and dislocated workers;
 - Auditors/consultants for special audits; Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services;
 - Business Services; Capacity Building and Training Academy;
 - Consulting services for veterans and individuals with disabilities; Consulting services for the WIB;
 - Crossroads policy symposium; Labor Market Analysis;
 - Marketing plan activities, communications, and publication services;
 - Rapid Response enhancement and expansion; Lay-off aversion and Business Retention;
 - Services for vulnerable populations (such as individuals with disabilities and ex-offenders);
 - Services related to the Southeast Los Angeles Portal; Summer Youth Employment Program; Trade Adjustment Assistance Community College and Career Training;
 - Services provided through the WIB Innovation Fund;
 - WorkSource System Enhancements; and,
 - WorkSource Integrated Delivery System providers; YouthSource System providers.
- i. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation No. 2(h), in accordance with City procurement and Charter Section 1022 requirements and the WIB/LEO Agreement, and subject to City Attorney review and approval as to form and legality;
- j. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, provided that such actions are in accordance with City and WIA procurement policies and Charter Section 1022 requirements, subject to City Attorney review and

approval as to form and legality, and in compliance with the WIB-LEO, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Service Strategies and Activities section of the Annual Plan include the following:

- A nonfinancial agreement for the maintenance of Individual Training Accounts with the City of Hawthorne (on behalf of the South Bay WIB);
 - FutureWork Systems LLC for the LA Performs online performance management system;
 - Geographic Solutions to develop a local portal to the State system (CalJOBSsm) and to expand integrated workforce development services via the Internet;
 - Graduate student level interns (Master of Social Work candidates) to support the WorkSource System in the delivery of services related to veterans;
 - Los Angeles Area Chamber of Commerce Foundation for Hire LA's Youth and Cash for College programs; and,
 - Los Angeles Unified School District Office of Pupil Services
- k. Negotiate and execute agreements, and amendments to agreements, subject to City Attorney approval as to form and legality, with the following service providers and organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), and in compliance with the City's contracting requirements, provided EWDD submits evidence to the City Attorney of the continued viability of these procurements. Anticipated service providers and/or activities, as listed in the Service Strategies and Activities section of the Annual Plan, include but are not limited to:
- Audit Fees and Fiscal Training;
 - Automated data collection and reporting system providers;
 - Governor's 25% Discretionary and Additional Assistance Dislocated Worker Funds for WorkSource Center operators;
 - California State University Northridge (The University Corporation) for performance evaluation, customer satisfaction, and program evaluation;
 - California Disability Employment Initiative (CDEI) WorkSource Center contractors;
 - Certification requirements for WorkSource and YouthSource Centers;
 - Geographic Solutions Inc., for the development and maintenance of the WorkSource Center-JobsLA Online Portal;
 - National Emergency Grant Multi-Sector Funds for WorkSource Center operators;
 - HIRE LA's Youth providers;
 - InnerSight LLC for the provision of Assessments;
 - Intensive Transitions service providers;
 - Labor market information/analysis providers;
 - Leadership training, mentoring, and systems support to youth and young adults providers;
 - Los Angeles Area Chamber of Commerce Foundation;
 - Los Angeles Community College District;
 - Los Angeles Unified School District;
 - Youth Opportunity Movement contractors;
 - Manuel R. Bagaoisan, for technical support; Pamela Williams, for WIB consulting Services;
 - Performance Improvement Consultant Services
 - Promotion and Outreach services
 - Rapid Response enhancement and expansion, including lay-off aversion and business retention providers;
 - Services provided through the WIB Innovation Fund
 - Southeast Los Angeles Portal
 - Summer Youth Employment Program (SYEP) providers, including those funded through

- City, county, state, federal, and private funds
 - Veteran's WorkSource Services
 - WorkSource Center One-Stop contractors
 - YouthSource System contractors and related subcontractors (including, New Regal Health Career; Los Angeles Conservation Corps, Inc.; Los Angeles Community College District; Coalition for Responsible Community Development, Youth Policy Institute, Inc.; and El Centro de Ayuda)
 - Youth System assessment service and support providers
 - YouthSource Center One-Stop contractors
- l. Negotiate and execute agreements and amendments to agreements with bidders successful in responding to any RFP or RFQ released by EWDD, subject to City Attorney review and approval as to form and legality, and in compliance with the WIB-LEO Agreement, City grant regulations, and City contracting requirements;
- m. Make payments of stipends and supportive services to Youth Opportunity Movement participants from WIA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant funds;

With respect to non-WIA authorities:

- n. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program (SYEP) funded through the City General Fund (C.F. 14-0600), County of Los Angeles General Funds, and County of Los Angeles Temporary Assistance for Needy Families monies;
- o. Negotiate and execute Memoranda of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource centers to provide services to youth and present these documents for review by the WIB;
- p. Accept and deposit \$516,000 from Citi Foundation/Cities for Financial Empowerment and execute MOUs with the City-operated YouthSource Centers for HIRE LA's Youth activities, subject to City Attorney review and approval as to form and legality, and in compliance with City contractor requirements and applicable provisions of the WIB-LEO Agreement;
- q. Accept and deposit \$400,000 from the Disney/Mayor Fund for SYEP; authorize the negotiation and execution of contracts for such services with contractors listed in the SYEP Allocation Plan in the Annual Plan and in Recommendation 2z below, subject to City Attorney review and approval as to form and legality, and in compliance with City contractor requirements and applicable provisions of the WIB-LEO Agreement;
- r. Accept and deposit \$80,000 from the Disney/Mayor Fund for an evaluation of SYEP, and authorize the negotiation and execution of an agreement with California State University Northridge (The University Corporation), subject to City Attorney review and approval as to form and legality, and in compliance with City contractor requirements and applicable provisions of the WIB-LEO Agreement;
- s. Accept \$4,196,000 from Los Angeles County (TANF, Foster, NCC) for SYEP, execute grant agreements and/or unilateral amendments, and authorize the negotiation and execution of contracts for such services with contractors approved by the WIB, Council and Mayor in the Annual Plan and Recommendation 2z below, subject to City Attorney review and approval as to

form and legality, in conformance with the WIB-LEO Agreement and in compliance with City and County contracting requirements;

- t. Accept funds from and execute grant agreements and/or unilateral amendments with Local Workforce Investment Areas (LWIA), and private funding sources for SYEP, and authorize the negotiation and execution of contracts for such services with contractors approved by the WIB, Council and Mayor in the Annual Plan and Recommendation 2z below, subject to City Attorney review and approval as to form and legality; approval of WIB, Council and Mayor as necessary in conformance with the WIB-LEO Agreement and compliance with City contracting requirements;
- u. Accept \$232,698 from the Los Angeles County Probation Department for the High Risk/High Need program (Youth Opportunities Movement), and execute grant agreements and/or unilateral amendments with Los Angeles County and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to City Attorney review and approval as to form and legality; approval of WIB, Council and Mayor as necessary in conformance with the WIB-LEO Agreement and compliance with City contracting requirements;
- v. Accept \$225,000 from the California Department of Education for the California Career Pathways Trust Fund and execute grant agreements and/or unilateral amendments with California Department of Education, subject to City Attorney review and approval as to form and legality; approval of WIB, Council and Mayor as necessary in conformance with the WIB-LEO Agreement and compliance with City grant regulations;
- w. Accept \$225,000 for the Youth Career Connect program and execute grant agreements with the Los Angeles Unified School District, subject to City Attorney review and approval as to form and legality; approval of WIB, Council and Mayor as necessary in conformance with the WIB-LEO Agreement and in compliance with City grant regulations;
- x. Accept \$90,000 from the Los Angeles Community College District / Southwest College for the Leading Engineering Education for the Future in Los Angeles (LEEF-LA) and execute grant agreements with the Los Angeles Community College District, subject to the approval of the City Attorney as to form and legality, and in compliance with WIB-LEO, City grant regulations, and City contracting requirements;

With respect to administrative authorities:

- y. Negotiate and execute Workforce Development System (WDS) (One-Stop) MOUs between partners of the City of Los Angeles WDS regarding coordination of the Integrated Service Delivery (IDS) model, subject to City Attorney review and approval as to form and subject to WIB, Council and Mayor approval; and negotiate and execute amendments to MOUs between partners of the City of Los Angeles WDS regarding coordination of the IDS model, subject to City Attorney review and approval as to form, and subject to WIB approval. Substantial changes to MOUs must be presented to the WIB, Council and Mayor for approval;
- z. Negotiate and execute amendments to agreements with SYEP providers (as determined by EWDD) and the City for a term effective July 1, 2014 through June 30, 2015, subject to City Attorney review and approval as to form and legality, in conformance with the WIB-LEO Agreement and in compliance with City contracting requirements. The eligible SYEP providers pursuant to a 2013 RFP include the following:
 - Archdiocesan Youth Employment (Catholic Charities of Los Angeles, Inc.)
 - All Peoples Community Center
 - Asian-American Drug Abuse Program, Inc.
 - Community Career Development Inc.

- Coalition for Responsible Community Development
- El Proyecto del Barrio, Inc.
- Housing Authority of the City of Los Angeles
- Los Angeles Brotherhood Crusade, Inc.
- Los Angeles Community College District, Harbor College
- Los Angeles Conservation Corps, Inc.
- Los Angeles Unified School District
- Managed Career Solutions, Inc.
- Para Los Niños
- The Regents of the University of California (UCLA)
- UAW-Labor Employment and Training Corporation (UAW-LETC)
- Watts Labor Community Action Committee
- Youth Opportunity Movement (Boyle Heights and Watts)
- Youth Policy Institute, Inc.

aa. If appropriate, transfer monies up to the maximum amount of the total Year 15 allotment allowed by WIA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs. Such transfers shall be reported to the WIB on a regular basis;

bb. Instruct the General Manager, EWDD, or designee, to prepare a report to the WIB and City Council by October 31, 2014, that identifies all carry-over funds, including those identified herein, and any changes to the federal funding allocations, including those identified herein, and prepare recommendations, subject to WIB and City Council approval, regarding proposed use of such funds;

3. Find that it is beneficial to the City, and, therefore, more feasible, for EWDD to execute the contracts with the service providers listed in the Annual Plan, effective July 1, 2014 to June 30, 2015, subject to City Attorney review and approval as to form and legality, and in compliance with City contracting requirements;
4. Authorize the Controller to take the specific financial actions detailed in the Attachment to this report to implement the Annual Plan budget;
5. Authorize the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no additional impact on the General Fund. The recommendations in this report involve the allocation of approximately \$61.2 million toward the Workforce Investment Board Program Year 2014-15 (Fiscal Year 2014-15) Annual Plan from various federal and state grants, and local sources, including Workforce Investment Act Title I, Community Development Block Grant and other formula and competitive grant sources. The recommendations comply with the City Financial Policies in that federal, state and local grant sources and the 2014-15 Adopted Budget support budgeted costs in the Annual Plan.

MAS:SAM:02140122

Attachment