

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 31, 2017

CAO File No. 0220-03695-0211

Council File No. 14-0820

Council District: All

To: The Mayor
The Council

From: Patricia J. Huber, Acting City Administrative Officer 

Reference: Transmittal from the Mayor dated January 23, 2017

Subject: **FISCAL YEAR 2014 URBAN AREAS SECURITY INITIATIVE GRANT
CONTRACTING AUTHORITIES**

RECOMMENDATIONS

That the Council;

1. Authorize the Mayor, or designee, to:
 - a. Negotiate and execute a contract with a vendor to develop and perform Phase I of the grant compliance and monitoring of the Urban Areas Security Initiative (UASI) grant subrecipients for a term not to exceed the end of the applicable grant performance period as may be subsequently extended, in an amount not to exceed \$100,000 utilizing funds from UASI Fiscal Year 2014 (FY14), subject to the approval of the City Attorney as to form;
 - b. Negotiate and execute a contract with a vendor to develop and perform Phase II of the grant compliance and monitoring of the UASI grant subrecipients for a term not to exceed the end of the applicable grant performance period as may be subsequently extended, in an amount not to exceed \$150,000 utilizing funds from UASI Fiscal Year 2014 (FY14), subject to the approval of the City Attorney as to form; and,
 - c. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. The Mayor's Office also requests contracting authority as part of the FY14 UASI grant program. On November 25, 2014 the Council authorized the Mayor's

Office to accept the FY14 UASI grant in the amount of \$56,025,000 with a grant performance period of September 1, 2014 to May 31, 2016 (C.F. 14-0820). On May 23, 2016, the California Governor's Office of Emergency Services (CalOES) approved a performance period extension through July 31, 2016 and on October 31, 2016, CalOES approved a performance period extension through May 31, 2017. No matching funds are required.

Los Angeles Mayor's Office

Management & Administration

The Mayor's Office is the designated administrator and fiscal agent for the UASI grant administration on behalf of the 27-member Urban Area, and is responsible for the fiscal and program management for all the UASI grant-funded projects allocated to these entities. In a Mayor's report, for Fiscal Year 2015 (FY15) UASI dated February 25, 2016 (C.F. 15-0734), the Mayor's Office requested authority, and subsequently received Council approval, to utilize \$100,000 of its FY15 UASI management and administration allocation to contract with a vendor to help develop and perform grant-compliance monitoring of the UASI grant subrecipients.

Since that time, the Mayor's Office released a Request for Proposals (RFP) seeking a vendor to perform this work. The responsive proposals received all exceed the \$100,000 originally allocated in FY15 UASI funds for this project. In addition, the performance period of the FY14 UASI grant was extended through May 31, 2017. In light of these events, the Mayor's Office is requesting that the existing FY15 UASI contracting authority be utilized using FY14 UASI funds, and that the budget for the grant-compliance monitoring project be increased and divided into three phases. Phase I and II of the project will be completed within the FY14 UASI grant performance period, for an amount not to exceed \$100,000 and \$150,000 respectively. A total funding amount of \$250,000 for Phase I and II is available within existing FY14 management and administration funds. Phase III of the project will be completed utilizing another source of funds to be identified at a later date.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within the report will allow for the continued expenditure of the Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.