

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 28, 2016

CAO File No. 0220-03695-0203

Council File No. 13-0882 and
14-0820

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated July 5, 2016, referred for report July 6, 2016

Subject: **FISCAL YEAR 2013 AND 2014 URBAN AREAS SECURITY INITIATIVE (UASI)
GRANT - REAPPROPRIATION OF FUNDS**

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to reappropriate funds relative to Fiscal Year 2013 (C.F. 13-0882) and 2014 (C.F. 14-0820) Urban Areas Security Initiative (UASI) grant awards. No matching funds are required.

On November 22, 2013, the City Council accepted the Fiscal Year 13 (FY13) UASI grant award in the amount of \$54,703,969 with a grant performance period from August 29, 2013 through May 31, 2015. On April 27, 2015, the California Governor's Office of Emergency Services (CalOES) approved a performance period extension through July 31, 2015. On September 29, 2015 the performance period was extended to May 31, 2016 for the Management and Administration (M&A) project category. On May 23, 2016, the performance period was again extended for the M&A project category through July 31, 2016.

On November 25, 2014, the City Council accepted the Fiscal Year (FY14) UASI grant in the amount of \$56,025,000 with a grant performance period from September 1, 2014 to May 31, 2016. On May 23, 2016, the performance period was extended to July 31, 2016 for the M&A project category.

The federal grant guidelines allow up to five percent of the UASI grant award for salary and fringe benefit costs for grant Management and Administration (M&A). As the administrator and fiscal agent of the UASI grant, the Mayor's Office funds grant and financial staff with allowable M&A funds. These costs were approved previously and the request is to continue to fund the M&A until the extended grant deadlines. The total amount approved for M&A within FY13 UASI grant award is \$2,735,197 and \$508,717.77 is requested for reappropriation. The total amount approved for M&A within the FY14 grant award is \$2,793,748 and \$2,048,550.00 is requested for reappropriation.

RECOMMENDATIONS

That the City Council:

1. Authorize the Controller, or his designee to:

a. Transfer and create new appropriations within Fund 55Y/46, UASI 13 as follows:

TRANSFER FROM:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46K299	Reimbursement of General Fund Costs	\$292,813.97
55Y/46	46L299	Reimbursement of General Fund Costs	198,468.26
55Y/46	46K946	Grant Management & Administration	<u>508,717.77</u>
Total			\$1,000,000.00

TRANSFER TO:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46N146	Mayor	\$732,225.23
55Y/46	46N299	Reimbursement of General Fund Costs	<u>267,774.77</u>
Total			\$1,000,000.00

b. Transfer appropriations from 55Y/46, UASI 13 Grant Fund to the General Fund to reimburse UASI-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
55Y/46	46N146	Mayor	\$732,225.23

TRANSFER TO:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$732,225.23

c. Transfer and create new appropriations within Fund 56Y/46, UASI 14 as follows:

TRANSFER FROM:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
56Y/46	46L946	Grant Management & Administration	\$2,048,550.00

TRANSFER TO:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
56Y/46	46N146	Mayor	\$1,500,000.00
56Y/46	46N299	Reimbursement of General Fund Costs	<u>548,550.00</u>
Total			\$2,048,550.00

- d. Transfer appropriations from 56Y/46, UASI 14 Grant Fund, to the General Fund and/or Special Fund to reimburse UASI-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
56Y/46	46N146	Mayor	\$1,500,000.00

TRANSFER TO:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$1,500,000.00

- e. Decrease Appropriation to Fund 100/46 Account 001020 in the amount of \$2,223,225.25;
- f. Transfer up to \$267,774.77 from Fund 55Y, Account 46N299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;
- g. Transfer up to \$548,550.00 from Fund 56Y, Account 46N299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits; and,
2. Authorize the Mayor's Office of Public Safety to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations in this report will allow for the continued expenditures of the 2013 and 2014 Fiscal Year Urban Areas Security Initiative grants. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support grant activities.