

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 18, 2017

CAO File No. 0220-03695-0223  
Council File No. 14-0820  
Council District: All

To: The Mayor  
The Council

From: Richard H. Lewellyn, Jr., Interim City Administrative Officer

Reference: Transmittal from the Mayor dated September 8, 2017; referred for report September 12, 2017.

Subject: **FISCAL YEAR 2014 URBAN AREAS SECURITY INITIATIVE GRANT REAPPROPRIATIONS**

RECOMMENDATIONS

That the City Council:

1. Authorize the Controller to:

a. Transfer appropriations and create appropriation accounts within Fund 56Y, FY14 UASI, as follows:

Transfer from:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
56Y/46	46L946	Grant Mgmt. & Admin.	\$56,810.17
56Y/46	46P146	Mayor	60,816.19
<b>Total:</b>			<b>\$117,626.36</b>

Transfer to:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
56Y/46	46L668	Partner Jurisdictions	\$94,940.96
56Y/46	46P299	Reimbursement of General Fund	22,685.40
<b>Total:</b>			<b>\$117,626.36</b>

b. Transfer up to \$22,685.40 from Fund 56Y, Account 46NP299 to the General Fund, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;

c. Decrease appropriation to the General Fund, Department 46, Account 001020 in the amount of \$60,816.19;

- d. Transfer cash from Fund 56Y to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation by City Departments, subject to the approval of the Mayor's Office of Public Safety; and,
2. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to reappropriate funding related to the United States Department of Homeland Security Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. On November 25, 2014 the Council authorized the Mayor's Office to accept the FY14 UASI grant in the amount of \$56,025,000 with a grant performance period of September 1, 2014 through May 31, 2016 (C.F. 14-0820). The following performance extensions were subsequently approved: On May 23, 2016 the California Governor's Office of Emergency Services (CalOES) approved a performance period extension through July 31, 2016; on October 31, 2016 CalOES approved a performance period extension through May 31, 2017; on May 16, 2017, CalOES approved a performance period extension through July 31, 2017; and on August 10, 2017, CalOES approved a performance period extension through August 10, 2017. No matching funds are required.

All FY14 UASI projects and expenditures were completed by the final performance period date; however, in the course of conducting final reconciliations appropriations in the amount of \$94,940.96 were incorrectly allocated within FY14 UASI accounts. The original account appropriations were calculated according to executed subrecipient agreements with various partner jurisdictions; however, over the course of the grant performance period, there were several pending budget amendments that needed to be reflected in the appropriation accounts. In order to reimburse the subrecipients, the Mayor's Office is requesting the authority to conduct a transfer of appropriations from the Management and Administration and Mayor accounts in the total amount of \$94,940.96 to the Partner Jurisdictions account. In addition, the Mayor's Office requests the authority to transfer \$22,685.40 from the Mayor account to reimburse the General Fund for fringe benefit costs to reflect the new Cost Allocation Plan (CAP) 38 rates. The remaining amounts for the Mayor's Office Management and Administration Salaries were reappropriated; however, fringe benefit costs need to be reflected every fiscal year.

## **FISCAL IMPACT STATEMENT**

There is no General Fund impact as a result of these actions. Approval of the recommendations within the report will allow for the continued expenditure of the Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.