

REPORT FROM

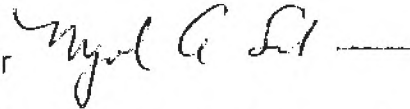
OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 29, 2015

CAO File No. 0220-03695-0187
Council File No. 14-1820
Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated September 9, 2015; referred for report
September 14, 2015

Subject: **FISCAL YEAR 2014 URBAN AREAS SECURITY INITIATIVE GRANT
CONTRACTING AUTHORITIES AND BUDGET MODIFICATIONS**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. The Mayor's Office also requests contracting authority as part of the FY14 UASI grant program. On November 25, 2014, the Council authorized the Mayor's Office to accept the FY14 UASI grant in the amount of \$56,025,000 with a grant performance period of September 1, 2014 to May 31, 2016 (C.F. 14-0820). No matching funds are required.

Los Angeles Police Department

Automated License Plate Readers

The Los Angeles Police Department (LAPD) has been utilizing UASI grant funds since Fiscal Year 2006 to purchase and deploy over 300 mobile automated license plate reader (ALPR) vehicles throughout the City. Data obtained through the cameras is available for other local agencies to utilize in solving crimes, critical infrastructure protection and homeland security investigations. Funding in the amount of \$555,999 is budgeted in FY14 UASI grant program for ALPR. The LAPD proposes to utilize \$503,199 of the ALPR funds to purchase cameras and related in-car computer hardware. The LAPD proposes to use the remaining \$52,800 to contract with a vendor to install, calibrate and configure the vehicle-based camera equipment. The Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide services to install, calibrate and configure ALPR camera hardware and equipment in LAPD patrol vehicles for a term of up to 12 months within the grant performance period and a contract amount not to exceed \$52,800.

Improvised Explosive Device (IED) Training

The LAPD Bomb Squad is one of two accredited and certified Bomb Squads in the Los Angeles/Long Beach Operational Area. The LAPD is continually training and developing tactics, techniques and procedures to maintain expertise and familiarity with the evolution of techniques employed by terrorists. All sworn bomb technicians currently receive basic Improvised Explosive Devices (IED) electronics training, but the training does not focus on strategies to counter current technology and device designs. To address this training gap, the LAPD proposes to utilize \$62,000 of the \$80,000 budgeted in the FY14 UASI grant budget for Explosive Ordinance Technician Training to contract with a vendor to provide specialized training focusing on IED technology. The training will provide bomb technicians with the tools and skills needed to identify, interrogate and defeat IED electronic circuits. The remaining \$18,000 in the Explosive Ordinance Technician Training project line will be used for Tactical Explosive Breacher Training, as will be discussed in the next section. Accordingly, the Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide a training course for sworn personnel on IED technology for a term of up to nine months within the grant performance period and a contract amount not to exceed \$62,000.

Tactical Explosive Breacher Training

The LAPD Bomb Squad seeks to improve the region's tactical explosive breach techniques through specialized training for up to 32 individuals, which combines the knowledge and experience of tactical operators and bomb technicians to safely execute breaching missions. Explosive breaching is a valuable tool used by bomb squads to gain entry into a secured location and safely resolve violent and unstable incidents including mass shooting, armed and barricaded suspects and hostage rescue. The Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide a training course for sworn personnel in tactical explosive breaching for a term of up to nine months and a contract amount not to exceed \$18,000.

Enhanced Aircraft Navigation System

The LAPD's Air Support Division (ASD) includes 88 personnel and utilizes 17 helicopters to support law enforcement operations through patrol, surveillance, homeland security, search and rescue, and airborne disaster assessment. Funding in the amount of \$1,783,839 is provided in FY14 UASI grant funds to enhance ASD's aircraft fleet navigation capabilities. New specialized navigation equipment will be installed in nine of the helicopters, which will provide the ability to organize, inspect, and report on the conditions of critical infrastructure locations in real-time.

There are currently five full-time Information Technology Agency (ITA) avionics specialists and 35 full-time General Services Department (GSD) helicopter mechanics assigned to operate and maintain the fleet of 17 helicopters. Of the \$1,783,839 budget, funding in the amount of \$57,555 is budgeted for ITA's avionics personnel and \$149,240 is set aside to support the salaries of GSD's mechanics to install the navigation equipment. The remaining \$1,577,044 will be used to purchase the actual navigation equipment. The Mayor's Office requests authority to transfer \$57,555 to ITA and \$149,240 to GSD for salaries to complete the installation of the equipment.

Partner Jurisdictions

Funding the amount of \$308,507 was originally allocated to the City of Santa Monica in FY14 UASI grant funds. Due to cost savings in the FY13 UASI grant budget, the City of Santa Monica completed one of its training projects that was budgeted in the FY14 UASI grant using FY13 UASI grant funds instead. As a result, the City of Santa Monica's allocation can be reduced by \$150,000 from \$308,507 to \$158,507. The FY14 UASI grant funds that are being reduced from the City of Santa Monica have already been reallocated in previous budget modification reports (C.F. 14-0820). The Mayor's Office requests authority to negotiate and execute a contract amendment with the City of Santa Monica to decrease its total contract amount by \$150,000.

Emergency Management Department

Funding in the amount of \$1,935,000 was originally allocated in the FY14 UASI grant budget to the Los Angeles Fire Department (LAFD) for the Computer-Aided Dispatch (CAD-to-CAD) project. However, due to project implementation challenges, the project will not be completed within the grant performance period of the FY14 UASI grant. The Mayor's Office requests authority to reallocate \$149,548 of the \$1,935,000 to the Emergency Management Department (EMD) for the following projects: \$29,548 for EMD's Annual Workshop, \$80,000 for the Emergency Operations Center (EOC) Functional Exercise, and \$40,000 for the Cybersecurity Tabletop Exercise, as describe below. The Mayor's Office will return to Council at a later date with a request to reallocate the remaining balance of \$1,785,452 to other projects. The Mayor's Office requests authority to modify the FY14 UASI grant budget to reflect the modifications and conduct the necessary fiscal transfers to fund EMD's projects.

Emergency Management Annual Workshop

EMD hosts an Annual Emergency Management Workshop for City and partner agencies on emergency preparedness, response, recovery and mitigation best practices. The 2015 workshop's theme was "Crisis Leadership and Decision Making: Recovery, Resilience, and Continuity of Operations." Funding in the amount of \$29,548 is provided in FY14 UASI grant funds to cover the costs of the workshop venue, audio and video equipment, and travel costs for the speakers at the workshop. The Mayor's Office requests authority to reallocate funding from the CAD-to-CAD project to the Annual Workshop and to conduct the necessary fiscal transfers to EMD.

Functional Exercise and Cybersecurity Tabletop Exercise

The City and its regional partners participate in an EOC Functional Exercise and Cybersecurity Tabletop Exercise to practice inter-agency and inter-departmental coordination and increase understanding of emergency manager response capabilities at the EOC. FY14 UASI grant funding is used to contract with vendors to design, develop and facilitate the exercises. While contractors are facilitating the exercises, the City's Emergency Management Coordinators (EMCs) are able to staff their assigned EOC positions. The exercises provide an opportunity to practice established protocols during an EOC activation.

The Mayor's Office requests authority to reallocate funding from the CAD-to-CAD project to the EOC Functional Exercise (\$80,000) and Cybersecurity Tabletop Exercise (\$40,000). The Mayor's Office also requests authority to negotiate and execute a contract with a vendor to assist EMD in the design, development and facilitation of one EOC Functional Exercise for a term of up to nine months within the grant performance period for an amount not to exceed \$80,000. In addition, the Mayor's Office requests authority to negotiate and execute a contract with a vendor to assist EMD in the design, development and facilitation of one Cybersecurity Tabletop Exercise for a term of up to nine months within the grant performance period for an amount not to exceed \$40,000.

Neighborhood Plan Workshops and Community Plan Demonstration Project

Funding in the amount of \$200,000 is provided in the FY14 UASI grant for the Neighborhood Project, which promotes preparedness in the City of Los Angeles at the neighborhood level in the form of "neighbor helping neighbor." EMD previously received Council authority (C.F. 14-0820) to negotiate and execute a contract with a vendor for the Neighborhood Project, with project deliverables including development of a marketing campaign, mobile application, workshops, plan, and exercise. However, since then, it has been determined that the allocation of \$200,000 is not sufficient to cover the cost of each of the project deliverables. As such, the contracting authority previously provided needs to be updated to remove the authority for the mobile application. The Mayor's Office therefore requests authority to modify the existing authority to negotiate and execute a contract with a vendor for the Neighborhood Plan Workshop and Community Plan Demonstration Project, to include a marketing campaign, workshops, plan, and exercise, for a term of up to nine months within the grant performance period for an amount not to exceed \$200,000.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Modify the existing grant budget for the Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant by reallocating funds between projects as described within this report;
 - b. Negotiate and execute, on behalf of the City, a contract with a vendor to provide services to install, calibrate, and configure Automated License Plate Readers (ALPR) camera hardware and accompanying equipment in Los Angeles Police Department (LAPD) patrol vehicles, for a term of up to nine months within the grant performance period, and for an amount not to exceed \$52,800, subject to the approval of the City Attorney as to form and legality;

- c. Negotiate and execute, on behalf of the City, a contract with a vendor to provide specialized training for sworn personnel in Improvised Explosive Device (IED) technology, for a term of up to nine months within the grant performance period, and for an amount not to exceed \$62,000, subject to the approval of the City Attorney as to form and legality;
- d. Negotiate and execute a contract with a vendor to provide a specialized training course for sworn personnel in tactical explosive breaching, for a term of up to nine months within the grant performance period, and for an amount not to exceed \$18,000, subject to the approval of the City Attorney as to form and legality;
- e. Negotiate and execute a contract amendment with the City of Santa Monica to decrease its total contract amount by \$150,000 for a total contract amount of \$158,507, subject to the approval of the City Attorney as to form and legality;
- f. Negotiate and execute, on behalf of the City, a contract with a vendor to assist the Emergency Management Department (EMD) in the design, development, and facilitation of one EOC Functional Exercise, for a term up to nine months within the grant performance period, and for an amount not to exceed \$80,000, subject to the approval of the City Attorney as to form and legality;
- g. Negotiate and execute, on behalf of the City, a contract with a vendor to assist EMD in the design, development, and facilitation of one Cybersecurity Tabletop Exercise, for a term up to nine months within the grant performance period, and for an amount not to exceed \$40,000, subject to the approval of the City Attorney as to form and legality;
- h. Negotiate and execute, on behalf of the City, a contract with a vendor for the Neighborhood Plan Workshops and Community Plan Demonstration Project, to include a marketing campaign, workshops, plan, and exercise, for a term of up to nine months within the grant performance period, and for an amount not to exceed \$200,000, subject to the approval of the City as to form and legality;

2. Authorize the Controller to:

- a. Transfer appropriations and create appropriation accounts within Fund 56Y, FY14 UASI, as follows:

<u>FROM:</u>			
<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46L938	LAFD Grant Allocation	\$149,548
56Y/46	46L970	LAPD Grant Allocation	<u>206,795</u>
		Total	\$356,343

TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46L935	EMD Grant Allocation	\$149,548
56Y/46	46M132	Information Technology Agency	41,448
56Y/46	46M299	Reimbursement of GF Costs	16,107
56Y/46	46M140	General Services	<u>149,240</u>
Total			\$356,343

- b. Transfer appropriations within Fund 56Y, FY14 UASI to the General Fund to reimburse the General Fund for FY 2014 UASI, as follows:

FROM:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46M132	Information Technology Agency	\$41,448
56Y/46	46M140	General Services	<u>149,240</u>
Total			\$190,688

TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
100/32	001010	Salaries General	\$41,448
100/40	001090	Overtime General	<u>149,240</u>
Total			\$190,688

- c. Transfer up to \$16,107 from Fund 56Y, Department 46, Account 46M299 to the General Fund, Department 32, Revenue Source Code 5346, for reimbursement of related costs for the Information Technology Agency; and,

3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.