

PUBLIC SAFETY COMMITTEE relative to a proposed Third Amendment to Contract No. C-124643 with Harris and Harris, Ltd. (Harris and Harris) for the collection of delinquent emergency medical services billing accounts.

Recommendation for Council action:

AUTHORIZE the Fire Chief, or designee, to execute the Third Amendment to Contract No. C-124643 with Harris and Harris for collection services associated with delinquent emergency medical service billing accounts with an extension the term by one year from June 1, 2019 through May 31, 2020.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that the Los Angeles Fire Department estimates the Fiscal Year 2019-20 annual net revenue to be \$1.7 million for emergency medical services billing accounts. All fees charged for the delinquent billing services will be paid to the Contractor on a contingency basis, subject to the revenue collected. The recommendation stated in the June 6, 2019 CAO report, attached to the Council file, is in compliance with the City's Financial Policies in that current operations will be funded by current revenues. There is no additional impact to the General Fund.

Community Impact Statement: None submitted.

TIME LIMIT FILE - SEPTEMBER 6, 2019

(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 6, 2019)

Summary:

On August 14, 2019, your Committee considered a June 6, 2019 CAO report relative to a proposed Third Amendment to Contract No. C-124643 with Harris and Harris for the collection of delinquent emergency medical services billing accounts. According to the CAO, on March 19, 2019, the Board of Fire Commissioners (Board) approved the Third Amendment to Contract No. C-124643 between the Los Angeles Fire Department (LAFD) and Harris and Harris to extend the term by one year through May 31, 2020. The Contractor is a third party debt collection agency that pursues the City's delinquent emergency medical services billing accounts. The Contractor was originally selected through a Request for Proposals (RFP) released by the Office of Finance in March 2012. The LAFD piggybacked off the RFP and executed the initial agreement for a 20-month term, with two one-year extensions, beginning on the date of execution September 22 2014 through May 31,2016.

On October 24, 2016, the LAFD executed the First Amendment with the Contractor to extend the term by one year from June 1, 2016 through May 31, 2017. On July 28, 2017, the LAFD executed the final renewal option, in the form of a supplemental agreement, to extend the term through May 31,2018.In 2018, the Office of Finance informed the LAFD that a RFP was being prepared for collection services. However, the RFP process would not be completed before the expiration of the existing amendment. On October 22, 2018, the LAFD executed a second supplemental agreement to extend the term through May 31, 2019 pending the completion of the RFP. On May 17, 2019, the Office of Finance released a RFP for delinquent account collection

services posted on the City's Los Angeles Business Assistance Virtual Network. The RFP submission deadline was on July 25, 2019. The LAFD is requesting to extend the term of the existing agreement by one additional year through May 31, 2020 to allow for sufficient time to complete the RFP process. After consideration and having provided an opportunity for public comment, the Committee moved to recommend authorizing the Third Amendment to Contract No. C-124643 with Harris and Harris. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PUBLIC SAFETY COMMITTEE



MEMBER	VOTE
RODRIGUEZ:	YES
O'FARRELL:	YES
BUSCAINO:	YES
RYU:	YES
SMITH:	ABSENT

ARL
8/14/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-