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DAVID H. WRIGHT
General Manager

April 24, 2017

The Honorable City Council
Office of the City Clerk
Room 395, City Hall
Mail Stop 160

Honorable Members:

Subject: Council File No.14-1149 – Los Angeles Department of Water and Power
Environmentally Preferable Purchasing Status

In response to the February 1, 2017, Los Angeles City Council Motion (Council File enclosed) regarding the status of the Environmentally Preferable Purchasing (EPP) Program, the Los Angeles Department of Water and Power (LADWP) provides the following updates:

Customer Bills

LADWP conducted a pilot test using 10 percent post-consumer waste (PCW) recycled paper for printing approximately 10 percent of customer bills. No issues were encountered with the use of this paper; however, the manufacturer stopped producing it. LADWP is now testing a newly available, 10 percent PCW recycled paper, which is made especially for LADWP by the manufacturer. Barring any issues, LADWP will begin printing all customer bills using this PCW recycled paper after depletion of the current stock in the Third Quarter of 2017 (3Q17).

Copier Paper

LADWP uses 30 percent PCW recycled paper by piggybacking off Department of General Services' contract with Liberty Paper. This paper is used for everyday office printing and copying, public brochures and pamphlets, training manuals, etc. LADWP also tested recycled paper for letterhead use without any problems. As a result, LADWP will switch to 30 percent PCW recycled letterhead paper as soon as the current stock is consumed.

Green Cleaning Supplies

As part of the LADWP's John Ferraro Building (JFB) Leadership in Energy and Environmental Design (LEED) Gold status, LADWP's building operations team ensures application of best operation and maintenance practices. This includes using eco-friendly/certified green label cleaning supplies.

Office Supplies Fair

LADWP conducts an annual green fair to promote reusable and recyclable office products. Vendors are invited to showcase the EPP aspects of their products and make recommendations. Last year, over 800 employees attended the fair. This is an effective way to engage LADWP employees with the EPP policy and its requirements. Similar events are targeted in 3Q17.

EPP Task Force

LADWP meets quarterly to discuss EPP opportunities in capital and maintenance construction projects. This is a cross-functional task force involving representatives from various divisions. Discussions include identifying EPP opportunities and commodities; language for bids, and example products.

Green Team

Under the Chief Sustainability Officer, the LADWP Green Team consists of employees from various divisions. Recent achievements include conducting six sustainability workshops with LADWP facilities, participation in *Earth Hour* and *Earth Day* activities, and co-sponsoring the annual *Gathering of the Green Teams* event with Southern California Gas Company and Southern California Edison. Last year, LADWP held an event to recognize the facilities that saved the most electricity in response to the Mayor's *Save Energy LA* initiative. The challenge was to reduce energy consumption by five percent during the summer months; LADWP facilities reduced their overall energy use by nine percent.

Other Programs

- LADWP is pilot testing recycled oil in light duty vehicles.
- LADWP has a robust electric vehicle (EV) replacement program. 44 Nissan Leaf EVs arrived to replace aging LADWP gas fleet vehicles. LADWP will complete installation of 182 level 2 (240 volts) new public chargers on other City department properties in May 2017.
- Continued training on EPP for LADWP contract administrators.
- Continued promotion of paperless billing.

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If you have any questions, please contact me at (213) 367-1320, or have a member of your staff contact Ms. Winifred J. Yancy, Director of Legislative and Intergovernmental Affairs, at (213) 367-0025.

Sincerely,

A handwritten signature in blue ink, appearing to read "David H. Wright". The signature is fluid and cursive, with a large initial "D" and "W".

David H. Wright
General Manager

MS/SG:dms/srt

Enclosure

c: Ms. Winifred J. Yancy