

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 10, 2015

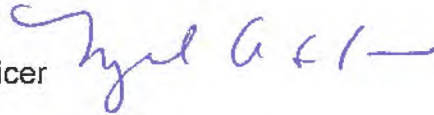
CAO File No. 0130-02010-0003

Council File No. 14-1312-S1

Council District: Citywide

To: The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Board of Police Commissioners Transmittal dated August 4, 2015

Subject: **2015 OFF-HIGHWAY MOTOR VEHICLE RECREATION GRANT PROGRAM**

SUMMARY

The Los Angeles Police Department (LAPD) is seeking approval to accept a \$71,045 grant award for the 2015 Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program (Program) from the State of California, Department of Parks and Recreation (DPR) for the grant term of July 7, 2015 through July 6, 2016. The grant will provide \$63,000 for sworn overtime and \$8,045 for the purchase of safety equipment and emergency medical and office supplies.

BACKGROUND

The objective of the OHMVR Program is to ensure the proper usage of off-highway motor vehicles (OHVs) in recreational areas within City limits and to prevent and discourage illegal off-highway vehicle activity throughout the City. The LAPD Off-Road Enforcement Unit (ORU), including two Sergeants and eight Police Officers, provides directed patrol and enforcement in mountain, forest and other areas not accessible by normal patrol vehicles and in areas where increasing complaints of illegal off-road vehicle activity have been reported. The ORU works in conjunction with the Los Angeles Fire Department (LAFD), the United States Department of Forestry (USDF), and the Los Angeles Department of Water and Power (LADWP), deploying its resources throughout the week, weekends, holidays, and during the heightened fire season or as complaints arise. The ORU has patrol responsibility for a diverse geography within the City, including but not limited to undeveloped border areas, Griffith Park, and Hansen Dam Park.

On May 4, 2015, the LAPD submitted an online application to the DPR requesting \$209,244 in 2015-16 OHMVR funds to help finance sworn overtime and safety equipment and emergency medical and office supplies. On July 14, 2014, the grantor awarded the LAPD \$71,045 in grant funds. Since the grant application period was less than 61 days, Mayor and Council approval was not required prior to LAPD submitting the grant application (Los Angeles Administrative Code Section 14.6[b]). Based on the funding awarded, the LAPD will allocate \$63,000 for sworn overtime and \$8,045 for the purchase of safety equipment and emergency medical and office supplies.

The LAPD's proposed use of this grant award falls within the eligibility requirements of OHMVR Program law enforcement grant recipients, which include law enforcement patrol, OHV training, purchase of equipment for OHMVR law enforcement, and purchase and installation of signs and other means of traffic control. The grant also requires a 25 percent in-kind match which will be met through a portion of the salary of one Police Officer position within the ORU and vehicle mileage costs. Funding for this position and vehicle mileage costs are budgeted in the LAPD 2015-16 Budget and will not have any General Fund impact. The Board of Police Commissioners transmittal dated July 23, 2015 provides additional details of the grant (C.F. 14-1312-S1).

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
 - a. Negotiate and execute the 2015 Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program Cooperative Agreement on behalf of the City and submit any necessary documents relative to the grant, subject to the approval of the City Attorney as to form;
 - b. Accept the 2015 OHMVR grant award in the amount of \$71,045 from the State of California, Department of Parks and Recreation for the period of July 7, 2015 through July 6, 2016;
2. Authorize the Los Angeles Police Department (LAPD) to:
 - a. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339/70;
 - b. Spend up to the total grant amount of \$71,045 in accordance with the grant award agreement;
3. Authorize the Controller to:
 - a. Set up a grant receivable and appropriate \$71,045 to an appropriation account, account number to be determined, within Fund No. 339/70 for the receipt and disbursement of OHMVR grant funds;
 - b. Increase appropriations as needed from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 701092, Overtime Sworn, \$63,000

4. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

The 2015 Off-Highway Motor Vehicle Recreation Grant Program costs are fully reimbursable. The grant requires a 25 percent in-kind match which is provided in the form of a portion of an existing, authorized Police Officer salary and vehicle mileage costs. The cost of this position's salary and vehicle mileage costs are included in the 2015-16 Adopted Budget. There is no impact to the General Fund. The recommendations in this report comply with the City's Financial Policies in that one-time revenue is used for a one-time expense.

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